

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mehdi Zafar
- ii. Designation: SMS
- iii. Department/Place of posting: Agriculture / Dargah
- iv. Mobile No.: 9997357385
- v. Email id: zafirmehdi1989@gmail.com
- vi. Home District: Rajouri
- vii. Dates of visit: 25/26/27/28/29/30. November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Tangm-Upper
- ii. Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department/DC)
- iii. Name of CD Block: Buchhal chow
- iv. Name of Tehsil: Buchhal
- v. Name of District: Rajouri

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 09
- iii. No. of households in the Panchayat: 468
- iv. Population (approx.) of the Panchayat: 4600

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Social Security	B.O. S.F.
2	PWD (R&R)	W-Supervisor
3	Sheep Husbandry	Shepherd.
4	Horticulture RDD	Clancher Secretary / GRs
5	Health	MPHW.
6	Education	HM.
7	Plly. Edu. Agriculture	Teacher JASO.
8	Forest Imigation P.D.D	Forester supervisor Wanman

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Char is available in the Panchayat: Yes/No/under construction
- ii. If yes, whether functioning in: Own building/Other government building/Private building
- iii. If no, whether land is available for construction of the Panchayat Char: Yes/No
- iv. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No ☒	No furniture has been made available yet
Computer/printer	Yes/No ☒	Yes/No ☒	Funds not available
Telephone facility	Yes/No ☒	Yes/No ☒	- do -

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒ NA.

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒

Date of last meeting held: 13-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒

Date of last meeting held: 7-11-2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No ☒

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signature: Yes/No ☒

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒	Home Minister ☒	Yes/No ☒	2084105	Yes/No ☒
ICDS (Nutrition)	Yes/No ☒	Superintendent ☒	Yes/No ☒	-	Yes/No ☒
ICDS (Honourarium)	Yes/No ☒		Yes/No ☒	-	Yes/No ☒
Mid Day Meals (MDM)	Yes/No ☒		Yes/No ☒	-	Yes/No ☒
Own resources of Panchayat	Yes/No ☒		Yes/No ☒	-	Yes/No ☒
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒

c. No. of works for which estimates have been prepared: 19 No 120 %

Yes/No

e. Whether the works have been started: Yes/No

No. of works started: 8 No. (42 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (local one):

1) Sarpanch

2) BDO

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: ICDS nutrition account has not been opened yet
a nutrition has already been made available at centre
Also mention if it is being purchased by someone else: CPO

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Separate bank account for ICDS honorarium has not been opened yet.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Separate bank account for MDM has not been opened yet.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Separate bank account not opened
Also mention if it is being provided by someone else: Mid-day meal is being provided by Education - CPO.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. _____ lakh

✓ No. of works approved: 42

✓ No. of works started: 17

✓ No. of works completed: 10

✓ No. of Job Card holders in the Panchayat: 489

✓ No. of man days generated: 3129

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No Own resources of Panchayat has been utilized yet
The Sarpanch has been advised to generate the same.

BZV2P0AM02019

a) Whether full support and cooperation being provided by: Panchayat in functioning and execution of

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	Satisfactory
JE/T A	RDD	Yes/No	Satisfactory
CDPO	RDD	Yes/No	Satisfactory
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No
- ✓ If yes, who: _____ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officers: Yes/No
- ✓ If yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

1. Whether the construction work of playground inaugurated started during the visit of the officer in BZV1 has been completed: Yes/No
If not, likely date of completion: not started yet (date)
2. Whether any other works started during Back to Village-1 have been completed: Yes/No
If not, list of such works and date by which they are likely to be completed:
(1) the work as mentioned on priority during BZV1 has been started yet.
(2) _____
(3) _____
3. Whether any funds have been released for works identified in BZV1: Yes/No
If yes, amount released: Rs. _____ lakh
Whether works identified in BZV1 have been started: Yes/No
Likely date of completion: _____ (date)

vi. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1 details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
R.O.D	Fully Govt. Road Karnal Taluk H.P. Road Karnal Taluk H.P. Road Karnal Taluk H.P. Road Karnal Taluk H.P. Road		

vii. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1:

- Doctors/Paramedics/other Health staff (Yes/No) ☒ (Yes/No) ☒
- Teachers/Ret Teachers (Yes/No) ☒ (Yes/No) ☒
- Agriculture Workers/Helpers (Yes/No) ☒ (Yes/No) ☒
- R.O.D staff (Yes/No) ☒ (Yes/No) ☒
- Rescuer engineering staff (Yes/No) ☒ (Yes/No) ☒
- Agriculture/Horticulture staff (Yes/No) ☒ (Yes/No) ☒
- Karnal Husbandry/Sheep Husbandry staff (Yes/No) ☒ (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Sheep Husbandry, Social Forestry, Fisheries, PWD, etc

Any department whose staff is absent most of the time: P.O.D

Any department whose officers/officials has not visited the Panchayat even once since BZV-1: Karnal

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1:

vi.

Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Electricity	PDD	Yes/No ☒	
Drinking water	PHE	Yes/No ☒	
Irrigation			
Connectivity	R&B	Yes/No ☒	
Reels/Bridge			

vii.

Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
electricity	P.D.O	Yes/No ☒	
Ambulance Service	Health	Yes/No ☒	
Play Ground.		Yes/No ☒	
P.H.C	Health	Yes/No ☒	
Community Hall	R.O.D	Yes/No ☒	
Drinking water	P.H.S	Yes/No ☒	

g) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm. • Not available.

