

Back to Village 2 (BZV2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Rajeev Sen
- ii. Designation: Asst. Ex. Engineer
- iii. Department/Place of posting: Jangam Division, Rajeev
- iv. Mobile No: 9419145136
- v. Email id: senrajeev76@gmail.com
- vi. Home District: Jamun
- vii. Dates of visit: 25/06/2019 to 26/06/2019 November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Ranikud
- ii. Local Government Directory (LGD) code of the Panchayat: 246006
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: Ranikud
- iv. Name of Tehsil: Kotrano
- v. Name of District: Rajeev

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 2 (Ranikud-I, Ranikud-II)
- ii. No. of hamlets in the Panchayat: 25
- iii. No. of households in the Panchayat: 650
- iv. Population (approx.) of the Panchayat: 3500

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Sheep husbandry	Asst. Stockman
2	Education	Teacher
3	PHE	Lineeman
4	PDD	Lineeman
5	PWD	Work Supervisor E-Je
6	Youth & Sports service	Physical Education officer
7	Health	Supervisor Pharnoid
8	Agriculture	Agriculture Extension Assistant

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
- ii. If yes, whether functioning in. Own building/Other government building/Private building
- iii. If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- iv. Whether the BDO office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 11-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 11-11-2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary. Yes/No

(Officer to respect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

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v. Bank Account opening on receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Bodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared 16 No (94 % to total)

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d. Whether Action Plan has been approved by the HOD. Year/No _____

If no, reason thereof _____

e. Whether the work has been started. Year/No _____

No. of works started _____ No. () % to total

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch _____

()

2) BDO _____

()

3) Others (specify) _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing sufficient items at Panchayat level for use in the Anganwadi Centres of the Panchayat Year/No _____

If no, reason thereof _____

Also mention if it is being purchased by someone else. _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Year/No _____

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying remuneration to AWWs/helpers directly at Panchayat level Year/No _____

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of remuneration is being maintained by the Panchayat Year/No _____

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is providing items at Panchayat level for use in the Anganwadi Centres Year/No _____

If no, reason thereof _____

b. Whether the Panchayat/Sarpanch is providing MDM to the children of the children in the Panchayat Year/No _____

If no, reason thereof _____

c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat level Year/No _____

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS

a. Whether the MGNREGS Plan 2019-20 has been approved Year/No _____

b. If yes _____

✓ Funds allocated to the Panchayat Rs. _____ lakh

✓ No. of works approved _____

✓ No. of works started _____

✓ No. of works completed _____

✓ No. of jobs Card holders in the Panchayat _____

✓ No. of man days generated _____

d. Whether the Action Plan for works on account of Own Provision of the Panchayat is being prepared Year/No _____

If yes, whether approved by the Gram Sabha Year/No _____

If no, reason thereof _____

iv) Another solution was later suggested by the Government in the Province of
 v) In another solution, some were assigned to provinces of the country where
 work.

vi) Another set of suggestions and recommendations were presented by

Category	Department	Recommendation	Remarks
Health	Health	Health	
Education	Education	Education	
Transport	Transport	Transport	
Water	Water	Water	
Energy	Energy	Energy	
Environment	Environment	Environment	
Other	Other	Other	

Source: [illegible]

iv) In the Province of [illegible] the Ministry of Health, [illegible] of
 health services was [illegible]

v) The [illegible] of [illegible] [illegible]

vi) The [illegible] of [illegible] [illegible]

vii) The [illegible] of [illegible] [illegible]

viii) The [illegible] of [illegible] [illegible]

ix) The [illegible] of [illegible] [illegible]

x) The [illegible] of [illegible] [illegible]

xi) The [illegible] of [illegible] [illegible]

xii) The [illegible] of [illegible] [illegible]

Source: [illegible]

iv) The [illegible] of [illegible] [illegible]

v) The [illegible] of [illegible] [illegible]

vi) The [illegible] of [illegible] [illegible]

vii) The [illegible] of [illegible] [illegible]

viii) The [illegible] of [illegible] [illegible]

ix) The [illegible] of [illegible] [illegible]

x) The [illegible] of [illegible] [illegible]

xi) The [illegible] of [illegible] [illegible]

xii) The [illegible] of [illegible] [illegible]

