

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Shanib Bashir**
- Designation: **Assistant Engineer**
- Department/Place of posting: **PMAY (Division Rajouri)**
- Mobile No: **9419132487**
- Email id: **shanibashir@gmail.com**
- Home District: **Rajouri**
- Dates of visit: **25/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: **Panigrahi Upper B**
- Local Government Directory (LGD) code of the Panchayat: **1328**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **Rajouri**
- Name of Tehsil: **Manjoreh**
- Name of District: **Rajouri**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01**
- No. of hamlets in the Panchayat: **04**
- No. of households in the Panchayat: **554**
- Population (approx.) of the Panchayat: **1564**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	NRHM UMES CAPD	Professional Resource person TSO
2	Agriculture Irrigation and Flood Control	JAE Superintendent
3	Sheep Husbandry	Assistant Stock man
4	Social forestry	NAF
5	Supplies	PHE
6	Health	NRHM
7	RDD	GRS A. DAS / JE
8	Revenue	Patwari

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat. Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar. Yes/No
- Whether the BOC office has been established (in case the officer visits Block Panchayat). Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat (B) Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Panchayat Office is under construction, the furniture, etc. will be provided later.
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

vi. Whether Infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No

Date of last meeting held 10-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No

Date of last meeting held 10-11-2019 (monthly)

iii. Whether the Kauri register is being maintained by the Panchayat Secretary Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official stamp/Signature of Sarpanch	Funds received	Balance in the account as on date (Rs. in thousands)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No	0.07	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No	no fund	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	- do -	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	- do -	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Diversity Committee has been constituted Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. Constituted Diversity Committee

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared Yes/No

b. Whether the detailed estimates for all works have been prepared Yes/No

c. No. of works for which estimates have been prepared 13 No. (100 % to total)

d. Whether Action Plan has been approved by the DOC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Department is purchasing the nutrition items

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: The MDM is provided by Education department - not at the time of school holidays signed by Sarpanch.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) and verified by Sarpanch.

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. _____ lakh

✓ No. of works approved: 40

✓ No. of works started: —

✓ No. of works completed: —

✓ No. of Job Card holders in the Panchayat: 445

✓ No. of man days generated: —

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ii. Whether subjects have been assigned by the Sarpanch to the Pancha. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer Yes/No
- iii. Major challenges being faced by the Panchayat in funding and execution of works
- iv. Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
SDO	RCO	Yes/No	
V.V.	RCO	Yes/No	
JE	RCO	Yes/No	
CCPO	Social Welfare	Yes/No	
TSRO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
Up. MOM	School Education	Yes/No	
EMO	Health	Yes/No	
Tehsildar/Asst. Tehsildar	Revenue		
Patani	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other			

- vi. Is the Panchayat facing any difficulty in execution of works, distribution of beneficiaries/any other schemes

✓ Non cooperation by officials. Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

✓ Delay in administrative approval by officials. Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/limits of beneficiaries. Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed. Yes/No

If not, likely date of completion: land not cleared yet (date) date

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

(1) major work completed in BZV 2 not taken up

(2) not done

(3) _____

- iii. Whether any funds have been released for works identified in BZV1. Yes/No

If yes, amount released: Rs. _____ lakh

Whether works identified in BZV1 have been started. Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV 1. details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	no		

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/1st/2nd Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) PDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time

Any department whose officers/officials has not visited the Panchayat even once since BZV1

Any department which has organized any event or camp or tour of service officer in the Panchayat since BZV1

vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Resumption of PVE	PVE	Yes/No	Partially
Resumption of PDD	PDD	Yes/No	Partially
		Yes/No	

vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

III PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- Whether the GPDP for the current year/period is prepared in the Gram Panchayat form
(Annex prepared for the year 2019-20) Yes/No
If no, reason thereof _____
- Whether the scheme/aid/assistance approved under GPDP for 2019-20 are
under implementation Yes/No
- Whether Panchayat was the project/aid of the schemes submitted for the
scheme for 2020-21 has been done by the District Officers Yes/No
If no, reason thereof _____
- Whether Public Information Board indicating the scheme with allocation for the
year 2020-21 has been installed in Panchayat Office or at some prominent place
Yes/No
If no, the officer should get it installed and confirm _____
- Whether the meeting schedule of Gram Sabha has been prepared and uploaded
on GPDP Portal for preparation of GPDP 2020-21 Yes/No
If no, the visiting officer to ensure that the meeting schedule is formed in his/her
presence and confirm _____
- Whether the frontline workers of the subjects transferred to the Gram Panchayats
are participating in the scheduled Gram Sabha meetings Yes/No
If yes, provide details of participation of frontline workers (their functionalities) in
the last two meetings _____

1 st Meeting Date (n/s/yy)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Shrimp and Mussel Fish Cultivation	Assistant District Magistrate	1		
2	Agriculture		2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Health		3		
4	PDD	JE/Supply Cell	4		
5	PHE	Superior	5		
6	PDD	Line man	6		
7	Irrigation	Superior	7		
8			8		

If no, reason thereof _____

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after
the conclusion of the meeting Yes/No
If no, reason thereof _____
- Whether the GPDP Plans are being approved by the Gram Sabha Yes/No
If no, reason thereof _____
- Whether the approved Plans and Facilitator feedback reports are being uploaded
through Plan Portal Yes/No
If no, reason thereof _____
(V.O. to demonstrate the reports to the Visiting Officer)

4. Whether the order paper submitted to the Panchayat during March/April 2019 are being checked while processing OHP plan for 2020-21. Yes/No

If no, reason thereof _____

2. SOCIAL AUDIT

Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof _____

5. Is the Social Audit Committee formed in EOPM conducting social audit. Yes/No
6. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

7. Whether the capacity building and training has been provided to the elected representatives. Yes/No

If yes, provide details

No. of Elected Representatives trained	Place of training	Theme of training	No. of days

8. Quality of training. Poor/Satisfactory/Very Good/Excellent
9. Whether any exposure visit within J&K/outside has been conducted. Yes/No
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
10. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
- If yes, quality of training. Poor/Average/Good/Excellent
11. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats

a. Elected representatives. Poor/Satisfactory/Good/Excellent

b. General Public. Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

12/12/2019

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

12. Visiting Officer to record the experiences/views of beneficiaries about the schemes provided to them

Schemes/Services	Beneficiaries covered (No.)	Amounting sanctioned (No.)	Reasons for pending	Next applications submitted to visiting officer (No.)
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Schemes for SC/ST OBC students

Schemes for Minority students

Pension - Old Age	22	22	} 100% covered	-
Pension - Widow	13	13		-
Pension - Disability	13	13		-

P.M. Kisan Mithi

Ayushman Bharat

P.M. Jeevan Jyoti Bina Yojana

P.M. Suraksha Bima Yojana

P.M. Aardh Yojana - Gramin

State Marriage Assistance Scheme

12/12/2019

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	445	10	not formally done	
Lack Bell				
Swachh Bharat Mission-Individual Household Toilets				
PM Ujwa Yojana				
Ujala				
Jansan Account				
PM Matri Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	last Damaged Pipe laid before	Granny Schemes is not sufficient to tap up the water deficiency.	Source is not there in for supply of water
Electricity connection	Nil	But short fall of electric poles and wire demanded.	Lift Schemes urgently demanded. 200 poles urgently required. 3 no 63KV Transformer required.

* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat. Somewhat hilly & flat lands
- Main sources of irrigation. Canal/Water/Tube well/Pond/Springs/Water harvesting Tank/Rainfed Others (please specify): Water q
- Status of adequacy of irrigation facility in the Panchayat. Sufficient/Insufficient
- Are there any un tapped irrigation sources in the Panchayat. Yes/No
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/No
If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation. Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat. —
- No. of farmers who intend to use drip/sprinkler irrigation. Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat.

