

Form 1: Village / Panchayat Report

Form to be filled up by the Reporting Officer
using neither pen nor pencil in the Panchayat

A. DETAILS OF REPORTING OFFICER

1. Name: Mohan Lal
2. Designation: DCO
3. Department/Division: Agriculture
4. Mobile No: 9810101010
5. Email ID: Sahibul@gmail.com
6. Home District: Amritsar
7. Date of visit: 20/01/2019 November 2019 30/01/2019

B. EDUCATIONAL DETAILS OF PANCHAYAT

1. Name of the Panchayat: Karnal
2. Local Government Directory (LGD) code of the Panchayat: 1330
(To be sourced from Rural Development Department/DG)
3. Name of CD Block: Pargana
4. Name of Tehsil: Amritsar
5. Name of District: Amritsar

C. PANCHAYAT PROFILE

1. No. of revenue villages in the Panchayat: 1
2. No. of hamlets in the Panchayat: 2
3. No. of households in the Panchayat: 173
4. Population (approx.) of the Panchayat: 1662

D. FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	P.W.D.	Zohar Singh
2	S.D.O.	Dr. Jagan
3	Inspector of Police	Zohar Singh
4	Animal Husbandry Dept.	Sanjay Singh S.A. to
5	Social Forestry	Mohd. Sahib
6	Education	Dr. Jagan
7	Agriculture Dept.	Dr. Jagan
8	Social Welfare	Dr. Jagan
9	P.D.O.	Dr. Jagan

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE

1. Whether Panchayat Ghar is available in the Panchayat: Yes/Under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
1. Whether the BOC office has been established (in case the office exists block Panchayat): Yes/No/Not applicable

- ii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Furniture needed
Computer/printer	Yes/No ✓	Yes/No	Capable & printer needed
Telephone facility	Yes/No ✓	Yes/No	Not available

- v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared. Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm. _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No
Date of last meeting held 01/11/2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No
Date of last meeting held NA
- iii. Whether the Karmal register is being maintained by the Panchayat Secretary. Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	VLD	Yes/No ✓	1966066	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	—	Yes/No	—	Yes/No
ICDS (Honourarium)	Yes/No	—	Yes/No	—	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	—	Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No ✓	—	Yes/No	—	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

- vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. _____

vi. 14th Finance Commission Award

- a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No
On 1/9/2019 by Gram Panch
- b. Whether the detailed estimates for all works have been prepared. Yes/No
- c. No. of works for which estimates have been prepared: 19 No. 1 %
(to total)

c. Whether Action Plan has been approved by the DDC. Yes/No (Yes)

If no, reason thereof _____

d. Whether the works have been started. Yes/No

No. of works started 02 No. 1 % to total

If no, reason thereof _____

e. What is issuing work order for works being executed under 14" PC (Box cover)

- Sanitary Yes
- DDC No
- Others (specify) _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof Funds not available to Sarpanch

Also mention if it is being purchased by someone else _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to All India Workers directly at Panchayat level. Yes/No

If no, reason thereof Not fully

d. Whether the record or account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid Day meal in the schools. Yes/No

If no, reason thereof Funds not available

b. Whether the Panchayat/Sarpanch is providing Mid Day meal to the school children in the Panchayat. Yes/No

If no, reason thereof Not available

Also mention if it is being provided by someone else _____

c. Whether the record or account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

x. MNREGS

a. Whether MNREGS Plan 2015-20 has been approved. Yes/No

b. If yes

✓ Funds allocated to the Panchayat. Rs 10.25 Lacs

✓ No. of works approved 02

✓ No. of works started 02

✓ No. of works completed -

✓ No. of Job Card holders in the Panchayat 103

✓ No. of mid days generated -

a. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof No own resources

- ii) Affected subjects have been assigned by the treatment to the treatment group
- iii) Control subjects have been assigned to presence of the existing disease
- iv) These assignments being based by the knowledge of underlying and associated of path
- v) Affected all subject and comparison being provided by

[illegible]

- 4) Is the binomial distribution only applicable to situations of independent trials?

- 1. The understanding of different theories
- 2. The value
- 3. The importance of value education in different theories
- 4. The importance of value education in different theories
- 5. The importance of value education in different theories
- 6. The importance of value education in different theories
- 7. The importance of value education in different theories
- 8. The importance of value education in different theories
- 9. The importance of value education in different theories
- 10. The importance of value education in different theories

FILED IN 1994 BY NIA (94-100)

3. Illustrate the transmission path of the proposed export disincentive during the rest of the 1990s in VET's low income transport sector.

