

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: *Rajesh Kumar*
- Designation: *Senior Lecturer*
- Department/Place of posting: *Education/DIT Suprasa*
- Mobile No: *9541201055*
- Email id: *rajeshkumar20@gmail.com*
- Home District: *Suprasa*
- Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *Ashampaha*
- Local Government Directory (LGD) code of the Panchayat: *239701*
(To be sourced from Rural Development Department by DC)
- Name of CD Block: *Dugumulla*
- Name of Tensil: *Dugumulla*
- Name of District: *Suprasa*

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *01*
- No. of hamlets in the Panchayat: *02*
- No. of households in the Panchayat: *350*
- Population (approx.) of the Panchayat: *1900*

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	GRS/PLM
2	Sericulture	Supervisor
3	Education	Teacher
4	ACDS	Workers/Helpers
5	CNPD	Store keepers
6	Agriculture	AEO
7	PDD	Inspectors
8	Health	ANM

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Char is available in the Panchayat: Yes/No/Under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Char: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 25-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 14-11-2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	<i>panchayat Secretary</i>	Yes/No ✓	<i>19.42 lacs</i>	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	✗	Yes/No ✓	✗	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	✗	Yes/No ✓	✗	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	<i>Head teacher</i>	Yes/No ✓	✗	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	<i>Secretary Panchayat</i>	Yes/No ✓	✗	Yes/No ✓
Any other Scheme, If yes, indicate name	✗	✗	✗	✗	✗

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted in my presence

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 07 No. (100% to total)

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No ✓
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwar	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other		✓	

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____ ✓

(2) _____ ✓

(3) _____ ✓

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. 1.00 lakh.

Whether any work started in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
PDD	Improvement of IT network	No	
✓	✓	✓	
✓	✓	✓	
✓	✓	✓	
✓	✓	✓	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctors/Paramedics/other Health staff (Yes/No) ✓
- Teachers/Ret Teachers (Yes/No) ✓
- Anganwari Workers/Helpers (Yes/No) ✓
- RDD staff (Yes/No) ✓
- JEs/other engineering staff (Yes/No) ✓
- Agriculture/Horticulture staff (Yes/No) ✓
- Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

PDD and JEDS

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Nil

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
✓	✓	Yes/No ✓	
✓	✓	Yes/No ✓	
✓	✓	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Many large road to be black topped	R&B	Yes/No ✓	
Electricity upgr- adation	PDD	Yes/No ✓	
Drinking water removal pipes and filtration	PHE	Yes/No ✓	
Construction of school building	Education	Yes/No ✓	
✓	✓	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No Yes

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No. _____

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No _____

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Char or at some prominent place: Yes/No Yes

If no, the officer should get it installed and confirm: Installed

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No _____

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No Yes

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	RDD	1	RDD
2	Education	2	-

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
3	PDD	3	kind man
4	CAPD	4	stone paper
5	beds	5	workers & papers
6		6	
7		7	
8		8	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No _____

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No Yes

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No Yes

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives	Place of training	Theme of training	No of days
07	Sarpanch: Degree College Exp. Panch. CRC Organs	Sarpanch: - 03 days - 03 days Panch. - 03 days Role of Local Govt.	- 03 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	X	X	X	X
Scholarship for Minority students	X	X	X	X
Pension - Old Age	52	72	Funds not available	X.
Pension - Widow	27	08/10	-	
Pension - Disability	35	30	-	
PM Kisan Nidhi	-	-	-	
Ayushman Bharat	15	14	Lack of funds.	
PM Jeevan Jyoti Bima Yojana	12.5	1	X	X
PM Suraksha Bima Yojana	62	Nil	X	X
PM Awas Yojana - Gramen	Nil	072	Lack of funds.	
State Marriage Assistance Scheme	02	38	Lack of funds.	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	190	100	Applications not received	
Ladli Beti	2	2	2	2
Swachh Bharat Mission- Individual Household Toilets	102	205 285	2	2
PM Ujjwala Yojana	2	2	2	2
Ujala	50	111	Lack of funds	Nil
Jandhan Account	230	750	2	2
PM Matru Vandana Yojana	2	2	2	2

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	2	Nil
Electricity connection	Nil	2	Nil

