

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

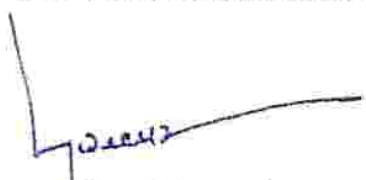
Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before - certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food, and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the *beautiful forms of things* - for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayat Raj institutions. Invariably they will associate Panches, Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)

BASHIR AHMED
SAFED
39/11/2019
Pvt. Huzefa
Block Chaves-15
Distt. Baramulla

Visit to



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019 across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in Mann Ki Baat on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

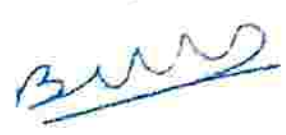
Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages sustainable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized doorstep governance programme which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.


(B. V. R. Subrahmanyam)

B2V
BASHIR HANZA
SAFE
39/11/2019
pyt HANZA
Block CHILS-18
First Ward

Via Hq
to

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: *Mohd Afzal Malik*
- Designation: *I/c Lecturer*
- Department/place of posting: *Education/Govt HSS Channa*
- Mobile No: *9797420080*
- Email id: *mohdafzalmalik.ma@gmail.com*
- Home District: *Reasi*
- Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *Sarsote*
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/by DC): *234876*
- Name of CD Block: *Chassana*
- Name of Tehsil: *Chassana*
- Name of District: *Reasi*

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *03*
- No. of hamlets in the Panchayat: *20*
- No. of households in the Panchayat: *725*
- Population (approx.) of the Panchayat: *3197*

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	R. D. D.	G. R. S.
2	Health	Sr. Pharmacist
3	^{School} Education	Teacher
4	Revenue	Patwari
5	P. D. D.	Lineman
6	Veterinary/Sheep	ASM/Flock-Supervisor
7	Forest	Forest Guard
8	ICDS	AWW'S

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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15/11/2019
BASHIR AHMED
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Channa

Visit to

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 16-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 16-11-2019

iii. Whether the Karvai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	B.D.O.	Yes/No ✓	13.99 lakh	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	CDPO	Yes/No ✓	2800000	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	CDPO	Yes/No ✓	- Nil -	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	ZEO	Yes/No ✓	- Nil -	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	-	Yes/No ✓	- No -	Yes/No ✓
Any other Scheme, If yes, indicate name	- No -	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 10 No 100 % to total)

d. Whether Action Plan has been approved by the DDC: ☒ Yes/No

If no, reason thereof: _____

e. Whether the works have been started: ☒ Yes/No

No. of works started: 10 No. (30 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Purchased by ICDS deptt.

Also mention if it is being purchased by someone else: Purchased by ICDS deptt.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: The nutrition purchased by ICDS deptt.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: The Education deptt. is purchasing the m.d.m items.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: School Education deptt.

Also mention if it is being provided by someone else: School Education deptt.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: ☒ Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 50 lakh

✓ No. of works approved: 20

✓ No. of works started: 03

✓ No. of works completed: - Nil -

✓ No. of Job Card holders in the Panchayat: 538

✓ No. of man days generated: 11580

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: In the Pt there is poor own Resources

29. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
30. Major challenges being faced by the Panchayat in functioning and execution of works:
31. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
COPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Nab-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: *30th*

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: *Network Problem*

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) *Toilet Bldg 14pc likely to be completed in one month*

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 3 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: *30/04/2020* (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/ReT Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

Wild life deptt camp for three days

Any department whose staff is absent most of the time: - No -

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Fishers deptt, Horticulture Sports, Tourism

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: P.S. D.O. and Range forest officer

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vi. Areas of major complaints brought to notice.

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Lack of roads in the P.T.	Pmgsy Pnt D.	Yes/No ☒ Yes	
Seven P/S having no buildings	School Education	Yes/No ☒ Yes	
AWN/IS Composting for building file & carriage	ICDS	Yes/No ☒ Yes	

vii. Major problems confronting the people.