First Deputy General 11 (44)

1. Identify any other parties involved during the 10th August 2000 event. (continued)

It is, but if both women and sales by which they are likely to be compensated.

- (1) $\frac{1}{x^2} = x^{-2}$ $\frac{d}{dx} x^{-2} = -2x^{-3} = -\frac{2}{x^3}$
- (2) $\frac{d}{dx} \ln x = \frac{1}{x}$
- (3) $\frac{d}{dx} e^x = e^x$

16. Will there any further items be discussed by the Board regarding the 1974-75 meeting.

If you interpret otherwise, No. 411. Wm.

Yeast and water cultures of *S. cerevisiae* have been variously reported.

Library Code of computer: 11 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof Ho (No work sanctioned yet)

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) RDO staff | (Yes/No) |
| e) JE's/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time NA

Any department whose officers/officials has not visited the Panchayat even once since BZV1 PHE

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 GDP (R&D) 8th Nov 2019.

vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Road from khatol to Targali	Pub Hrd. San. & W. Yel	Yes/No	Road not sanctioned yet
Water supply scheme	PHE	Yes/No	Left with supply scheme not approved yet
Upgradation of School	Education	Yes/No	Upgradation of school not ongoing

vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
① Road from khatol to Targali	Pub	Yes/No	Not sanctioned yet
② Left with supply scheme	PHE	Yes/No	
③ Upgradation of Middle School @ P.H. Targali	Education	Yes/No	
④ Health Centre @ Targali	Health	Yes/No	
⑤ Renovation of Panchayat Ghar	R&D	Yes/No	

G) PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP)

- Whether the GDP for the schemes transferred to the Gram Panchayat has been prepared for the year 2020-21. Yes/No

If no, reason stated

- Whether the schemes and activities approved under GDP for 2020-21 are under implementation. Yes/No
- Whether Panchayat has disaggregation of the resources allocated for the schemes for 2020-21 has been done by the Sanchal Officers. Yes/No

If no, reason stated lack of awareness

- Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and confirm

- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed to further prepared and confirm

- Whether the frontline workers of the subjects transferred to the Gram Panchayat are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Chief Officer S/A	1	Chief Officer S/A
2	Public Dept. S/A	2	Public Dept. S/A

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Chief Officer S/A	1	Chief Officer S/A
2	Public Dept. S/A	2	Public Dept. S/A
3	Chief Officer S/A	3	Chief Officer S/A
4	Public Dept. S/A	4	Public Dept. S/A
5	Chief Officer S/A	5	Chief Officer S/A
6	Public Dept. S/A	6	Public Dept. S/A
7	Chief Officer S/A	7	Chief Officer S/A
8	Public Dept. S/A	8	Public Dept. S/A
9	Chief Officer S/A	9	Chief Officer S/A
10	Public Dept. S/A	10	Public Dept. S/A

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason stated

- Whether the GDP Portal are being approved by the Gram Sabha. Yes/No

If no, reason stated

- Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason stated Will be uploaded weekly once the work will reduce
(V.O. to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee formed in BZVT conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details.

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Sub-District Hq. Raha @ N.S. Office	Capacity Building	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

II) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries Covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	937	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	31	133	—	—
Pension - Widow	2	18	—	—
Pension - Disability	4	25	—	—
PM Kisan Nidhi	264	—	—	—
Ayushman Bharat	160	—	—	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	32	90	Less Target	01
State Marriage Assistance Scheme	—	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	302			
Ladli Bala				
Swachh Bharat Mission- Individual Household Toilets	205	33		
PM Ujjwala Yojana	330			
Ujala				
JamShon Account				
PM Matru Vandana Yojana	02			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

k. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	395	Funds not available	-
Electricity connection			

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat. Semi-Hilly/Hilly/Plain/Land
- Major sources of irrigation. Canal/Well/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Other (specify source)
- Status of adequacy of irrigation facility in the Panchayat. Sufficient/Insufficient
- Are there any unexplored irrigation sources in the Panchayat. Yes/No
If yes, please specify (Canal/Ground Water/Canal/Well/Spring/Pond/any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/No
If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation. Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat. NA
- No. of farmers who intend to use drip/sprinkler irrigation. NA (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat.

