



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food, and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the *sweat of life* of nature brought home to them the *beautious forms of things*, for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energizing and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panchayati Raj Institutions. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

W.S.M.
(G. C. Murmu)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a distinguishing project in the village, the officer should certainly inspect the same and record its progress.
- viii. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- ix. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- x. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xi. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha
 - a. Read out the charter of Fundamental Duties
 - b. Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities
 - c. Unveil the GRDP booklet in the Gram Sabha
 - d. Get the resolution for approval of GPPC and MNREGA passed in the Gram Sabha
 - e. Unveil the 14th FC plan booklet in the Gram Sabha
 - f. Inspect the four para booklets- 14th FC, MDM, ICDS, Own Resources.
 - g. Check the purchase record register for MDM and ICDS.
 - h. Distribute the information flyers on Individual Beneficiary Based Schemes
 - i. Fill up those columns of the B2V2 booklet which require Gram Sabha responses
 - j. Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - k. Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - l. Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Visits to Panchayat Gram Sabha and Gram Vikas

- Visit Panchayat Gram Sabha and Gram Vikas to discuss the various developmental activities carried out by Gram Vikas and Gram Sabha.
- Listen to the experiences that people have had with regard to participating in the Gram Vikas Foundation Development Program.
- Visit the Gram Vikas office and meet the management.

Day 1 Afternoon:

- Visit local schools, health clinics, CSC government offices, banks, mla, panchayat secretaries, important district departments.
- Visit other villages in the mandal.
- Hearing about interaction with the communities, various departments, government and educational officials to discuss and update about the various issues being faced by the local communities and ways to increase such issues and propose mitigation measures.
- Departure morning between 8:00 AM.

Day 2:

- Departure morning around 8:00 AM.
- Formal meeting with the Panchayat members.
 - Various subcommittees assigned to the members in the Gram Sabha if not already assigned and get a member resolution passed for the same.
 - Update the name register and make the functional members aware about the requirement of holding meetings as per the law.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties faced by the Panchayat in carrying out its functions and developmental works.
- Formal interaction with:
 - State government agencies (Doctor/Teacher/Police/Anganwadi Workers/ASHA/ANM/PCS secretaries/representatives of PWD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social sector NGOs.
 - Gram Vikas/deserve teachers/Local community service workers.

Day 2 Afternoon:

- Visit the Panchayat Gram Sabha office and check for furniture/compiler.
- Install board at land identified for Panchayat Gram.
- Lead Gram Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous BCV work and lay foundation stone for a new one.
- Inspect BCV Ujjwal FC works/ ongoing works/other developmental projects taken up.
- Inaugurate the playground, lay the foundation stone for CSC, start one seeds event.
- Inaugurate/lay foundation stone of any other works which are available.

Report to Village Panchayat Member

(Format to be filled up by the Reporting Officer
during his/her visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name **D. Naseer Ahmed Butt**
- ii. Designation **Assistant Director, Dept. of Food, Civil Supplies & Consumer Affairs.**
- iii. Department/place of posting **District - Reasi**
- iv. Mobile No. **9019460093.**
- v. Email Id. **d.naseer342@gmail.com**
- vi. Home District **Kashmir**
- vii. Dates of visit: **23/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat **Kunderdhara - B**
- ii. Local Government Directory (LGD) code of the Panchayat: **55166.**
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block **Chassana**
- iv. Name of Tehsil **Chassana**
- v. Name of District **Reasi.**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat **02.**
- ii. No. of hamlets in the Panchayat **07**
- iii. No. of households in the Panchayat **352.**
- iv. Population (approx.) of the Panchayat **1587.**

D) FRONTLINE OFFICERS/OFFICIALS DRAFTED

S. No.	Department
1	Designated Head of Sanitation Department
2	Power Department Department
3	Rural Development Department
4	PHE
5	-
6	-

19

17

iii. If not, whether the building for BDC office has been identified: Yes/No/ Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	<input checked="" type="checkbox"/> Yes/No	Yes/No	
Computer/printer	<input checked="" type="checkbox"/> Yes/No	Yes/No	
Telephone facility	<input checked="" type="checkbox"/> Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/ No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/

Date of last meeting held: 23. 11. 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/

Date of last meeting held: 23. 11. 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	<input checked="" type="checkbox"/> Yes/No	Secretary Panchayat	<input checked="" type="checkbox"/> Yes/No	Rs 14.35 lakh	<input checked="" type="checkbox"/> Yes/No
ICDS (Nutrition)	<input checked="" type="checkbox"/> Yes/No	Supervisor	<input checked="" type="checkbox"/> Yes/No	Nil	<input checked="" type="checkbox"/> Yes/No
ICDS (Honorary)	<input checked="" type="checkbox"/> Yes/No	Supervisor	<input checked="" type="checkbox"/> Yes/No	Rs 0.40	<input checked="" type="checkbox"/> Yes/No
Mid Day Meals (MDM)	<input checked="" type="checkbox"/> Yes/No	Teacher concerned	<input checked="" type="checkbox"/> Yes/No	Rs 0.00	<input checked="" type="checkbox"/> Yes/No
Own resources of Panchayat	<input checked="" type="checkbox"/> Yes/No	—	<input checked="" type="checkbox"/> Yes/No	—	<input checked="" type="checkbox"/> Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/

b. Whether the detailed estimates for all works have been prepared: Yes/

c. No. of works for which estimates have been prepared: 11 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/ No