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Motable road connecting not available	Pmgsy Pnt D. R.D.D.	Yes/No ☒ Yes	
Staff deficiency in all the depts	All depts	Yes/No ☒ Yes	
Foot bridges not available and bldg for school going children and others	RDD	Yes/No ☒ Yes	
School buildings not available. Children suffering badly	Education	Yes/No ☒ Yes	
P.H.C Medical and health Services required	Health	Yes/No ☒ Yes	

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3) PLANNING, EXECUTION AND TRAININGS:

I. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No
If no, reason thereof: _____
- Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No
- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No
If no, reason thereof: _____
- Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No
If no, the officer should get it installed and confirm: _____
- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (05-07-2019)			2 nd Meeting Date (16-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PHE	Supervisor & workers	1	Supervisor PHE	Supervisor & workers
2	Sheep	Flock Supervisor	2	Sheep	Flock Supervisor

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1 st Meeting Date (05-07-2019)			2 nd Meeting Date (16-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Teacher	3	Education	Teacher
4	ICDS	ANM'S	4	ICDS	ANM'S
5	Health	Sr. Pharmacist	5	Health	Sr. Pharmacist
6	Animal Husbandry	ASM	6	Animal Husbandry	ASM
7	Forest	Forest Guard	7	Forest	Forest Guard
8	RDD	MPW GRS	8	RDD	MPW GRS

If no, reason thereof: _____

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No
If no, Reason thereof: _____
- Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No
If no, reason thereof: _____
- Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No
If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

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- 3) Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
68	Reasi M. hotel - Chaswara	GPDP Plan Nara Saba Kham Saba	Sarpanch = 15 Panchi = 53

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	16	217	Due to Lack of Aadhar Card	- No -
Scholarship for Minority students	-	-	-	-
Pension - Old Age	05	90	Due to Net Problem	- No -
Pension - Widow	08	11	Due to Net Problem	- No -
Pension - Disability	05	04	Net Problem	- No -
PM Kisan Nidhi	372	- Nil -	- Nil -	- Nil -
Ayushman Bharat	25	200	Due to Net Problem	- No -
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramin	-	-	-	-
State Marriage Assistance Scheme	04	10	Funds not available	- No -

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	538	140	Not Pendency	- No -
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	20	10	Funds not available	- No -
PM Ujjwala Yojana	62	253	Not Problem	- No -
Ujala	-	-	-	-
Jandhan Account	10	-	-	-
PM Matri Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	200	Shortage of water pipes.	- No -
Electricity connection	120	Not covered by dept. as LVT of company not hand-over to the dept.	- No -

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: ☒ Semi-hilly/Hilly/Plain/Kandi
- Major sources of irrigation: ☒ Canal/☒ Khuls/☒ Tube well/☒ Ponds/☒ Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: ☒ Sufficient/☒ Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: ☒ Yes/☒ No
 If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Rivers (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: ☒ Yes/☒ No
 If yes, please specify: Canal
- Whether the Panchayat has potential for drip/sprinkler irrigation: ☒ Yes/☒ No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Zero (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: The construction of khuls and canals can improve irrigation.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 45 %age)
- Are adequate HYV seeds available to the farmers: ☒ Yes/☒ No
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers who have availed loan facility through KCC during 2018: 06 Yes
- No. of farmers who have availed loan facility through KCC during 2018: 03 No
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures
 - Delay by concerned Deptt.
 - Delay by bank concerned
 - Any other problem, please specify: Delay of return
- Suggestions for improving the process of availing loan under KCC: The Rt. members can improve the process by awareness of general public

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi): Nil
 - Through unorganized market: Nil
 - Any other, please specify: Nil
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: Rural fairs at Pst Level.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: Awareness Camps at Pst Level.

