

Check to Village (08/07/2019) Report

(Form to be filled up by the Reporting Officer during his/her last day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- Name: Balwan Singh
- Designation: Sr. Headmaster
- Department/Office: Education / Sr. High School
- Mobile No.: 9419620330
- Email ID: Balwan.2886@gmail.com
- Name District: Rajouri
- Date of visit: 08/07/2019

B) LOCALITY DETAILS OF PANCHAYAT

- Name of the Panchayat: Kanthal Nishankh
- Local Government Directory (LGD) code of the Panchayat (To be issued from Rural Development Department, DO): 209147
- Name of CD Block: Kotianika C Block
- Name of Tehsil: Kotianika
- Name of District: Rajouri

C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: Kanthal
- No. of hamlets in the Panchayat: 13
- No. of households in the Panchayat: 430
- Population (approx.) of the Panchayat: 2320

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	P.D.D.	J.E. R.S.
2	Sheep Husbandry	Store Assistant
3	P.D.D.	Supervisor
4	Forest	Guard
5	P.H.E.	Need Bar
6	Health & Family Welfare	W.D.
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat Yes/No Yes
(specify location): near government building
- If yes, whether functioning in Good/Running/Not running Running
- If no, whether land is available for construction of the Panchayat Chair Yes/No Yes
- Whether the BDO office has been established in case the officer visits once Panchayat, Yes/Not set up Yes

- iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

- vi. Whether infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to personally check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No

Date of last meeting held 07-11-2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No

Date of last meeting held 07-11-2019

- iii. Whether the Karmata register is being maintained by the Panchayat Secretary Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	No	Yes/No ✓	₹16.48	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	No	Yes/No ✓	Nil	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	No	Yes/No ✓	Nil	Yes/No ✓
Aid Day Moats (MDM)	Yes/No ✓	No	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	No	Yes/No ✓	Nil	Yes/No ✓
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm _____

- vii. 14th Finance Commission Award

- a. Whether 4 year Action Plan 2016-20 has been prepared Yes/No

- b. Whether the detailed estimates for all works have been prepared Yes/No

- c. No of works for which estimates have been prepared 22 No. (____ % to total)



d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started Yes/No

No. of works started 15 No. (65% to 100%)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: funds not allocated

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: No funds

c. Is the Panchayat/Sarpanch paying honorarium to AWW/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: funds not allocated

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: funds not allocated

Accounts opened

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No funds

Also mention if it is being provided by someone else: Some schools serving as they have got foodgrains from 250 gms

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs 33.56 lakh

✓ No. of works approved 39

✓ No. of works started 10

✓ No. of works completed No

✓ No. of job card holders in the Panchayat 395

✓ No. of man days generated 1350

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No own resource due to poor connectivity

to the village Panchayat

- iii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ✓
 Major challenges being faced by the Panchayat in functioning and execution of works

a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
EDO	RDO	Yes/No	
VLW	RDO	Yes/No	
JE	RDO	Yes/No	
COPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Angarwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
TetrasidharNaid-Tetrasidhar	Revenue	No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other <i>Sheep husbandry</i>		Yes	

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- Non co-operation by officials: Yes/No ✓
- If yes, who _____ (specify)
- Non disclosure of funds available schemes by officials: Yes/No ✓
- Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓
- Delay in administrative approval by officers: Yes/No ✓
- If yes, how long _____ (specify number of days)
- Officers not sharing details of guidelines/lsts of beneficiaries: Yes/No ✓
- Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated started during the visit of the officer in BZV1 has been completed: Yes/No
- If not, likely date of completion _____ (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
- If not, list of such works and date by which they are likely to be completed:
- (1) _____
- (2) _____
- (3) _____
- iii. Whether any funds have been released for works identified in BZV1: Yes/No
- If yes, amount released Rs. *₹ 120* lakh
- Whether works identified in BZV1 have been started: Yes/No
- Likely date of completion *End of Dec 2019* (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
RDD	Sanctioning of Bridge over Nalla	Yes	-
RDD	Land Development Project in Nalla	Yes	
RDD	Passa Ponds at Dandi	Yes	
RDD	Prof. Jagan Nigam Nalla Road	Yes	
RDD	Prof. Jagan Nigam Nalla Road	Yes	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

a) Doctors/Paramedics/other Health staff	(Yes/No) ☒
b) Teachers/Ret Teachers	(Yes/No) ☒
c) Anganwari Workers/Helpers	(Yes/No) ☒
d) RDD staff	(Yes/No) ☒
e) JE/other engineering staff	(Yes/No) ☒
f) Agriculture/Horticulture staff	(Yes/No) ☒
g) Animal Husbandry/Sheep Husbandry staff	(Yes/No) ☒

In case any particular department has shown improvement, please specify

RDD asst, PDD asst, Sheep Husbandry asst

Any department whose staff is absent most of the time Physician, Health, PHE

Any department whose officers have not visited the Panchayat even once since B2V1 Physician, Health

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDD

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
BMO	Health	Yes/No ☒	
Executive Engineer RDD	Road RDD	Yes/No ☒	
Physician Education officer	Physician	Yes/No ☒	

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
BMO	Health	Yes/No ☒	
Executive Engineer RDD	Road	Yes/No ☒	
Physician Education officer	Physician	Yes/No ☒	
CDPO	Social welfare	Yes/No ☒	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Gvt. functionaries) in the last two meetings

