

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **AB. Sanyam. HASAM**
- ii. Designation: **Lecturer.**
- iii. Department/Place of posting: **Education/BHSS Sogam.**
- iv. Mobile No: **9541044212**
- v. Email id:
- vi. Home District: **KUPNARA**
- vii. Dates of visit: **25/26/27/28/29/30, November 2019** **27 and 28th Nov. 2019.**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **Drugmulla D.**
- ii. Local Government Directory (LGD) code of the Panchayat: **(To be sourced from Rural Development Department/DC)**
- iii. Name of CD Block: **Drugmulla**
- iv. Name of Tehsil: **Drugmulla**
- v. Name of District: **Kupnara**

C) ANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01 (Drugmulla)**
- No. of hamlets in the Panchayat: **01**
- No. of households in the Panchayat: **387**
- Population (approx.) of the Panchayat: **2560**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Agriculture	CCO
2	Rural development (R&D)	ULM / Secretary Panchayat
3	Department (R&B)	works Supervisor
4	Roads and Buildings	supervisor
5	Sheep husbandry	N.P.
6	Animal Husbandry	Headmaster Drugmulla
7	Education	Inspector
8	Power development (PDD)	Angamwadi workers
9	LCDS	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:
- i. Whether Panchayat Ghar is available in the Panchayat: **Yes/No/under construction**
- ii. Whether functioning in: Own building/Other government building/Private building
- iii. If yes, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- iv. Whether the BDC office has been established (in case the officer visits block Panchayat): **Yes/No/Not applicable**

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Panchayat ehar not available
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	- do -
			- do -

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
confirm: Assets not available because newly created Panchayat.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: 16 Nov 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓
(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	1056472	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓				
Any other Scheme. If yes, indicate name	None				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award: Yes/No ✓

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
b. Whether the detailed estimates for all works have been prepared: 12 No. 60 %
c. No. of works for which estimates have been prepared: _____ to total)

- d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____
- e. Whether the works have been started: Yes
No. of works started: 05 No. 40 % (to total)
If no, reason thereof: _____
- f. Who is issuing work order for works being executed under 14th FC (tick one):
1) Sarpanch
2) BDO
3) Others (specify): ()
()
- viii. Integrated Child Development Scheme (ICDS):
a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: Not created Panchayat.
Also mention if it is being purchased by someone else: None
- b. Is nutrition being provided to Anganwadi Centres in the Panchayat: None
If no, reason thereof: _____
- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: Not allment.
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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- ix. Mid Day Meal (MDM) Scheme:
a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
If no, reason thereof: Not created Panchayat.
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
If no, reason thereof: Not created Panchayat.
Also mention if it is being provided by someone else: School Administration
- c. Whether the record on account of purchase of MDM items and honorarium is being maintained at the Panchayat: Yes/No
to cooks is being maintained at the Panchayat and verify the signatures of the (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Yes
- x. MGNREGA:
a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
b. If yes,
✓ Funds allocated to the Panchayat: Rs 0 lakh
✓ No. of works approved: 0
✓ No. of works started: 6
✓ No. of works completed: 200
✓ No of Job Card holders in the Panchayat: 0
✓ No. of man days generated: 0
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No
If yes, whether approved by the Gram Sabha: Yes/No
If no, reason thereof: Own Resources not Generated

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
 Major challenges being faced by the Panchayat in functioning and execution of works: Bad health, laziness
 a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u>	
VLW	RDD	<u>Yes/No</u>	<u>Caution.</u>
JE	RDD	<u>Yes/No</u>	
CDPO	Social Welfare	<u>Yes/No</u>	
TSWO	Social Welfare	<u>Yes/No</u>	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	<u>unsatisfactory</u>
I/c MDM	School Education	<u>Yes/No</u>	
BMO	School Education	<u>Yes/No</u>	
Tehsildar/Naib-Tehsildar	Health	<u>Yes/No</u>	
Patwari	Revenue	<u>Yes/No</u>	
Agriculture Extension Official	Revenue	<u>Yes/No</u>	
Horticulture Extension Official	Agriculture	<u>Yes/No</u>	
Village functionaries	Horticulture	<u>Yes/No</u>	
Any other		<u>Yes/No</u>	

