



Message

In June 2019 Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before - certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers, we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, hosted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food, and gaining first-hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet fare of *natura* brought home to them the *beautiful forms of things*. For others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann Ki Baat* Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on soliciting feedback, assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalising the functioning of Panchayat Raj institutions - namely they will separate Panchayat Samitiches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the implementation, grievances, which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats periodically with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component)
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: BISHAN DASS
- ii. Designation: AE
- iii. Department/place of posting: DSD RBB, DIV. KATRA
- iv. Mobile No: 9906002888
- v. Email id: Bishan.Bajia@gmail.com
- vi. Home District: REASI
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: MALIKOTE
- ii. Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: CHASSANA
- iv. Name of Tehsil: CHASSANA
- v. Name of District: REASI

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 09
- iii. No. of households in the Panchayat: 800
- iv. Population (approx.) of the Panchayat: 4000

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	SHAKOOR AHMED EDU.	TR.
2	RUBEENA KOOSAR HEALTH	EMPHW
3	MOHD. SHOKAT REV.	PATWARI
4	MUNSHI RAM SHEEP HUSBANDRY	BLOCK SUPERVISOR
5	RAJESH SINGH POLICE	ASI
6	MOHD YOUSAF ANIMAL	ATTENDENT
7	SUNITA DEVI SOCIAL WELFARE	WORKER
8	NAZIR AHMED	NEED BASIS WORKER
9	PDD MUNSHI RAM DHE	SUPERVISOR

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	could not construct till date only land available.
Computer/printer	Yes/No ✓	Yes/No ✓	"
Telephone facility	Yes/No ✓	Yes/No ✓	"

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 05/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 5/11/19

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 15 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 13 No (90 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

- 1) Sarpanch (✓)
2) BDO ()
3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: no any correspondence lack of internet service

Also mention if it is being purchased by someone else: N/A

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Lack of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Funds not released yet due to lack of internet service

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: yet funds not released in Gov. of Gopnath
Also mention if it is being provided by someone else: Incharge of school

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Yes

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 16.0 lakh

✓ No. of works approved: 08

✓ No. of works started: 02

✓ No. of works completed: 01

✓ No. of Job Card holders in the Panchayat: 458

✓ No. of man days generated: _____

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: yet approved higher authorities

- xii. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by:

Office	Department	Response	Remarks
BDO	BDO	<u>Yes/No</u>	
VSO	BDO	<u>Yes/No</u>	
JE	BDO	<u>Yes/No</u>	
CEPCO	Special Welfare	<u>Yes/No</u>	
TSNG	Special Welfare	<u>Yes/No</u>	
Inspector/Supervisor	Special Welfare	<u>Yes/No</u>	
Headmaster/Principal/TEO	School Education	<u>Yes/No</u>	
UO/MIA	School Education	<u>Yes/No</u>	
SAC	Health	<u>Yes/No</u>	
Police/Head Constable	Police	<u>Yes/No</u>	
Patwar	Revenue	<u>Yes/No</u>	
Engineer & Assistant Officer	Engineering	<u>Yes/No</u>	
Member/Chairman Committee	Memberships	<u>Yes/No</u>	
Village Incharge		<u>Yes/No</u>	
Any other			

b) Is the Panchayat having any difficulty in execution of major works/execution of land/execution of other works?

Yes/No
 If yes, then _____ (Specify)

Yes/No

Yes/No

If yes, then _____ (Specify)

Yes/No

Yes/No

F) FOLLOW UP OF BAY TO VILLAGE (BZV)

i. Whether the construction work of the project is completed during the last of the year in BZV has been completed. Yes/No

If not, then date of completion: _____ (Specify)

ii. Whether any other work started during the year in BZV has been completed. Yes/No

If not, then date of completion: _____ (Specify)

(1) _____ (Specify)

(2) _____ (Specify)

(3) _____ (Specify)

iii. Whether any funds have been released for work started in BZV. Yes/No

If yes, amount released: Rs. _____ (Specify)

Whether work started in BZV has been started. Yes/No

Date of completion: _____ (Specify)

10. Whether any new writing has been sanctioned/adopted or completed in the Directorate after 22/11/2011. Please mention

Sl. No./Department	Name of writing sanctioned/adopted	Whether completed (Yes/No)	Remarks
230	Letter to Govt of India re: 22/11/2011	Yes	Letter to Govt of India re: 22/11/2011 is now under process.
231	Letter to Govt of India re: 22/11/2011	Yes	Letter to Govt of India re: 22/11/2011 is now under process.

