



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Gh. Resool Dar
- Designation: Assistant Professor GDCs Sagar
- Department/place of posting: GDC, Sagar
- Mobile No: 78899 22 476
- Email id: asprasad19@gmail.com
- Home District: Baramulla
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Shiva - B
- Local Government Directory (LGD) code of the Panchayat: 242-046
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Zangar
- Name of Tehsil: Dargenpora
- Name of District: Baramulla

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 01
- No. of households in the Panchayat: 319
- Population (approx.) of the Panchayat: 2928

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1.	POD	Motor reader
2.	Agriculture &	AEA
3.	RDO social forestry	GRS, VLU watch man
4.	Sheep husbandry	Supervisor
5.	ICDS Education	Supervisor, women Master
6.	PHE	worker
7.	Animal husbandry	SVP
8.	Road Pattern Revenue	Pattern worker
9.	Flood	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Additional furniture is already needed
Computer/printer	Yes/No	Yes/No	Computer & full fledged BDC is needed
Telephone facility	Yes/No	Yes/No	No landline or internet facility available

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Done

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 29-07-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 29-07-19

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

Administrator Sign is under process

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch/A	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Secretary	Yes/No	2077.17	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	345004	Yes/No
ICDS (Honorarium)	Yes/No	—	Yes/No	nil	Yes/No
Mid Day Meals (MDM)	Yes/No	N/A	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee made

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 204 No. (% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: N/A No. (N/A % to total)

If no, reason thereof: Technical sanction pending

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☒

3) Others (specify): Administrator

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No N/A

If no, reason thereof: Self Purchasing

Also mention if it is being purchased by someone else: Self purchasing done by administrator

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: N/A

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: N/A

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the

ix. Mid Day Meal (MDM) Scheme: N/A ^(no middle school here)

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs Ten lakh (10 lac)

✓ No. of works approved: 85

✓ No. of works started: None

✓ No of works completed: None

✓ No of Job Card holders in the Panchayat: 204

✓ No. of man days generated: None

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: own Resources not available here

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No *the seats & Sarpanch and Panch are vacant.*
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	<i>not available</i>
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No *Because of Technical faults*

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) *NA*

(2) *NA*

(3) *NA*

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs *NA* lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: *NA* (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Sanitary Complex over 500 sqm. area. SH. Panchayat. District. Panchayat.	Yes	Sanitary Complex is now available for use.
Wardens & Floor	Wardens of new Kachhri	No	Not available due to funds.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

All departments are regular to their duties.

Any department whose staff is absent most of the time: Doctors (Hospital) PHE

Any department whose officers/officials has not visited the Panchayat even once since B2V1: N/A

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: None

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Main Road Side to Sore is in Shambles & black & grey	R&B Sore	Yes/No	
Overloaded transformers & poles	PDD	Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Main Road Side to Sore is in Shambles & black & grey	R&B	Yes/No	
Lack of poles and electric line and transformer	PDD	Yes/No	
Lack of computer Lab in High School	Education	Yes/No	
Machine should be Commissioned at PHE	PHE	Yes/No	
3 Centres of Anganwadi at Shri B.	ICDS	Yes/No	

Filter Machine should be Commissioned at PHE

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: Technical and official causes

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Revenue PDD	Padmani Mehta ready	1	Revenue PDD	Padmani Mehta ready
2	Aryi	AEA	2	Aryi	AEA
	Barigaon	Quay ready		Barigaon	Quay ready

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	PHE	Field worker	3	PHE	Field worker
	ICDS	worker		ICDS	worker
4	Animal Husbandry	SVP	4	Animal Husbandry	SVP
	Animal Husbandry			Animal Husbandry	
5	Sheep husbandry	Supervisor	5	Sheep husbandry	Supervisor
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No
If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No
If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No
If no, reason thereof: _____

[VLW to demonstrate the reports to the Visiting Officer]

- x. Whether the critical gaps identified in the Panchayat during Mission Anfyadaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: Due to communication gap

