

Prevalence & local people especially in PHE & PDS

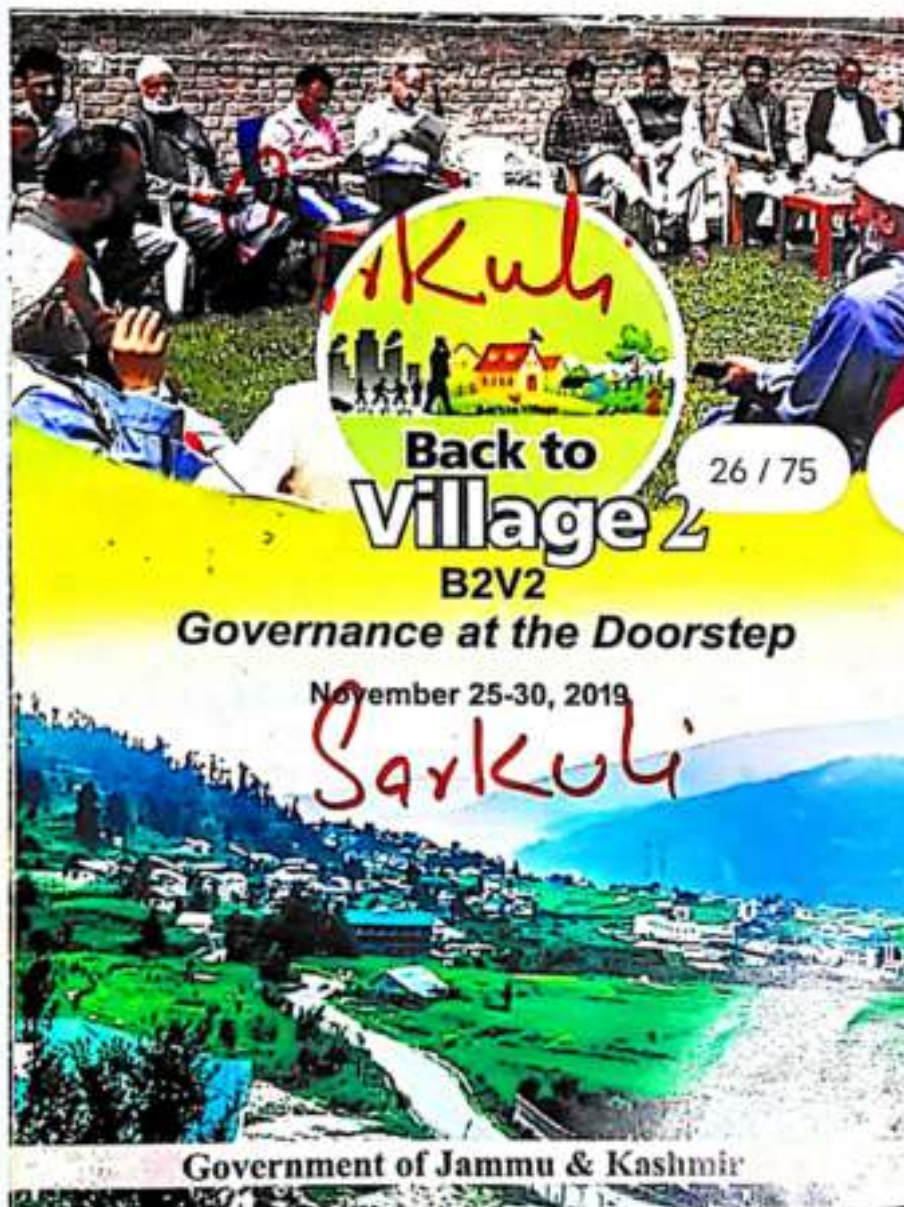
VII Overall assessment of visit (Panchayat Functioning):

Satisfactory in all respects

Signature of the Reporting Officer

Name: Shabir Ahmad Badana

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Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: Mr. Shabir Ahmad Badana

ii. Designation: Zonal Education Planning Officer

iii. Department/Place of posting: Education / ZEO office Villagaw

iv. Mobile No: 990681810

v. Email id: shabirahmad@gmail.com

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Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Mr. Shahid Ahmad Badana**
- Designation: **Rural Education Planning Officer**
- Department/Place of posting: **Education / ZEO office village**
- Mobile No: **9906811810**
- Email Id: **nikhithal@gmail.com**
- Home District: **Kupwara**
- Dates of visit: **26/27/28 Nov, November 2019**

