

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: SUDESH KUMAR
ii. Designation: EXECUTIVE ENGINEER
iii. Department/place of posting: RTIC, RCC UPPER DIVISION, KATHUA
iv. Mobile No: 94192 45615
v. Email id: ksudesh11@gmail.com
vi. Home District: KATHUA
vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: JAKHIBAR
ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) 240903
iii. Name of CD Block: NAGRI
iv. Name of Tehsil: KATHUA
v. Name of District: KATHUA

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 02
ii. No. of hamlets in the Panchayat: 07
iii. No. of households in the Panchayat: 526
iv. Population (approx.) of the Panchayat: 2678

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	P.H.E.	Sh. Sunil Gupta A.E.
2	IRRIGATION	J.E.
		J.E.
		FOREMAN
	R.B.B.	J.E.
6	J&K GRAMEEN BANK	
7	SOCIAL WELFARE	SUPERVISOR
8	ICDS	SUPERVISOR

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: ☒ Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building ☒
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 14-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 02-10-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Secy. Panchayat	✓ Yes/No	29.4497	Yes/No ✓
ICDS (Nutrition)	✓ Yes/No		✓ Yes/No		Yes/No
ICDS (Honorarium)	✓ Yes/No		✓ Yes/No		Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Teacher	✓ Yes/No		✓ Yes/No
Own resources of Panchayat	✓ Yes/No	Secy. Panch.	✓ Yes/No	0.02032	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 16 No. (50 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: Only 2016-17 Approved.

e. Whether the works have been started: Yes/No

No. of works started: Nil No. (0 % to total)

If no, reason thereof: Panchayat insists on purchase of material through Panchayat only which is not agreed upon by BDO.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: ICDS officials informed that it will be done from December

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: It was informed that it will be done ref December 2019

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: It is provided by school.

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: 01

✓ No. of works started: 01

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 199

✓ No. of man days generated: 400

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Resources not available

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: GAPD, RDP, Flood Control (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Work not Sanctioned (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2.00 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Jan. 2020 (date)

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Complaint against Ration dealer/TSO	CAPP	Yes/No ✓	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	57	86		
Pension - Widow	21	07		
Pension - Disability	39	10		
PM Kissan Nidhi	428			
Ayushman Bharat	600	250	No Internet facility / Address wrong	
PM Jeevan Jyoti Bima Yojana	228	-		10
PM Suraksha Bima Yojana	368	-		8
PM Awas Yojana - Gramin				
Matr Marriage Assistance Scheme	05	-		

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card				
Ladli Beti	22	03		
Swachh Bharat Mission- Individual Household Toilets				
PM Ujjwala Yojana				
Ujala				
Jandhan Account	301	-		
PM Matru Vandana Yojana	35	-		

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection			

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

i) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/no ✓
If yes, please specify: _____
Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
No. of farmers who intend to use drip/sprinkler irrigation: NIL (Nos.)
Any suggestions to improve irrigation facilities in the Panchayat:

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 35 %age) ✓
- ii. Are adequate HYV seeds available to the farmers. Yes/No ✓
- iii. If no, reasons thereof: _____

- i. No. of farmers without Kissan Credit Card 45 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
310 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
— Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures —
 - b) Delay by concerned Deptt. —
 - c) Delay by bank concerned yes
 - d) Any other problem, please specify: —
- v. Suggestions for improving the process of availing loan under KCC

Farmers above 60 yrs of age should be also considered for availing loan under KCC.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) yes
 - b) Through un-organized market yes
 - c) Any other, please specify: —
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
-
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Permanent building/Structure is required for proper procurement/Storage of agricultural produce

List 3 suggestions in order of priority which can help in increasing income of farmers/rural households:

10. PRIORITIES AND GOOD GOVERNANCE:

10.1. Have all the people in the Panchayat got ration cards? ☒ Yes/No ☐
10.2. Have all the people got ration cards yet to get ration card?

10.3. Overall satisfaction level of the people about the ration shops: ☒ Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | ☒ Yes/No ☐ |
| b) Inadequate stock: | ☒ Yes/No ☐ |
| c) Overcharging: | ☒ Yes/No ☐ |
| d) Rude behaviour of store owner: | ☒ Yes/No/ ☐ |
| e) Long distance to be covered to reach the store: | ☒ Yes/No ☐ |
| f) Non display of rates: | ☒ Yes/No ☐ |
| g) PCS machine not working: | ☒ Yes/No ☐ |

Date: 10/10/2019

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Eve Teasing menace not controlled in spite of police complaints.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☐ Within 1 month ☒ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

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PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higer Secondary school with more than 40% girl students? Yes/No

vi. Whether RDD has provided Sanitary Nankin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Nankin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Piped drinking water supply .
2.	Separate Ration Depot
3.	Poor road connectivity in Talekbar & Sherpur village
4.	Deep hand pumps 06 No
5.	Fresh demand of road from Sherpur to Nagri via lower Talekbar
6.	Agriculture seed store to be established in Talekbar.
7.	ATM of J&K Bank immediately required Any Nationalized Bank with ATM facility required.
8.	Paturar Halgas to be clubbed with Tehsildar Nagri
II	Any major complaint brought to notice of the Visiting Officer:
	Payments of 04 works executed in 20 Last three years not made to the persons.