

Back to Village 2 (B2V2) - Report

(If format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- Name DR. VIKAS KUMAR JODHA
- Designation VETRY. ASST. SURGEON
- Designation/Place of posting ANIMAL HUSB. DEPTT. / HBS NONGSHEHA
- Mobile No 941997322 / 7006453661
- Email id mnsheha@gmail.com
- Home District RAJOURI
- Dates of visit 25/02/2019, 26/02/2019, November 2019

B) LOCALITY DETAILS OF PANCHAYAT

- Name of the Panchayat KANDI UPPER
- Local Government Directory (LGD) code of the Panchayat 1449 / 239990
(To be sourced from Rural Development Department by DC)
- Name of CD Block BUDHAI OLD
- Name of Tehsil KOTRANCHA
- Name of District RAJOURI

C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat One (Kandi)
- No. of hamlets in the Panchayat 20 (Twenty)
- No. of households in the Panchayat 480 (Four hundred & eighty)
- Population (approx.) of the Panchayat 4300 (Forty three hundred)

10

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev. Deptt.	① Sadiq Hussain (J.E) ② Shah Hussain (G.R.S)
2	SHEEP HUSBANDRY DEPTT	Field Quam (ASM)
3	Animal Husbandry Deptt.	Field Quam
4	Revenue Deptt.	Asst. Comm. (C.A.S)
5	Youth Services Deptt.	Asst. H. Training (Patwar)
6	Education Deptt.	Sangeet Kumar (PEM)
7	Public Health Deptt.	Field Shaidi (Khatra)
8	Health Deptt.	Field Shaidi (Khatra)
9	Health Deptt.	Field Shaidi (Khatra)
10	Health Deptt.	Field Shaidi (Khatra)
11	Health Deptt.	Field Shaidi (Khatra)
12	Health Deptt.	Field Shaidi (Khatra)
13	Health Deptt.	Field Shaidi (Khatra)
14	Health Deptt.	Field Shaidi (Khatra)
15	Health Deptt.	Field Shaidi (Khatra)
16	Health Deptt.	Field Shaidi (Khatra)
17	Health Deptt.	Field Shaidi (Khatra)
18	Health Deptt.	Field Shaidi (Khatra)
19	Health Deptt.	Field Shaidi (Khatra)
20	Health Deptt.	Field Shaidi (Khatra)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
- If yes, whether functioning in Own Building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

B2V2/PD&MD/2019

11



v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Sarpanch	Yes/No ✓	17.90	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Signature of Sarpanch	Yes/No ✓	82.60	Yes/No ✓
ICDS (Honourarium)	Yes/No ✓	Signature of Sarpanch	Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Nil	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other Scheme, if yes, indicate name	No				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. Consensus could not be reached between the members of P.A.I.

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared 10 No 100 % to total)

d. Whether Action Plan has been approved by the DDC Yes/No

If no, reason thereof _____

e. Whether the works have been started Yes/No

No. of works started Nil No _____ % to total

If no, reason thereof Yet to be started
(2017-18)

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch ☒

2) BDO ☐

3) Others (specify) _____

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA.

a. Whether MGNREGA Plan 2019-20 has been approved Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs 35 lakh

✓ No. of works approved: 42 works

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 372

✓ No. of man days generated: 1091

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha Yes/No

If no, reason thereof: Lack of own income resource of Panchayat.



- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works

- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW/GRS	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwan	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

- ✓ Non co-operation by officials Yes/No

If yes, who _____ (specify)

- ✓ Non disclosure of funds available/schemes by officials Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff Yes/No

- ✓ Delay in administrative approval by officers Yes/No

If yes, how long _____ (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries Yes/No

- ✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed Yes/No

If not, likely date of completion _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed Yes/No

If not, list of such works and date by which they are likely to be completed

(1) Not applicable as no work has

(2) been started so far

(3) _____

- iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released Rs 1.60 lakh

Whether works identified in B2V1 have been started Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
Not applicable			

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ☒ |
| b) Teachers/Ret Teachers | (Yes/No) ☒ |
| c) Anganwari Workers/Helpers | (Yes/No) ☒ |
| d) RDD staff | (Yes/No) ☒ |
| e) JE/other engineering staff | (Yes/No) ☒ |
| f) Agriculture/horticulture staff | (Yes/No) ☒ |
| g) Animal husbandry/Sheep Husbandry staff | (Yes/No) ☒ |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1 _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 NO

