

Back to Village 2 (B2V2) - Report

Report to be filled up by the Monitoring Officer
during his/her last day visit to the Panchayat

A) DETAILS OF REPORTING OFFICER

1. Name
2. Designation
3. Date of visit: 20/07/2019

B) LOCATIONAL DETAILS OF PANCHAYAT

1. Name of the Panchayat: Hyderabad
2. Local Government (District & CD Block) of the Panchayat: 201901
3. To be executed from Rural Development Department (RDC)
4. Name of CD Block: Hyderabad (old)
5. Name of Tehsil: Hyderabad
6. Name of District: Hyderabad

C) PANCHAYAT PROFILE

1. No. of revenue villages in the Panchayat: 21
2. No. of hamlets in the Panchayat: 61
3. No. of households in the Panchayat: 256
4. Population (approx.) of the Panchayat: 1000

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	PDD	JE Tech-III @ the m. Sr.
2	Prison Food & Water	MC
3	Prison Hostel	01
4	RDD	01 MN 2nd yr. Sr. J. L.
5	Social Welfare	01
6	Rel & Physical Tender	01 - Social
7	Education - Ent Pils Rtd.	01 - Social
8	Forest Department	01 - Social

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

INFRASTRUCTURE

1. Whether Panchayat Office is available in the Panchayat Yes/No
construction
2. Whether functioning in Govt building/Other government building/Private building
3. Whether land is available for construction of the Panchayat Office Yes/No
4. Whether the EDC office has been established (in case the officer visits Block Panchayat) Yes/No/Not applicable

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- ii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable
- iii. Facilities available in the Panchayat/Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/Printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- iv. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No
- v. Whether Infrastructure and Assets Register has been prepared. Yes/No
(Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No
Date of last meeting held: 11 Nov 2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No
Date of last meeting held: 03 Nov 2019
- iii. Whether the Khasra register is being maintained by the Panchayat Secretary. Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance in the passbook as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	<i>Panchayat Secretary</i>	Yes/No	17	Yes/No
ICDS (Nutrition)	Yes/No	<i>Supervisor</i>	Yes/No	-	Yes/No
ICDS (Honorarium)	Yes/No	<i>Infirmary</i>	Yes/No	-	Yes/No
Mid Day Meals (MDM)	Yes/No	-	Yes/No	-	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No	-	Yes/No
Any other Scheme If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award
- a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No
- b. Whether the detailed estimates for all works have been prepared. Yes/No
- c. No. of works for which estimates have been prepared 09 No. 10 %
(to total)

2. Whether Action Plan has been approved by the DDC Yes/No

If no, reason thereof _____

3. Whether the works have been started Yes/No

No. of works started _____ No. (_____) % to total

If no, reason thereof _____

4. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) DDC

3) Others (specify) _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No

If no, reason thereof _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No

If no, reason thereof _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No

If no, reason thereof _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs. 32 lakh

✓ No. of works approved 10

✓ No. of works started 8

✓ No. of works completed 15

✓ No. of Job Card holders in the Panchayat 200

✓ No. of man days generated 20

ii. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No

If yes, whether approved by the Gram Sabha Yes/No

If no, reason thereof _____

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- iii. Whether subjects have been assigned by the Sarpanch to the Pancha Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer Yes/No
- iii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
EDO	RDO	Yes/No	
VLV	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Nab-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

✓ Non co-operation by officials Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff Yes/No

✓ Delay in administrative approval by officials Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed Yes/No

If not, likely date of completion _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed Yes/No

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in BZV1 Yes/No

If yes, amount released Rs. 0.3 lakh

Whether works identified in BZV1 have been started Yes/No

Likely date of completion 10 Dec (date)

- b. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV 1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
LD	Sanctioning of work	Yes	

- c. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- | | |
|---|----------|
| a. Doctors/Paramedics/other Health staff | (Yes/No) |
| b. Teachers/P.T Teachers | (Yes/No) |
| c. Anganwadi Workers/Helpers | (Yes/No) |
| d. RCD staff | (Yes/No) |
| e. JSC/other engineering staff | (Yes/No) |
| f. Agriculture/Horticulture staff | (Yes/No) |
| g. Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time LD

