

Back to Village 2 (B2V2) Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- i. Name: Zafar Iqbal Malik
- ii. Designation: Asst. Commissioner
- iii. Department/Place of posting: Education/HSS Sang.
- iv. Mobile No: 9855024166
- v. Email id: zafar.iqbal@gmail.com
- vi. Home District: Rajouri
- vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT

- i. Name of the Panchayat: Tundi Tran
- ii. Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department by DC) (11)
- iii. Name of CD Block: Pangram (Pangram)
- iv. Name of Tehsil: Rajouri/Mangakote
- v. Name of District: Rajouri

C) PANCHAYAT PROFILE

- i. No. of revenue villages in the Panchayat: Kalamal Lona/Tundi Tran
- ii. No. of hamlets in the Panchayat: 04
- iii. No. of households in the Panchayat: 600-715
- iv. Population (approx.) of the Panchayat: 3600

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Education	Physical Edn. Tr. Shigforn
2	Education	Master Tinkit
3	Health	FMPHW. Khakhsani
4	Health	Asst. Worker Sriged
5	ICDS	Anganwadi worker
6	ICDS	Anganwadi worker
7	Health	FMPHW. Shuddh Kashi
8	ICDS	Anganwadi worker
9	ICDS	Anganwadi worker
10	PWD (R&B) Dept.	Worker Sriged
11	Seed & Forst	Watchman Gallepuri
12	PDD	Motor Road
13	Rajni Dev. Agency	JG. Electrical
14	PHE	Manik
15	Agriculture	Field Assistant
16	NRLM (Unaided)	IPRP
17	Regulation	House Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT: 18. Need yagat - PWD - R&B

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat Yes/No/Under construction
If yes, whether functioning in: Own building/Other-government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable



ii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iii. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	2% available
Computer/printer	Yes/No ✓	Yes/No	Requires two complete set
Telephone facility	Yes/No ✓	Yes/No	Dis need of telephone connection

iv. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

v. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 10/11/2019 (Tenth 4 Nov 2019)

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 13/11/2019

iii. Whether the Karna register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Officer signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Sm - 11/11	Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, if yes, indicate name	Nil				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No ✓

b. Whether the detailed estimates for all works have been prepared. Yes/No ✓

c. No. of works for which estimates have been prepared 15 No. (____ % in total)

- d. Whether Action Plan has been approved by the DDC Yes/No Yes ✓
 If no, reason thereof _____
- e. Whether the works have been started Yes/No Yes ✓
 No. of works started 14 No. 1 % to total
 If no, reason thereof _____
- f. Who is issuing work order for works being executed under 14th FC (tick one)
 1) Sarpanch (✓)
 2) BDO (X)
 3) Other (specify) _____

viii. Integrated Child Development Scheme (ICDS)

- a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No ✓
 If no, reason thereof Funds not available so far
 Also mention if it is being purchased by someone else ICDS Deptt.
- b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No ✓
 If no, reason thereof Since May 2019 the same has not been provided due to non-availability of funds
- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level Yes/No ✓
 If no, reason thereof Funds not at the disposal of Sarpanch
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No ✓
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No ✓
 If no, reason thereof MDM items are purchased by Schools themselves
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No ✓
 If no, reason thereof The same is provided by the Schools
 Also mention if it is being provided by someone else provided by the School management
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No ✓
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS

- a. Whether MGNREGS Plan 2019-20 has been approved Yes/No
 b. If yes,
 ✓ Funds allocated to the Panchayat Rs 43.48 lakh
 ✓ No. of works approved 37
 ✓ No. of works started Nil
 ✓ No. of works completed Nil
 ✓ No. of Job Card holders in the Panchayat 426 (active 391)
 ✓ No. of man days generated Nil
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No ✓
 If yes, whether approved by the Gram Sabha Yes/No ✓
 If no, reason thereof _____

- ii) Whether subjects have been accepted by the Synod in the Parish Council
if no whether subjects have been accepted in presence of the Parish office
function
- iii) Other challenges being faced by the Parish in functioning and execution of
order (Art 2, 3) finally
- iv) Whether full support and cooperation being provided by

[illegible]

- b) In the Panopticon facing only difficulty in assessment of work, identification of inmates and any other schemes:
- ✓ Non cooperation by officials ✓ (✓)
 - It got other _____ (specially)
 - ✓ Non disclosure of funds and other resources by officials ✓ (✓)
 - ✓ Entry in segregation of inmates and other schemes by surrounding staff ✓ (✓)
 - ✓ Entry in administrative approval by officials ✓ (✓)
 - It got other _____ (specially) (sum of 100)
 - ✓ Officers not sharing details of operations and of inmates ✓ (✓)
 - ✓ Any other difficulty given below ✓ (✓)

