

Back to Village 2 (B2V2) - Report

Form B2V2 to be filled up by the Reporting Officer
during his/her last date visit to the Panchayat.

A. DETAILS OF REPORTING OFFICER

1. Name: Fayaz Ahmad Dar
2. Position: Panchayat Manager
3. Designation: In-charge Inward and Commerce, DDC (Gandherbal)
4. Mobile No: 8847328600
5. Email: fayazm06@gmail.com
6. Home District: Swirgan
7. Date of visit: 25-11-2019, 26-11-2019

B. LOCALITY DETAILS OF PANCHAYAT:

Name of the Panchayat: KHRANI HAMA

1. GO Government Directory (G.D) code of the Panchayat:
2. To be sourced from Rural Development Department/By DC:

242336

3. Name of GO Block: LAR
4. Name of Tehsil: LAR
5. Name of District: GANDERBAL

C. PANCHAYAT PROFILE:

6. No. of Panchayat villages in the Panchayat: 02
7. No. of hamlets in the Panchayat: 09
8. No. of households in the Panchayat: 385
9. Population (approx.) of the Panchayat: 2820

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Agriculture	Agriculture Assistant
2	Fisheries	Field Supervisor
3	Youth Services and Sports	P.E.T.
4	R and B	Junior Engineer
5	Animal Husbandry	I/c S.V.P.
6	Food and Supplies	Store Keeper
7	PHE	Assistant Lineman
8	ICDS	Anganwadi Worker

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

2. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

1. ✓ Is the building for BDC office has been identified? ☒ Yes/No/Not applicable
2. ✓ Is it available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No ☒	
Computer/printer	Yes/No ☒	Yes/No ☒	
Telephone facility	Yes/No ☒	Yes/No ☒	

3. ✓ In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
4. ✓ Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

1. ✓ Whether Gram Panchayat meeting is being held regularly on monthly basis
Yes/No
Date of last meeting held: 22-11-19
2. ✓ Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 22-11-19
3. ✓ Whether the Kariwal register is being maintained by the Panchayat Secretary:
Yes/No
(Officer to inspect the register)
4. ✓ Whether the ☒ Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

iv. Bank Account - Passbook - Expenditure of Funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether all bank bills are deposited for cash
14 th Finance Commission	Yes/No	Yes/No <u>panchayat secretary</u>	Yes/No	13,63,000	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No <u>Subhash Jha D. Ghatoga</u>	Yes/No	NIL	Yes/No
ICDS (Honorarium)	Yes/No	Yes/No <u>Subhash Jha D. Ghatoga</u>	Yes/No	2,21,500	Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No <u>Arjun Prasad Tishu</u>	Yes/No	- 780	Yes/No
Own resources of Panchayat	Yes/No	Yes/No <u>panchayat secretary</u>	Yes/No	1,95,518	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/She will also check that the bank account is in the name of the Panchayat and co-signed Sarpanch.)

v. Whether Panchayat Biodiversity Committee has been constituted. Yes/No ☒

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vi. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No ☒

b. Whether the detailed estimates for all works have been prepared. Yes/No ☒

c. No. of works for which estimates have been prepared. 04 No. (15 to total)

4. Whether letter from Panchayat approved by the DDO ☒ (Yes/No)

If no, reason thereof _____

5. Whether the works have been started ☒ (Yes/No)

No. of works started: _____ No. of _____ No. to total _____

If no, reason thereof: Due to Non-availability of
materials for transportation.

6. Who is issuing work order for works being executed under 147 P.S. (No. _____)

1) Sarpanch

2) BDO

3) Others (specify) Secretary Panchayat

7. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: provided directly by Government
Also mention if it is being purchased by someone else: provided by Government

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

g. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No ✓

If no, reason thereof: provided by the government, not done at panchayat level.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No ✓

If no, reason thereof: Directly Provided by the Government

Also mention if it is being provided by someone else: Not provided by Educational Department.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

h. MGNREGA

- a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 16.12 lakh

✓ No. of works approved: 04

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 326

✓ No. of man days generated: Nil

- i. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: -

12. Whether subjects have been assigned by the Sarpanch to the Panchayat Yes/No
 13. Whether subjects have been assigned in presence of the visiting officer Yes/No
 14. Major challenges being faced by the Panchayat in functioning and execution of works
 15. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RDD	Yes/No	
V.L.W	RDD	Yes/No	
J.E	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
Uc MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	Not responding to public enquiries
Horticulture Extension Official	Horticulture	Yes/No	Not responding to public enquiries
Village functionaries		Yes/No	
Any other			