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B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Sarkheli (Kalaru)**
- Local Government Directory (LGD) code of the Panchayat: **K9-56**
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: **Kalaru**
- Name of Tehsil: **Kupwara**
- Name of District: **Kupwara**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **nil**
- No. of hamlets in the Panchayat: **25**
- No. of households in the Panchayat: **480**
- Population (approx.) of the Panchayat: **2400**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Social welfare	Jehangir Ahmad Junior Assistant
2	Animal Husbandry	senior vet pharmacist
3	Bashir Ah. Junde	Bee/keeper Agriculture

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C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Nil
- ii. No. of hamlets in the Panchayat: 25
- iii. No. of households in the Panchayat: 480
- iv. Population (approx.) of the Panchayat: 2408

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Social welfare	Debargi Atmal Junior Assistant
2	Animal Husbandry	senior wry pharmacist
3	Basker Ah. Jande	Bee/keeper Agriculture
4	Ab. Jabon Da	Forest A
5	Shamima Begum	I.C.D.S 28/75 Supervisor
6	Isfan Ranaam Dar	INMP Expert in Social mobilization
7	IRShad. M. Babi	Education Officer Teacher
8	Mad Rongor Gur	Rev Dept

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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- ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
	Yes/No	Yes/No	

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7	IRSHAD. M. BABE	Education Officer Teacher: <i>[Signature]</i>
8	MAD RANGONDA	Res Dept <i>[Signature]</i>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes
- If yes, whether functioning in: Own building/Other government building/Private building ☒ Own building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No ☒ Yes
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒ Yes

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- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ☒ Yes

- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒ Yes	Yes/No ☒ Yes	
Computer/printer	Yes/No ☒ Yes	Yes/No ☒ Yes	
Telephone facility	Yes/No ☒ Yes	Yes/No ☒ Yes	

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- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒ No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒ Yes
- (Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒ Yes
- Date of last meeting held: 05-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒ Yes
- Date of last meeting held: 02-10-2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ☒ Yes
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒ Yes

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2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ☒ Yes/☐ No

Date of last meeting held: 05-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ☒ Yes/☐ No

Date of last meeting held: 02-10-2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: ☒ Yes/☐ No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ☒ Yes/☐ No

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	☒ Yes/ ☐ No	Sec. Pgt.	☒ Yes/ ☐ No	1363479	☒ Yes/ ☐ No
ICDS (Nutrition)	☒ Yes/ ☐ No	CDPO	☒ Yes/ ☐ No	0.327	☒ Yes/ ☐ No
ICDS (Honorarium)	☒ Yes/ ☐ No	CDPO	☒ Yes/ ☐ No	0.939	☒ Yes/ ☐ No
Mid Day Meals (MDM)	☐ Yes/ ☒ No	H/M	☒ Yes/ ☐ No	Nil	☐ Yes/ ☒ No
Own resources of Panchayat	☒ Yes/ ☐ No	Sec. Pgt.	☒ Yes/ ☐ No	Nil	☐ Yes/ ☒ No
Any other Scheme, If yes, indicate name	☒ Yes	SME and chairman water committee	☒ Yes	20 lakhs	☒ Yes

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ☒ Yes/☐ No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: ☒ Yes/☐ No

b. Whether the detailed estimates for all works have been prepared: ☒ Yes/☐ No

c. No. of works for which estimates have been prepared: 9 No. (100 % to total)

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vi. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2015-20 has been prepared: Yes/No ✓
 b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
 c. No. of works for which estimates have been prepared: 9 No. (10 % to total)

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- d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

- e. Whether the works have been started: Yes/No ✓

No. of works started: 21 No. (50 % to total)

If no, reason thereof: Bad weather

- f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

- a. Is the Panchayat/Sarpanch purchasing nutrition items at P use in the Anganwadi Centres of the Panchayat: Yes/No

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If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