11. Whether any improvement in standards of following Government Examinations has been noticed after 22/11/2011

- a. Intermediate Examinations results sheet (Yes/No)
- b. Postgraduate Examinations (Yes/No)
- c. Government Medical Examinations (Yes/No)
- d. JEE exam (Yes/No)
- e. Entrance Examinations (Yes/No)
- f. Departmental Examinations (Yes/No)
- g. Other Examinations (Yes/No)

12. Does any particular department has shown improvement, please specify

Any department whose staff is absent most of the time None

Any department whose officers/employees has not visited the Directorate since 22/11/2011 None

Any department which has implemented any kind of change or rule of service after 11/11/2011 None

13. Reason of major complaints brought to notice

Major issue of complaint made during 2011	Department	Classification of Complaint	Remarks
Work of teachers in school	SSD	Complaint	Work of teachers in school is not satisfactory. Some teachers are not working properly.
Work of school staff	SSD	Complaint	Work of school staff is not satisfactory. Some staff members are not working properly.
Work of school staff	SSD	Complaint	Work of school staff is not satisfactory. Some staff members are not working properly.

14. Major schemes benefiting the students

Major scheme implemented during 2011	Department	Classification of Scheme	Remarks
Continuity/Leads	SSD/SSD	Complaint	Continuity/Leads scheme is not working properly.
Continuity/Leads	SSD	Complaint	Continuity/Leads scheme is not working properly.
Continuity/Leads	SSD	Complaint	Continuity/Leads scheme is not working properly.
Continuity/Leads	SSD	Complaint	Continuity/Leads scheme is not working properly.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: not visiting the Panchayat yet any no / Dept. to answer the question

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: not internet service not available

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (7.9.19)			2 nd Meeting Date (15.11.19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	GRS	1	RDD GPDP	GRS
2	Aungamwari 3/10/19	Hostress	2	DHE	Supervisor

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	DHE	Supervisor	3	Aungamwari	Hostress
4	Agriculture	AED	4	Sheep husbandry	Stock keeper
5	Sheep husbandry	Block Supervisor	5	Hosticulture	attendee
6	Edcp.	Fr.	6	Agriculture	AED
7	-	-	7	-	-
8	-	-	8	-	-

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: Internet service not available yet

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Internet service not available (VLW to demonstrate the reports to the Visiting Officer)

7. Whether the critical gaps identified in the Panchayat during Mission Arbyodaya Survey 2018 are being bridged while preparing GPDP plan for 2020-21. Yes/No.

If no, reason thereof: Some of the gaps are not being bridged as the Panchayat is concerned about the completion of various works.

2. SOCIAL AUDIT:

6. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sacha on quarterly basis for carrying out audit. Yes/No.

If no, reason thereof: not assigned the social audit committee

7. Is the Social Audit Committee framed in GP? conducting social audit. Yes/No.

8. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No.

If no, reason thereof: not visiting the Panchayat any one of concerns listed.

3. CAPACITY BUILDING & TRAININGS:

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No.

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
10	Mahave	Introduction to the responsibilities of Gram Sacha	03

2. Quality of training: Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within J&K/Outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	102	50	Bank A/C and other work	- nil -
Scholarship for Minority students	-	-	-	-
Pension - Old Age	41	7	Abhal Card not available	7
Pension - Widow	11	5	Payment not received in wife's A/c	5
Pension - Disability	09	6	- do -	6
PM Kissan Nidhi	375	03	A/c error	03
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana	10	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Grameen	30	19	Internet Service	-
State Marriage Assistance Scheme	01	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NRI-GA Job Card	650	—	—	—
Life Saver	—	—	—	—
Swachh Bharat Mission-Individual Household Toilets	31	40	incomplete grounds	02
PM Ujjwala Yojana	62	38	meter service	—
Ujala	—	—	—	—
Jandhan Account	05	—	—	—
PM Matri Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	due to funds are not available but all works in progress	—
Electricity connection	496	— do —	—

