



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Khargund

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: **Apurva Hattar**
 ii. Designation: **Chief Agriculture officer**
 iii. Department/Place of posting: **Agriculture / Kudgam**
 iv. Mobile No: **9419041681**
 v. Email id: **anantkumar675@gmail.com**
 vi. Home District: **Kudgam**
 vii. Dates of visit: **25/06/2019 to 29/06/2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

i. Name of the Panchayat: **Kudgam**
 ii. Local Government Directory (LGD) code of the Panchayat: **245589**
 (To be sourced from Rural Development Department by DC)
 iii. Name of CD Block: **Dusur**
 iv. Name of Tehsil: **Dusur**
 v. Name of District: **Kudgam**

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: **01**
 ii. No. of hamlets in the Panchayat: **01**
 iii. No. of households in the Panchayat: **390**
 iv. Population (approx.) of the Panchayat: **8000**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the official
1	Agriculture	AEO/AEA
2	ICDS	AWW
3	Social welfare	TSWO
4	Animal/sheep husbandary	VAS/Attendant
5	RDD	GRS/JE
6	Health dept.	Medical officer
7	PWD	JE
8	PHE/Education	Fitw/ZERO, Tassar

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**1. INFRASTRUCTURE:**

i. Whether Panchayat Char is available in the Panchayat: **Yes/No/Under construction**
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Char: **Yes/No**
 ii. Whether the BOC office has been established (in case the officer visits block Panchayat): **Yes/No/Not applicable**

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm:

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 17th of Nov 2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 17th of Nov 2019

- iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

- v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature Sarpanch	Funds received (Rs. in lakh)	Balance in the account as on date (Rs. in lakh)	Whether it has been opened and maintained
14 th Finance Commission	Yes/No	BDO	Yes/No	18.1243	Yes/No
ICDS (Nursery)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name.					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:

- vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

- b. Whether the detailed estimates for all works have been prepared: Yes/No

- c. No. of works for which estimates have been prepared: 04 No. (20 % to total)

- x. MGNREGA:
- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
- b. If yes:
- ✓ Funds allocated to the Panchayat: Rs 29 Lakh
- ✓ No. of works approved: 05
- ✓ No. of works started: nil
- ✓ No. of works completed: nil
- ✓ No. of Job Card holders in the Panchayat: 185
- ✓ No. of man days generated: nil
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No
- If yes, whether approved by the Gram Sabha: Yes/No
- If no, reason thereof: no resources generated

- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- e. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
- If no, reason thereof: Non existence of Awt.
- f. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
- If no, reason thereof: Non existence of full form of Awt.
- Also mention if it is being purchased by someone else: Not available
- g. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
- If no, reason thereof: Non existence of full form of Awt.
- h. Whether the works have been started: Yes/No
- No. of works started: No. () % to total
- i. Who is issuing work order for works being executed under 14" FC (tick one):
- 1) Sarpanch ()
- 2) BDO (✓)
- 3) Others (specify): _____
- ii. Integrated Child Development Scheme (ICDS):
- d. Whether Action Plan has been approved by the DDC: Yes/No
- If no, reason thereof: _____
- e. Whether the works have been started: Yes/No
- No. of works started: No. () % to total
- f. Is completion of work formalities: is completion of work formalities
- g. Who is issuing work order for works being executed under 14" FC (tick one):
- 1) Sarpanch ()
- 2) BDO (✓)
- 3) Others (specify): _____

- ix. Mid Day Meal (MDM) Scheme:
- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
- If no, reason thereof: shortage of funds.
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
- If no, reason thereof: Non availability of MDM
- Also mention if it is being provided by someone else: not available.
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- x. MGNREGA:
- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
- b. If yes:
- ✓ Funds allocated to the Panchayat: Rs 29 Lakh
- ✓ No. of works approved: 05
- ✓ No. of works started: nil
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- ✓ No. of Job Card holders in the Panchayat: 185
- ✓ No. of man days generated: nil
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No
- If yes, whether approved by the Gram Sabha: Yes/No
- If no, reason thereof: no resources generated

