

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Ramesh Chander Sharma
- Designation: Principal
- Department/place of posting: Education/Govt. Hr. Sec. School Derak
- Mobile No: 9622 360360
- Email id: hickastya@yahoo.com
- Home District: Rajouri
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Dabbas Polha - A
- Local Government Directory (LGD) code of the Panchayat: 240/45
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Serhi
- Name of Tehsil: rowshera
- Name of District: Rajouri

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 475
- Population (approx.) of the Panchayat: 1980

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Headmaster H.S. Dabbas Polha Headmaster M.S. Tallah Gharal
2	Social forestry	Junior mali
3	RDD	MPW
4	Youth Services & sports	PET H/s. Dabbas Polha
5	Animal Husbandry	Attendant
6	Sheep Husbandry	Inspector
7	Agriculture	AE A
8	Irrigation & Flood Control	Gauge Reader
9	PHE	Supervisor
10	Sericulture	Beat Vacher
11	Forest dept	Forest Guard
12	PDD	Line man
13	Health	Pharmacist
14	2 cds	Supervisor
15	Rd B	JE
16	Social Welfare dept	tryc

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No N/A
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓
Date of last meeting held: 12-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 22-11-2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Panchayat Secretary	Yes/No ✓	15562.67=	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	nil	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	nil	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	g/c HM of school	Yes/No ✓	nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Secretary Panchayat	Yes/No ✓	—	Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
 - Whether the detailed estimates for all works have been prepared: Yes/No ✓
 - No. of works for which estimates have been prepared: 8 No. (100 % to total)

- d. Whether Action Plan has been approved by _____
If no, reason thereof: _____
- e. Whether the works have been started: Yes/No
No. of works started: 3 No. (37.5 % to total)
If no, reason thereof: _____
- f. Who is issuing work order for works being executed under 14th FC (tick one):
- | | |
|----------------------------|-------------------------------------|
| 1) Sarpanch | ☒ |
| 2) BDO | ☐ |
| 3) Others (specify): _____ | |

vii. Integrated Child Development Scheme (ICDS):

- a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: no funds available
Also mention if it is being purchased by someone else: none
(Previously by ICDS dept)
- b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
If no, reason thereof: no funds available
- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: no funds available
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
If no, reason thereof: _____
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
If no, reason thereof: no funds available with Panchayat
Also mention if it is being provided by someone else: _____
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒
- b. If yes,
- ✓ Funds allocated to the Panchayat: Rs 34 lakh
 - ✓ No. of works approved: 25
 - ✓ No. of works started: 02
 - ✓ No of works completed: nil
 - ✓ No of Job Card holders in the Panchayat: 245
 - ✓ No. of man days generated: 812
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒
- If yes, whether approved by the Gram Sabha: Yes/No ☒
- If no, reason thereof: no funds received as on date

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓Yes/No	
VLW	RDD	✓Yes/No	
JE	RDD	✓Yes/No	
CDPO	Social Welfare	✓Yes/No	
TSWO	Social Welfare	✓Yes/No	
Anganwadi Supervisor	Social Welfare	✓Yes/No	
Headmaster/Principal/VZO	School Education	✓Yes/No	
I/c MDM	School Education	✓Yes/No	
BMO	Health	✓Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	✓Yes/No	
Agriculture Extension Official	Agriculture	✓Yes/No	
Horticulture Extension Official	Horticulture	✓Yes/No	
Village functionaries		✓Yes/No	
Any other			

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: nil

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: not sanctioned yet (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) ol well Completed

(2) ol well likely to be Completed in two months

(3) ol Bowli Completed (w.m. 07)

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 27000/- lakh

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: NA (date)

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iv. Whether any new work(s) has/have been since Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD N.H. FC	Well (W. No. 06)	Yes	Payment Pending and Staff to be made Shortly
RDD N.H. FC	Waiting Shed Shamshon Ghat W. No. 04	No	Shall be Completed within one month
RDD (MUNICIPALITY) N.H. FC	Well (W. No. 05)	No	Likely to be completed within one month
RDD MUNICIPALITY	Const. of Bazar Road (main road) (Municipality)	No	Likely to be completed in two months
PDD	Electrification W. No. 01	Yes	To be Started/made functional Shortly

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JE's/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Nil

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Water scarcity	PHE	Yes/No ✓	
Low Voltage	PDD	Yes/No ✓	
Soil erosion alongside River bank	Irrigation + flood control	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lift Irrigation Scheme required	Irrigation	Yes/No ✓	
Drinking water facility	PHE	Yes/No ✓	
Electricity	PDD	Yes/No ✓	Some work is done in W. No. 01
High School	Education	Yes/No ✓	
Bridge/Road	R & B	Yes/No ✓	
Play field	Youth Services & Sports	Yes/No ✓	

G) PLANNING, EXECUTION & MONITORING OF GPDP

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: (Flex Banner Installed)

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Schedule is prepared.