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Karels
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rain/Well/Others (please specify): natural source
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: const. of canals, khuls etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 70 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: not any are residing the Panchayat to inform / aware but get names by the concerned people

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 21 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019 15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far 05 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - a) Difficult processes and procedures
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify _____
- v. Suggestions for improving the process of availing loan under KCC
open atleast one branch nearby

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market
 - c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
organize (mandi) market nearby the lanehayat seasonally
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
same as above

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
- ✓ If yes, please specify walnut, Apple, etc.

Sr No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Fruits	Apple, walnut, etc.	
2	Papaya	Apple	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about various schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- ii. Status of household farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	-	01
2	Dairy units	-	01
3	Sheep Units	01	01
4	Fish Ponds	-	09

6. Suggestions for encouraging more households/farmers to set up new units
 Utilizing the benefits by loan dept. and apply about the benefit
 but back to village programme & very successful in coming days.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Organized (manu) market to sell surplus grain/stock to market.
2. open mil. bank branch in nearby to loan facility.
3. Grant loan/loan to use of lands of seasonally crops.
4. To increase fruit plantation.
5. on labour work of panchayat works going in speedily and make payment time to time.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card 100
2. Overall satisfaction level of the people about the ration shops.
 Poor/Satisfactory/Good/Excellent
 Major problems/complaints with regard to ration shops:
 - a) Irregular opening Yes/No
 - b) Inadequate stock Yes/No
 - c) Overcharging Yes/No
 - d) Rude behaviour of store owner Yes/No
 - e) Long distance to be covered to reach the store Yes/No
 - f) Non-display of rates Yes/No
 - g) PDS machine not working Yes/No

h) any other ration shop has been in long distance

- ii. Number of FIRs registered in last 3 months 06
 - a) Are people generally satisfied by response of Police to complaints? Yes/No
 - b) Is copy of FIR given to people? Yes/No
 - c) Are people satisfied about the overall security situation in Panchayat? Yes/No
 - d) Any suggestions best of each building at least in building is possible to shift the house/office from the house for safety & safe gradually.
- iv. Public perception
 - a. Are departmental staff available? Poor/Good/Very Good/Excellent
 - b. Are departmental staff responsive? Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	-
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	-
Police Station	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	-
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	-

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:
 ① Social Welfare, ② PDD Dept., ③ PND Dept.
 ④ Ration shops, ⑤ Health Dept.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 428
- Number of children in the age group of 4-14 years enrolled in the schools: 678
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Medical Sub-Centre at kote ward No-01
	2. Sewing Centre at Malikote - Koylan
	3. Sports ground at Malikote - Bari
	4. Computer Centre at Malikote - Dralli Ward-3
	5. Link road kote to Balan L = 3km
	6. Foot bridge at Battshall Nallah, 20m span. Ward no-9
	7. Passenger shed at Nillari ward no-7
II	Any major complaint brought to notice of the Visiting Officer:
	① Not any enquiries ^{searched} in panchayat till then check if is connectivity (by way of const. of roads) are not functionally properly. are not approved by the concerned deptt.
	② see concern deptt. working of DPR's / estimates in office without any to suspending / site visit so that all the ongoing works lingering due to cost overrun, and projects delayed.

III	Overall perception of functioning of the government
	<p>Very Good, it is requested that the schemes so proposed shall be implemented on priority by the Govt also. Notably good results to be seen in coming days due to back to village programme organised by the Govt.</p>
IV	<p>Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p>
	<p>Very good very fortunate to be there and have interaction with locals. Malidote Panchayat not functioning Good due to lack of basic amenities provided by the Govt. It is suggested that to provide sufficient staff in schools Govt school buildings, Hr Sec. school at least one no. in 5 to 6 Panchayat in each place, in just of all roads connectivity is very poor. Functioning of Panchayat and reached all facilities provided by the Govt.</p>

Signature Bishan Dasi of the visiting officer
 Name **BISHAN DAS**