- xii. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No ☒ Yes/No
- If no, whether subjects have been assigned in presence of the visiting officer.
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works.
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No ☒ Yes/No	Due to BDO's
VW	RDO	Yes/No ☒ Yes/No	Due to BDO's
JE	RDO	Yes/No ☒ Yes/No	Due to BDO's
CDO	Social Welfare	Yes/No ☒ Yes/No	
TSVO	Social Welfare	Yes/No ☒ Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No ☒ Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No ☒ Yes/No	
IC MOM	School Education	Yes/No ☒ Yes/No	
BMO	Health	Yes/No ☒ Yes/No	
Tehsildar/Nab Tehsildar	Revenue	Yes/No ☒ Yes/No	
Patwar	Revenue	Yes/No ☒ Yes/No	
Agriculture Extension Official	Agriculture	Yes/No ☒ Yes/No	
Horticulture Extension Official	Horticulture	Yes/No ☒ Yes/No	
Village functionaries		Yes/No ☒ Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, completion of beneficiaries/any other schemes.
- Non co-operation by officials. Yes/No ☒ Yes/No
- If yes, who (specify) _____
- Non disclosure of funds available/schemes by officials. Yes/No ☒ Yes/No
- Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No ☒ Yes/No
- Delay in administrative approval by officials. Yes/No ☒ Yes/No
- If yes, how long (specify number of days) _____
- Officers not sharing details of guidelines/lsts of beneficiaries. Yes/No ☒ Yes/No
- Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZVI):

- i. Whether the construction work of playground inaugurated during the visit of the officer in BZVI has been completed. Yes/No
- If not, likely date of completion: 02 months (date)
- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No
- If not, list of such works and date by which they are likely to be completed

(1) upto Aug 2020

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in BZVI: Yes/No ☒ Yes/No

If yes, amount released: Rs. 5.6 lakh

Whether works identified in BZVI have been started: Yes/No ☒ Yes/No

Likely date of completion: Ending March 2020 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff ☒ (Yes/No)
- b) Teachers/Ret Teachers ☒ (Yes/No)
- c) Anganwari Workers/Helpers ☒ (Yes/No)
- d) RDD staff ☒ (Yes/No)
- e) ES/other engineering staff ☒ (Yes/No)
- f) Agriculture/Horticulture staff ☒ (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff ☒ (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since BZV1: _____

Any department which has organized any event or camp or hour of senior officer in the Panchayat since BZV1: _____

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Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Drinking water	FHE	☒ Yes/No	
Dairying/Lack of	Anganwari	☒ Yes/No	
Drinking water	FHE	☒ Yes/No	
HT & LT Poles/Conductors	PDD	☒ Yes/No	Likely to change

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Drinking water	FHE	☒ Yes/No	
Dairying/Lack of	Anganwari	☒ Yes/No	
Replacement of Poles, LT & HT conductors	PDD	☒ Yes/No	within days to be replaced
		☒ Yes/No	
		☒ Yes/No	

g) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP):

7. Whether the GDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof:

- ii. Whether the schemes and activities approved under GDP for 2019-20 are under implementation. Yes/No.

under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no reason thereof:

- iv. Whether Public Information Board including the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place.

ONLY

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2020-21. Yes/No

on GDP Portal for preparation of GDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Existent problem

- Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

the last two months.

1 st Meeting Date (29 th /11)		S. No.	Department	Designation	1	GRS/VLM	RDD	VLM	2	PHF	PHF	2	PHF	2	PHF
2 nd Meeting Date (30 th /11)		S. No.	Department	Designation	1	GRS/VLM	RDD	VLM	2	PHF	PHF	2	PHF	2	PHF

1 st Meeting Date (29 th /19)		2 nd Meeting Date (30 th /19)	
S. No.	Department	S. No.	Department
3	Agriculture	3	PMU
4	Water Resources	4	Technical
5	PMU	5	Social Welfare
6	ICDS	6	Health
7		7	
8		8	

Downloaded from <http://ajphaphapublications.org/>

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

ON/TA : But now she is unhappy and

if no. Relation thereof:

- Q. Whether the GDP Plans are being approved by the Gram Sabha. Yes/No

Whether the GPO Plans are being approved by the Gram Sabha: Yes/No

no reason there.

- ac. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

through Plan Portal: YES/NO

no reason therefor.

Interest problem

W2W to demonstrate the reports to the Visiting Officer)

Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof:

INTERNAL AUDIT:

Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof:

Is the Social Audit Committee formed in BZVT conducting social audit: Yes/No

Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof:

APACITY BUILDING & TRAININGS:

Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Rest house	Kurpan	03
		marketing module	

Quality of training: Poor/Satisfactory/Very Good/Excellent

Whether any exposure visit within JS/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

BZVT/PO&MO/2019

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos)	Pendency (applied but not sanctioned) (Nos)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	N/A	-	-	-
Scholarship for Minority students	N/A	-	-	-
Pension - Old Age	42	60	Non availability of funds	-
Pension - Widow	23	18	-do-	-
Pension - Disability	39	-	-	-
PM Kisan Nidhi	244	-	-	-
Ayushman Bharat	964	163	Difficult	-
PM Jeevan Jyoti Bima Yojana	04	-	-	-
PM Suraksha Bima Yojana	04	-	-	-
PM Awas Yojana - Gramin	11	03	Geotagging	03
State Marriage Assistance Scheme	14	07	funds allotted	-

