

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: SUNIL KHACHA
- ii. Designation: AEE
- iii. Department/Place of posting: PDD, SINDHUR, JPOCC, RAJOURI
- iv. Mobile No.: 94191-32131
- v. Email id: Sunilkhacharajpoc@gmail.com
- vi. Home District: JAMMU
- vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: PANJGIAN UPPER -A
- ii. Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: PANJGIAN
- iv. Name of Tehsil: MANJAKOTE
- v. Name of District: RAJOURI

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: ONE
- ii. No. of hamlets in the Panchayat: SEVEN
- iii. No. of households in the Panchayat: 279
- iv. Population (approx.) of the Panchayat: 1779

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	Agriculture Ext. Assistant
2	PWD	Junior Engineer
3	PDD	Junior Engineer
4	RDD	GRS/vau
5	Education	Master
6	Social Welfare	Anganwadi Workers
7	Health	Multi Purpose Health Worker
8	PHE	dlucmm

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building (Under Construction)
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BOC office has been established (in case the officer visits block Panchayat): Yes/No/not applicable

ii. If not, whether the building for BOC office has been identified. Yes/No/Not applicable. Yes

iv. Facilities available in the Panchayat BOC Institution:

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No	Yes/No ☒	
Computer/printer	Yes/No	Yes/No ☒	
Telephone facility	Yes/No	Yes/No ☒	

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No Yes constituted

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No Yes

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 10/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No Yes

Date of last meeting held 25/9/2019

iii. Whether the Kulkari register is being maintained by the Panchayat Secretary. Yes/No Yes

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No Yes

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official Regulatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Efficiency of fund use (Sarpanch has been noted)
14 th Finance Commission	Yes/No ☒	<u>Secondary B.O.D</u>	Yes/No ☒	<u>16.17 934.4</u>	Yes/No ☒
ICDS (Nutrition)	Yes/No ☒	<u>Superior I.C.D.</u>	Yes/No ☒	<u>N.A.</u>	Yes/No ☒
ICDS (Honorarium)	Yes/No ☒	<u>Superior I.C.D.</u>	Yes/No ☒	<u>N.A.</u>	Yes/No ☒
Mid Day Meals (MDM)	Yes/No ☒	<u>Hand made</u>	Yes/No ☒	<u>N.A.</u>	Yes/No ☒
Own resources of Panchayat	Yes/No ☒	<u>N.A. Operational</u>	Yes/No ☒	<u>N.A. Operational</u>	Yes/No ☒
Any other Scheme if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No Yes

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. Committee has been constituted

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No Yes

b. Whether the detailed estimates for all works have been prepared. Yes/No Yes

c. No. of works for which estimates have been prepared 12 No. 90% (to total)

4. Whether Salary Plan has been approved by the DDC Yes/No

If no reason thereof _____

5. Whether the works have been started Yes/No

No. of works started _____ No. in % to total

If no reason thereof As per the work order issued, according to the schedule of work, the work should have been started.

6. Who is issuing work order for work being executed under 147 FC Act (a)?

- 1) Sarpanch ☒
- 2) DDC ☐
- 3) Others (specify): _____

44. Integrated Child Development Scheme (ICDS)

1. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat Yes/No

If no reason thereof In the Anganwad Centre, the work is done by the staff of the centre. No work is being purchased by anyone else.

2. Is nutrition being provided to Anganwad Centres in the Panchayat Yes/No

If no reason thereof _____

3. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level Yes/No

If no reason thereof According to the schedule, the work has been completed. The work is being done by the staff of the centre. No work is being purchased by anyone else.

4. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch or the same)

45. Mid Day Meal (MDM) Scheme

1. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No

If no reason thereof As per the work order issued, the work should have been started.

2. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No

If no reason thereof According to the schedule, the work has been completed. The work is being done by the staff of the centre. No work is being purchased by anyone else.

3. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch or the same)

46. MGNREGS

1. Whether MGNREGS Plan 2013-22 has been approved Yes/No

2. If yes,

- ✓ Funds allocated to the Panchayat Rs. 15 lakh
- ✓ No. of works approved 15
- ✓ No. of works started 12
- ✓ No. of works completed Nil
- ✓ No. of Job Card holders in the Panchayat 227
- ✓ No. of man days generated 1200

3. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No

If yes, whether approved by the Gram Sabha Yes/No

If no reason thereof No Action Plan has been prepared.

- vi. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
- vii. Whether subjects have been assigned in presence of the visiting officer Yes/No
- viii. Major challenges being faced by the Panchayat in functioning and execution of works. Not having enough funds (date: 2/10/2019)
- ix. Whether full support and cooperation being provided by

Office	Department	Response	Remarks
SDO	RCO	Yes/No	
VLB	RCO	Yes/No	
JE	RCO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSRO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/PTO	School Education	Yes/No	
IC/NCM	School Education	Yes/No	
DC	Health	Yes/No	
Talashwar/Naib Talashwar	Revenue	Yes/No	
Patwardi	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

B2/GP/MSD/2019

10. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes?

✓ Non co-operation by officials. Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

✓ Delay in administrative approval by officials. Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion Not having been started (date)

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

(1) No work has been taken up

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released Rs. NA lakh

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion. NA (date)

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- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV1. details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
RDD	Teacher road to Primary School	No	60% complete
RDD	Teacher road to Primary School	No	40% complete
RDD	Teacher road to Chikara	No	40% complete
RDD	Water Pumping in Chikara	No	30% complete
RDD	Water supply at Chikara	No	70% complete

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- a) Doctors/Paramedics/other Health staff (Yes/No) (Yes/No)
- b) Teachers/Ret Teachers (Yes/No) (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No) (Yes/No)
- d) RDD staff (Yes/No) (Yes/No)
- e) J.Cs/other engineering staff (Yes/No) (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No) (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) (Yes/No)

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time Horticulture

Any department whose officers/officials has not visited the Panchayat even once since BZV1 NIL

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 NIL

- vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Primary Education	Education	Yes/No (Yes)	Discontinued Primary Education
Doctor and Ambulance	Health	Yes/No (Yes)	
Dedicated Agriculture and Horticulture Extension Services	Agriculture and Horticulture	Yes/No (Yes)	

- vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Doctor and Ambulance		Yes/No (Yes)	
Dedicated Agriculture Ext. Service		Yes/No (Yes)	
Dedicated Horticulture Ext. Service		Yes/No (Yes)	
Construction of Bunkers		Yes/No (Yes)	Work in progress
School Education Primary		Yes/No (Yes)	Improvement in working

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (21/6/19)			2 nd Meeting Date (16/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	REW	JE
2	Revenue	Patwari	2	Healthcare	Dispenser

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	POD	clerk	3	Agri extension	AEI
4	REW	JE	4	POD	Master Renter
5	Health	Ashw. worker	5	Health	Ashw. worker
6	RDD	Van/Gas	6	RDD	Van/Gas
7	PWE	clerk	7	Social Welfare	Anganwadi worker
8	Social Welfare	Anganwadi worker	8	PWE	clerk

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

BZY2PD&MD/2019



- e. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in BZVT conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details _____

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
12	Gram Sabha	Regarding Panchayat work	5 days

- ii. Quality of training. Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within JMK/Outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training. Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives. Poor/Satisfactory/Good/Excellent
- b. General Public. Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (No.)	Pendency (Applied but not sanctioned) (No.)	Residuals for pendency	Fresh applications submitted to visiting officer (No.)
Scholarship for SC/ST/OBC students	21	N/A	N/A	N/A
Scholarship for Minority students	N/A	N/A	N/A	N/A
Pension - Old Age	16	42	Grand total available	N/A
Pension - Widow	11	N/A	N/A	N/A
Pension - Disability	22	4	Fresh not available	N/A
PM Kisan Nidhi	162	137	For minor N/A, not for pension	N/A
Ayushman Bharat	N/A	N/A	N/A	N/A
PM Jeevan Jyoti Bima Yojana	N/A	N/A	N/A	N/A
PM Suraksha Bima Yojana	20	25	Unsubsidized fresh not available	N/A
PM Awas Yojana Gramin	2-6	25	Not available	N/A
State Marriage Assistance Scheme	N/A	45	Fresh not available	N/A

