

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Mohd. TAYYAB**
- Designation: **A.E.E., P.D.D.**
- Department/place of posting: **ED - Raghun**
- Mobile No: **99192-03532**
- Email id: **tayyab.mohd.54670@gmail.com**
- Home District: **Jammu**
- Dates of visit: **26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Rahen-A**
- Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: **old Bursai**
- Name of Tensi: **Kateranka**
- Name of District: **Ragun**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **one (01 No.)**
- No. of hamlets in the Panchayat: **11**
- No. of households in the Panchayat:
- Population (approx.) of the Panchayat:

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD PDD	GRS, TD, SE. the man
2	PHE Social welfare	SE. 3-people, ptt TSWO
3	Health Education	Planner out Health, HS D small
4	PWD	AE.
5	Agriculture Animal & SHD	AEO Sr. vet Pharmacist
6	S & FC ICDS	SE Agarwal woman 1HCP
7	Revenue	Sp. woman concerned.
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E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 15-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 15-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

Name of the Scheme	Separate Bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name	_____		_____		_____

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

v. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vi. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 27 No. (2.6% to total)

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- d. Whether Action Plan has been approved? Yes
If no, reason thereof _____
- e. Whether the works have been started. Yes/No
No. of works started 82 No 18 % to total)
If no, reason thereof _____
- f. Who is issuing work order for works being executed under 14th FC (tick one)
- 1) Sarpanch (✓)
 - 2) BDO (✓)
 - 3) Others (specify) _____

viii. Integrated Child Development Scheme (ICDS):

- a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No Yes
If no, reason thereof _____
Also mention if it is being purchased by someone else: _____
- b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No Yes
If no, reason thereof _____
- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No Yes
If no, reason thereof: _____
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No Yes
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No Yes
If no, reason thereof _____
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No Yes
If no, reason thereof _____
Also mention if it is being provided by someone else: N/A
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No Yes
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No Yes
- b. If yes,
- ✓ Funds allocated to the Panchayat: Rs 30 lakh.
 - ✓ No. of works approved: _____
 - ✓ No. of works started: _____
 - ✓ No. of works completed: _____
 - ✓ No. of Job Card holders in the Panchayat: 510
 - ✓ No. of man days generated: _____

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No Yes
If yes, whether approved by the Gram Sabha: Yes/No Yes
If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works poor quality, road to be constructed
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u>	
VLW	RDD	<u>Yes/No</u>	
JE	RDD	<u>Yes/No</u>	
CDPO	Social Welfare	<u>Yes/No</u>	
TSWO	Social Welfare	<u>Yes/No</u>	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	
I/c MDM	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Tensildar/Naib-Tensildar	Revenue		
Patwan	Revenue	<u>Yes/No</u>	
Agriculture Extension Official	Agriculture	<u>Yes/No</u>	
Horticulture Extension Official	Horticulture	<u>Yes/No</u>	
Village functionaries		<u>Yes/No</u>	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No
If yes, who: _____ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
If yes, how long: _____ (specify number of days)
- ✓ Delay in administrative approval by officers: Yes/No
If yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: N/A (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

- (1) N/A
- (2) N/A
- (3) N/A

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 100 lakhs

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: N/A (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwan Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JE/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify

RDD, PDD

Any department whose staff is absent most of the time: PHE

Any department whose officers/officials has not visited the Panchayat even once since B2V1: PHE CAPD

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDD, Education

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Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Bandien, Dharan, Demoli, Nali, Dupu.	PHE	Yes/No	
Bandien, Nali, Dupu, report of Nandi	PND & PHOSY	Yes/No	
Dharan, Demoli, Nali, Nali, Dupu, report of NWC	ICDS	Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shortage of water	PHE	Yes/No	
Upgradation of Subcenter To P.H.C	Health	Yes/No	
Land connectivity 1) Dharan to Dupu 2) Dharan to Nali 3) Dharan to Bandien 4) Nali to Dupu	PND & PHOSY	Yes/No	
Anganwadi at Dharan, Nali, Dupu, Bandien, Demoli	ICDS	Yes/No	
Upgradation of school for and Bandien To H.S. 1) H.S. Dharan to H.S. 2) H.S. Nali to H.S.	Education Dept	Yes/No	

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1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: still pending

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (26-02-20)			2 nd Meeting Date (25-02-20)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	GRS, VLW, TA	1	RDD	GRS, VLW, TA
2	Education	Master	2	Education	Master

1 st Meeting Date (26-02-20)			2 nd Meeting Date (25-02-20)		
S. No.	Department	Designation	S. No.	Department	Designation
3	RDD	GRS, VLW	3	RDD	GRS, VLW
4	PHE	GRS, VLW	4	PHE	GRS, VLW
	PWD	AE		PWD	AE
5	Sanitation	AE	5	Sanitation	TSWC
	Agriculture	AE		Agriculture	AE
6	ASHA	Self Help	6	ASHA	Self Help
	Self Help	Help		Self Help	Help
7	Revenue	Patwar	7	Revenue	Patwar
8	SCDS	Agri-Extension/Help	8	SCDS	Agri-Extension/Help
	Health	Planner		Health	Planner