NA

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 15 %)
- Are adequate HYV seeds available to the farmers. Yes/No
- If no, reasons thereof, _____

5. COMMUNICATIONS RELATIVE TO THE PROGRAM

- No. of farmers who attended training (Yes/No) Yes
- No. of farmers who have been trained by the project (Yes/No) Yes
- No. of farmers who attended the project (Yes/No) Yes
- Reasons for not attending the project (tick whichever relevant)
 - Difficult to reach the project
 - Only to attend the project
 - Only to take training
 - Any other reason, please specify
- Suggestions for improving the program or making it more effective

Timely release of seed

6. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (market)
 - Through unorganized market
 - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

Through Self Help Groups
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Self Help Groups

7. OVERSEAS TRAVEL TO NON-VALUE CHAIN FIRST

- Is there any non-value chain first in the value chain? (Yes/No) Yes
- Is there any non-value chain first in the value chain? (Yes/No) Yes

No.	Non-Value Chain First	Percentage of non-value chain first in the value chain	Remarks (if any)
1	Plum	-	-
2	Handmade basket, plant, wood	-	-
3	Handmade basket	-	-

8. INCREASING LIVESTOCK PRODUCTION

- Assessments level of farmers about various schemes of Animal Husbandry Department, Panchayats, District Extension
- Status of households farmers engaged with Animal Husbandry Department and District Extension to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	140	40
2	Dairy units	150	-
3	Shrimp Units	150	-
4	Pigs/Poultry	-	-

6. Suggestions for encouraging more households/farmers to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households

Get crops (vegetables, horticulture, apiculture)

Handicrafts

Shop Handicrafts

Barry

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

Whether Aadhaar card has been provided to all people in the Panchayat Yes/No

Yes the number of people in the Panchayat yet to get Aadhaar card 50/

8. Check satisfaction level of the people about the ration shops. Poor/Good/Very Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|--------|
| a. Irregular opening | Yes/No |
| b. Inadequate stock | Yes/No |
| c. Overcharging | Yes/No |
| d. Rude behaviour of shop owner | Yes/No |
| e. Long distance to be covered to reach the store | Yes/No |
| f. Non-display of rates | Yes/No |
| g. PDS machine not working | Yes/No |

h) any other

9. Number of FIRs registered in last 3 months NA

a) Are people generally satisfied by response of Police to complaints? Yes/No

b) Is copy of FIR given to people? Yes/No NA

c) Are people satisfied about the overall security situation in Panchayat? Yes/No

d) Any suggestions

iv. Public perception

a. Are departmental staff available? Poor/Good/Very Good/Excellent

b. Are departmental staff responsive? Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	Poor performance of PHE department

RDO	• Within 1 month • More than 1 month • Never	Genl of Power Bills.
Any other	• Within 1 month • More than 1 month • Never	

v. Any specific observation or complaint regarding any particular department

- ① PHE not working properly.
 ② RDO not sanitizing Kachhawal to Tugali Road.

K) OTHERS

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No (Identifying Panchayat & Gram).
- j. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No
 (Visiting officer to collect a copy of the Plan)
- k. Number of children in the age group of 4-14 years in the Panchayat 180
- l. Number of children in the age group of 4-14 years enrolled in the schools 957
- m. Is there any High/Highest Secondary school with more than 40% girl students. Yes/No
- n. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
- ✓ If yes, details of schools _____
- ✓ If yes, whether the machine is functional. Yes/No
- o. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
- ✓ If yes, whether the incinerator is functional. Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max: 07)
1	Road from Kachhawal to Tugali
2	Life water supply scheme
3	Renovation of Panchayat Gram & M/s Kachhawal
4	Water Head tank at R.H.s Kachhawal & 2nd St. Road of Gram.
5	Health Centre at Tugali.
6	Upgradation of school (B.H.s Kachhawal & 1/s Tugali).
7	Road from Bala to Head Gali.
II	Any major complaint brought to notice of the Visiting Officer
	Implementation of demands/Schemes made during back to Village - I

iii) Overall perception of functioning of the government

Very Good

iv) Overall assessment of visit and suggestions

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

- ① Library rate is good need for employee speaker
- ② Upgradation of school in building is needed as private candidate / student cannot go far away
- ③ Township system is poor


Signature of the visiting officer
Name Mohan Das
S.D. MO Buchhal