Any department whose officers/officials has not visited the Panchayat even once since BZV1 LD

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 LD

- vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Non availability of electric supply	PDD	Yes/No	
Non availability of fire pipes	PHE	Yes/No	
		Yes/No	

- vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Unavailability of water supply	PDD	Yes/No	
Lack of electric supply and electric house wires	PDD	Yes/No	
Lack of drinking water supply pipes and water networks	PHE	Yes/No	
Lack of heavy machinery	Public Works	Yes/No	
Lack of health facilities	Health	Yes/No	

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP):

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- if no reason stated

- ii) Whether Panchayat wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

- If no, the officer should get it installed and confirm

- If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

- If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (/ /)			2 nd Meeting Date (/ /)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Lab.	Asst. Lab. In-charge (Lab)	1		
2	Principal	Principal	2		

1 st Meeting Date (/ /)			2 nd Meeting Date (/ /)		
S No	Department	Designation	S No	Department	Designation
3	Information (Print Control)	Chief Clerk	3		
4	General Administration		4		
5			5		
6			6		
7			7		
8			8		

- If no reason thereof

- If no, Reason thereof

- If no reason there!

- If no, reason thereof

(VLW to demonstrate the reports to the Visiting Officer)

- Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPCP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in BUVI conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being addressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
200	HEM college	Capacity building	05

- ii. Quality of training. Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within Jharkhand has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training. Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives. Poor/Satisfactory/Good/Excellent
- b. General Public. Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	60	NIL	-	
Scholarship for Minority students	NIL	NIL		
Pension - Old Age	12	90	not applied	
Pension - Widow	04	28	not applied	
Pension - Disability	NIL	18	-	
PM Kisan Mite	NIL	222	not applied	
Ayushman Bharat	NIL	282	not applied	
PM Jeevan Jyoti Bani Yojana	NIL	282	not applied	
PM Suraksha Bani Yojana	NIL	282	not applied	
PM Awas Yojana (Gramin)	15	35	not applied	
State Marriage Assistance Scheme	NIL	50	not applied	

Substrate/Reaction	Reaction Time	Reaction Time	Reaction Time	Reaction Time
	10 min	10 min	10 min	10 min
Reaction 1: 10 min	10 min			
Reaction 2: 10 min	10 min			
Reaction 3: 10 min	10 min			
Reaction 4: 10 min	10 min			
Reaction 5: 10 min	10 min			
Reaction 6: 10 min	10 min			
Reaction 7: 10 min	10 min			
Reaction 8: 10 min	10 min			
Reaction 9: 10 min	10 min			
Reaction 10: 10 min	10 min			

Reaction 1: 10 min

Reaction 2: 10 min

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Reaction 8: 10 min

Reaction 9: 10 min

Reaction 10: 10 min

Reaction 11: 10 min

Reaction 12: 10 min

Reaction 13: 10 min

Reaction 14: 10 min

Reaction 15: 10 min

Reaction 16: 10 min

Reaction 17: 10 min

Reaction 18: 10 min

Reaction 19: 10 min

Reaction 20: 10 min

5. LEARNING FROM THE EXPERIENCE OF THE FARMERS

1. Are there any farmers who have started using ICTs during 2018?
No
2. Are there any farmers who have started using ICTs during 2019?
No
3. Are there any farmers who started to use ICTs during 2020?
No
4. Problems being faced by farmers in using ICTs (List down challenges separately)
a. Lack of knowledge and understanding
b. Lack of internet facility
c. Lack of time to use
d. Lack of financial resources
e. Lack of technical support
5. Suggestions for increasing the provision of building base under ICT
a. Provide training and capacity building
b. Provide financial support
c. Provide technical support
d. Provide internet facility

6. BUSINESS INTERVENTIONS

1. How is agriculture/horticulture produce sold (List all the channels)?
a. Through traditional market (mandi)
b. Through unorganized market
c. Any other channel (Specify the channel for Fresh produce)
d. If the produce is not being sold in any market, what measures can be taken to ensure its better marketing?
2. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce?

8. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any opportunity for diversification towards high value crops/fruits in the District?
Yes/No
a. If yes, please specify

S. No.	Non-perennating crop/fruit	Potential for diversification towards the crop/fruit	Remarks (If any)
1	Apple, Pear, etc.	High potential for diversification towards the crop/fruit	

9. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about various schemes of Animal/Sheep Husbandry Department (List down the schemes)?
a. High
b. Medium
c. Low
2. Status of Animal/Sheep farmers engaged with Animal/Sheep Husbandry Sector and their interest in setting up new units?

S. No.	Sector	No. of Animal/Sheep farmers engaged	No. of Animal/Sheep farmers interested in setting up new units
1	Dairy Cattle	NTL	15
2	Dairy Goats	NTL	10
3	Sheep	NTL	5
4	Pig/Poultry	NTL	3

6. Suggestions for encouraging more households/families to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1. Poultry farms
2. Fish ponds
3. Dairy farms
4. Horticulture projects like ^{and} apple, pear,
5. Small scale industries like carpeting, soap manufacturing, weaving.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ☒ Yes
If no, the number of people in the Panchayat yet to get Aadhaar card 45

2. Overall satisfaction level of the people about the ration shops
Poor/Not/Medium/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|---|
| a) Irregular opening | Yes/No ☒ No |
| b) Inadequate stock | Yes/No ☒ No |
| c) Overcharging | Yes/No ☒ No |
| d) Trade behaviour of store owner | Yes/No ☒ No |
| e) Long distance to be covered to reach the store | Yes/No ☒ No |
| f) Non display of rates | Yes/No ☒ No |
| g) POS machine not working | Yes/No ☒ No |

h) any other

3. Number of Fills registered in last 1 month 100

- a) Are people generally satisfied by response of Police to registered Fills?
- b) Is copy of F.I.R. given to people? Yes/No ☒ Yes
- c) Are people satisfied about the overall security situation in Panchayat? Yes/No ☒ Yes
- d) Any suggestions

4. Public perception

- a. Are departmental staff available? Poor/Not/Medium/Good/Excellent
- b. Are departmental staff responsive? Poor/Not/Medium/Good/Excellent

5. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/Details, if any
Revenue	☒ Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month ☒ More than 1 month • Never	
Police Station	☒ Within 1 month • More than 1 month • Never	
P&E	• Within 1 month • More than 1 month ☒ Never	

1980	1/10/2018
	1/10/2018
	1/10/2018
20/10/2018	1/10/2018
	1/10/2018
	1/10/2018

11. Any specific observation is required regarding any particular observation?

NOTES

- Whether school has taken sufficient action. Please mention the collection and disposal of plastic waste. Yes/No
- Whether Permanent Plastic Collection and Disposal plan is ready. Yes/No
Answering officer to submit a copy of the plan.
- Number of children in the age group of 1-14 years in the Panchayat. 35
- Number of children in the age group of 1-14 years enrolled in the schools. 70
- Is there any High/Upper Secondary school with more than 40% girl students. Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
 ✓ If yes, details of schools
 ✓ If yes, whether the machine is functional. Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
 ✓ If yes, whether the incinerator is functional. Yes/No

1. There are 1000 people living in the village, but only 100 are literate.
2. The school is not functional due to lack of funds.
3. The school is not functional due to lack of funds.
4. The school is not functional due to lack of funds.
5. The school is not functional due to lack of funds.
6. The school is not functional due to lack of funds.
7. The school is not functional due to lack of funds.
8. The school is not functional due to lack of funds.
9. The school is not functional due to lack of funds.
10. The school is not functional due to lack of funds.

11. The school is not functional due to lack of funds.

12. The school is not functional due to lack of funds.

13. Any major complaint brought to notice of the Village Officer

1. The school is not functional due to lack of funds.
2. The school is not functional due to lack of funds.
3. The school is not functional due to lack of funds.
4. The school is not functional due to lack of funds.

iii) Growth parameters of the different of the species considered

No developmental reports are taken as
reference to the wild population as
observed by people.

iv) Growth measurement of wild fish in Aquaculture

(The working culture for instance that they observed development in connection to a fish
along with increased in Aquaculture)

General condition related to growth in
many problems in the body and associated
with low light, water, and all other environmental
factors also space and weight in the
ponds in a dark room, light and light,
because all the public requirements already
be considered

Signature
for the working culture
Date 20/11/2019.