

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: **Mulash Kumar Sharma**
 ii. Designation: **Asstt. Engineer**
 iii. Department/Place of Posting: **MED, Main Field Sub Div Nowdur**
 iv. Mobile No: **941860670**
 v. Email id: **bargamulash@gmail.com**
 vi. Home District: **Rajpur**
 vii. Dates of visit: **25.26.27.28.29.30 November 2019** **25th + 26th Nov 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

i. Name of the Panchayat: **Samsi**
 ii. Local Government Directory (LGD) code of the Panchayat: **1456**
 (To be sourced from Rural Development Department/DG)
 iii. Name of CD Block: **Budhal Nw**
 iv. Name of Tensi: **Kotanka**
 v. Name of District: **Budhal Nw**

C) PSICHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: **01**
 ii. No. of hamlets in the Panchayat: **07**
 iii. No. of households in the Panchayat: **505**
 iv. Population (approx.) of the Panchayat: **4150**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT.

S. No.	Department	Designation of the officer/official
1	Agriculture	AEA
2	Sheep Husbandry	Stock Acc.
3	ICDS	Supervisor
4	Education	Principal
5	R & B	Junior Engineer
6	Horticulture	Gardener
7	IT & C	Junior Engineer
8	Fishing	Field Supervisor
9.	Youth Service & Sports	Resr.-e. cell

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDC office has been established (in case the officer visits Block Panchayat): **Yes/No/Not applicable**

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions: Yes/No/Not applicable

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No Yes

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 5/11/19

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 20/11/19

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Sec. Panchayat	Yes/No ✓	37.90	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor TSM	Yes/No ✓	0.84	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓	—	Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No ✓	—	Yes/No	—	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.) ✓

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: No committee constituted as per rules

vii. 14th Finance Commission Award: Not from up duty plan scheme ✓

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared 20 No. 100 %
(to total)

d. Whether Action Plan has been approved by the DDC. Yes/No
If no, reason thereof: _____

e. Whether the works have been started. Yes/No
No. of works started: 06 No. (25 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (Per one): _____

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof: _____

No funds available

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof: _____

No funds available

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof: _____

No funds available

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No (No payment done yet)
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

No fund account opened.

If no, reason thereof: _____

Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

No fund account opened

If no, reason thereof: _____

By the MGN

Also mention if it is being provided by someone else: _____

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs. 43 lakh

✓ No. of works approved: 43

✓ No. of works started: 1

✓ No. of works completed: 390

✓ No. of Job Card holders in the Panchayat: 390

✓ No. of man days generated: 420

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panch to the Panch Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer Yes/No

xiii Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: Yes/No
 If yes, who: (specify)
 Non co-operation by officials: Yes/No
 If yes, who: (specify)
 Non disclosure of funds available/schemes by officials: Yes/No
 Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
 Delay in administrative approval by officers: Yes/No
 If yes, how long: (specify number of days)
 Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
 Any other difficulty, give details:

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated started during the visit of the officer in BZV1 has been completed: Yes/No
 If not, likely date of completion: 31st March 2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released: Rs. 0.00 lakh

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: March 2020 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify: _____

Any department whose staff is absent most of the time: ☒

Any department whose officers/officials has not visited the Panchayat even once since B2V1: ☒

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 ☒

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non availability of labor in PNC building	Health	Yes/No ☒	
Non - availability of cement & pipes for supply of food feed	Horticulture	Yes/No ☒	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Non - availability of fruit manure	Horticulture	Yes/No ☒	
Health facility	Health	Yes/No ☒	
Drinking water	PMB	Yes/No ☒	
Electricity	POD	Yes/No ☒	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Schedule has been prepared & uploaded on GPDP Portal

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (24/11/19)			2 nd Meeting Date (26/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AE A	1	Agriculture	AE A
2	Sheep Husbandry	SA	2	Sheep Husbandry	SA

1 st Meeting Date (20/11/19)			2 nd Meeting Date (25/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Horticulture	Grader	3	Horticulture	Grader
4	Fishery	Field Supervisor	4	Fishery	Field Supervisor
5	PHE	Supervisor	5	PDD	Math Reader
6	PDD	Math Reader	6	Rd &	Junior Engineer
7	ICDS	Supervisor	7	I & F C	Junior Engineer
8			8	Education	Principal
			9	ICDS	Supervisor
			10	Youth Service	Mathematical

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee framed in BZV1 conducting social audit. Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Mr. Se. Seshan Kotra	Computer knowledge	05
02	BDE Rajyogya	Departmental Funding	02

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

iii. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	300	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	34	120	Not updated in list	
Pension - Widow	12	01	-do-	
Pension - Disability	20	-	-do-	
PM Kisan Nidhi	130	200	Admission & Award made	
Ayushman Bharat	-	-	-	
PM Jeevan Jyoti Bima Yojana	-	-	-	
PM Suraksha Bima Yojana	-	-	-	
PM Awas Yojana - Gramin	-	37	Sanction not received	
State Marriage Assistance Scheme	05	20	Not updated on list	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Problems for pendency	Fresh applications submitted to officer (Nos.)
NREGA Job Card	390	—	—	—
Ladli Beti	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	300	50	—	—
PM Ujjwala Yojana	300	—	—	—
Ujala	—	—	—	—
Jandhan Account	—	—	—	—
PM Matsru Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	200	Schemes closed Non availability of pipe	—
Electricity connection	—	—	—