- b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals	Yes/No		Yes/No		Yes/No

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Panchayat level: Yes/No

If no, reason thereof: _____

- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

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(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

- vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
b. Whether the detailed estimates for all works have been prepared: Yes/No
c. No. of works for which estimates have been prepared: ____ No. (____ % to total)

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- d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

- e. Whether the works have been started: Yes/No

No. of works started: ____ No. (____ % to total)

If no, reason thereof: _____

- f. Who is issuing work order for works being executed under 14th FC (tick one):

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- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
 - Whether the detailed estimates for all works have been prepared: Yes/No
 - No. of works for which estimates have been prepared: ____ No. (____ % to total)

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- d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____
- e. Whether the works have been started: Yes/No
No. of works started: ____ No. (____ % to total)
If no, reason thereof: _____
- f. Who is issuing work order for works being executed under 14th FC (tick one):
- Sarpanch ()
 - BDO ()
 - Others (specify): _____
- vii. Integrated Child Development Scheme (ICDS):
- Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: _____
Also mention if it is being purchased by someone else: _____
 - Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
If no, reason thereof: _____
 - Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: _____
 - Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

- Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
If no, reason thereof: being started from November 2019
- Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
If no, reason thereof: being provided in concerned schools

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If no, reason thereof: _____

- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: being started from November 2019

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: being provided in concerned schools

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: ✓

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- b. If yes,

✓ Funds allocated to the Panchayat: Rs 51 lakh

✓ No. of works approved: 30

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 270

✓ No. of man days generated: 1350

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: _____

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
		Yes/No ✓	

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xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	yes	
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other Iwmp	water shed	yes	

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: Block MIS coordinator (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: Months together (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Low cooperation by the concerned authorities

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started of the officer in B2V1 has been completed: Yes/No

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If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) No work of B2V1 taken up yet excluding a few.

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs X lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	① Renovation of latrine near Masjid, ward 6	/	/
	② Renovation of latrine near Masjid, ward 1	/	Under
	③ Const. of RCC culvert in ward 2	/	/
	④ Const. of RCC culvert in ward 3	/	/
	⑤ Const. of fencing around graveyard	NO	Progress
	⑥ Renovation of Panchayat house	/	/
	⑦ Const. of culvert in ward 5	/	/
	⑧ Const. of Irrigation KUL	/	/
	⑨ Renovation of sanitary complex in Sarkuli	/	/

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/ReT Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

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In case any particular department has shown improvement, please specify:

PDD, RDD, CARD

Any department whose staff is absent most of the time: NO

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NO

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 NO

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Poor Performance	PDD & PHE	Yes/No	Improved.
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of Transport	Transport	Yes/No	
Lack of Drinking water facility	PHE	Yes/No	Partial
Lack of inner line roads	R&B	Yes/No	
Lack of NTPHC	Health & ME	Yes/No	
Anganwari centres for wards 1, 4, 5 and 6	ICDS	Yes/No	

Lack of NTPHC	Health & ME	Yes/No	
Anganwadi centres for works 1, 4, 5 and 6	ICDS	Yes/No	

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Nil		1	Nil	
2			2		

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- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

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vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
<i>Double Page</i>		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Non-cooperation

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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x. Whether the critical gaps identified in the Panchayat during Mission Antiyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
8	C.T.S.C. Bagan	P.R.I. function Social audit Various schemes	4 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

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10) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	323	Nil		Nil
Scholarship for Minority students	4/9		unavailability of funds	
Pension - Old Age	82	50	unavailability of funds	69

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- I. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out;

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	323	Nil		Nil
Scholarship for Minority students	N/A		unavailability of Internet	
Pension - Old Age	82	50	unavailability of funds	69
Pension - Widow	40	Nil		05
Pension - Disability	33	04		04
PM Kissan Nidhi	416 201	202 127	ROF	—
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen				
State Marriage Assistance Scheme	07	07		

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	270	nil	nil	10
Ladli Beti	0			
Swachh Bharat Mission-Individual Household Toilets	220	20		
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection		Sakes Naks without drinking water facility	11
Electricity connection			

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- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
 If yes, please specify: Construction of Ponds/Tanks
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
Construction of Ponds/Tanks/Reservoirs.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20%age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Inadequate availability of seeds in the