Source: [illegible]

iv) The [illegible] of [illegible] [illegible]

v) The [illegible] of [illegible] [illegible]

vi) The [illegible] of [illegible] [illegible]

vii) The [illegible] of [illegible] [illegible]

Source: [illegible]

v. Whether any new work(s) has/have been sanctioned/uptaken/implemented in the Panchayat after BZV 1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
PWD	Cost of work done for road widening in Panchayat	Yes	
PWD	Cost of work done for road widening in Panchayat	Yes	
RDD	Cost of work done for road widening in Panchayat	Yes	
RDD	Cost of work done for road widening in Panchayat	Yes	

Whether any improvement in attendance of following Government functionaries has been noticed after BZV 1

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Holpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JE/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify

PWD & Animal Husbandry

Any department whose staff is absent most of the time Municipal

Any department whose officers/officials has not visited the Panchayat even once since BZV 1 Municipal & Panchayat

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV 1 All

vi. Areas of major improvements brought by reform

Major area of improvement made during BZV 1	Department	Resolution of Complaint	Remarks
Non starting of construction of school building	Education	Yes	
Non starting of construction of new public school	Health	Yes	
		Yes/No	

vii. Major problems confronting the people

Major problem highlighted during BZV 1	Department	Resolution of problem	Remarks
Lack of Transportation	Transport	Yes/No	
Lack of Transport Niche	Transport	Yes/No	
No Banking facility	Finance	Yes/No	
Head Office flying behind	Ground water	Yes/No	
KCC connection not sanctioned by Bank	Bank	Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No

If no, reason thereof _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers Yes/No

If no, reason thereof _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (/ /)		2 nd Meeting Date (/ /)	
S. No.	Department	S. No.	Department
1	RDD	1	MPW
2	Shakti Stree Kendra	2	

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1 st Meeting Date (/ /)		2 nd Meeting Date (/ /)	
S. No.	Department	S. No.	Department
3	Education Officer	3	
4	Secy/Asst Secy	4	
5	Agriculture AOA	5	
6	PO	6	
7	PO	7	
8	Health Officer	8	

If no, reason thereof _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha Yes/No

If no, reason thereof _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

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4. Whether the critical gaps identified in the Panchayat during Mission Aardra Survey 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason Period _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason Period _____

2. Is the Social Audit Committee formed in BTVT conducting social audit. Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason Period _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
01 (Sarpanch)	Bundi, Keri, Kengeri		05 days

2. Quality of training. Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within JMA circle has been conducted. Yes/No

4. Yes. Visiting Officer to record the experiences/ views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent

5. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

- If yes, quality of training. Poor/Average/Good/Excellent

6. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

- a. Elected representatives. Poor/Satisfactory/Good/Excellent

- b. General Public. Poor/Satisfactory/Good/Excellent

- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate further with out

Scheme/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	950	-	-	-
Scholarship for Minority students	51			
Pension - Old Age	92			
Pension - Widow	10			
Pension - Disability	05			
PM Kisan Nidhi	07			
Ayushman Bharat	-			
PM Jeevan Jyoti Bani Yojana	76			
PM Suraksha Bani Yojana	06			
PM Awas Yojana - Gramin	40			
State Marriage Assistance Scheme	3			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	620	-	-	
Ladli Beti	-			
Swachh Bharat Mission- Individual Household Toilets	920			
PM Ujjwala Yojana	225			
Ujala	189			
Jarlian Account	190			
PM Matsya Yojana	-			

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	600	water facility is not provided	-
Electricity connection	150	not done of electricity from supply of electricity	-

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* Visiting officer to endorse the list of subbing/seasonally who need high construction. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME

1. IRRIGATION

i. Topography of the Panchayat. Seasonally High Farm lands

ii. Major sources of irrigation. Canal/Tube Well/Pond/Offspring/Well/harvesting/Taras/Rainfed/Other (please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat. Sufficient/Insufficient

iv. Are there any un tapped irrigation sources in the Panchayat. Yes/No

✓ If yes, please specify (Canal/Canal Water/Shallow/Deep/Offspring/Other water body). Spring at Gama, Spring of Killa, many in headland, Spring in village, measures for irrigation purposes. Yes/No

If yes, please specify. Available Pond

v. Whether the Panchayat has potential for drip/sprinkler irrigation. Yes/No

vi. No. of farmers who use drip/sprinkler irrigation in the Panchayat. -

vii. No. of farmers who intend to use drip/sprinkler irrigation. - (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat.