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (22/11/19)			2 nd Meeting Date (29/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PDD	JE	1	PDD	line man
2	Agriculture	AEA	2	Agriculture	AEA

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep & Animal Husbandary	Supervisor	3	Sheep & Animal Husbandary	Supervisor
4	PHE	Supervisor	4	PHE	Supervisor
5	Social forestry	Junior Mali	5	Social forestry	Junior Mali
6	Health	Ashwika	6	Health	Pharma asst
7			7	Forest	Forest Guard
8			8	Education	H/M H/S Dabba Arts S/c H/M M/S Jallali Gardner RDD → mpw & JRS Social Welfare dept → NYC

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No *n/a*
If no, reason thereof: *Payments still pending*

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
<i>Sarpanch (1)</i>	<i>Rajmudi/Nowshera</i>	<i>GDP Plan/Functioning of GP</i>	<i>14</i>
<i>Panches - 107</i>	<i>Seri</i>	<i>- Do -</i>	<i>02</i>

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent.
v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
b. General Public : Poor/Satisfactory/Good/Excellent ✓
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	137	<i>n/a</i>	-	- <i>n/a</i>
Scholarship for Minority students	<i>n/a</i>	<i>n/a</i>	-	- <i>n/a</i>
Pension - Old Age	60	54	<i>Lack of funds</i>	<i>n/a</i>
Pension - Widow	07	10	- Do -	<i>n/a</i>
Pension - Disability	32	22	- Do -	<i>n/a</i>
PM Kissan Nidhi	148	52	<i>Internet Problem</i>	<i>n/a</i>
Ayushman Bharat	700	1280	<i>ID not received</i>	<i>n/a</i>
PM Jeevan Jyoti Bima Yojana	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>
PM Suraksha Bima Yojana	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>
PM Awas Yojana - Grameen	04	16	<i>Sanction awaited</i>	<i>n/a</i>
State Marriage Assistance Scheme	<i>n/a</i>	03	<i>Lack of funds</i>	<i>n/a</i>

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	245	25	Internet Problem	Nil
Ladli Beti	Nil	Nil	Nil	Nil
Swachh Bharat Mission- Individual Household Toilets	385	Nil	Nil	Nil
PM Ujjwala Yojana	26	Nil	Nil	Nil
Ujala SAUBHAGYA	107	Nil	-	-
Jandhan Account	300	100	Not under process	Nil
PM Matru Vandana Yojana	Nil	Nil	Nil	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	294	WSS Kungota and WSS Dabhal not completed	Nil
Electricity connection	60	Poles required	Nil

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

i) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
 If yes, please specify: _____
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Lift Irrigation Scheme in Shah Jamal area

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 90 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 40 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 40 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 250 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- Difficult processes and procedures _____
- Delay by concerned Deptt. _____
- ☒ Delay by bank concerned _____
- Any other problem, please specify: Max farmers have not cleared the already received loan.

- Suggestions for improving the process of availing loan under KCC
The farmers must avail loan facility from the bank in which they have account.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
- Through organized market (mandi) _____
 - ☒ Through un-organized market _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Organised Market (Mandi) must be provided in the Panchayat
 - Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Nil

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
☒ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	Mushroom unit	20 farmers	-
02	Bee-keeping unit	05 farmers	-
	1	1	1

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	Nil
2	Dairy units	100	Nil
3	Sheep Units	Nil	Nil
4	Fish Ponds	Nil	Nil

PDD	- Within 1 month ☒ - More than 1 month - Never	
Any other	- Within 1 month ☒ - More than 1 month - Never	

vi. Any specific observation or complaint regarding any particular department:
NU

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 275
- Number of children in the age group of 4-14 years enrolled in the schools: 274
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒
 ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Completion of WSS Kangota and WSS Dabber
	2. Lift Irrigation Scheme Barsali to Dabbar Potha
	3. Hand Pumps = 04 ; Bore Wells = 02
	4. Upgradation of m/s Tallali Gurah to High School
	5. Road from Main Road Prati Chokrah to Kangota
	6. Shamshan Ghat = 02
	7. Transformers = 08
II	Any major complaint brought to notice of the Visiting Officer:
	<u>NU</u>

III	Overall perception of functioning of the government:
	- Satisfactory -
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	1) The Programme B2V is very effective 2) The Identified works must be taken up on priority 3) There is need of more manpower in departments

Signature *Ramesh Chander Sharma* 30/11/2019
 Signature of the visiting officer
 Name *Ramesh Chander Sharma*