1. The first part of the report is the introduction.

2. The second part is the description of the area.

3. The third part is the results.

4. The fourth part is the discussion.

5. The fifth part is the conclusion.

6. The sixth part is the references.

7. The seventh part is the appendix.

8. The eighth part is the bibliography.

9. The ninth part is the index.

FI FOLLOW UP OF BACK TO VILLAGE (B2V)

1. What is the main objective of the study?

2. What is the study area?

3. What is the study population?

4. What is the study design?

5. What is the study hypothesis?

6. What is the study objective?

7. What is the study significance?

8. What is the study limitation?

9. What is the study conclusion?

10. What is the study recommendation?

11. What is the study reference?

Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
Rural Development Dept.	Construction of drainage system along road at village	NO	Funds (3 lakhs) available but not released yet

Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/Other Health staff | (Yes/No) |
| b) Teachers/NT Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) PDC staff | (Yes/No) |
| e) JE/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Animal Husbandry

Any department whose staff is absent most of the time _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1 _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Rural Development Department

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Setting up of Trail Centre	Animal Husbandry	Yes/No ✓	problem already solved
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of Funds	RDD	Yes/No ✓	-
Repairing of road near Samal Masjid	R and B	Yes/No ✓	-
		Yes/No	
		Yes/No	
		Yes/No	

3. PLANNING, EXECUTION AND TRAININGS:

3.1 GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No ✓

If no, reason thereof: Lack of coordination between 2/3/2021

Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No ✓

Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: —

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: —

Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Non availability of Internet

Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (09-11-20)			2 nd Meeting Date (20/11/21)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Youth Council and Sports	P.E.T	1	Agriculture	Agriculture Assistant
2	Education	Teacher	2	Flourishment	Technician

1 st Meeting Date (09/11/19)			2 nd Meeting Date (21/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Handicrafts	SEI	3	R&B	T.E
4			4	Education	Teacher
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: GPDP plans not reviewed by panchayat

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: No internet facilities

(VLW to demonstrate the reports to the Visiting Officer)

- c. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	LIC Building Warian	Electors	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST-OBC students	-	-	-	-
Scholarship for Minority students	-	-	No internet facilities	Provisional = 1380 Provisional = 531
Pension - Old Age	34	35	Preference on basis of actual mo.	-
Pension - Widow	20	02	Preference on basis of actual mo.	-
Pension - Disability	16	02	Preference on basis of disability degree	-
PM Kisan Nidhi	237	17	Incomplete documentation	-
Ayushman Bharat	05	14	Undertaken households	-
PM Jeevan Jyoti Bina Yojana	13	-	-	Non-eligible Member by public dispute discrepancy program
PM Suraksha Bina Yojana	12	-	-	Non-eligible Member by public dispute discrepancy program
PM Awas Yojana - Gramin	02	08	Non availability of funds	-
State Marriage Assistance Scheme	02	01	Challenged by husband to PM Swayam 2019	-

Schemes/Service	Beneficiaries covered (Nos.)	Pendency (pending but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA-Dt Card	326	-	-	29
Latrine	-	-	Not implemented yet	-
Switch Board Mission Individual Household Toilet	181	-	-	29
PM Ujjwala Yojana	-	-	Not implemented yet	-
Ujala	200	104	Documents incomplete	-
Jamdhari Account	380	-	-	-
PM Matsya Vandana Yojana	11	09	Lack of Internet	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover it district headquarter.

4. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	NIL	-	-
Electricity connection	NIL	-	-

4. Visiting officer to enclose the list of subordinates/officers who have been contacted. He/she is also collect any applications and responses at District Headquarter.

II DOUBLING FARMERS INCOME

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain ☒ Kandi
- ii. Major sources of irrigation: Canal/Khula/Tube well/Ponds/Spring/Water harvesting Tanks/Rainfed/Others (please specify): _____
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient ☒ Deficient
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒
 - a. If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ☒
 - a. If yes, please specify: _____
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- viii. No. of farmers who intend to use drip/sprinkler irrigation: _____ (Not)
- ix. Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 75 %)
- ii. Are adequate HYV seeds available to the farmers: Yes ☒ No
- iii. If no, reasons thereof: _____

3. LENDING FACILITY AVAILABLE TO THE FARMERS:

No. of farmers without Kisan Credit Card 120 (14453)

No. of farmers who have availed loan facility through KCC during 2014 Nil None

No. of farmers who applied for KCC loan but not provided so far Nil None

Problems being faced by farmers in availing KCC loan (Tick whichever is/are applicable)

a) Difficult processes and procedures ☒

b) Delay by concerned Deptt. ☐

c) Delay by bank concerned ☐

d) Any other problem, please specify ☐

Suggestions for improving the process of availing loan under KCC

Documents required may be eased out

4. MARKETING INTERVENTIONS:

How is agriculture/horticulture produce sold (tick whichever relevant)

a) Through organized market (mandi) ☐

b) Through un-organized market ☒

c) Any other, please specify ☐

If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

Introduction of organised market

Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Improvements in Machinery
providing of Handcart

5. DIVERSIFICATION BY HIGH VALUE CROPS

1. Awareness of farmers about the various high value crops = Good
 2. Interest in crops = Good
 3. Support given to farmers = Good

Sr No	High value crops cultivated	Percentage of farmers who have taken up the crop	Remarks (if any)
01	Onion	100% in local table food	-

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal Health Husbandry Department: Good
 2. Status of households/farmers engaged with Animal Health Husbandry Sector and those interested to set up new units.

