

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- Name Sanjiv Choudhary
- Designation Joint Extension Officer
- Department/Place of posting
- Mobile No. 9906204733
- Email id
- Home District Jamnagar
- Dates of visit 25/06/2019 to 26/06/2019 November 2019

B) LOCAL DETAILS OF PANCHAYAT

- Name of the Panchayat Dangli
- Local Government Directory (LGD) Code of the Panchayat
(To be derived from Rural Development Department by DDO)
- Name of CD Block Budh Rd
- Name of Tehsil Keshavnagar
- Name of District Rajkot

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat 2
- No. of hamlets in the Panchayat
- No. of households in the Panchayat 910
- Population (approx.) of the Panchayat 5100

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Local Government Department	<u>Joint Extension Officer</u>
2	Spangrath Center	<u>Sanjay Kumar</u>
3	P.D.D.	<u>Indu Raj</u>
4	PHE	<u>Subodh Choudhary</u>
5	Health Deptt	<u>Abhishek Kumar</u>
6	Education	<u>Arjun</u>
7	PWD	<u>Yash</u>
8	Ag Extension	<u>Dr. ...</u>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat Yes/No/Under construction
- If yes, whether functioning in Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Chair Yes/No
- Whether the BDO office has been established (in case the officer visits back Panchayat) Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

- iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

- vi. Whether infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held 5-11-2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held 5-11-2019

- iii. Whether the Karmati register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether all least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vii. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Yes

- viii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

- c. No. of works for which estimates have been prepared: 31 No (100 % to total)

d. Whether Action Plan has been approved by the DDC Yes/No ✓

If no, reason thereof ✓

e. Whether the works have been started Yes/No ✓

No. of works started 18 No 79 % to total

If no, reason thereof ✓

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (✓)

2) BDO ()

3) Others (specify) ✓

viii Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No ✓

If no, reason thereof ✓

Also mention if it is being purchased by someone else: ✓

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No ✓

If no, reason thereof ✓

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level Yes/No ✓

If no, reason thereof ✓

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No ✓
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme.

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No ✓

If no, reason thereof ✓

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No ✓

If no, reason thereof ✓

Also mention if it is being provided by someone else: ✓

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA.

a. Whether MGNREGA Plan 2019-20 has been approved Yes/No ✓

b. If yes.

✓ Funds allocated to the Panchayat Rs 40 lakh

✓ No. of works approved 40

✓ No. of works started 15

✓ No. of works completed 9

✓ No. of Job Card holders in the Panchayat 480

✓ No. of man days generated 520

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No ✓

If yes, whether approved by the Gram Sabha Yes/No ✓

If no, reason thereof ✓

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- xii) Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No

xiii) Major challenges being faced by the Panchayat in functioning and execution of works

a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IIC/MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works. Identification of beneficiaries/any other schemes.

✓ Non co-operation by officials. Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

✓ Delay in administrative approval by officials. Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: _____ (date)

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENT PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No _____

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation Yes/No _____

iii. Whether Panchayat-wise disbursement of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers Yes/No _____

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place Yes/No _____

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No _____

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings Yes/No _____

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	PHE	1	PHE
	Linemen		Linemen
2	RDD	2	RDD
	UPS		UPS

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
3	Health	3	Pharmacist
4	Education	4	Teacher
5	RDD	5	Linemen
6	Shop	6	Classik
7	Grd	7	Je
8	Anganwadi	8	UP class

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting Yes/No _____

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha Yes/No _____

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal Yes/No _____

If no, reason thereof: _____

(VLU to demonstrate the reports to the Visiting Officer)

- x Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No.

If no, reason thereof _____

2. SOCIAL AUDIT

- i Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof _____

- ii Is the Social Audit Committee framed in BZV1 conducting social audit. Yes/No

- iii Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii Quality of training Poor/Satisfactory/Very Good/Excellent.

- iii Whether any exposure visit within J&K/Outside has been conducted. Yes/No

- iv If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent

- v Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training Poor/Average/Good/Excellent

- vi Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

- a Elected representatives Poor/Satisfactory/Good/Excellent

b. General Public Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	370			
Scholarship for Minority students	17			
Pension - Old Age	80			
Pension - Widow	70			
Pension - Disability	1	1	1	1
PM Kisan Nidhi	1	1	1	1
Ayushman Bharat	1	1	1	1
PM Jeevan Jyoti Bima Yojana	1	1	1	1
PM Suraksha Bima Yojana	1	1	1	1
PM Awas Yojana - Gramin	1	1	1	1
State Marriage Assistance Scheme	NIL			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	480	30		
Lada Beel	Nic			
Swarn Bharat Mission - Individual Household Toilets	Yes	17		
PM Ujjwala Yojana	215	170		
Ujara	Nic			
Jandhan Account	270			
PM Matru Vardana Yojana	Nic			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	600		
Electricity connection	400		