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

Is there any scope/potential for diversification towards high value crops/vegetables in the Panchayat: Yes No

If yes, please specify:

Sr. No	Non-perennating crop/vegetable	Potential for diversification towards the crop/vegetable	Remarks (if any)
01	Water melon	Hydrangea, Sweet Potatoes	
02	Apple	Yielder, Yields of 1000	
03	Cherry	Hydrangea, Sweet Potatoes	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal Husbandry Department: Yes Subsidy under KCC is available.
- Status of households/farmers engaged with Animal Husbandry Sector and those interested in becoming units:

Sr. No	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	—	04
3	Sheep units	—	06
4	Fish Ponds	—	04

iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness Camps

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Employment or jobs work to the local public of area to minimise there migration for jobs or work in cities.
2. Basic facilities at these steps like basic Education Primary health and good road connectivity.
3. All the required basic facilities to front line works or employ of dept. So that they can serve in there area of responsibility very efficiently.
4. Latest technology missions be transformed to the public at tail end for common use.
5. Special training and awareness programmes for farmers can be organised at Ppt Level.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card 1000

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒
- b) Inadequate stock: Yes/No ☒
- c) Overcharging: Yes/No ☒
- d) Rude behaviour of store owner: Yes/No ☒
- e) Long distance to be covered to reach the store: Yes/No ☒
- f) Non-display of rates: Yes/No ☒
- g) POS machine not working: Yes/No ☒

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h) any other _____

iii. Number of FIRs registered in last 3 months 01 (One)

a) Are people generally satisfied by response of Police to complaints Yes/No ☒

b) Is copy of FIR given to people Yes/No ☒

c) Are people satisfied about the overall security situation in Panchayat Yes/No ☒

d) Any suggestions The people of the Ppt wants direct recruitment of Police Const and SPs

iv. Public perception

a) Are departmental staff available Poor/Good/Very Good/Excellent ☒

b) Are departmental staff responsive Poor/Good/Very Good/Excellent ☒

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month • More than 1 month • Never	<u>Awareness Camps at Village Level</u>
Social welfare	• Within 1 month ☒ More than 1 month • Never	<u>Awareness Camps at Ppt Level</u>
Police Station	☒ Within 1 month • More than 1 month • Never	<u>Police & Public darbar</u>
PHE	☒ Within 1 month • More than 1 month • Never	<u>Awareness Camps at Ppt Level</u>

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PDO	• Within 1 month • More than 1 month • Never	Average Camp at Ppt level.
Any other	• Within 1 month • More than 1 month • Never	

vi Any specific observation or complaint regarding any particular department PMGSY, PWD, PDD, Fisheries dept., Irrigation dept. Sports and Tourism dept.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 500
- Number of children in the age group of 4-14 years enrolled in the schools: 381
- Is there any High/Highest Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1	Upgradation of MIS Sarsote to High School Sarsote
2	P.H.C. required in the Ppt Sarsote
3	J&K Bank branch required in the Ppt.
4	PDS Shops at I) Shivlars II Garla III Dongi Bella Ppt Sarsote
5	Gujarat Bakawals Shed at Lpogha and Lpawar 60-20 feet both Ppt Sarsote
6	Shed, Boundary wall and Toilet complex at Jara at Sharief Baga Baji Tundagarh Ppt Sarsote.
7	Shed, Boundary wall, water tank and Toilet complex at Lari at Sharief Ichhni.
II	Any major complaint brought to notice of the Visiting Officer:
	I PMGSY road labor to Sarsote non functional as 400m ² portion of road at Sunde malvate left with oil cuttings II PDD dept not working properly at Ppt Sarsote about 120 beneficiaries left with out electricity as LNT Company delay in handing over power to PDD dept. III Horticulture dept not answering people of the Ppt. IV Health problems to the people due to non availability of P.H.C. and motorable road. V Need of high school at Ppt Sarsote.

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Cover

BASHI
SARF
Pyl Hala
Block Chasra
Dist. Raigarh

3/11/2019
Visiting to

III Overall perception of functioning of the government

The PRI representatives and general public of the Pvt show resentment for want of development works as the govt. not releasing funds in time.
The overall functioning of the govt. remain quite satisfactory.

IV Overall assessment of visit and suggestions.

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The overall assessment of the visit to the Pvt remain quite satisfactory.
The PRI representatives and general public of the Pvt ^{representative} the worthy D.C Reasi to depute ADDC and ACD for two days awareness camp for along a hilly Pvt Sarsote Block Chassama Distt. Reasi.

[Signature]

30/11/2019
Signature of the visiting officer

Name Mohd Afzal Malik
Lecturer in Political Science
Govt HSS Channa.
Distt. Reasi