BZVT/PO&MO/2019

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B2VZ/PD&M/D/2019

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	185	50	Idhar	-
Ladi Bell	-	-	-	-
Swach Bharat Mission- Individual Household Toilets	90	108	funp	-
PM Ujjwala Yojana	N.A	-	-	-
Mala	N.A	-	-	-
Sanchar Account	46	-	-	-
PM Matsya Vandana	16	-	-	-
Electricity connection	100	lack of source	-	-
Piped water connection	-	-	-	-
Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)	

ii. Visiting Officer to fill number of cases pending and fresh demands.

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

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B2VZ/PD&M/D/2019

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 33 %age)

ii. Are inadequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof:

3. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand

ii. Major sources of irrigation: Canal/Road/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) Canal

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any untapped irrigation sources in the Panchayat: Yes/No

v. If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): Ch. Wada

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: - (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Specification + development of irrigation facility

* Visiting officer to enclose the list of individual/households who need such connections. He/she to also collect any applications and handover at district headquarter.



3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card = (Nos) 62 Nos.
- ii. No. of farmers who have availed loan facility through KCC during 2019 01 Nos.
- iii. No. of farmers who applied for KCC loan but not provided so far 01 Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):

- a) Difficult processes and procedures ☐
- b) Delay by concerned Deptt. ☒
- c) Delay by bank concerned ☐
- d) Any other problem, please specify: ☐

v. Suggestions for improving the process of availing loan under KCC

Conduct of awareness programmes by Banks through LSO

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi) ☒
- b) Through un-organized market ☐
- c) Any other, please specify: ☐

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Investment of FPOs and other corporations.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Distribution of organic vegetable seeds to youth for marketing of surplus fruits and vegetables.

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1.	Backyard Poultry	50	07
2.	Dairy units	04	-
3.	Sheep Units	08	05
4.	Fish Ponds	-	-

* Those interested to set-up new units

ii. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

6. INCREASING LIVESTOCK PRODUCTION:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	-	High density	Apple
2	-	High value crops	Broccoli, Lettuce, Strawberry etc.

✓ If yes, please specify:

the Panchayat: Yes/No

i. Is there any scope/potential for diversification towards high value crops/fruit in

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Major problems/complaints with regard to ration shops:
- Regular opening: Yes/No ☒ Yes
 - Inadequate stock: Yes/No ☒ Yes
 - Overcharging: Yes/No ☒ Yes
 - Rude behaviour of store owner: Yes/No ☒ Yes
 - Long distance to be covered to reach the store: Yes/No ☒ Yes
 - Non-display of rates: Yes/No ☒ Yes
 - POS machine not working: Yes/No ☒ Yes

Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent ☒ Satisfactory

i. Whether Aardhaar card has been provided to all people in the Panchayat: Yes/No ☒ Yes

ii. If no, the number of people in the Panchayat yet to get Aardhaar card: _____

j) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1.	Integrated approach in Farming
2.	High value vegetables
3.	Establishment of Agriculture/Agro-based unit
4.	Swing Farming/Sheep Rearing
5.	High density fruit plants

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Suggestions for encouraging more households/farmers to set up new units Agro-based programs

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	☒
Social welfare	• Within 1 month • More than 1 month • Never	☒
Police Station	• Within 1 month • More than 1 month • Never	☒
PHE	• Within 1 month • More than 1 month • Never	☒

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

iv. Public perception:

- Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Very Good
- Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Very Good

iii. Number of FIRs registered in last 3 months: N.A.

- Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes
- Is copy of FIR given to people: Yes/No ☒ Yes
- Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes
- Any suggestions: General grievance from office department.

1	Urgent public improvements in terms of water supply (see 57)	
1	Adequate drinking water	
2	Irrigation facility	
2	Disposal of waste material	
4	Fly gear and kept.	
5	Creation of Anganwadi Centres	
6	Veterinary but Centre	
7	Construction of PHC	
11	Any major complaint brought to notice of the Village Officer	
	Scarcity of drinking water - Retreated Removal of linchment to Irrigation lands.	

1) GENERAL ASSESSMENT OF THE VILLAGE OFFICER.

III Overall perception of functioning of the government	The Government department are functioning well but requires more definition	IV Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)	Visit over all guided to forming community as most no of freedom rights get dissolved at all.
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Signature of the visiting officer
Name: *Harish Thakur*