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* Visiting officer to enclose the list of industries/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat Semi-Hilly/Hilly/Plain X And
- Major sources of irrigation Canal/Kul/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat Sufficient/insufficient
- Are there any un-tapped irrigation sources in the Panchayat Yes/No _____
If yes, please specify Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/no _____
If yes, please specify check of farmers' fields; Phadwan Dhamra
- Whether the Panchayat has potential for drip/sprinkler irrigation Yes/No _____
- No. of farmers who use drip/sprinkler irrigation in the Panchayat _____
- No. of farmers who intend to use drip/sprinkler irrigation 70 (Nos.) _____
- Any suggestions to improve irrigation facilities in the Panchayat check of hand Ponds springs water conservation Tanks

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 100 %age) _____
- Are adequate HYV seeds available to the farmers Yes/No _____
- If no, reasons thereof _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 10 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
20 Nos
- No. of farmers who applied for KCC loan but not provided so far
50 Nos
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures _____
 - Delay by concerned Dept _____
 - Delay by bank concerned Bank
 - Any other problem, please specify non availability of loan
- Suggestions for improving the process of availing loan under KCC
With out Emphysis Govt Guarantee

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) Market
 - Through un-organized market _____
 - Any other, please specify overstocky of end store of BPT
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
✓ If yes, please specify _____

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Wall nut apple	farmers' interest	
2	orange budam		
3	lemon		

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	10	14
2	Dairy units	10	40
3	Sheep Units	20	90
4	Fish Ponds	10	30

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Government employs ~~men~~ in ~~depp~~ and private sector
2. Particulate depp units
3. Farming fruits products plants vegetable businesses
4. Shopping complex & industries units
5. Fisheries depp new units

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No ☒ Yes

ii. Overall satisfaction level of the people about the ration shops Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|--|
| a) Irregular opening | Yes/No ☒ Yes |
| b) Inadequate stock | Yes/No ☒ Yes |
| c) Overcharging | Yes/No ☒ Yes |
| d) Rude behaviour of store owner | Yes/No ☒ Yes |
| e) Long distance to be covered to reach the store | Yes/No ☒ Yes |
| f) Non-display of rates | Yes/No ☒ Yes |
| g) POS machine not working | Yes/No ☒ Yes |

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h) any other: Govt Building two new Debarment in the PPT

iii. Number of FIRs registered in last 3 months 2

- a) Are people generally satisfied by response of Police to complaints. Yes/No ☒ Yes
- b) Is copy of FIR given to people. Yes/No ☒ Yes
- c) Are people satisfied about the overall security situation in Panchayat. Yes/No ☒ Yes
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available. Poor/Good/Very Good/Excellent ☒ Excellent
- b. Are departmental staff responsive. Poor/Good/Very Good/Excellent ☒ Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	
Social welfare	• Within 1 month ☒ • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month ☒ • Never	
PHE	• Within 1 month • More than 1 month ☒ • Never	

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FOD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi Any specific conservation or complaint regarding any particular department

K) OTHERS:

i Whether land has been identified within Panchayat for collection and disposal of plastic waste Yes/No

ii Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii Number of children in the age group of 4-14 years in the Panchayat: 305

iv Number of children in the age group of 4-14 years enrolled in the schools: 299

v Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools Yes/No/Not applicable

✓ If yes, details of schools: one

✓ If yes, whether the machine is functional Yes/No

vii Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER: Draj. B

1	Urgent public requirements, in order of priority (Max. 07)
1.	Link Road Chali Nalla to Thani Petali
2.	Link Road nalla to Ega Gudi
3.	R/Nall Gynad at Dunga Darama binges
4.	Cementin shall pattern
5.	New opening P/S Kishan' Dharma nall
6.	up Gynadion M/S Petali new opening P/S nalla nalla
7.	New opening P/S nalla
II	Any major complaint brought to notice of the Visiting Officer.
1	P.H.E
2	P.D.D
3	Education
4	Food Supply
5	Social Welfare

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III	Overall perception of functioning of the government
	Public seemed as per the public visiting. Suggestion would be improved for better facilities besides overseas trips should be organised regularly for public officials.
IV	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The visit deemed quite satisfactory

Signature of the visiting officer
Name: Dr. J. K. Singh
Designation: Joint Director
Department: Education
Date: 25.11.2019
Place: Dehra Dun