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	Agriculture IAFO	1	
2	Fisheries Supervisor	2	

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
3	PHE	3	Supervisor
4	Horticulture	4	Gardener
5	Sheep Husbandry Shoplunch	5	
6	RDD	6	VLW / GRS
7	Immigration work	7	Supervisor
8	P.O.D. Juvamen	8	

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

Whether the critical gaps identified in the Panchayat during Mission Ananya Survey 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no reason thereof

2. SOCIAL AUDIT:

Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no reason thereof

Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no reason thereof

3. CAPACITY BUILDING & TRAININGS:

Whether the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
—	—	—	—

Quality of training: Poor/Satisfactory/Very Good/Excellent.

Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	116	112	ST certificate forms are not available in school.	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	58	200	water pipes	—
Pension - Widow	21	55	do.	—
Pension - Disability	3	10	do.	—
PM Kisan Nidhi	468	500	Census 2011 has been taken as base.	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	—	—	—	—
State Marriage Assistance Scheme	10	300	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	452	150	water process	-
Land Reel	-	-	-	-
Search Rural Mission- Individual Household Totals	360	115		2611 Cases as bag.
PM Ujjwala Yojana	-	-	-	-
Ujda	-	-	-	-
Jarvan Account	100	365	-	-
PM Matsy Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	370	pipes not available.	-
Electricity connection	Nil.	-	-

- * Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.
- ii) DOUBLING FARMERS INCOME:
1. IRRIGATION
- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
 - Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Others (please specify) Rainfed
 - Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
 - Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
 - Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 - If yes, please specify Choor-nalla lake water can irrigate whole Panchayat through gravity
 - Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
 - No. of farmers who use drips/sprinkler irrigation in the Panchayat: nil
 - No. of farmers who intend to use drips/sprinkler irrigation: nil (Nos.)
 - Any suggestions to improve irrigation facilities in the Panchayat: Water of lake of choor nalla can be supplied to Panchayat through gravity.
2. HIGH YIELDING VARIETY (HYV) SEEDS:
- Farmers using High Yielding Variety seeds (Approx. 80 %age)
 - Are adequate HYV seeds available to the farmers: Yes/No
 - If no, reasons thereof: only the store is at 15km.

4. Services is good for fish cultivation.

5. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Sheep / Goat rearing / Dairy farming
2. Vegetable cultivation / Bio Gas units
3. Poultry farming / cutting Tailoring
4. Fruit plants (mango, guava)
5. For keeping: Tourism Development co-operative society.

6) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No Yes

If no the number of people in the Panchayat yet to get Aadhaar card: 100

2. Overall satisfaction level of the people about the ration shops: Poor Satisfactory Good Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No Yes
- b) Inadequate stock: Yes/No Yes
- c) Overcharging: Yes/No Yes
- d) Rude behaviour of store owner: Yes/No Yes
- e) Long distance to be covered to reach the store: Yes/No Yes
- f) Non-display of rates: Yes/No Yes
- g) POS machine not working: Yes/No Yes

h) any other: Water is provided on Sunday 20th while as farmers were not allowed.

iii. Number of FIRs registered in last 3 months: 01

- a) Are people generally satisfied by response of Police to complaints: Yes/No Yes
- b) Is copy of FIR given to people: Yes/No Yes
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No Yes
- d) Any suggestions:

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent Very Good
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent Very Good
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month <u>✓</u> • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never <u>✓</u>	
Police Station	• Within 1 month <u>✓</u> • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month <u>✓</u> • Never	

RDD	• Within 1 month • More than 1 month • Never ✓	
Any other	• Within 1 month ✓ • More than 1 month • Never	

iv. Any specific observation or complaint regarding any particular department:
RDD full Transformers are not provided
insulating full are changed at higher rates
3 PHE not available
 vi) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
Yes

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
 (Visiting officer to collect a copy of the Plan)
Yes

iii. Number of children in the age group of 4-14 years in the Panchayat: 860

iv. Number of children in the age group of 4-14 years enrolled in the schools:
760

v. Is there any High/Highest Secondary school with more than 40% girl students:
Yes

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not Applicable
Not Applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

1. Urgent public requirements in order of priority (Max. 07): Tangain upper

1. Electric Poles / Transformers. Electricity in PHE

2. Health PHE Ambulance service still existing
sub centre

3. PHE whole Panchayat require surveillance
and new scheme of PHE

4. R & B Condition of Roads block top existing roads.

5. Animal Husbandary Sub centre with staff and
medicine

6. Anganwadi centres in every ward of
Panchayat

7. Shiksha Shala in Tangain upper / School staff in
existing schools

ii. Any major complaint brought to notice of the Visiting Officer:
fixed

Electric wires are fixed with trees and electric
poles are provided at higher rates and also
in the names of these Gramas which are
not having electric connection.

⇒ Catagory certificates have not been
provided to students especially.

Overall perception of functioning of the government

Front line workers are not available in
the post office due to shortage of staff
in working in normal.

There is no delivery in village Terani
Karni, no delivery in village Terani
Post lying vacant.

Overall assessment of visit and suggestions:

The visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.

Front line workers of Jyoti must visit the
house at regular calendar basis
electricity problem can be solved then by
providing electric poles & transformers
the house is vacant after in the post office

26-11-2019



Signature of the visiting officer

Name Mehul Dahiya