

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *GH. MOHI-UD-DIN- LONE*
- ii. Designation: *Lecturer*
- iii. Department/place of posting: *Education BHSS Lalpora*
- iv. Mobile No: *9797293703*
- v. Email id: *x*
- vi. Home District: *Kupwara*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Diver A,*
- ii. Local Government Directory (LGD) code of the Panchayat: *7350*
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Sogam*
- iv. Name of Tehsil: *Sogam*
- v. Name of District: *Kupwara*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *① one only*
- ii. No. of hamlets in the Panchayat: *9*
- iii. No. of households in the Panchayat: *490*
- iv. Population (approx.) of the Panchayat: *4493*

S. No.	Department	Designation of the officer/official
1	Education En. Mohi-ud-Din Lone	visiting officer
2	RDD Mohd Rafi Rather	Model officer
3	Panchayati Raj Mohd Mushlag, Lohar	Depty Surpanch
4	Food & Supply Ahsanul Haq Khan	Store Keeper
5	Agriculture Rafiqat Hussan Mir	Field Asst.
6	Fisheries Atiqullah Mir	Fisheries Guard
7	Revenue Mohd Magbool Naikoo	Lamberdar
8	R&B Mohd Shafi Khan	Supervisor

Furniture	✓ Yes/No	Yes/No ✓	
Computer/printer	✓ Yes/No	Yes/No ✓	
Telephone facility	✓ Yes/No	Yes/No ✓	

In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

ICDS (Honorary)	✓ Yes/No		✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Head Teacher	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	Secretary	Yes/No ✓
Any other Scheme, If yes, indicate name			

e. Whether the works have been started: ☒ Yes/No

No. of works started: 13 No. (85 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 8093736 lakh

✓ No. of works approved: 58

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: _____

✓ No. of man days generated: 404

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	✓ Yes	
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other			

- ✓ Non disclosure of funds available/schemes by officials: Yes/No ✓
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓
- ✓ Delay in administrative approval by officers: Yes/No ✓
If yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) no plan approved

(2) /

(3) /

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs nil lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: nil (date)

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
✓	✓	✓	✓

Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|---------------|
| a) Doctors/Paramedics/other Health staff | ✓
(Yes/No) |
| b) Teachers/ReT Teachers | ✓
(Yes/No) |
| c) Anganwari Workers/Helpers | ✓
(Yes/No) |
| d) RDD staff | ✓
(Yes/No) |
| e) JEs/other engineering staff | ✓
(Yes/No) |
| f) Agriculture/Horticulture staff | ✓
(Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | ✓
(Yes/No) |

In case any particular department has shown improvement, please specify:

- do -

R&B

Yes/No ✓

Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Back to village est	All depart	Yes/No	No work yet was sanctioned
Non availability of 10 Agamwadi centres	ICD	Yes/No ✓	Lack of Funds
^{per} Drainage System	RDD	Yes/No ✓	-

ii. Whether the schemes and activities approved under GPDP under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources schemes for 2020-21 has been done by the Sectoral Officers:

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with year 2020-21 has been installed in Panchayat Ghar or at some place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is prepared and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Sabha are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Give details for the last two meetings):

1 st Meeting Date (01-10-2019)			2 nd Meeting Date	
S. No.	Department	Designation	S. No.	Department
1	RDD	Secretary, Sardar and all Panches	1	RDD
2	Social Welfare	Junior Asst	2	Social Welfare

Food & Supplies	Store- Keeper	3	Food & Supplies
Agriculture	AEA	4	Agriculture
R & B	Supervisor	.5	R & B
P.H.E	Line-man	6	PHE
		7	

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
9	Block sagam	Panchayat Raj	4

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	nil	-12	Net problems	nil
Scholarship for Minority students	nil	-00	Net problems	nil
Pension - Old Age	150	100	Diffculty of funds	100
Pension - Widow	30	15	-00-	15
Pension - Disability	45	40	-00-	40
PM Kissan Nidhi	300	80	Non-availability of Land	nil
Ayushman Bharat*				
PM Jeevan Jyoti Bima Yojana	256			
PM Suraksha Bima Yojana	799			
PM Awas Yojana - Grameen	9	160	Net & funds problems	
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	404 Household	25	not problem	25
Ladli Beti	nil	nil	no awareness	—
Swachh Bharat Mission—Individual Household Toilets	268	—	—	✓
PM Ujjwala Yojana	1950	—	✓	—
Ujala	3080	—	✓	—
Jandhan Account	380	—	✓	—
PM Matru Vandana Yojana	74	—	✓	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	nil	nil	nil

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 If yes, please specify: Through Constructing Sar, Damb
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 150
- No. of farmers who intend to use drip/sprinkler irrigation: 120 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

By Improvement of Khuls ponds, Springs
and New Construction of Damb

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 70 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: non-availability of supply & seed centers

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 200 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
121 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
50 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: Lack of documents and no body is willing to be Gaurenter
- v. Suggestions for improving the process of availing loan under KCC
Gaurenter should be not blamed if applicant be defaulter

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
To provide Mandi facility within Pvt. Jurisdiction
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Seed Centours Quality Seeds and Marketing facilities should be available to Customers

High yielding walnut trees should be available		It is main source of income of this locality

ING LIVESTOCK PRODUCTION:

ness level of farmers about subsidy schemes of Animal/Sheep Husbandry

tment: Poor/Satisfactory/Good/Excellent

s of households/farmers engaged with Animal/Sheep Husbandry Sector and
interested to set-up new units

Sector	No. of households/farme rs engaged	No. of households/ farmers interested in setting up new units
Backyard Poultry	One	nil
Dairy units	nil	nil
Sheep Units	nil	nil
Fish Ponds	One	nil

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	proper irrigation facilities should be provided
2.	Storage of water should be maintained
3.	Fresh and quality seeds should be provided in a proper time and farmers should be aware about new methods and techniques
4.	Fertilizers should be available in a proper time and should be good in quality
5.	Experts should visit the crop field and should be given knowledge about different diseases and their eradication

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 500
- ii. Overall satisfaction level of the people about the ration shop
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	within 15 days
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	2 days

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	within 15 days
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

nil

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 700

iv. Number of children in the age group of 4-14 years enrolled in the schools: 680

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: nil

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No ✓

3. Cont of play Ground Malhard Zemali
Diver A 5000 Lac
4. New opening of 10 Aagan wardi Center
with Govt building 70.00 Lac
5. Cont of Fencing Ups Dilbagh School
ward no 5 2000 Lac
6. Cont of play Ground at Chan Mohalla
ward no 7 50 Lac
7. Need of DPS School at Diver village
Gondola Should be given from pakhalid to Gora
Top

Any major complaint brought to notice of the Visiting Officer:

- 1 Basic medical facilities are not available
- 2 NO drainage system which cause various
Communicable diseases
- 3 open toilet should be abolished and proper under-
ground flush system should be maintained
- 4 Soil erosion should be stopped by new methods
- 5 Pending Toilet funds should be released

III Overall perception of functioning of the government:

Normal

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- ① B₂ v, suggestions and plans should be implemented with letter & spirit
- ② old age + widow care should be solved on priority basis
- ③ work culture should be implemented from top to bottom