3. FOLLOW UP OR BACK TO VILLAGE 4 (BZND)

- 1) Illustrate the construction work of playgrounds completed during the last of the year in B.T.S. zone under completed (teacher) in a separate sheet
if not ready date of completion (date) at hand place
- 2) Illustrate any other work started during B.T.S. in August & have been completed (teacher)
if not list of work under work done by which they are ready to be completed
- 3) Due to the lack of funds no work has been started till date
- 4) _____
- 5) _____
- 6) _____
- 7) _____
- 8) Illustrate any funds have been released for work started in B.T.S. (teacher)
if give percent released for 5% work
illustrate work started in B.T.S. zone under started (teacher)
(ready date of completion) (date)

vi. Whether any new works/ tasks have been sanctioned/ been completed in the Panchayat after BZV1, specify them:-

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
- PHE	Nil	-	Funds not available
PDD	Nil	-	- Do -
- PWD	Nil	-	- Do -
PWD	Nil	-	- Do -
Edu	Nil	-	- Do -

vii. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- a. Doctors/Paramedics/other health staff ☒ (Yes/No)
- b. Teachers/PST Teachers ☒ (Yes/No)
- c. Anganwadi Workers/Helpers ☒ (Yes/No)
- d. PDD staff ☒ (Yes/No)
- e. JEO/other engineering staff ☒ (Yes/No)
- f. Agriculture/Horticulture staff ☒ (Yes/No)
- g. Animal Husbandry/Sheep Husbandry staff ☒ (Yes/No)

In case any particular department has shown improvement, please specify

All depts have improved

Any department whose staff is absent most of the time Nil

Any department whose officers/officials has not visited the Panchayat even once since BZV1 Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 Yes (ICDS)

vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Water Supply	PHE	Yes/No ☒	
Electricity & Street	PDD	Yes/No ☒	
Road Connectivity	R&B	Yes/No ☒	

vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Electrification	PDD	Yes/No ☒	
Water Supply	PHE	Yes/No ☒	
Electric Poles	PDD	Yes/No ☒	
PHC	Health & medical Dept	Yes/No ☒	
Road Connectivity	R&B	Yes/No ☒	

1. GRAM PANCHAYAT (G.P.) MEETING (CONTINUED) PL AN 10/10/2019

Whether the meeting was held by the Gram Panchayat after the completion of the year 2018-19. ☒ Yes

If no, reason thereof

Whether the minutes and reports prepared under section 10(1) of the Gram Panchayat Act, 1954 are submitted to the District Collector. ☒ Yes

Whether the Gram Panchayat has implemented all the schemes sanctioned for the year 2018-19. ☒ Yes

If no, reason thereof

Whether the Gram Panchayat has followed the guidelines with allocation for the year 2018-19. ☒ Yes

If no, the officer should get it corrected and submit.

Whether the meeting schedule of Gram Sabha has been prepared and submitted to the District Collector. ☒ Yes

If no, the meeting officer to ensure that the meeting schedule is framed in regular intervals and submit.

Whether the Gram Panchayat has implemented all the schemes sanctioned for the year 2018-19. ☒ Yes

If no, the officer should get it corrected and submit.

1 st Meeting (Date: 10/10/2019)			2 nd Meeting (Date: 10/10/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Health	Medical Officer	1	Health	Medical Officer
2	Health	Sanitary Officer	2	Health	Sanitary Officer

1 st Meeting (Date: 10/10/2019)			2 nd Meeting (Date: 10/10/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Health	Medical Officer	1	Health	Medical Officer
2	Health	Sanitary Officer	2	Health	Sanitary Officer
3	Health	Sanitary Officer	3	Health	Sanitary Officer
4	Health	Sanitary Officer	4	Health	Sanitary Officer
5	Health	Sanitary Officer	5	Health	Sanitary Officer
6	Health	Sanitary Officer	6	Health	Sanitary Officer
7	Health	Sanitary Officer	7	Health	Sanitary Officer
8	Health	Sanitary Officer	8	Health	Sanitary Officer

If no, reason thereof

Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the completion of the meeting. ☒ Yes

If no, reason thereof

Whether the Gram Sabha is being organized by the Gram Panchayat. ☒ Yes

If no, reason thereof

Whether the Gram Sabha and Panchayat meeting reports are being submitted through Gram Panchayat. ☒ Yes

If no, reason thereof

If no, the officer should get it corrected and submit.

- Whether the critical gaps identified in the Panchayat during Mission Indradhanu Survey 2019 are being bridged while preparing UPDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No ✓

- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

As the said committee was not framed

3. CAPACITY BUILDING & TRAININGS

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
01+09 (Sarpanch & 9)	HEM (Sargol) Schemes	One Week (Sargol)	02 day Panchas
	Paragpur (Panch) & Policies		

- ii. Quality of training. Poor/Satisfactory/Very Good/Excellent ✓

- iii. Whether any exposure visit within J&K/Outside has been conducted. Yes/No ✓

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent ✓

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ✓

If yes, quality of training. Poor/Average/Good/Excellent ✓

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats ✓

a. Elected representatives. Poor/Satisfactory/Good/Excellent ✓

b. General Public. Poor/Satisfactory/Good/Excellent ✓

(Visiting officer to read out the schemes from the pamphlet available)