Irrigation was done with B-D-D Kharif.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers. Yes/No
- If no, reasons thereof. _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without Kisan Credit Card Nil (Nil)
- No. of farmers who have availed loan facility through KCC during 2019
Nil Not
- No. of farmers who applied for KCC Loan but not provided so far
Nil Not
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures _____
 - Delay by concerned Dept. _____
 - Delay by bank concerned _____
 - Any other problem, please specify _____
No information from study visited by Sarpanch. No update of status.
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) _____
 - Through un-organized market _____
 - Any other, please specify _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROP/TRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		
3	Sheep Units		
4	Fish Ponds		

iv. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1	
2	
3	
4	
5	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card. Correction in address

ii. Overall satisfaction level of the people about the ration shops.
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non display of rates | Yes/No |
| g) POS machine not working | Yes/No |

h) any other

iii. Number of FIRs registered in last 3 months. No Information

- a) Are people generally satisfied by response of Police to complaints. Yes/No
 b) Is copy of FIR given to people. Yes/No
 c) Are people satisfied about the overall security situation in Panchayat. Yes/No
 d) Any suggestions

iv. Public perception:

- a. Are departmental staff available. Poor/Good/Very Good/Excellent
 b. Are departmental staff responsive. Poor/Good/Very Good/Excellent
 v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	Resources are limited not fully the desire

POC	- Within 1 month - More than 1 month - Never	
Any other	- Within 1 month - More than 1 month - Never	

11. Any specific observation or complaint regarding any particular department
Staff of PSC are on PSC. Don't tell of anything
you will write of his department

12. OTHERS

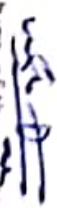
- Whether land has been donated within Parishayat for collection and disposal of plastic waste? Yes
- Whether Parishayat Plastic Collection and Disposal plan is ready? Yes
 Visiting officer is collect a copy of the plan
- Number of children in the age group of 6-14 years in the Parishayat. 495
- Number of children in the age group of 6-14 years resident in the village 500
- Is there any high school/secondary school with more than 50% girl students? Yes
- Whether P.S. has provided primary/secondary/tertiary education in any of the above categories? Yes
 - If yes, nature of service
 - If yes, whether the service is satisfactory? Yes
- Whether P.S. has provided primary/secondary/tertiary education in the above categories? Yes
 - If yes, whether the service is satisfactory? Yes

13. GENERAL ASSESSMENT OF THE VISITING OFFICER

1. Urgent public requirements in relation to (Para 11)
1. Main Road Kolarimal Hill to A. K. Nagar to
 Grain Panna L.S. Road
 (commonly call it road no. 2)
2. Km 2nd of Shree Panjgiri Road 2nd rd to Shree
 L.S. Road
2. Upgradation of the Thanda Puri also Shree
 of Shree. Road
4. U.S. Scheme Road to Kolarimal Hill 2
 U.S. Scheme road to Shree (commonly)
5. U.S. Scheme Road to Kolarimal Hill
 under U.S. building project
6. Road at Kolarimal Hill to Thanda Puri
 U.S. Scheme L.S. Road
1. Under U.S. Scheme, road is required.
 Under U.S. Scheme, road is required.
 Road boundary wall and some (commonly required)
2. Any other complaint/urgent work in the village? Yes

Regarding 2nd Survey, actually the people living in
 the 2nd Survey should be getting 2nd Survey there is
 (commonly required) at Kolarimal Hill 2nd rd to
 Shree at 2nd Survey. In that surveying
 will be done to see 2nd Survey should get in 2nd

III	Overall perception of functioning of the government
	All the departments are doing good job but there is limited resource. But demand has not been fulfilled.
IV	Overall assessment of visit and suggestions
	(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) GP demanded B2V must be sanctioned. GP demanded that there is urgently need of B2V I. So that the Panchayat Maj can be actively participate around all the people despite disappointed that B2V I nothing has been sanctioned in this Panchayat as they have rejected. Major works in B2V I.


 Signature of the visiting officer
 Name Sheela Bai