Subsiding/Condition	Remedial action required Yes/No	Remedial action applied Yes/No	Subsiding permitted Yes/No	Notes submitted to author Yes/No
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Subsiding - no work			Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work - substantial remedial action	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes

The remedial action is a critical component of the remedial action plan and is essential to the success of the remedial action plan. The remedial action plan is a critical component of the remedial action plan and is essential to the success of the remedial action plan.

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Subsiding/Condition	Remedial action required Yes/No	Remedial action applied Yes/No	Subsiding permitted Yes/No	Notes submitted to author Yes/No
Subsiding - no work			Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work - substantial remedial action	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes
Subsiding - work	Yes	Yes	Yes	Yes

The remedial action plan is a critical component of the remedial action plan and is essential to the success of the remedial action plan.

1. SUBSIDING PERMITTED

1.1. SUBSIDING PERMITTED

- 1.1.1. Subsidizing action is required for the remedial action plan.
- 1.1.2. Subsidizing action is required for the remedial action plan.
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2. SUBSIDING PERMITTED

- 2.1. Subsidizing action is required for the remedial action plan.
- 2.2. Subsidizing action is required for the remedial action plan.
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- 2.15. Subsidizing action is required for the remedial action plan.
- 2.16. Subsidizing action is required for the remedial action plan.
- 2.17. Subsidizing action is required for the remedial action plan.
- 2.18. Subsidizing action is required for the remedial action plan.
- 2.19. Subsidizing action is required for the remedial action plan.
- 2.20. Subsidizing action is required for the remedial action plan.

The remedial action plan is a critical component of the remedial action plan and is essential to the success of the remedial action plan.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 79 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 16 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 14 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedure ✓
 - Delay by concerned Deptt.
 - Delay by bank concerned
 - Any other problem, please specify Large sum not sanctioned for want of guarantors
- Suggestions for improving the process of availing loan under KCC Procedure has simplified by availing guarantors

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) X
 - Through unorganized market ✓
 - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing? NA, as whatever is produced is sold in un-organized markets.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce N/A

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No ✓
 If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	N/A	2
2	Dairy units	N/A	2
3	Sheep Units	N/A	N/A
4	Fish Ponds	N/A	2

6. Suggestions for improving more formal public work to suit our needs

Answer: programmes like food through department

7. List 3 suggestions in order of priority which can help in increasing income of householders

1. More trading to done

2. Special marketing made the market

3. Answer: programmes like food through department

8. Possible applications for services are provided by Panchayat

9. Any other services be provided for people? If yes from through

II PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No

Yes: the number of people in the Panchayat yet to get Aadhar card: Approx 1000

2. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

More problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of shop owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-availability of ration | Yes/No |
| g) PDS machine not working | Yes/No |

h) any other

10. Number of PDRs implemented in last 3 months: 2

a) Are people generally satisfied by response of PDRs to complaints: Yes/No

b) Is copy of PDR given to people: Yes/No

c) Are people satisfied about the speed of reply obtained in Panchayat: Yes/No

d) Any suggestions

11. Public perceptions

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

c. Average time taken for processing of applications/complaints or redressal of complaints by the departmental staff: Good/Better

Department	Average time taken	Remarks/Status, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

III	Overall perception of functioning of the government:
	Overall perception of functioning of the government is good.
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
	The Public of the Panchayat involve of the Govt. Scheme except for those who have created from Education level is poor and a High School in the Panchayat at Kund's Nalwar will cater the demand / Purpose of education. But the Panchayat is progressing in all respects and the Public is happy with the Govt functioning.

Singh
Signature of the visiting officer
Name SONIL SHARMA
Asstt Ex Engineer
JPDC (PDD), S/D-II
RAJOURY.