

Back to Village 2 (B2V2) - Report

(To be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name Dr. B. Lal Ahmed
- Designation Veterinary Assistant Surgeon
- Department/Place of posting Animal Husbandry (LOC Kalkote)
- Mobile No 7006542125
- E-mail b.lal.malik113@gmail.com
- Name District Kargil
- Date of visit 25/02/2020, 29/02, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat Sumar; Kargil district
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department by DC)
- Name of CD Block Kuthal old
- Name of Tehsil Kuthal
- Name of District Kargil

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat 01
- No. of hamlets in the Panchayat 116
- No. of households in the Panchayat 600
- Population (approx) of the Panchayat 6100

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICDS	Kamlesh Srivastava
2	PHE	Chand Meena
3	Animal Husbandry	Sanjay David
4	RDD	Balakrishna Singh
5	Revenue	Mukesh Singh
6	PDD	Zeeshan Ali
7	Agriculture	Rohit Khajuria
8	Forest	Mir Nauman

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat Yes/No under construction
- If yes, whether functioning in Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Chair Yes/No
- Whether the BOC office has been established (in case the officer visits Block Panchayat) Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 05-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	V.L.W.	Yes/No	29 lakh	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No		Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	I/L MDM	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 31 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 30 No. (85 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ✓

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: CDPO

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: joint account not opened yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: joint account not opened yet

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: joint account not opened

Also mention if it is being provided by someone else: in charge of school

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes, ✓

✓ Funds allocated to the Panchayat: Rs 55 lakh

✓ No. of works approved: 15

✓ No. of works started: 11

✓ No. of works completed: 11

✓ No. of Job Card holders in the Panchayat: 827

✓ No. of man days generated: 1155

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Rent deposited in Block account

- vi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- vii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLV	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	some work is pending
Vic MOM	School Education	Yes/No	some work is pending
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who FILE, RDD, irrigation (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long 5 days (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 21-02-2020 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

(1) water pump and 2 Dec 2019

(2) water pump and 31 Dec 2019

(3) Sanitary complex mehangoli 5 Dec 2019

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 0-30 lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 21-12-19 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Work between March	Yes	
RDD	All well during as arranged and no 2	Yes	
Animal husbandry	Insurance of animals	Yes	
PDD	Installation of transformer at Khimb	Yes	
Education	Removal of mud from school	Yes	

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a) Doctors/Paramedics/other Health staff
b) Teachers/Ret Teachers
c) Anganwari Workers/Helpers
d) RDD staff
e) JEs/other engineering staff
f) Agriculture/Horticulture staff
g) Animal Husbandry/Sheep Husbandry staff

(Yes/No) (Yes/No) (Yes/No) (Yes/No) (Yes/No) (Yes/No) (Yes/No)

(Because there is no PHE available)

In case any particular department has shown improvement, please specify

RDD

Any department whose staff is absent most of the time _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDD, Agriculture

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non availability of pipes & manholes	PHE	Yes/No	
Unconnected power cuts	PDD	Yes/No	
Non availability of Pradhan's plan	Pradhan	Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Quality education	Education	Yes/No	Lack of connection of road & lack of infrastructure
Road connectivity	PDD/PHE	Yes/No	
Panchayat work	RDD	Yes/No	Land is available and they have no funds
Removal of old structures & handpumps	SW	Yes/No	
Requirement of JEE bank with ATM	Finance	Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No
If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: _____
- iv. Whether Public information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No
If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (2-11-19)			2 nd Meeting Date (5-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	ERS	1	RDD	ERS
2	Agriculture	ASO	2	Agriculture	ASO

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Revenue	Patwari	3	Revenue	Patwari
4	AND	VP	4	AND	VP
5	SND	VP	5	SND	VP
6	PDD	meter reader	6	PDD	meter reader
7	PHE	supervisor	7	PHE	supervisor
8	ICDS	supervisor	8	ICDS	supervisor

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No
If no, Reason thereof: _____
- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No
If no, reason thereof: _____
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No
If no, reason thereof: no internet connection
(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: No, same as 1st day.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No ✓
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
12	Kayam	Review of 1st day	1 day

- ii. Quality of training Poor/Satisfactory/Very Good/Excellent ✓
- iii. Whether any exposure visit within J&K/Outside has been conducted. Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ✓
If yes, quality of training Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats ✓
- a. Elected representatives: Poor/Satisfactory/Good/Excellent ✓
- b. General Public: Poor/Satisfactory/Good/Excellent ✓
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out _____

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for minority students				
Pension - Old Age	70	71	increased livelihood	
Pension - Widow	17	10	-du-	
Pension - Disability	24	13	-du-	
PM Kisan Mithi	400	200		
Ayushman Bharat				
PM Jeevan Jyoti Bina Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramen	80	120		
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Accepted but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to waiting officer (Nos.)
MREGA Job Card	105	600	extension pending	zero
Lacta Bell				
Swarn Bharat Mission - Individual Household Toilets	600	not sanctioned 540	lack of funds	zero
PM Ujjwala Yojana				
Ujala				
JamNan Account	260	310	-	105
PM Matsy Vardana Yojana				

* The waiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. Relative to also collect any applications and handover at district headquarter.

4. Waiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	200	lack of fund, not sanctioned, not of type	01
Electricity connection	50	not sanctioned, not of type	zero

* Waiting officer to enclose the list of individual households who need fresh connections. Relative to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plains/Canni ✓
- Major sources of irrigation: Canal/Khuri/Tube well/Ponds/Spring/Water harvesting/Tanks/Ranked/Other (specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
- If yes, please specify: Buy a Dali, Chauri pump, Hand pump, Dams
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NO
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: construction of dug wells, canals, water tanks

Ponds.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 100 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: no storage of HYV seeds

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 100 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
50 Nos.
- No. of farmers who applied for KCC loan but not provided so far
200 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures yes
 - Delay by concerned Deptt. No
 - Delay by bank concerned yes
 - Any other problem, please specify They need a guarantee & that should be a government servant
- Suggestions for improving the process of availing loan under KCC
There could be improved by removing the formality of guarantee.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market ✓
 - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
To open an organized market/wh in Panchayat
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
a complete on road with run system in market

5. DIVERSIFICATION TO HIGH VALUE CROPF/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
✓ If yes, please specify

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
①	Nuts	Yes	
②	Pears	Yes	
③	Apple	Yes	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	600	500
2	Dairy units	600	500
3	Sheep Units	600	600
4	Fish Ponds	Zero	100

ii. Suggestions for encouraging more households/farmers to set up new units

Provide the shops to rented under Rural MCHP
they identify and submit a provide more than 6 of them

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Provide shops to people under Rural MCHP
2. Provide a demand from nearby a good nearby
3. Provide a good from nearby a good nearby
4. Provide a good from nearby a good nearby
5. Provide a good from nearby a good nearby

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No

if no the number of people in the Panchayat yet to get Aadhaar card 500

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- a) Irregular opening Yes/No ☒
- b) Inadequate stock Yes/No ☒
- c) Overcharging Yes/No ☒
- d) Rude behaviour of store owner Yes/No ☒
- e) Long distance to be covered to reach the store Yes/No ☒
- f) Non-display of rates Yes/No ☒
- g) POS machine not working Yes/No ☒

iii. n) any other ECV0

Number of FIRs registered in last 3 months ECV0

a) Are people generally satisfied by response of Police to complaints. Yes/No ☒

b) Is copy of FIR given to people Yes/No ☒

c) Are people satisfied about the overall security situation in Panchayat Yes/No ☒

d) Any suggestions

iv. Public perception

a. Are departmental staff available Poor/Good/Very Good/Excellent ☒

b. Are departmental staff responsive Poor/Good/Very Good/Excellent ☒

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	Take more time in working of some members
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

PDO	• Within 1 month • More than 1 month • Never	frequency of lunch + noon power
Any other	• Within 1 month • More than 1 month • Never	

vi Any specific observation or complaint regarding any particular department

K) OTHERS:

i Whether land has been identified within Panchayat for collection and disposal of plastic waste Yes/No

ii Whether Panchayat Plastic Collection and Disposal plan is ready Yes/No

(Visiting officer to collect a copy of the Plan)

iii Number of children in the age group of 4-14 years in the Panchayat 2500

iv Number of children in the age group of 4-14 years enrolled in the schools 800

v Is there any High/Highest Secondary school with more than 40% girl students Yes/No

vi Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools Yes/Not applicable

✓ If yes, details of schools

✓ If yes, whether the machine is functional Yes/No

vii Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/Not applicable

✓ If yes, whether the incinerator is functional Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Swati & Kete

1	Urgent public requirements in order of priority (Max. 07)
	1. Road connectivity is very bad. No bus service and not a vehicle can run. 2. In non-availability of funds for play ground. 3. Upgradation of school & surrounding of primary school at Kete need to be done. 4. Need of J & K bank branch with ATM. 5. Need of community hall in Panchayat. 6. Need of primary health centre in Panchayat. 7. Need of Anganwadi centre in Panchayat.
II	Any major complaint brought to notice of the Visiting Officer.
	The condition of road is not good and it is very difficult to drive vehicle in it. There is no primary health centre. Non-availability of bus service/ATM. Need of primary village in Panchayat. Requirement of water/piped bore.

III	Overall perception of functioning of the government
	functioning of Government is very good and not as much of funds are in which the ruling of government is not. It is very good idea of government to make the budget provided because it which the functioning of some decision
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions) to have provided a given idea in very important. There is a lot of needed for budget making & keep. There is no real connection. Please do the connection of which in priority of construction road where done. All the problem gets solved.

Signature of the visiting officer:

 Name: Dr. Rishi Arora