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 34 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
05 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
03 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 a) Difficult processes and procedures ✓
 b) Delay by concerned Deptt. X
 c) Delay by bank concerned X
 d) Any other problem, please specify: Deptt. Employee as guarantor.
- Suggestions for improving the process of availing loan under KCC
The loan sanctioning process be made easy.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 31100 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
05 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
03 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- | | |
|---|----------|
| a) Difficult processes and procedures | <u>✓</u> |
| b) Delay by concerned Deptt. | <u>X</u> |
| c) Delay by bank concerned | <u>X</u> |
| d) Any other problem, please specify: <u>Spet. Employee</u>
<u>is quarter.</u> | |
- v. Suggestions for improving the process of availing loan under KCC
The loan sanctioning process be made easy.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- | | |
|--|----------|
| a) Through organized market (mandi) | <u>X</u> |
| b) Through un-organized market | <u>X</u> |
| c) Any other, please specify: <u>Inadequate yield.</u> | |
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
There is no surplus yield as of now.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Procurement of HYV seeds at affordable rates
in addition to imparting awareness thereof.

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net

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
- ✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01		<u>Strawberry</u>	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

There is no surplus yield as of now.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Procurement of HYV seeds at affordable rates in addition to imparting awareness thereof.

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5. DIVERSIFICATION TO HIGH VALUE CROPI/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
☒ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01		Strawberry	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
☒ ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		
3	Sheep Units		48 / 75
4	Fish Ponds		

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- iii. Suggestions for encouraging more households/farmers to set-up new units

Provision of any loan/ facilities to the farmers.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Provision of sheep farms
2.	Provision of Dairy farms & Poultry farms

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iii. Suggestions for encouraging more households/farmers to set-up new units

Provision of easy loans/facilities to the farmers

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Provision of sheep farms
2. Provision of Dairy farms & Poultry farms
3. Provision of Trout / fish farms
4. Provision of bee hives / apiculture.
5. Provision of seeds by floriculture / agriculture.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 1018

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No ✓

b) Inadequate stock:

Yes/No ✓

c) Overcharging:

Yes/No ✓

d) Rude behaviour of store owner:

Yes/No/ ✓

e) Long distance to be covered to reach the store:

Yes/No ✓

f) Non-display of rates:

Yes/No ✓

g) POS machine not working:

Yes/No ✓

- e) Long distance to be covered to reach the store: Yes/No ✓
 f) Non-display of rates: Yes/No ✓
 g) POS machine not working: Yes/No ✓

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h) any other: *Provision of additional ration stores as the only ration store is not fulfilling the needs.*
 iii. Number of FIRs registered in last 3 months: *Nil*

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
 b) Is copy of FIR given to people: Yes/No ✓
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
 d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
 v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

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PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department: _____

K) OTHERS:

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vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: Nil

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

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I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Water supply scheme for ungrated to Jalgaon, ward no. 2 & 3, uncovered area.
2.	upgradation of health centre to NPHC in Sarkadi.
3.	opening of JAL Bank branch in Sarkadi
4.	opening of anganwadi centres in ward no. 1, 4, 5 and 6 of Sarkadi Panchayat.
5.	Construction/Development of Gidga at Sarkadi
6.	Construction of Panipat inner link roads from Panchayat head to ward 2, Nawab Mohalla, and panipat
7.	Construction of link road around road to Chavadi Bala, ward no. 6.
II	Any major complaint brought to notice of the Visiting Officer:
	MIS updation by the concerned operator is very slow. The people are facing various hardships due to the negligence of the MIS block Coordinator/operator.

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III	Overall perception of functioning of the government:
	<u>Satisfactory</u>
IV	Overall assessment of visit and suggestions:

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III	Overall perception of functioning of the government:
	<i>Satisfactory</i>
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The area being far off has a good scope of employment generation. Self help groups need to be created so that the people can become self sufficient monetarily/economically. The Panchayat has a good scope for development in terms of basic needs.

Signature of the visiting officer *[Signature]* 08/11/19
 Name *Shabir Ahmad Badawi*
 ZEPo, Villagaw.