B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electric Poles Water Pipes	P.O.D P.M.E	Yes/No ☒	
Liability of Works	R.D.D	Yes/No ☒	Partial resolution
		Yes/No	

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Electric Poles	P.O.D	Yes/No ☒	
Water pipes	P.M.E	Yes/No ☒	
Liability of works	R.D.D	Yes/No ☒	Partial resolution
Lack of Tourism develop ment	Tourism Deptt.	Yes/No ☒	
Cont. of Forest Hut	Forest Deptt.	Yes/No ☒	

B2V2/PD&MD/2019

19

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No

If no, reason thereof: Consensus between members of PRZ could not be reached out hence pending

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21 Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Consensus between members of PRZ could not be reached out hence pending

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date (5/July)			2 nd Meeting Date (25 July)		
S. No.	Department	Designation	S. No.	Department	Designation
1	R.D.D	J.E	1	R.D.D	J.E
2	R.D.D	GRS	2	R.D.D	GRS

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	R.D.D	V.L.W	3	R.D.D	V.L.W
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Eight representatives	Kotwara Block H.Q.	Panchayat Registration	One day

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	100%	Nil	—	—
Scholarship for Minority students	100%	—	—	—
Pension - Old Age	44	48	Funds Sanctioned not approved	Nil
Pension - Widow	10	09	Sanctioned not approved	Nil
Pension - Disability	17	12	Sanctioned not approved	Nil
PM Kisan Nidhi	50	370	—	Nil
Ayushman Bharat	Nil	Nil	Nil	Nil
PM Jeevan Jyoti Bima Yojana	Nil	"	"	"
PM Suraksha Bima Yojana	"	"	"	"
PM Awas Yojana - Gramin	55	300	Approved as per target	Nil
State Marriage Assistance Scheme	Nil	Nil	Nil	Nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	372	62	Family Separated	Nil
Ladli Beti	Nil	Nil	Nil	Nil
Swachh Bharat Mission- Individual Household Toilets	380	105	Funds Non availability	Nil
PM Ujjwala Yojana	250	220		Nil
Ujala	250	220		Nil
Jandhan Account				
PM Matru Vandana Yojana	Nil	Nil	Nil	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	80	Shortage of Pipes	Nil
Electricity connection	204	Shortage of Poles/Wire	Nil

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat Yes/No
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body Dams River (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 If yes, please specify Dams/Canals conservation
- Whether the Panchayat has potential for drip/sprinkler irrigation Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat Nil
- No. of farmers who intend to use drip/sprinkler irrigation Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 30 %age)
- Are adequate HYV seeds available to the farmers Yes/No
- If no, reasons thereof, _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 400 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
85 Nos
- No. of farmers who applied for KCC Loan but not provided so far
slut Nos
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures _____
 - Delay by concerned Deptt. _____
 - Delay by bank concerned ☒
 - Any other problem, please specify _____
- Suggestions for improving the process of availing loan under KCC
Guarantee should not be made mandatory

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) _____
 - Through un-organized market ☒
 - Any other, please specify _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
Horticulture Market should be made
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat Yes/No ☒
 - If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
①	Walnut		
	Peach		
	Pears		
	Plum		

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	200	
2	Dairy units	300	
3	Sheep Units	10	
4	Fish Ponds	NH	

iii. Suggestions for encouraging more households/farmers to set-up new units

7 List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

- 1 Scope of Horticulture Industry
- 2 Dairy Units should be established
- 3 Poultry units should be established
- 4 Sheep Units/Mini Sheep Farms should be established
- 5 Fisheries ponds are also suggested

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE.

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No
if no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working | Yes/No |

h) any other _____

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☐ More than 1 month ☒ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any High/Higer Secondary school with more than 40% girl students. Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional. Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional. Yes/No

Kandi upper L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max 07)
1.	Shifting of P.D.D Feeder from Old Kandi to New Kandi
2.	Road from Kandi Upper to Kedi Hill
3.	Upgradation of Saurha Middle School
4.	Primary School at Danga Chatomni
5.	Early work of Degree College Kandi
6.	Food store building at Upper Kandi
7.	Food Bridge at Ragla
II	Any major complaint brought to notice of the Visiting Officer:
	Nil

III	Overall perception of functioning of the government:
	Good
IV	Overall assessment of visit and suggestions: Potential of Agriculture & Tourism. (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Signature of the visiting officer

Name
Dr. Vikas Khajuria
Visiting Officer
B2V2
Upper Kandi