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:
 ✓ Non co-operation by officials: Yes/No (specify)
 If yes, who: _____
 ✓ Non disclosure of funds available/schemes by officials: Yes/No
 ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
 ✓ Delay in administrative approval by officers: Yes/No
 If yes, how long: _____ (specify number of days)
 ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
 ✓ Any other difficulty, give details: _____
- f) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):
- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No till date.
 If not, likely date of completion: Not taken up (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
 If not, list of such works and date by which they are likely to be completed:
 (1) Repairement LT in PDD.
 (2) _____
 (3) _____
- iii. Whether any funds have been released for works identified in B2V1: Yes/No
 If yes, amount released: Rs. 5000 of lakh.
 Whether works identified in B2V1 have been started: Yes/No
 Likely date of completion: yet to start (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, include therein:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	14 Fc 15 / 05	under process	Administrative approval Pending

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- Doctors/Paramedics/other Health staff (Yes/No) ✓
- Teachers/Ret Teachers (Yes/No)
- Anganwari Workers/Helpers (Yes/No)
- RDD staff (Yes/No)
- JES/other engineering staff (Yes/No)
- Agriculture/Horticulture staff (Yes/No)
- Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

One unit of Sheep Husbandry started at Zamidar Mahalla ward No.2.

Any department whose staff is absent most of the time: None.

Any department whose officers/officials has not visited the Panchayat even once since BZV1: _____

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vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Drinking water department.	PHE	Yes/No ✓	
Drinking water.			
Irrigation and Sanitation/drainage system	Agriculture	Yes/No ✓	
upgradation of electricity	PDD	Yes/No ✓	
Installation of transformers			

Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of Problem	Remarks
Drinking water/ Tap water facility	PHE	Yes/No ✓	
Electric supply	PDD	Yes/No	Minimum No. of poles supplied.
Cleaness of Lal koi canal	Irrigation	Yes/No ✓	
Solid waste material	RDD	Yes/No ✓	
Health Subcentre	Health Dept.	Yes/No ✓	
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PLANNING, EXECUTION AND TRAINING

GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDPI)

- i. Whether the GPDPI for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No
If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDPI for 2019-20 are under implementation Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

- v. If no, the officer should get it installed and confirm: _____

- vi. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDPI Portal for preparation of GPDPI 2020-21: Yes/No

- vi. If yes, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

- vi. If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

S. No.	1 st Meeting Date (27-11-2019)		2 nd Meeting Date (27-11-2019)	
	Department	Designation	S. No.	Department
1	RDD	Secretary Panchayat	1	RDD
2	P.H. Edu.	PET	2	P.H. Edu.

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1 st Meeting Date (27-11-2019)			2 nd Meeting Date (27-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Social welfare	Jr. Assistant	3	Social welfare	Jr. Assistant
4	R & B	works supervisor	4	R & B	works supervisor
5	Animal Husbandry	VP	5	Animal Husbandry	VP
6	Sheep Husbandry	Supervisor	6	ICDS	Anganwadi workers
7	Agriculture	ECO	7	Agriculture	ECO
8	PDD	Inspector	8	PDD	Inspector
9	Agriculture	Teel. IV	9	Agriculture	Teel. IV

- vi. If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha and the conclusion of the meeting: Yes/No

- vi. If no, Reason thereof: _____

- viii. Whether the GPDPI Plans are being approved by the Gram Sabha: Yes/No

- vi. If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

- vi. If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
07	BDO's office Drugmulla	Role and importance of local govt.	03.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
iii. Whether any exposure visit within JK/Outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____

- a. Elected representatives : Poor/Satisfactory/Good/Excellent
b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out: _____

Scheme/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil	All		
Scholarship for Minority students	Nil	All		
Pension - Old Age	74	02	Awaiting for sanction	
Pension - Widow	36	07		
Pension - Disability	59	58	- do -	
PM Kisan Nidhi	131	70		
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramen	Nil	30	Applied but not sanctioned.	
State Marriage Assistance Scheme	02	14		