* The visiting officer to enclose the list of individuals/households who need fresh applications. He/she to also collect any applications and handover at district headquarter.

ii. DOUBLING FARMERS INCOME:

IRRIGATION

Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi

Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water Harvesting Tanks/Rainfed/Others (please specify) _____

Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient _____

Are there any un-tapped irrigation sources in the Panchayat: Yes/No _____

Are there any un-tapped irrigation sources in the Panchayat: Yes/No (tick as many as needed) _____

Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No _____

If yes, please specify _____

Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No _____

No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____ (Nos.)

No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)

Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

Are farmers using High Yielding Variety seeds (Approx. %age) _____

Are adequate HYV seeds available to the farmers: Yes/No _____

If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card: _____

ii. No. of farmers who have availed loan facility through KCC during 2019: _____ Nos.

iii. No. of farmers who applied for KCC loan but not provided so far: _____ Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant)

a) Difficult processes and procedures _____

b) Delay by concerned Deptt. _____

c) Delay by bank concerned _____

d) Any other problem, please specify: _____

v. Suggestions for improving the process of availing loan under KCC

The farmers have to provide guarantee for bank but they cannot provide guarantee instead the bank can be helped by

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant)

a) Through organized market (mandi) _____

b) Through un-organized market _____

c) Any other, please specify: _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: _____

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: By opening fruit mandi

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

Sl. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	—	—	✓
2	—	—	✓
3	—	—	—
4	—	—	—

6. INCREASING LIVESTOCK PRODUCTION:

Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

a. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	20
2	Dairy units	—	30
3	Sheep Units	✓	15
4	Fish Ponds	✓	15

7. Suggestions for encouraging more households/farmers to set up new units
Public: Regular visits of front line workers & motivating the farmers/rural households:

1. By providing irrigation lands.
2. Agriculture department should distribute vegetable seeds from their stores.
3. Horticulture department should organize camps and train people about better harvesting & diseases.
4. By opening sheep extension & vet center.
- 5.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: See after
 2. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent
- Major problems/complaints with regard to ration shops:
- a) Irregular opening: Yes/No ☒ Yes/No
 - b) Inadequate stock: Yes/No ☒ Yes/No
 - c) Overcharging: Yes/No ☒ Yes/No
 - d) Rude behaviour of store owner: Yes/No ☒ Yes/No
 - e) Long distance to be covered to reach the store: Yes/No ☒ Yes/No
 - f) Non-display of rates: Yes/No ☒ Yes/No
 - g) POS machine not working: Yes/No ☒ Yes/No

- n) any other _____ Nil
- Number of FIRs registered in last 3 months: Nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes/No
- b) Is copy of FIR given to people: Yes/No ☒ Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes/No
- d) Any suggestions: _____

- Public perception:
- a) Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Poor/Good/Very Good/Excellent
- b) Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Poor/Good/Very Good/Excellent
- c) Are departmental staff processing of applications/requests or redressal of complaints by the departmental field functionaries: _____

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	
Social welfare	• Within 1 month ☒ • More than 1 month • Never	
Police Station	• Within 1 month ☒ • More than 1 month • Never	
PHE	• Within 1 month ☒ • More than 1 month • Never	

K) OTHERS:

vi. Any specific observation or complaint regarding any particular department
PHC building has not been completed since last 12 yrs
No doctor is available in PHC.

PDD	• Within 1 month • More than 1 month ✓ • Never	
Any other	• Within 1 month • More than 1 month • Never	

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: ✓
120
- Number of children in the age group of 4-14 years enrolled in the schools: ✓
120
- Is there any High/Highest Secondary school with more than 40% girl students: ✓
 Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 ✓ If yes, details of schools: Higher Sec. School Samole
 ✓ If yes, whether the machine is functional: Yes/No ✓ Machine not provided yet.
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: ✓
 Yes/No/Not applicable
 ✓ If yes, whether the incinerator is functional: Yes/No

Sanole

GENERAL ASSESSMENT OF THE VISITING OFFICER: (Max. 07)

1. Urgent public requirements in order of priority (Max. 07):
road from Guman to Gola via Gollari

2. road from Samole between Multanpur, Pooner & Gollari Samole

3. primary school between

4. sleep & VET Centre.

5. Bank

6. completion of PHC & requirement of

7. doctor & ambulance.

8. doctor from Samole to Nangthip.

9. Road from Samole to Samole tower &

10. extension & road for Samole tower &

11. Indi Drama & Changuish Project

12. Any major complaint brought to notice of the Visiting Officer:

13. Non functioning of M.S. Shalpa &

14. non availability of doctor