If no, reason thereof: _____

e. Whether the works have been started Yes/ No

No. of works started: 04 No. (36.4 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

- 1) Sarpanch
2) BDO
3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/ No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/ No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/ No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/ No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 69.00 lakh (as per Plan 2019-20)

✓ No. of works approved: 26

✓ No. of works started: 04

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 349

✓ No. of man days generated: 1026

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: _____

- xii) Whether subjects have been assigned by the Sarpanch to the Panchayat: Yes/ No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/ No
- xiii) Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLO	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TRWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
Mr MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib.Tehsildar	Revenue		
Palwan	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:
- ✓ Non co-operation by officials: Yes/No
 - If yes, who: _____ (specify)
 - ✓ Non disclosure of funds available/schemes by officials: Yes/No
 - ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No (Due to snapping of internet services).
 - ✓ Delay in administrative approval by officers: Yes/No
 - If yes, how long: _____ 150 days (specify number of days)
 - ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
 - ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No
 If not, likely date of completion: _____ Not provided (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
 If not, list of such works and date by which they are likely to be completed:
 (1) _____ Not provided.
 (2) _____
 (3) _____
- iii. Whether any funds have been released for works identified in B2V1: Yes/No
 If yes, amount released: Rs _____ 3.00 lakh.
 Whether works identified in B2V1 have been started: Yes/No
 Likely date of completion: _____ (date)

v. Whether any new works/ has been sanctioned/taken up/completed in the Panchayat after B2V1 exists thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

x. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1.

- a. Doctors/Paramedics/other Health staff (Yes/No)
- b. Teachers/RBT Teachers (Yes/No)
- c. Anganwari Workers/Helpers (Yes/No)
- d. RDO staff (Yes/No)
- e. JES/other engineering staff (Yes/No)
- f. Agriculture/Horticulture staff (Yes/No)
- g. Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify

Road Development Department

Any department whose staff is absent most of the time Horticulture, Revenue, Forest.

Any department whose officers/officials has not visited the Panchayat even once since B2V1 Horticulture, Forest, Irrigation & Land Level, Revenue.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Agriculture.

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
-	-	Yes/No	-
-	-	Yes/No	-
-	-	Yes/No	-

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road connectivity	PMSGY	Yes/No	Slow pace of execution
No marketing strategy for vegetables & apples	Horticulture	Yes/No	-
Openness of new FPS	Festach	Yes/No	No one applied.
Non-availability of electricity	PWD	Yes/No	Some weeds have been electrified.
Inadequate teachers	School Education	Yes/No	-

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation Yes/No (Only MGNREGA works taken up).

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No (Very few depts. participate).

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

No 2nd meeting has been convened. Tentative date for 2nd meeting is 15/12/19.

1 st Meeting Date (23.11.19)			2 nd Meeting Date () convened		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	A&A	1		
2	RDD	VLW/ GRS	2		

1 st Meeting Date (23.11.19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	School Education	Teacher	3		
4	PHE	Supervisor	4		
5	—		5		
6			6		
7			7		
8			8		

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
 If no, reason thereof _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
 If no, reason thereof Not conducted after 2017-18.
- Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- Whether the capacity building and training has been imparted to the elected representatives: Yes/No
 If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Sub-District Hospital, Malore	PRIs.	02
- Quality of training: Poor/Satisfactory/Very Good/Excellent ✓
- Whether any exposure visit within J&K/outside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ✓
- Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent.
- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
 - Elected representatives: Poor/Satisfactory/Good/Excellent ✓
 - General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	70	Nil		-
Scholarship for Minority students	Nil			
Pension - Old Age	64	18	Less target	-
Pension - Widow	11	07	Less target	-
Pension - Disability	11	06	Less target	-
PM Nissan Nidhi	200	50	It was not sync with hukum	-
Ayushman Bharat	44	40	Internet snapping	-
PM Jeevan Jyoti Bima Yojana			not provided by Department concerned	
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	08	08	Less target	-
State Marriage Assistance Scheme	04	30	Less target	-

Schemes Services	No. of cases covered (Nos.)	Pendency existing due to non- submitting beneficiaries (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
WSSS for Cows	348	12	-	-
Land Rent	120	-	-	-
Swastik Bharat Mission Individual Household Tanks	12	12	-	-
PMGSY Villages	38	37	Water scarcity in form of rainfall	-
Water	47	marked by concerned Department	-	-
Janthan Account	13	16	-	-
PM Kisan Mandana Yojana	1	Application not marked by concerned Deptt.	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover to district resource person.

i. Visiting Officer to fill number of cases pending and fresh demands:

Schemes Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Water meter connection	613	Non-availability of water	-
Electricity connection	152	Non-availability of transformer	-

BENEFICIARIES

* Visiting officer to enclose the list of individuals/households who need these connections. He/she to also collect any applications and handover to district resource person.