There is no longer facility available at Panchayat. It can be improve by conducting quality/efficiency.

2. HIGH YIELDING VARIETY (HYV) SEEDS

i. Farmers using High Yielding Variety seeds (Approx. 100 %).

ii. Are adequate HYV seeds available to the farmers. Yes/No

iii. If no, reasons stated _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

1. No. of farmers without Kissan Credit Card 1-30 (Nos.)
2. No. of farmers who have availed loan facility through KCC during 2019 10 Nos
3. No. of farmers who applied for KCC loan but not provided so far 150 Nos
4. Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - a) Difficult processes and procedures NIL
 - b) Delay by concerned Deptt NIL
 - c) Delay by bank concerned Yes (200 rupees for quarterly)
 - d) Any other problem, please specify Yes loan & fee share withn 60 days loanable.
5. Suggestions for improving the process of availing loan under KCC _____

4. MARKETING INTERVENTIONS:

1. There is agriculture/horticulture produce sold (tick whichever relevant)
 - a) Through organized market (mandi) _____
 - b) Through un-organized market _____
 - c) Any other, please specify _____
2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing. NIL
3. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce _____

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
- ✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Peanut		Peanut growing.
2.	Kajri		
3.	Linum		
4.	Guava		
5.	Mustard		

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Dairy/Miscellaneous Department. Poor/Satisfactory/Good/Excellent
2. Status of household/farmers engaged with Animal/Dairy/Miscellaneous Sector and those interested to set-up new units

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	50	100
2	Dairy units	NIL	50 (existing)
3	Goat Units	NIL	60
4	Fish Ponds	NIL	10

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iv. Suggestions for encouraging more households/farmers to set-up pvm units

7. List 5 suggestions in order of priority which can help in increasing income of farmer/rural households:

1	Dairy farm
2	Sheep units.
3	Poultry units.
4	
5	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card 300

ii. Overall satisfaction level of the people about the ration shops Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening Yes/No
- b) Insufficient stock Yes/No
- c) Overcharging Yes/No
- d) Rude behaviour of store owner Yes/No
- e) Long distance to be covered to reach the store Yes/No
- f) Non-display of rates Yes/No
- g) PDS machine not working Yes/No

ii) any other

iii. Number of FSI's implemented in last 3 months

a) Are people generally satisfied by measures of Police to curbing the

b) Is copy of FSI given to people Yes/No

c) Are people satisfied about the overall security situation in Panchayat Yes/No

d) Any suggestions

iv. Public participation

a. Are departmental staff available Poor/Good/Very Good/Excellent

b. Are departmental staff responsive Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/Status, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PDO	✓ Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

v. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 225

iv. Number of children in the age group of 4-14 years enrolled in the schools: 215

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No

vi. Whether PDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No ✓ Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

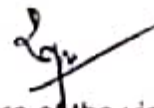
vii. Whether PDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No ✓ Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max 07)
1	Cost of Road from Gadh Khat to Khadana Gunda (R.O.)
2	Cost of Road from Khadana to Musi Hundi
3	Cost of Higher Sec School Building at Panikad
4	Cost of Community Hall at Panikad
5	Cost of School Buildings GPs Kargre
6	Installation of 15Mtr Hand pumps
7	Cost of Upgradation of Bus Stand at Panikad Khat
8	Cost of Construction of Panikad Khat
II	Any major complaint brought to notice of the Visiting Officer: Cost of Higher Secondary School Building at Panikad & GMS School Panikad.

III	Overall perception of functioning of the government:
	The govt. is in right dired doing very well.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The overall visit was not satisfactory as due to lack of funds, there was no work carried out except construction of some roads.



Signature of the visiting officer

Name