

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

1. Name: Dr. Mumukshu Shekhar
2. Designation: VAS (Community Health Officer)
3. Department/branch of posting: Animal Husbandry/VAS SU Uthmaniyar
4. Mobile No.: 9622771501
5. Email id: Panchayats@gmail.com
6. Home District: Amritsar
7. Dates of visit: 22/11/2020 to 23/11/2020

B) LOCATIONAL DETAILS OF PANCHAYAT

1. Name of the Panchayat: Panchayat Landa B
2. Local Government Directory (LGD) code of the Panchayat: 240501
(To be sourced from Rural Development Department by DC)
3. Name of CD Block: Panchayat
4. Name of Taluk: Marghera
5. Name of District: Pathankot

C) PANCHAYAT PROFILE

1. No. of revenue villages in the Panchayat: 01
2. No. of hamlets in the Panchayat: 07
3. No. of households in the Panchayat: 315
4. Population (approx.) of the Panchayat: 1860

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	<u>Agriculture</u>	<u>Agriculture Extension Officer</u>
2	<u>PDO</u>	<u>Master leader</u>
3	<u>Animal Husbandry</u>	<u>Assistant</u>
4	<u>PWD (R23)</u>	<u>Water Supervisor</u>
5	<u>Social Security</u>	<u>Junior Clerk</u>
6	<u>Social Welfare</u>	<u>Supervisor (ICDS)</u>
7	<u>PHE</u>	<u>Sanitary Engineer & F&P Officer</u>
8	<u>Health Education</u>	<u>Master</u>
9	<u>NALM</u>	<u>TPRP</u>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
2. Whether the EDC office has been established (in case the officer visits block Panchayat): Yes/No/Not Applicable

2. To find whether the building for BSC office has been identified. Yes/No
 applicable

3. Facilities available in the Panchayat Office

Facilities available	Panchayat Office	BSC Office	Remarks
Furniture	Yes/No	Yes/No	
Computers/Printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

4. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

5. Whether introduction and Assets Register has been prepared. Yes/No

(Visiting Officer to personally check the register)

6. Is visiting Officer to get the register prepared in proper procedure and manner. Yes/No

2. FINANCIALITY

7. Whether Union Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 22-11-2019

8. Whether Union Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 22-11-2019

9. Whether the Karmas register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

10. Whether the Panchayat Secretary have signed signature. Yes/No

3. Bank Account opening and receipt of funds

Name of the Institute	Banking with which account opened	Official stamping receipt from Bank/Post Office	Facility received	Balance in the account as on date (Rs. in Lakhs)	Whether of Bank and Post Office has been made
1st Finance Commission	Yes/No		Yes/No	15 Lakhs	Yes/No
KIDG Bhadrachalam	Yes/No		Yes/No	27 Lakhs	Yes/No
KIDG Bhadrachalam	Yes/No		Yes/No		Yes/No
Mid Day Scheme (MDS)	Yes/No		Yes/No	10 Lakhs	Yes/No
Open Insurance of Panchayat	Yes/No		Yes/No		Yes/No
Any other scheme if you estimate same					

(Visiting Officer to personally check the Passbook and order the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

11. Whether Panchayat Sukshma Sahakari Committee has been constituted. Yes/No

If yes, the visiting officer to ensure that the Committee is constituted in proper procedure and manner.

12. 1st Finance Commission Award

a. Whether A part Action Plan 2015-20 has been prepared. Yes/No

b. Whether the Detailed estimate for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared 9 in (Lakhs to total)

8/2/2020/2019

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof _____

e. Whether the works have been started: Yes/No

No. of works started 9 No. of works to be started _____

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

☒

2) BDO

☐

3) Others (specify) _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof _____

Also mention if it is being purchased by someone else _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof Account not handed over to Sarpanch yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal to the schools: Yes/No

If no, reason thereof Account was controlled by School

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof Processing of balance is yet to be done

Also mention if it is being provided by someone else: School, Authority is providing mid day meals

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

xi. MGNREGA

a. Whether MGNREGA Plan 2018-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 37.36 lakh

✓ No. of works approved: 18

✓ No. of works started: nil

✓ No. of works completed: nil

✓ No. of Job Card holders in the Panchayat: 249

✓ No. of man days generated: 9618

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No information about own resources was provided by Sarpanch

- ii. Whether subjects have been assigned by the Sarpanch to the Panch. ☒ Yes ☐ No
 If no, whether subjects have been assigned in presence of the visiting officer ☒ Yes ☐ No
- iii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
DDO	RDO	☒ Yes ☐ No	
VLV	RDO	☒ Yes ☐ No	
JE	RDO	☒ Yes ☐ No	
CCPO	Social Welfare	☒ Yes ☐ No	
TSWO	Social Welfare	☒ Yes ☐ No	
Anganwadi Supervisor	Social Welfare	☒ Yes ☐ No	
Headmaster/Principal/ZEO	School Education	☒ Yes ☐ No	
IC UDM	School Education	☒ Yes ☐ No	
BMO	Health	☒ Yes ☐ No	
Tehsildar/Sub-Tehsildar	Revenue		
Patwari	Revenue	☒ Yes ☐ No	
Agriculture Extension Officer	Agriculture	☒ Yes ☐ No	
Horticulture Extension Officer	Horticulture	☒ Yes ☐ No	
Village functionaries		☒ Yes ☐ No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works. Identification of beneficiaries/any other schemes