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuri/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
- If yes, please specify: ✓
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drips/sprinkler irrigation in the Panchayat: Nil ✓
- No. of farmers who intend to use drips/sprinkler irrigation: 1000 (Nos.) ✓
- Any suggestions to improve irrigation facilities in the Panchayat: ✓

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %age) 20 ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: poor people availability ✓

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 50 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
nil Nos.
- No. of farmers who applied for KCC loan but not provided so far
nil Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☒
 - Delay by bank concerned ☒
 - Any other problem, please specify: Bank sector's guarantee as per Govt. employees
- Suggestions for improving the process of availing loan under KCC
Cancellation of guarantee of Govt. employees and relaxation in loan procedure

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ☒
 - Through un-organized market ☒
 - Any other, please specify: ☒
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
nil
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
nil

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
☒ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Walnut	not possible HD walnut	
2	Apple	High value Horticulture crops	
	Mango	vegetables	1

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
☒ Satisfactory
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	nil	100
2	Dairy units	nil	50
3	Sheep Units	nil	200
4	Fish Ponds	nil	40

- iii. Suggestions for encouraging more households/farmers to set up new units
Provision of units and assistance among
the general public
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	<u>Backyard poultry</u>
2	<u>Dairy units</u>
3	<u>Sheep units</u>
4	<u>Fish ponds</u>
5	<u>Apple, walnut, pulses and vegetable crops.</u>

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
 If no, the number of people in the Panchayat yet to get Aadhaar card: 250
- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent ✓
- Major problems/complaints with regard to ration shops:
- a) Irregular opening: Yes/No ✓
 b) Inadequate stock: Yes/No ✓
 c) Overcharging: Yes/No ✓
 d) Rude behaviour of store owner: Yes/No ✓
 e) Long distance to be covered to reach the store: Yes/No ✓
 f) Non-display of rates: Yes/No ✓
 g) POS machine not working: Yes/No ✓

- h) any other: Nil
- iii. Number of FIRs registered in last 3 months: Nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
 b) Is copy of FIR given to people: Yes/No ✓
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
 d) Any suggestions: ✓

- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month <u>✓</u> • Never 	<u>More than one month.</u>
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month <u>✓</u> • Never 	<u>More than one month.</u>
Police Station	<ul style="list-style-type: none"> • Within 1 month <u>✓</u> • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month <u>✓</u> • Never 	

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department: X

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No X

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 245

iv. Number of children in the age group of 4-14 years enrolled in the schools: 245

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: X

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	<p>School Building for middle school and SSOP school and play field is need of the tract</p> <p>1. The Agriculture department at Nampura be shifted to Kattigala village and the same land be utilized for school buildings, panchayat ghats and Hospital</p> <p>2. Provision of a diesel generator for lighting of drinking water, re-plantment of water pipes and plantation plant.</p> <p>3. Construction of medical sub-centre building and Govt. Buildings for AWC + Creation of new AWC</p> <p>4. Upgradation of Electricity fully + new new transformers of 63KV for Nalla pit + dam, mugdam, Nalla and lone Nalla</p> <p>5. Construction of Road from middle school Nampura</p> <p>6. Via Nalla aitta and black toping of two transverse Roads</p> <p>7. Design both sides of national highway from Nampura to Nalla and then mark it as Nalla to subdivide it.</p>
II	Any major complaint brought to notice of the Visiting Officer:
	<p>No land is available in panchayat Nampura. As such, the PR is demanded shifting of Agriculture office to nearby State land Roadway. The land vacated can be used for construction of school buildings, health sub-centre panchayat ghats and playground as well.</p>

III	Overall perception of functioning of the government:
	over ^{all} function of the Govt. is satisfactory and people appreciated the programmes like B2V1 and B2V2, public darbars, Gram Sabhas and working of Govt. officers/officials as well.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	It is seen that the panchayat is functioning well without panchayat building and infrastructure. The panchayat needs full cooperation of Govt. officers/officials and awareness about different schemes and programmes of the Govt. The officials must participate in gram Sabhas and help the needy people in all respects and the plans of panchayat be approved and sanctioned ^{on} priority basis.

Signature of the visiting officer.

Name Raja Krishn dil Sham
Senior Lecturer DIET
Kupnara