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21 **Yes/No**
If no, reason thereof _____

2. SOCIAL AUDIT:

- i Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit **Yes/No**
If no, reason thereof _____
- ii Is the Social Audit Committee framed in B2V1 conducting social audit **Yes/No**
- iii Whether the issues raised during the audit are being redressed by the department concerned **Yes/No**
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i Whether the capacity building and training has been imparted to the elected representatives **Yes/No**
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	5 PM Panchayat K. No. 1000 P. N. (1000) P. N.	Self-aiding & Learning by rules	01 03

- ii Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii Whether any exposure visit within J&K/outside has been conducted **Yes/No**
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv Whether any digital literacy training has been conducted for Sarpanches **Yes/No**
If yes, quality of training: Poor/Average/Good/Excellent
- v Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a Elected representatives: Poor/Satisfactory/Good/Excellent
- b General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	559	22	Bank account not opened	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	071	72	not started	—
Pension - Widow	10	15	not started	—
Pension - Disability	25	15	not started	—
PM Kisan Nidhi	2nd	39	not started	—
Ayushman Bharat	2nd	—	—	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	70	250	not started	—
State Marriage Assistance Scheme	—	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	510	120	In the way of facility	
Ladli Bep	-	-	-	
Swachh Bharat Mission- Individual Household Toilets	20	119	fund not available	
PM Ujjwala Yojana	109	115	not sanctioned	
Ujala	-	-	-	
Jandhan Account	45	200	Bank facility not available	
PM Matru Vandana Yojana	✓	-	-	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	270	Pipes inadequate and also water running	-
Electricity connection	30	recently constructed houses	✓

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: if connected with AWD project
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

(1) If connected with AWD project
(2) If irrigation scheme pattern is not available

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using high Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without Kisan Credit Card 4-1 (None)
- No. of farmers who have availed loan facility through KCC during 2019
60 Nos
- No. of farmers who applied for KCC Loan but not provided so far
N/A Nos
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures Yes
 - Delay by concerned Deptt. Yes
 - Delay by bank concerned Yes
 - Any other problem, please specify _____
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) Yes
 - Through un-organized market Yes
 - Any other, please specify nil
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
Agriculture & Horticulture

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
✓ If yes, please specify

Sr No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	-	-	-
	-	-	-
	-	-	-

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Not Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	60	09 Nos
2	Dairy units	N/A	02 Nos
3	Sheep Units	N/A	02 Nos
4	Fish Ponds	nil	02 Nos

ii. Suggestions for encouraging more households/farmers to set up milk units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1. To develop the agriculture / horticulture
2. Cattle / rearing units establish.
3. Poultry unit, dairy unit
4. Cutting & tailoring and cooping
5. Development of Tourism

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE.

i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No Resolving
if no, the number of people in the Panchayat yet to get Aadhaar card 127

ii. Overall satisfaction level of the people about the ration shops
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops.

- a) Irregular opening Yes/No ☒
- b) Inadequate stock Yes/No ☒
- c) Overcharging Yes/No ☒
- d) Rude behaviour of store owner Yes/No ☒
- e) Long distance to be covered to reach the store Yes/No ☒
- f) Non-display of rates Yes/No ☒
- g) POS machine not working Yes/No ☒

h) any other N/A

iii. Number of FIRs registered in last 3 months N/A

- a) Are people generally satisfied by response of Police to complaints Yes/No ☒
- b) Is copy of FIR given to people Yes/No ☒
- c) Are people satisfied about the overall security situation in Panchayat Yes/No ☒
- d) Any suggestions

iv. Public perception

- a) Are departmental staff available Poor/Good/Very Good/Excellent ☒
- b) Are departmental staff responsive Poor/Good/Very Good/Excellent ☒

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ☒
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ☒
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat 386
- Number of children in the age group of 4-14 years enrolled in the schools 386
- Is there any High/Higer Secondary school with more than 40% girl students. Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable ☒
 - If yes, details of schools _____
 - If yes, whether the machine is functional. Yes/No ☒
- Whether RDD has provided Sanitary Napkin incinerator in the above Schools. Yes/No/Not applicable ☒
 - If yes, whether the incinerator is functional. Yes/No ☒

Rehan - A

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max 07)
1	Road Connectivity in all wards of ygt Housh Rehan n PHE Building at REHAN
2	New Angorwasi Center atleast two in every ward Dholi @ Demate @ Mohal @ Dholi @ Duppri @ Gela
3	Community Hall at Zagraat Road Connectivity from Demate to Pesi Zagraat
4	Road Demate to Palsm via Sanukate ELO Possie at Demate and Adhas
5	Lift Irrigation Scheme Petha to Mohal Dhagari
6	Display Ground at High School Demate Ems Duppri
7	Upgradation of HS to HSS Demate
II	Any major complaint brought to notice of the Visiting Officer:
	Road Connectivity, Health Animal & Sheep Husbandary PHE PDD and Education Agriculture Horticulture.

III. Overall perception of functioning of the government

Answer

IV. Overall assessment of work and suggestions

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Answers to public for Govt Schemes
to meet


Signature of the visiting officer
Name DR. H. D. TAYLOR
A.E., P.O.D.