☒ Non cooperation by officials ☒ Yes ☐ No

If yes, when _____ (specify)

☒ Non disclosure of funds available/schemes by officials ☒ Yes ☐ No

☒ Delay in preparation of estimates/technical sanctions by engineering staff ☒ Yes ☐ No

☒ Delay in administrative approval by officials ☒ Yes ☐ No

If yes, how long 7 days (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries ☒ Yes ☐ No

☒ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed ☒ Yes ☐ No

If not, likely date of completion _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed ☒ Yes ☐ No

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1 ☒ Yes ☐ No

If yes, amount released Rs _____ lakh

Whether works identified in B2V1 have been started ☒ Yes ☐ No

Likely date of completion _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1 - details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a. Doctors/Paramedics/Other Health staff (Yes/No) Yes
- b. Teachers/RtT Teachers (Yes/No) Yes
- c. Anganwadi Workers/Helpers (Yes/No) Yes
- d. RDD staff (Yes/No) Yes
- e. JE/Other engineering staff (Yes/No) Yes
- f. Agriculture/Horticulture staff (Yes/No) Yes
- g. Animal Husbandry/Sheep Husbandry staff (Yes/No) Yes

In case any particular department has shown improvement, please specify

Animal Husbandry & RDD has been improved

Any department whose staff is absent most of the time Forest

Any department whose officers/officers has not visited the Panchayat even once since B2V1 Sanitation/Horticulture & Forest

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 NO

- vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water Problem	PWE	Yes/No <u>Yes</u>	
Road Connectivity Problem	R&G	Yes/No <u>Yes</u>	
Electricity Problem	PDO	Yes/No <u>Yes</u>	

- vi. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Water scarcity Problem	PWE	Yes/No <u>Yes</u>	
Road Connectivity Problem	R&G	Yes/No <u>Yes</u>	
Electricity Problem	PDO	Yes/No <u>Yes</u>	
Health Problem	Health & Family aff.	Yes/No <u>Yes</u>	
		Yes/No	

G) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (27/1/19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	ASA	1		
2	Household	Field Worker	2		

20

BZV2PD&MD/2019

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep	Attended	3		
4	Animal Husbandry	Attended	4		
5	Agriculture	work	5		
6	Skilled	Pharmacist	6		
7	PWD	Water Supervisor	7		
8			8		

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof Lack of Internet facilities

(VLW to demonstrate the reports to the Visiting Officer)

BZV2PD&MD/2019

21



1. Whether any other work completed in the programme during session. *None*
 During 2019 we have finished with preparing 100% for the 2020-2021 session.
 P.A. Report Attached

2. GROUNDWORK

1. Whether the details with regard to the activities being undertaken in the 2020-2021 programme are placed before the Local Safety or Welfare, Social or Community Welfare Panel.
 P.A. Report Attached
2. Is the Local Authority Committee aware of all the activities being undertaken?
 P.A. Report Attached
3. Whether the various issues being tackled are being addressed by the appropriate committee bodies.
 P.A. Report Attached

3. CAPACITY BUILDING & TRAINING

1. Whether the capacity building and training has been reported to the relevant representative bodies.
 P.A. Report Attached

No. of Elected Representatives Trained	Place of training	Theme of training	No. of days
06	Regional/Local	Business Deal Young Local Leaders	02

1. Quality of training. *Good/Excellent/Very Good/Excellent*
2. Whether any exposure was given to all students has been conducted. *Yes*
3. Whether training officers to include the representatives of the elected representatives about the local. *Good/Excellent/Very Good/Excellent*
4. Whether any other forms of training has been conducted for representatives. *Yes*
 Based on quality of training. *Good/Excellent/Excellent*
5. Level of awareness among the elected representatives and general public about the schemes launched in the programme.
- a. Elected representatives. *Good/Excellent/Excellent/Excellent*
- b. General Public. *Good/Excellent/Good/Excellent*
- Whether officers to include the schemes from the pamphlet available.

4. ADDITIONAL REPRESENTATIVE BODIES

- Whether officers to include the representatives of the following bodies and the number of members of each.

Representative Body	Number of members	Number of members	Number of members	Number of members
Students - 1000	415	100		
Representative of the community				
Students - 1000	66	39	1000	1000
Students - 1000	3	6		
Students - 1000	19	16		
Students - 1000				
Students - 1000	250	250	1000	1000
Students - 1000				
Students - 1000				
Students - 1000	20			
Students - 1000	2	10	1000	1000

Schemes/Services	Beneficiaries covered (Nos.)	Participating (registered but not participated) (Nos.)	Problems for beneficiaries	Problems reported/ submitted to meeting officer (Nos.)
APRICA Sub-Center	264	40		
Small Dam				
Deepak Bhawal Mission Individual Beneficiaries Tola	70	30		
PdL Ujjwala Yojana				
Ujjwala	120			
Janashakti Account	60			
PdL Matsya Vikas Yojana				

1. The meeting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she is also collect any applications and handover at District Headquarter.