S. No	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Dairy and Poultry	15	23
2	Dairy units	Nil	50
3	Swine Units	20	35
4	Fish ponds	04	Nil

- Suggestive of encouraging those households/families to set up their own providing of insurance

† List 5 suggestions in order of priority which can help in increasing income of farm/rural households

1. providing of KCC to those who have not availed it yet
2. Awareness to farmers about subsidy scheme to set up new units
3. High yielding variety seeds to be provided at low rates.
4. providing of mechanized tools to farmers to increase agricultural production

J. PUBLIC GRIEVANCES AND GOOD GOVERNANCE

- Whether Aadhaar card has been provided to all people in the Panchayat Yes No
- If no, the number of people in the Panchayat yet to get Aadhaar card
- Overall satisfaction level of the people about the ration shops
- From Satisfactory Good Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|------------------------|
| a. Irregular opening | Yes <u>No</u> <u>✓</u> |
| b. Inadequate stock | Yes <u>No</u> <u>✓</u> |
| c. Overcharging | Yes <u>No</u> <u>✓</u> |
| d. Bad behaviour of store owner | Yes <u>No</u> <u>✓</u> |
| e. Long distance to be covered to reach the store | Yes <u>No</u> <u>✓</u> |
| f. Non display of rates | Yes <u>No</u> <u>✓</u> |
| g. POS machine not working | Yes <u>No</u> <u>✓</u> |

h) any other _____

iii Number of FIRs registered in last 3 months _____

a) Are people generally satisfied by response of Police to complaints? Yes/No 01

b) Is copy of FIR given to people? Yes/No _____

c) Are people satisfied about the overall security situation in Panchayat? Yes/No _____

d) Any suggestions: _____

iv Public perception:

a. Are departmental staff available? Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive? Poor/Good/Very Good/Excellent ✓

v Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month ✓ • Never	
Police Station	• Within 1 month ✓ • More than 1 month • Never	
PHE	• Within 1 month ✓ • More than 1 month • Never	

PCO

• Within 1 month ✓

• More than 1 month

• Never

Any other

• Within 1 month

• More than 1 month ✓

• Never

Forest Department

- iv. Any specific observation or complaint regarding any particular scenario:

Forest Department officials not attending
panchayat meetings including during B212
on any one.

K) OTHERS

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat. 100
- iv. Number of children in the age group of 4-14 years enrolled in the schools. 12
- v. Is there any Higher/Secondary school with more than 40% girl students. Yes/No ✓
- vi. Whether PCO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/Not applicable
- If yes, details of schools: _____
- If yes, whether the machine is functional. Yes/No ✓
- vii. Whether PCO has provided Sanitary Napkin Incinerator in the above Schools. Yes/Not applicable
- If yes, whether the incinerator is functional. Yes/No ✓

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 17)
1.	Construction of playground near house of Ustaz Magbool at Dangampura
2.	Establishing of Fertilizer shop near Jamia Masjid Sofi Mohalla ward 2.
3.	Setting up of community health sub-centre near Jamia Masjid of Sofi Mohalla ward 2.
4.	Setting up of ATM facility near Dangampura Stop.
5.	Establishing of Fair price shop near Jamia Masjid Sofi Mohalla ward 2.
6.	Building of culvert at Sofi Mohalla Bumpora ward 1.
7.	Reamping of SSFP (Slow Sand Filtration plant) including construction of chemical shed at Ramein Bagh (Raj Bagh) Ropara
II	Any major complaint brought to notice of the Visiting Officer
	Lack of clean drinking water as the water flowing from existing pipelines is not suitable for drinking

iii Overall perception of functioning of the government:

Working of Government office viz
Animal Husbandry, Education, Social Welfare,
Anganwadi (work), Aasha work, ICDS
etc. satisfactorily.

iv Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions)

Panchayat seems functioning properly
with collaboration of Gram Sabha.
Funds need to be released in time to
enable the projects get completed well
in time.



Signature of the visiting officer:

Name: Fayoz Ahmad Das