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent: NA
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No NA
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent NA
- b. General Public : Poor/Satisfactory/Good/Excellent NA
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	NA			
Scholarship for Minority students	NA			
Pension - Old Age				
Pension - Widow				
Pension - Disability	6			
PM Kisan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	1			
State Marriage Assistance Scheme		17	3rd order for cont	2

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card				
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets	44	10	Limited funds	85
PM Ujjwala Yojana				
Ujala	400	NA	NA	NA
Jandhan Account				
PM Matru Vandana Yojana	11	19	Internet is down. Problem to payant not solved yet.	15

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	None	—	None
Electricity connection	None	—	None

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Kanal/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (Please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any untapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Khub (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: Upgradation and sanitizing of canals & Khubs
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: None
- No. of farmers who intend to use drip/sprinkler irrigation: 13 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Protection well & desilting of Kulvari nalla.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80% age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Due to non-availability of HYV seeds.

3. LOANING FACILITY AVAILABLE:
- No. of farmers without Kisan Credit Card 1000 (Nos.)
 - No. of farmers who have availed loan facility through KCC during 2019 1024 Nos.
 - No. of farmers who applied for KCC Loan but not provided so far See Nos.
 - Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures
 - Delay by concerned Deptt.
 - Delay by bank concerned
 - Any other problem, please specify: farmer's have not their own land
 - Suggestions for improving the process of availing loan under KCC

Guarantee, Documents and Collateral problems are faced by the farmer's

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market through an organization
 - Any other, please specify:
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: Mandi facility should be provided and vending calls should be provided on subside bases.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: Connectivity of roads and internet among the farmer to transfer facility. and to cross port.

B2V2/PD&MD/2019

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crop/fruits in the Panchayat: Yes/No Yes
If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	<u>Vegetables</u>	<u>High yield varieties and</u>	<u>Mandi be made</u>
	<u>Pear</u>	<u>"</u>	<u>Available</u>
	<u>Apricot</u>	<u>"</u>	<u>"</u>

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent Good
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	150	None
2	Dairy units	None	09 10
3	Sheep Units	01	15
4	Fish Ponds	NA	NA

B2V2/PD&MD/2019

iii. Suggestions for encouraging more households/farmers to set-up new units
Entrepreneurship development programmes
should be advertised & learnt.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Backyard poultry
2. Dairy farming
3. Sheep farming
4. Silk rearing
5. Farming

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card: _____
 - ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent
- Major problems/complaints with regard to ration shops:
- a) Irregular opening: Yes/No
 - b) Inadequate stock: Yes/No
 - c) Overcharging: Yes/No
 - d) Rude behaviour of store owner: Yes/No
 - e) Long distance to be covered to reach the store: Yes/No
 - f) Non-display of rates: Yes/No
 - g) POS machine not working: Yes/No

h) any other: Opening of ration store one number.

iii. Number of FIRs registered in last 3 months: NA.

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: N/A

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☐ Within 1 month ☐ More than 1 month ☐ Never	<u>N.A.</u>
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department: None

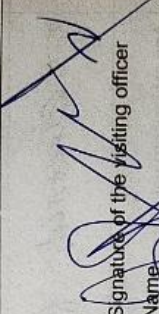
K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: 157
- Is there any High/Higer Secondary school with more than 40% girl students: ☒ Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ☒ If yes, details of schools: _____
 - ☒ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ☒ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Shiva to Supore & main road is dilapidated without black toping
2.	Filtration plant is not commissioned and thus not working fully fledgedly
3.	Desilting and protection wall to Kulkhari nalla
4.	Deforestation of forest area causes wild life to attack livestock
5.	Non availability of new poles and electric wire with transformers
6.	Hospital road needs upgradation
7.	Electricity facility to hospital.
II	Any major complaint brought to notice of the Visiting Officer:
	= People of the area demand filtration plant that is in working condition. = Shiva to Supore Road = Electric poles & wires with transformers

III	Overall perception of functioning of the government: The people showed responsive behaviour that was amicable for all quarters. Especially cooperation and cordialities shown by the concerned employees esp RAO.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) The work should be taken up seriously. 1. The first instance so that it will help the welfare of public.


 Signature of the visiting officer
 Name: Dr. H. R. Rao
Asst. Professor
Hs. Education Dept.
8493014235