10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries assisted and approximate number not out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh Applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/BC students	-	-	one line through DBT mode	-
Scholarship for Minority students	-	-	on line through DBT mode	-
Pension - Old Age	54	56	Fund not available	-
Pension - Widow	8	13	Fund not available	-
Pension - Disability	20	23	Fund not available	-
PM Kisan MGNREGS	278	78	-	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	Fund not released for last three years.	-
PM Suraksha Bima Yojana	-	-	Fund not released for last three years.	-
PM Aardh Yojana Gramin	101	-	-	-
State Marriage Assistance Scheme	04	02	Fund not available.	-



Category	Area	Priority	Remarks	Remarks
	Area	Priority	Remarks	Remarks

1. *Can not perform to the best of their ability*

2. *Can not perform to the best of their ability*

3. *Can not perform to the best of their ability*

4. *Can not perform to the best of their ability*

5. *Can not perform to the best of their ability*

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12. *Can not perform to the best of their ability*

13. *Can not perform to the best of their ability*

14. *Can not perform to the best of their ability*

1. *Can not perform to the best of their ability*

2. *Can not perform to the best of their ability*

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14. *Can not perform to the best of their ability*

15. *Can not perform to the best of their ability*

16. *Can not perform to the best of their ability*

1. Suggestion of improvement of the existing situation is as follows:-

Financial Group: And copy from District
and Municipal Council (D.M.C.)

2. List of suggestions of better of quality service can only be understanding accuracy of
information & communication.

Harry Watt

Deputy Mayor

For Vendor

Marketplace

Highway/Market Place

3. Status of the existing situation is as follows:-

a. Whether the service is being provided to all people in the Marketplace? ☒ Yes

b. How the service is being provided to the people in the Marketplace? ☒ By the District Council

c. General satisfaction level of the people about the service being provided? ☒ Satisfactory

d. Major problems/obstacles with regard to service being provided?

i. Inadequate funding

☒ Yes

ii. Inadequate staff

☒ Yes

iii. Inadequate equipment

☒ Yes

iv. Inadequate maintenance of the service

☒ Yes

v. Inadequate facilities for the people to reach the service

☒ Yes

vi. Inadequate information

☒ Yes

vii. Inadequate staff training

☒ Yes

4. Any other information

5. Duration of the improvement of the service

6. How people generally satisfied by the service? ☒ Satisfactory

7. How many people are satisfied by the service?

8. How people satisfied about the service quality? ☒ Satisfactory

9. Any suggestion

10. Any other information

a. How satisfied the people about the service? ☒ Satisfactory

b. How satisfied the people about the service? ☒ Satisfactory

c. Duration of the service is increasing or decreasing or no change in the service?

Department	Average time taken	Number of people
Revenue	- Within 1 month - More than 1 month - Never	
General welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHC	- Within 1 month - More than 1 month - Never	

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PDO	- Within 1 month - More than 1 month - None
Any other	- Within 1 month - More than 1 month - None

4. Any specific information in contact regarding any outbreak or treatment of children under the age of 15?

Yes, with 1 child in the age group 10-14 years old. The child is currently in the hospital for a severe case of malaria.

NOTES

Whether any has been contacted with Partners for children and disposal of human waste? Yes

5. Whether Partners' Fecal Collection and Disposal form is ready? Yes

Whether effort is made to improve the Plan?

6. Number of children in the age group 2-14 years in the Partnership? 50

7. Number of children in the age group 2-14 years enrolled in the schools? 10

8. Have any high-level decision makers who own one A/L of students? Yes, the Mayor of the town.

9. Whether PTL (personnel/Community/Partner/Working) Addressed in any other way? Yes, through the community meeting.

10. Any other decision?

11. Any other decision regarding the plan?

12. Whether PTL (personnel/Community/Partner/Working) Addressed in the above decision? Yes, through the community meeting.

13. Any other decision regarding the plan?

RESPONDENT

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Urgent public requirements in order of priority (Max. 07)

1. Lift water supply scheme from the river to the village.

2. Building of a primary centre near the school.

3. Over 100 to 1500 for the completion of the community fund in the village.

4. One person died in the primary centre in the village.

5. Funds for the construction of the school building.

6. Provision of community fund for the village.

7. Provision of funds for the school building.

8. Are major complaints brought to notice of the visiting officer?

1. The school building is not yet completed.

2. The school building is not yet completed.

RESPONDENT

Overall perception of functioning of the government

As per my observation, employees of different levels are providing their services to the public in the given framework of Tamil Nadu. Right now, it is not so good as some employees have many difficulties in their exchange of them. Labor Development is slow due to the fact of Tamil employees are not very active in their jobs but the main problem is not provided to them. School teachers are very brave then what is that but teacher problem is more significant. The state is not providing any other people as well. Staff suffer a lot in their conveyed but in the end, a good coordination between public and employees is a mandatory thing. The public is extra-ordinary.

Overall assessment of visit and suggestions

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

[illegible]

Signature of the visiting officer

Name Zafar Iqbal Naik

Sr Lecturer
HSS. SAJ.

HSS. SAGJ.

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mande