D. DOUBLING FARMERS INCOME:

E. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Flat. ✓
- ii. Major sources of irrigation: Canals/Ridge wells/Ponds/Springs/Water harvesting Tanks/Banked Others (please specify) ✓✓✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any proposed irrigation sources in the Panchayat? Yes/No ✓
- v. If yes, please specify (Canal/Ground Water/Springs), size/Spring Ponds etc Other with/without _____ (fill as many as needed)
- vi. Is there any area which can be developed by way of other conservation measures for irrigation purposes. Yes/No ✓
- vii. If yes, please specify _____
- viii. Whether the Panchayat has potential for drip/ sprinkler irrigation: Yes/No ✓
- ix. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- x. No. of farmers who intend to use drip/sprinkler irrigation: Nil / 2000

i. Any suggestions to improve irrigation facilities in the Panchayat
*Construction of Khuls and ponds is required
 to improve irrigation facilities in the Panchayat*

F. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Varieties seeds (Agricult. 35% crops) ✓
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof _____

BENEFICIARIES

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 515 (Nos.)
- No. of farmers who have availed loan facility through RCC during 2019 30 Nos
- No. of farmers who applied for RCC Loan but not provided so far 160 Nos

iv. Problems being faced by farmers in availing RCC loan (tick whatever relevant)

- Difficult processes and procedures _____
- Delay by concerned Deptt. _____
- Delay by bank concerned ✓
- Any other problem, please specify Influence in spelling of names vis-a-vis Another of institution page

v. Suggestions for improving the process of availing loan under RCC

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant)

- Through organized market (mandi) _____
- Through un-organized market ✓
- Any other, please specify _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

A local mandi can be organized.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Direct contact of producer with consumers avoiding middleman in between.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUITS:

i. Is there any scope/interest for diversification towards high value crops/fruits in the Panchayat/ Vidhan Sabha?

✓ If yes, please specify

Sr. No.	Name communitive crop/fruit	Potential for diversification towards the crop/fruit	Remarks (If any)
1	Local wheat variety	High density Wheat	
2			
3			
4			

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Horse Husbandry Department: Poor/Some/Good/Excellent
- Number of households/farmers engaged with Animal/Horse Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of household/farmers engaged	No. of household/ farmers interested in setting up new units
1	Backyard Poultry	23	33
2	Dairy units	76	12
3	Sheep Units	76	76
4	Fish Ponds	76	22

- a) Number of officers required to conduct a review
 b) Length of time required to conduct a review
 c) Number of officers required to review a Police Complaint File
 d) Length of time required to review a Police Complaint File
 e) Number of officers required to review a Police Complaint File
 f) Length of time required to review a Police Complaint File
 g) Number of officers required to review a Police Complaint File
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 i) Number of officers required to review a Police Complaint File
 j) Length of time required to review a Police Complaint File
 k) Number of officers required to review a Police Complaint File
 l) Length of time required to review a Police Complaint File
 m) Number of officers required to review a Police Complaint File
 n) Length of time required to review a Police Complaint File
 o) Number of officers required to review a Police Complaint File
 p) Length of time required to review a Police Complaint File
 q) Number of officers required to review a Police Complaint File
 r) Length of time required to review a Police Complaint File
 s) Number of officers required to review a Police Complaint File
 t) Length of time required to review a Police Complaint File
 u) Number of officers required to review a Police Complaint File
 v) Length of time required to review a Police Complaint File
 w) Number of officers required to review a Police Complaint File
 x) Length of time required to review a Police Complaint File
 y) Number of officers required to review a Police Complaint File
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 f) Length of time required to review a Police Complaint File

Department	Average time spent	Comments/Details, if any
General	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	
Police	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	
Fire	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	
Police Sector	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	
PSI	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	

COMPLAINTS

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PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month <input checked="" type="checkbox"/> • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/ (Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 522
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 347
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Increase the pace of execution of PMGSY road from Majarkund to Mandukote.
	2. Increase the coverage of electricity as some wards are without Electricity.
	3. Increase the coverage of piped drinking water.
	4. Repair & renovation of PS Bhewalg, MS Phadibagh & PS Mandi.
	5. Development of Horticulture in an organised way.
6	
7	
II	Any major complaint brought to notice of the Visiting Officer:
	Nil.

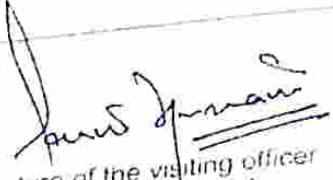
III Overall perception of functioning of the government

The delivery of public services is satisfactory in case of departments like RDD, RCS&A & Agriculture. But same is unsatisfactory in case of departments like Horticulture, Revenue, Sheep & Animal Husbandry & Irrt. The official of these department need to visit this Panchayat regularly & frequently.

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

Satisfactory but still there is scope to create more awareness regarding different Govt. schemes among public.


Signature of the visiting officer
Name Dr. Nazir Ahmed Butt.

B2V2/PD&MD/2019

