

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Bashir Ahmad Sheikh.
ii. Designation: Executive Engineer.
iii. Department/place of posting: RDD Dist. Volhampur.
iv. Mobile No: 9419226031
v. Email id:
vi. Home District: Doda.
vii. Dates of visit: 25/26/27/28/29/30, November 2019 28th, 29th.

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Mullai
ii. Local Government Directory (LGD) code of the Panchayat: 240437.
(To be sourced from Rural Development Department/by DC)
iii. Name of CD Block: Tikkeri
iv. Name of Tehsil: Volhampur.
v. Name of District: Volhampur.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Mullai
ii. No. of hamlets in the Panchayat: 07
iii. No. of households in the Panchayat: 311
iv. Population (approx.) of the Panchayat: 1817 (Approx.)

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICDS	Nitu Sharma (Supervisor)
2	Agriculture	
3	Health Dept	FMPHW Female Multi Purpose Health worker.
4	Education	Teacher Rakesh Kumar -
5	PHE	Naseeb Chand (Fitter)
6	N.Y.C Rural Development Department	Jagdish Singh N.Y.C Rural Development
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
If yes, whether functioning in: Own building/Other government building/Private building ✓
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 24th November 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 03th October 2019.

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Suby Sarpanch	Yes/No ✓	18,33,394.	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	1625-00	Yes/No ✓
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	Nil/00	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headmaster	Yes/No ✓	2859-	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Any other Scheme, If yes, indicate name	Nil	Nil	Nil	Nil	Nil.

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 5 No. (60 % to total)

d. Whether Action Plan has been approved: 18-19 and 19-20 still pending.
If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 5 No. 60 % to total)

If no, reason thereof: Nil.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO (-)

3) Others (specify): Nil.

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: Nil.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: not paid from last 5 months in 2019.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs Nil. lakh

✓ No. of works approved: 02.

✓ No. of works started: 01

✓ No of works completed: Nil.

✓ No of Job Card holders in the Panchayat: 194.

✓ No. of man days generated: 512.

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	N/A		

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/ReT Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify

Agriculture Dept

Any department whose staff is absent most of the time: Education

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Sheep Dept/PDD/SPDs/Library/Disaster Mgmt

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Agriculture Dept of 150 people

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Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Disaster Mgmt	Disaster Management	Yes/No	
	PDD	Yes/No	
	Food and Grain	Yes/No	not supply food to poor
	Township	Yes/No	not attending people

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
1. Monkey menace in the Area	Wild life	Yes/No	
2. LPH Sub-let Centre	Public Distribution	Yes/No	
3. Govt transport for school children	Transport Dept	Yes/No	
4. Internal Roads Affected by water	R & B PWD	Yes/No	
5. Improvements by repairing P/W	P.H.E	Yes/No	

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1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (28/11/19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	ICDS.	Anganwadi worker.	1	ICDS	Anganwadi worker.
2	MDM.	Teacher.	2	MDM	Teacher.
3	RDD	GRS/J.E	3	RDD	GRS/J.E

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	P.H.E	filter	3	P.H.E	filter.
4	Forest	Guard.	4	Forest	Guard
5	Agriculture	Agriculture Extension Assistant	5	Agriculture	Agriculture Extension Assistant
6	Rosewood.	Patwar	6	Rosewood	Patwar
6A	Horticulture	Technician.	6A	Horticulture	Technician.
7	Police.	D/C Police Post Tika.	7	No line	1/c Police Post Tika.
8	Health	F.M.P.H.W.	8	Health	F.M.P.H.W.
	Vet. Insp.	LSA		Vet. Insp.	LSA

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
i) 01 Sarpanch	uaha m/w.	all schemes (Dept)	02.
ii) 07 Pancha	Block Tilakhi	all schemes (Dept)	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	115	12	due to submission of certificate	08.
Scholarship for Minority students	45	5	do	04 -
Pension - Old Age	79			
Pension - Widow	18			
Pension - Disability	27		as per District Social welfare office report	
PM Kissan Nidhi	210	30	due to not and AIC number activated	06
Ayushman Bharat	360 320	40	Submitted	Nil.
PM Jeevan Jyoti Bima Yojana	63	Nil		Nil.
PM Suraksha Bima Yojana	44	Nil.		Nil
PM Awas Yojana - Grameen	5	3	In Complete	107
State Marriage Assistance Scheme	52 4	48		Nil

