

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during the two-way visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Dr. Mohd Anisif Mir
- ii. Designation: Chief Animal Husbandry Officer
- iii. Department/Place of posting: Animal Husbandry
- iv. Mobile No: 9419035160
- v. Email Id:
- vi. Home District: Bidgam
- vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: REPURA-B
- ii. Local Government Directory (LGD) code of the Panchayat: 241353
(To be sourced from Rural Development Department/DG)
- iii. Name of CD Block: LAR
- iv. Name of Tehsil: LAR
- v. Name of District: GANDHAR.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 09
- iii. No. of households in the Panchayat: 441
- iv. Population (approx.) of the Panchayat: 1501

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDO	GRS
2	Education	Teacher
3	Handicrafts	Jet
4	PHE	Helper
5	Floriculture	Gardner
6	Animal Husbandry	Attendant
7	social forest	forest guard
8	Irrigation	Patwari

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

- ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- v. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- vi. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

- vii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 22 Oct 2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 22 Oct 2019

- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account (checking) - deposit of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	N/L/N	Yes/No ✓	15.40302 Lakhs	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Superintendent	Yes/No ✓	0.10747	Yes/No ✓
ICDS (Hoodratum)	Yes/No ✓	Superintendent	Yes/No ✓	Nil	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	H. Wasta	Yes/No ✓	₹ 407	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	N/L/N	Yes/No ✓	Nil	Yes/No ✓
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in higher presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 02 No. (25% to total)

d. Whether Action Plan has been approved by the DDC. Yes/No ☒ Yes/☐ No
If no, reason thereof: _____

e. Whether the works have been started. Yes/No ☒ Yes/☐ No
No. of works started: 0 No. (0 % to total)

If no, reason thereof: weather Problem

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): _____

g. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No ☒ Yes/☐ No

If no, reason thereof: still old stock is available in centre

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ☒ Yes/☐ No

If no, reason thereof: still old stock is available in centre

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No ☒ Yes/☐ No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ☒ Yes/☐ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: School authority does it, by itself

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: School authority is providing by itself.

Also mention if it is being provided by someone else: It is being purchased as well provided by school authority.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- ii. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 19.00 lakh

✓ No. of works approved: 14

✓ No. of works started: 0

✓ No of works completed: 0

✓ No of Job Card holders in the Panchayat: 105

✓ No. of man days generated: 0

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Not Received yet funds on account of own resources.

33. Whether subjects have been assigned by the Sarpanch to the Panchs? ☒ Yes ☐ No
 If no, whether subjects have been assigned in presence of the visiting officer?
 Yes/No
34. Major challenges being faced by the Panchayat in functioning and execution of works:
- 4). Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	☒ Yes/No	
VLW	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
COPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	
Mo MDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes/No	
Patwar	Revenue	☒ Yes/No	
Agriculture Extension Official	Agriculture	☒ Yes/No	
Horticulture Extension Official	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works identified as beneficiaries/any other schemes?

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: NO Disagreed (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2.50 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: July-2020 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
MFC	Old foot path from Road to up for the drain	NO	Foundation work was laid
MFC	Expanding of Drain near H.P. the Bank's road	NO	Foundation work was laid
—	—	—	—
—	—	—	—
—	—	—	—

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Horticulture, Agriculture and CAPD has shown more improvement.

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: PMSEY, NREHM, Handloom, Sericulture, KVAFSU

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: No

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non-availability of basic facilities for girls at Govt Girls School Ropar-	Education	Yes/No ☒	
Unavailability of good road connectivity	R&B	Yes/No ☒	
Non-availability of play field to girls.	Youth Services and sports	Yes/No ☒	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Having no playground	Youth Services and sports	Yes/No	Not improved
Having not basic facility to the girls of Govt Girls School Ropar - B.	Education	Yes/No	Not improved
Having not good Road Connectivity	R&B	Yes/No	Not improved
Having not Panchayat gas.	RDD	Yes/No	Land has been identified
—	—	Yes/No	

6. PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- a. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof

Meeting under GPDP Programme are being held and is under process.

- b. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- c. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: in process

- d. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: not installed yet

- e. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in higher presence and confirm: _____

- f. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (22-07-19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	ROD	GRS/WS	1	ROD	
2	Agriculture	Asst	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1		
2	Pao	Inspector	2		
3	PHE	Je	3		
4	PAB	Je	4		
5	Priorities	CFTs	5		
6	Forest	Forester	6		

If no, reason thereof: 2nd Meeting was cancelled for Panchayati Raj

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: ☒ Yes/No

If no, Reason thereof: _____

vii. Whether the GPDP Plans are being approved by the Gram Sabha: ☒ Yes/No

If no, reason thereof: _____

viii. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: ☒ Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- iv. Whether the critical gaps identified in the Panchayat during Midspan Assessment Survey, 2019 are being bridged while preparing GPCB plan for 2020-21. Yes
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof: No Work has started after framing Social Audit Committee

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
02	CFC Nuthur	Orientation of powers	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
- If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent. ✓
- iv. Whether any digital literacy training has been conducted for Sarpanchas: Yes/No
- If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent. ✓
- b. General Public : Poor/Satisfactory/Good/Excellent. ✓
- (Visiting officer to read out the schemes from the pamphlet available)

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MCHIA-2004 (100)	100	100	—	—
Call-Bell	Not started	Not started	—	—
Saikhji Bhari Mission: Individual Household Toilets	1007	11	Lack of funds	—
PM Ujjwala Yojana	No	One To Response	—	—
Ujjala	No	One To Response	—	—
Jardhan Account	No	One To Response	—	—
PM Matri Vandana Yojana	18	07	Notwork problem	—

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

i. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	0	—	—
Electricity connection	0	—	—

- Visiting officer to prepare the list of individuals/individuals who need bank connections. Refuse to also collect any applications and transfer it to the headquarter.

I) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: ☒ Semi-Hilly/Hilly/Hill-cum-Valley
- Major sources of irrigation: ☒ Canal/☒ Khuli/Tube well/☒ Pond/☒ Spring/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: ☒ Sufficient/☒ Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: ☒ Yes/☒ No
 - ✓ If yes, please specify: ☒ Canal/☒ Ground Water/☒ Stream/Lake/☒ Spring/☒ Pond/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: ☒ Yes/☒ No
 - If yes, please specify: water Harvesting tanks
- Whether the Panchayat has potential for drip/sprinkler irrigation: ☒ Yes/☒ No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: None (Quinn Co)
- No. of farmers who intend to use drip/sprinkler irrigation: None (Anand Agrar) (Nos)
- Any suggestions to improve irrigation facilities in the Panchayat: By way of tapping and increasing carrying capacity of Lax. Canal.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 100 %)
- Are adequate HYV seeds available to the farmers: ☒ Yes/☒ No
- If no, reasons thereof: _____

2. LOANING FACILITY AVAILABLE TO THE FARMERS:

- Through organized market (mandi) ☒
 - Through un-organized market ☐
 - Any other, please specify: N/A ☒
4. Suggestions for improving the process of availing loan under KCC
- Difficult procedures and procedures ☒
 - Done as suggested (Yes) ☒
 - Only by bank concerned ☒
 - Any other suggest, please specify: Difficult Bank rules & procedures ☒
5. Suggestions for improving the process of availing loan under KCC
- Bank rules and procedures should be made easy and soft for farmers.

3. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (pick whichever relevant):
 - Through organized market (mandi) ☐
 - Through un-organized market ☒
 - Any other, please specify: N/A ☒
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

Mandi should be provided, as most of the people in Panchayat are farmers.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Proper guidance and timely rates should be provided along with good market system in GP.

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT:

- Is there any scope/potential for diversification towards high value crop/fruit in the Panchayat/ Yemtas?
 - if yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	—	—	Not found
	—	—	—
	—	—	—

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	05	25
2	Dairy units	265	75
3	Sheep Units	50	40
4	Fish Ponds	—	0

to improve the productivity of the agricultural labourers in the region.

Ways regarding the awareness programmes in form of Radio and TV and Print media.

- 2) List 5 suggestions in order of priority which can help in increasing income of farmers and farm households.
- 1) By way of introducing agricultural technology.
- 2) By way of providing high yielding seeds.
- 3) By way of establishing of Dairy units and providing good market system for Dairy production.
- 4) Providing Good Road Connectivity.
- 5) By way of constructing Irrigation tanks for irrigating crops which is more Horticultural production in Rep.

II) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- 1) Aadhaar card has been provided to all people in the Panchayat. Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card. No one to date

- 2) Overall satisfaction level of the people about the ration shops.
From Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--|
| a) Irregular opening | Yes/No ☒ |
| b) Inadequate stock | Yes/No ☒ |
| c) Overcharging | Yes/No ☒ |
| d) Rude behaviour of store owner | Yes/No ☒ |
| e) Long distance to be covered to reach the store | Yes/No ☒ |
| f) Non-display of rates | Yes/No ☒ |
| g) PDS machine not working | Yes/No ☒ |

h) any other: _____

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: transfer of Police Personnel should be made after every 3 months.

iv. Public perception:

a. Are departmental staff available: Poor/~~Good~~/Very Good/Excellent

b. Are departmental staff responsive: Poor/~~Good~~/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	Depends on nature of Application
Social welfare	• Within 1 month • More than 1 month • Never	Do
Police Station	• Within 1 month • More than 1 month • Never	Do
PHE	• Within 1 month • More than 1 month • Never	Do

Yes	☐ Plastic Waste ☐ E-waste ☐ Bio-waste ☐ Other	No
Yes	☐ Plastic Waste ☐ E-waste ☐ Bio-waste ☐ Other	No

- iv. As waste generation is consistent, including any particular departmental School, third sector, Programmes at Panchayat level and should invite all the people of Panchayat.

VI OTHERS

Whether land has been identified within Panchayat for collection and deposit of waste waste: Yes/No

- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
 (Please attach or send a copy of the Plan)

- v. Number of children in the age group of 4-14 years in the Panchayat Not on the list
 vi. Number of children in the age group of 4-14 years enrolled in the schools 21

- vii. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

- viii. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

- ix. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

TABLE 1. Summary of the results of the

1. Summary of the results of the

2. Summary of the results of the

3. Summary of the results of the

4. Summary of the results of the

5. Summary of the results of the

6. Summary of the results of the

7. Summary of the results of the

8. Summary of the results of the

9. Any other comments brought to notice of this meeting Office

10. Summary of the results of the

11. Summary of the results of the

12. Summary of the results of the

13. Summary of the results of the

III Overall perception of functioning of the government:

The overall perception regarding functioning of the government is satisfactory. But there is need for more response from the government for the basic facilities are advanced at large.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The visit has remained good and beneficial for the gram panchayat for addressing the issues raised. At various levels during interaction with general public. There should be more awareness regarding the schemes launched by the government in various sectors so that more & more people get the benefit to raise their economic conditions.

Signature of the visiting officer

Name

Dr. Mohammed Ashraf Ali