2. Meeting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	160	pending problem is no pipe available	10
Electricity connection	30	lack of lines	20

1. meeting officer to enclose the list of beneficiaries who need fresh applications. He/she is also collect any applications and handover at District Headquarter.

2. INCLUDING FARMERS INCOME

1. IRRIGATION

1. Topography of the Panchayat. *Some 100% flat, Panchayat*
2. Major source of irrigation. *Canal/Khaddi/Tube well/Overhead tank/Water distribution. Is a Panchayat where ground water is available.*
3. Status of adequacy of irrigation facility in the Panchayat. *Not adequate*
4. Are there any on-farm irrigation facilities in the Panchayat. *Yes*
 - a. If yes, please specify. *1. At all around Panchayat as well as Panchayat. Any other water body.* (tick as many as necessary)
5. Are there any areas which can be developed by way of water conservation measures for irrigation purposes. *Yes*
 - a. If yes, please specify. *Anyways, how many things which can be developed & made available for irrigation.*
6. Whether the Panchayat has potential for drip/irrigation system. *Yes*
7. No. of farmers who use drip/irrigation system in the Panchayat. *Nil*
8. No. of farmers who intend to use drip/irrigation system. *Nil* (Nos.)
9. Any suggestions to improve irrigation facilities in the Panchayat.

Water supply scheme is pending in the Panchayat due to local dispute which must be settled immediately.

2. HIGH YIELDING VARIETY (HYV) SEEDS

1. Farmers using High Yielding Variety seeds. *Approx. 90 %*
2. Are adequate HYV seeds available to the farmers. *Yes*
3. If not, reasons thereof.

2. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without Kisan Credit Card 30 (None)
- No. of farmers who have availed loan facility through KCC during 2019
10 None
- No. of farmers who applied for KCC Loan but not provided so far
10 None
- Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☐
 - Delay by bank concerned ☐
 - Any other problem, please specify _____

- Suggestions for improving the process of availing loan under KCC

Departments should conduct awareness camps in the Panchayat.

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) ☐
 - Through un-organized market ☒
 - Any other, please specify _____

- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

Proper transport facilities should be provided in the Panchayat

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Farmers should be made aware of proper marketing channels & market rates.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No ☒ Yes
 - If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Mango	Yes	
2	High density Walnut Khas	Yes	

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	Already offered in the department
2	Dairy units	Nil	
3	Sheep Units	-	
4	Fish Ponds	Nil	

iv. Suggestions for encouraging more households/farmers to set up new units
The farmers should be given proper awareness about various schemes.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Farmers should be encouraged to establish dairy units
2. Farmers should be encouraged to adopt mixed farming
3. Organised poultry farmers should be established
4. High density plants should be provided to the farmers
5. Proper marketing facilities should be provided to farmers.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card 80

ii. Overall satisfaction level of the people about the ration shops
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non display of rates | Yes/No |
| g) POS machine not working | Yes/No |

h) any other _____

iii. Number of FIRs registered in last 3 months Nil

- a) Are people generally satisfied by response of Police to complaints? Yes/No
- b) Is copy of FIR given to people? Yes/No
- c) Are people satisfied about the overall security situation in Panchayat? Yes/No
- d) Any suggestions. People are demanding more chaki in the Panchayat

iv. Public perception:

- a. Are departmental staff available. Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive. Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	Funds are not released on time.
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department
Leave of Absence Staff in Schools & Leave of School Building.

K) OTHERS

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ☒
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ☒
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat. 500
- Number of children in the age group of 4-14 years enrolled in the schools. 500
- Is there any High/Highest Secondary school with more than 40% girl students. Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable ☒
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional. Yes/No ☒
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable ☒
 ✓ If yes, whether the incinerator is functional. Yes/No ☒

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07)
1	upliftment of water & management of sewage. There is immediate requirement of pipelines & water tanks.
2	Road connectivity, mostly internal roads. Construction of pond to augment construction of Panchayat.
3	upgradation of health centre. Road of ambulance. Dispensary in Panchayat & other lands.
4	upgradation of school building is need of house & faculty of school Panchayat.
5	Need of poles & 2 transformers in the Panchayat.
6	Stages to people affected by Cane border along.
7	There is need of Veterinary Centre for which building is already present.
II	Any major complaint brought to notice of the Visiting Officer.
	There is immediate need to address water issue in the Panchayat. Water upliftment project is already sanctioned but pending due to funds disbursement in the Panchayat.

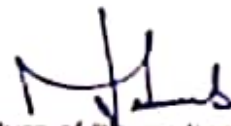
III Overall perception of functioning of the government.

The government has started some important projects in the budget mostly roads but they are lagging due to shortage of funds & departments are also consuming time unnecessarily.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The people's participation in B2V₂ was less compared to B2V₁ which is very unfortunate. The people are negative because not even a single work has been taken after B2V₁.
So there is immediate need to take projects mentioned in B2V₁.



Signature of the visiting officer

Name DR. Munesh Shrivastava