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	RDD JE V.L.W A.R.S	1	RDD JE V.L.W A.R.S
2	Sheep Rustling S.A	2	Sheep Rustling S.A

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
3	PDD Superior	3	PDD Superior
4	PHE Sup.	4	—
5	Forest Guard	5	Forest Guard
6	Consumer Affairs & Public Dist.	6	Consumer Affairs & Public Distribution
7	Education H. M.	7	Education H. M.
8	—	8	—

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____

(V.L.W. to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZVT conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
01 out of 08	Sarpanch Rajsum	to aware the people	6 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	230	20	Accounts not updated	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	242	260	—	—
Pension - Widow	04	50	due to internet problem	—
Pension - Disability	11	10	Do-	—
PM Kisan Nidhi	—	—	—	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bharat Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	42	240	due to shortage of toilet	—
State Marriage Assistance Scheme	—	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applying but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	395	25	Due to <u>9th grade pendency</u>	100
Ladli Beti	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	280	120	Due to shortage of funds	—
PM Ujjwala Yojana	210	180	Not supplied by Beneficiaries	—
Ujjala	—	—	—	—
Jamdan Account	80	—	—	—
PM Muzo Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

* Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	2925	Due to <u>Power problems</u>	—
Electricity connection	230	<u>Funds problem</u>	—

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* Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/hilly/Plank/Andi
- Major sources of irrigation: Canal/Khus/Tube well/Pond/Spring/Water harvesting/Tank/Rainfed/Other (please specify) Rainfed
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify: (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) (tick as many as needed)
- Is there any area which can be developed by any of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify:
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: No
- No. of farmers who intend to use drip/sprinkler irrigation: No (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Canals, ponds, khus etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof:

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3. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without Kissan Credit Card 30 (Nos)
- No. of farmers who have availed loan facility through KCC during 2019
5 Nos
- No. of farmers who applied for KCC loan but not provided so far
10 Nos
- Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - Difficult processes and procedures —
 - Delay by concerned Deptt —
 - Delay by bank concerned ✓
 - Any other problem, please specify —

4. MARKETING INTERVENTIONS

Suggestions for improving the process of availing loan under KCC
There is no bank in the panchayat, as the bank is about 35 km away from this panchayat.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
✓ If yes, please specify

Sl. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	—	—	—
2	—	—	—
3	—	—	—
4	—	—	—

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	—
2	Dairy units	Nil	—
3	Sheep Units	01	15
4	Fish Ponds	Nil	—

7. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

As the agricultural horticulture officials do not visit the panchayat

iv Suggestions for encouraging more households/farmers to set-up new units

Because the people belongs to poor family & having no source of income, so the govt. is having to set up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. The seed should be provided to the high quality.
2. No awareness camp organised in our gram panchayat by agriculture dept.
3. No agriculture official visit in the panchayat.
4. The store of the agriculture dept. is very far from this panchayat.
5. KCC loan should be provided to the farmers to increasing the income.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No Yes

If no, the number of people in the Panchayat yet to get Aadhaar card 890

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent Good

Major problems/complaints with regard to ration shops:

- a) irregular opening Yes/No
- b) inadequate stock Yes/No
- c) Overcharging Yes/No
- d) Rude behaviour of store owner Yes/No
- e) Long distance to be covered to reach the store Yes/No
- f) Non-display of rates Yes/No
- g) PDS machine not working Yes/No

n) any other —

ii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No Yes

b) Is copy of FIR given to people: Yes/No Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes/No Yes

d) Any suggestions: A Police post should be opened at Chinta chopper

iv Public perception

a. Are departmental staff available: Poor/Good/Very Good/Excellent Good

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent Good

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month <u>✓</u> • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never <u>✓</u>	
Police Station	• Within 1 month <u>✓</u> • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month <u>✓</u> • Never	

PDO	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:-

Physiclane, Horticultural, BMO, Social welfare

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higher Secondary school with more than 40% girl students. Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No, if not applicable

• If yes, details of schools: _____

• If yes, whether the machine is functional. Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools. Yes/No, if not applicable

• If yes, whether the incinerator is functional. Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Kamthel Morhula

1	Urgent public requirements in order of priority (Max. 07)
1	Need connectivity from Jela to H.S. Mahabla approximately 8 kms and Jela to Jela Mohar
2	Road connectivity from Jela Mohar to H.S. Mahabla 8 kms.
3	Primary Health centre in Panchayat Morhula
4	Water Supply Scheme from Jela to Shapothki Panchayat cantal Morhula
5	opening of one str. sec. school in the Panchayat, as there is no str. sec. school.
6	Improvement in PDD infrastructure & provision of New transformer in Morhula A
7	Light need of Panchayat area as there is no Panchayat area in the Panchayat & also need of play ground & sports hall.
II	Any major complaint brought to notice of the Visiting Officer
	At the official of Agriculture & Health dept. visit in this Panchayat

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III	Overall perception of functioning of the government	This Gram Panchayat is very poor & is not connected to Road from any side. The distance from Road to the Panchayat is about 6 km.
IV	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	This is a very poor GP, the people of this Panchayat are very hardworking and are suffering because of no road connectivity, no Health Centre facilities, Drinking water, power supply only for 2 hrs to 3 hrs in a day, shortage of APL ration, wheat, seeds & buildings in the whole Panchayat. Need more centre in no 1, 3, 4, 5, 7.

Signature of the visiting officer 30/2019
Name: Baldev Singh