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	200	100	Not started	no.
Laxmi Beti	0	0	0	Not started in the distt.
Swachh Bharat Mission- Individual Household Toilets				
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Maitri Vandana Yojana				

The visiting officer to enclose scheme-wise list of individual beneficiaries who are entrusted to avail the benefit under the schemes. He/she to also collect any applications handedover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Water connection	40		0
Electricity connection	12	0	

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Visiting officer to enclose the list of individuals/Persons who need fresh connections. He/she to also collect any applications and handover at district headquarter.

DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plains/Karst. ☒
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (Please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify Lift Irrigation from Nala Pura.

Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒

No. of farmers who use drip/sprinkler irrigation in the Panchayat: None

No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)

Any suggestions to improve irrigation facilities in the Panchayat:

Construction of dam for rain water flowing from hillside of habitation.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. _____ %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof Non-availability of Agriculture centre.

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 80 (None)
- No. of farmers who have availed loan facility through KCC during 2010
52 Yes 28 No
- No. of farmers who applied for KCC loan but not provided so far
None
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☐
 - Delay by bank concerned ☐
 - Any other problem, please specify: Guarantee Problem.

4. SUGGESTIONS FOR IMPROVING THE PROCESS OF AVAILING LOAN UNDER KCC

Guarantee should be accepted other than a government employee.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ☐
 - Through un-organized market ☐
 - Any other, please specify: Not enough produce for marketing.
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

III. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

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6. INCREASING LIVESTOCK PRODUCTION:

Is there any scope/identified for diversification towards the crop/fruit?

If yes, please specify:

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	35	15
2	Dairy units	01	05
3	Sheep Units	01	02
4	Fish Ponds	01	02

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iii. Suggestions for encouraging more households/farmers to set up PNM units
Saving of cooperative society, while processing
credit and proper working hours

2. List 5 suggestions in order of priority which can help in increasing income of farm/semi-rural households:

1. Setting up of Agriculture Centre in the Panchayat.
2. Availability of tools and other equipments.
3. Awareness camps.
4. Education to self dependence by farming.
5. Marketing facility at doorstep.

i. Whether AADHAAR AND GOOD GOVERNANCE:

- ii. If no, the number of people in the Panchayat: Yes/No
- Overall satisfaction level of the people about the ration shops: Major Problems/Good/Excellent
- a) Irregular opening/complaints with regard to ration shops: Yes/No ✓
 - b) Inadequate opening: Yes/No ✓
 - c) Overcharge stock: Yes/No ✓
 - d) Rude behaviour: Yes/No ✓
 - e) Long distance of store owner: Yes/No ✓
 - f) Non-display of rates: Yes/No ✓
 - g) POS machine not working: Yes/No ✓

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month ✓ • More than 1 month • Never	
Police Station	• Within 1 month ✓ • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month ✓ • Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department?

PHE fieldmen not cooperative.

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 398
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 398
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No Not in Dargmulla D.
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
- ✓ If yes, details of schools: _____
- ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
- ✓ If yes, whether the incinerator is functional: Yes/No

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1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07)	
1.	Drinking water facility/need of lift station.
2.	Electric supply with installation of transformers etc.
3.	Cleaness of Lalkul and Protection walls.
4.	Repairment and opening of link road's.
5.	Establishment of Agriculture centre.
6.	Upgradation of Health subcentre.
7.	Re-opening of marble factory.
8.	Any major complaint brought to notice of the Visiting Officer:
Not implementation of B.N. Programme, impacting the need of Drinking water etc.	

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III Overall perception of functioning of the government	Satisfactory.
IV Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	Satisfactory. The role of Panchayat staff is good. They are in well contact with the Public. PDD department is often seen in the halga, busy with their work to convenience and service for people of halga.


 Signature of the visiting officer
 Name
 Ab. Surjoo. Hajan

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Applications are received for
 different Public works in Panchayat
 enclosed with the Stationary