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	194	Nil.	—	4.
Ladli Beti				
Swachh Bharat Mission—Individual Household Toilets	88	30	Completed Payment Pending	8
PM Ujjwala Yojana				
Ujala				
Jandhan Account	63	Nil		Nil
PM Matru Vandana Yojana	7	4.	Under Ben.	2.

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	45	Delay looks by Dept	No reasonable offer Present in BxHr for verification.
Electricity connection	No official attend	BxHr meeting	

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: Local Some and Rain water ✓
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: No
- No. of farmers who intend to use drip/sprinkler irrigation: Nil. (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Consist of kuls for Irrigation

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 98 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 223 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
223 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
121 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ☐
 - Delay by concerned Deptt. ☐
 - Delay by bank concerned ☒
 - Any other problem, please specify: After 60 years attaining age.
Transfer process to dependents also a delay process.
- Suggestions for improving the process of availing loan under KCC
Introduction to Banks for simplify process.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ☒
 - Through un-organized market ☒
 - Any other, please specify: Nil.
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Govt. dept. can purchase at fair price.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
To build local Marketing Complex on Highway near Bdr.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
☒ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	wheat	wheat	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
☒
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil.	03
2	Dairy units	Nil	01
3	Sheep Units	Nil	Nil.
4	Fish Ponds	01	Nil

- iii. Suggestions for encouraging more households/farmers to set-up new units
Concerned Dept of Poultry, Sheep/Pond/Fish/Dairy visit
to Panchayat related with awareness camp.
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Improve flower production
2.	Vegetable
3.	Poultry in Back
4.	Fish Farming
5.	Bee-keeping

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒
 If no, the number of people in the Panchayat yet to get Aadhaar card: _____

- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> |

h) any other: Nil.

- iii. Number of FIRs registered in last 3 months: _____

- a) Are people generally satisfied by response of Police to complaints: Yes/No ☒
 b) Is copy of FIR given to people: Yes/No ☒
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒
 d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒
 v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ Never 	
Any other <i>Food and Supply</i>	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ Never 	

vi. Any specific observation or complaint regarding any particular department:

PDD/PHE/ Food and Supply/ Health/ Distribution/ not working as per their duties.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: *300-350*

iv. Number of children in the age group of 4-14 years enrolled in the schools: *300-350 mainly private as well as Govt school.*

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No _____

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07): <i>As already mentioned in B2V report.</i>
1.	<i>Handholes road of RDD to PMSY from main check Muttal to upper Muttal via Middle School.</i>
2.	<i>Repair of PHE Pipeline from local source to consumers.</i>
3.	<i>Repair of Electric Poles of PDD and fixing of wires from Pole to Pole on reasonable plan.</i>
4.	<i>Upgradation of Middle School to High School.</i>
5.	<i>Opening of out let of Govt photo ration shop of public Distribution facility.</i>
6.	<i>Up gradation of JK Band countries to full flegc brands at Muttal.</i>
7.	<i>Up gradation of sub centers to primary Health center. Govt land available.</i>
II	Any major complaint brought to notice of the Visiting Officer:
1.	<i>Monkey menace are major problem of area. Wild life department is directed to do the needful.</i>
2.	

III Overall perception of functioning of the government:

Not a single demand of B2V, is fulfilled
by Govt as per perception of Gram Shiksha and
Panchayat of Muttal.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

People's demands in B2V, mention in report card B2V,
are were genuine but not a single demand and
work of either repairable or new is done by
the department concerned.

It again suggested to assign the duties of all concerned department
to fulfill at least seven (07) demands of Panchayat Muttal

Signature of the visiting officer

Name

Bashir A. Sherik

Sr. Sr. RFW (Vallampuzha)