

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: SLAM DIV
- Designation: Headmaster.
- Department/place of posting: Education Govt Hls Gurdhga.
- Mobile No: 7006459091
- Email id: salamdiv@gmail.com
- Home District: Rajouri
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Panjha
- Local Government Directory (LGD) code of the Panchayat: 240060
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Kalakote.
- Name of Tehsil: Kalakote
- Name of District: Rajouri

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: Panjha, Keerh, Keerhian.
- No. of hamlets in the Panchayat: 01
- No. of households in the Panchayat: 815
- Population (approx.) of the Panchayat: 1893.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Zakhoor Ahmed Revenue - Patwari Sanjay Gupta	Agriculture Asst. Sanjay
2	ICDS	Supervisor.
3	Education. Health.	Teacher Mrs. Partha. FMPH W./ Ashwanker.
4	Junior Engineer P.W.D.	J.E.
5	Sheep Husbandry R.D.D.	CHD Asst. V.L.W./GRS.
6	Forest	Forest Guard Partha.
7	Immigration. P.D.D.	Mohd. Faraz. Lineman.
8	Food & Supply	Dealer.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
insufficient accommodation.
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 4th 19th of every month

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: quarterly

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	<u>Panchayat Secretary</u>	Yes/No	<u>1857.679</u>	Yes/No
ICDS (Nutrition)	Yes/No	<u>Nil</u>	Yes/No	<u>-</u>	Yes/No
ICDS (Honorarium)	Yes/No	<u>-</u>	Yes/No	<u>-</u>	Yes/No
Mid Day Meals (MDM)	Yes/No	<u>-</u>	Yes/No	<u>-</u>	Yes/No
Own resources of Panchayat	Yes/No	<u>-</u>	Yes/No	<u>-</u>	Yes/No
Any other Scheme, If yes, indicate name	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 16 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____

e. Whether the works have been started: Yes/No
No. of works started: 06 No. (45 % to total)
If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):
1) Sarpanch (✓)
2) BDO ()
3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Funds are not transferred into Sarpanch Joint Account
Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓
If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Funds are not transferred

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Funds are not transferred

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Funds are not released in favor of Sarpanch Joint Account
Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh ✓

✓ No. of works approved: 31

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 495

✓ No. of man days generated: 1774

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other	No Chockidar appointed in the village Panchayat.		

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: Left out families under Anganwadi. Several are not included in the Sarpanch's list. (Specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No PHE Deptt.

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) no work has been started due

(2) to non release of funds

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	14th FC	-	Two works Completed.
RDD	MGNREGA	-	under process
		-	
		-	
		-	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Agriculture Deptt.

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: No

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Agriculture, Education.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non Posting of Medical Staff in PHC Pancha i.e. under without staff	Health	Yes/No <input checked="" type="checkbox"/>	Staff of PHC be provided.
Provision of fencing to the existing forest closure at Pancha	Socialwelfare Deptt.	Yes/No <input checked="" type="checkbox"/>	Closures fencing be given.
Closure at Pancha be improved i.e. in bad condition.	Forest Deptt.	Yes/No <input checked="" type="checkbox"/>	No solution has been made.

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Health problem.	Health & Medical	Yes/No <input checked="" type="checkbox"/>	No doctors has been posted in PHC.
Education Deptt. problem.	Education	Yes/No <input checked="" type="checkbox"/>	Shortage of teaching staff. Physical teacher in the schools.
P.W.D. Damage roads problem	P.W.D.	Yes/No <input checked="" type="checkbox"/>	Funds are allotted to the concerned road for improvement.
Drinking water problem	P.H.E	Yes/No <input checked="" type="checkbox"/>	Filtration plant be installed at water point of Pancha.
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: yet to be installed

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Schedule prepared

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
02	Panch at DHOR Kalakote Sarpanch at Rajan	Capacity Building	4 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	300	NIL	—	300.
Scholarship for Minority students	230	NIL	—	—
Pension - Old Age	76	16	Adhar Card not given	—
Pension - Widow	20	10	Formalities are not completed.	—
Pension - Disability	—	—	—	10 Can
PM Kissan Nidhi	163	210	Formalities required are not completed.	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Grameen	12	79	For want Fund released	24.
State Marriage Assistance Scheme	04	15	Survey not updated.	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	445	—	—	05
Ladli Beti	—	—	—	—
Swachh Bharat Mission-Individual Household Toilets	246	—	—	20
PM Ujjwala Yojana	20	—	—	—
Ujala	108	—	—	—
Jandhan Account	50	—	—	—
PM Matru Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	175	lack of issue of Material required	175
Electricity connection	40	lack of poles wire, transformer	40

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: / (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify: left irrigation scheme kurlian at Brouha mulla
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Irrigation facilities can be provided by left irrigation scheme

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: /

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 106(Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 35 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 106 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures No. problem.
 - Delay by concerned Deptt.
 - Delay by bank concerned
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KCC
farmers aware to approach concerned Deptt & Bank for loan facility.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) NIL
 - Through un-organized market NIL
 - Any other, please specify: no. Market Facility.
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
no. Surplus produce.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Financial help/awareness about new schemes to the general masses.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No Yes
 ✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent Good
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	No.	10%
2	Dairy units	No.	40 No.
3	Sheep Units	01.	200. H.H.
4	Fish Ponds	NIL	05 No.

7. List 5 suggestions in order of priority with farmers/rural households:

- J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

a) Irregular opening:

Yes/No

b) Inadequate stock:

Yes/No!

c) Overcharging:

Yes/No^a

d) Rude behaviour of store owner:

Yes/No/

e) Long distance to be covered to reach the store:

Yes/No^a

f) Non-display of rates:

Yes/No*

g) POS machine not working:

Yes/No

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iii. Number of FIRs registered in last 3 months: 06 *5 registered under P.*

a) Are people generally satisfied by response? 94%

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security?

d) Any suggestions: _____ security situation in Panchayat: Yes/No

iv. Public perception:

a. Are departmental staff available: ✓ Poor/Good:

b. Are departmental staff responsive: Good Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

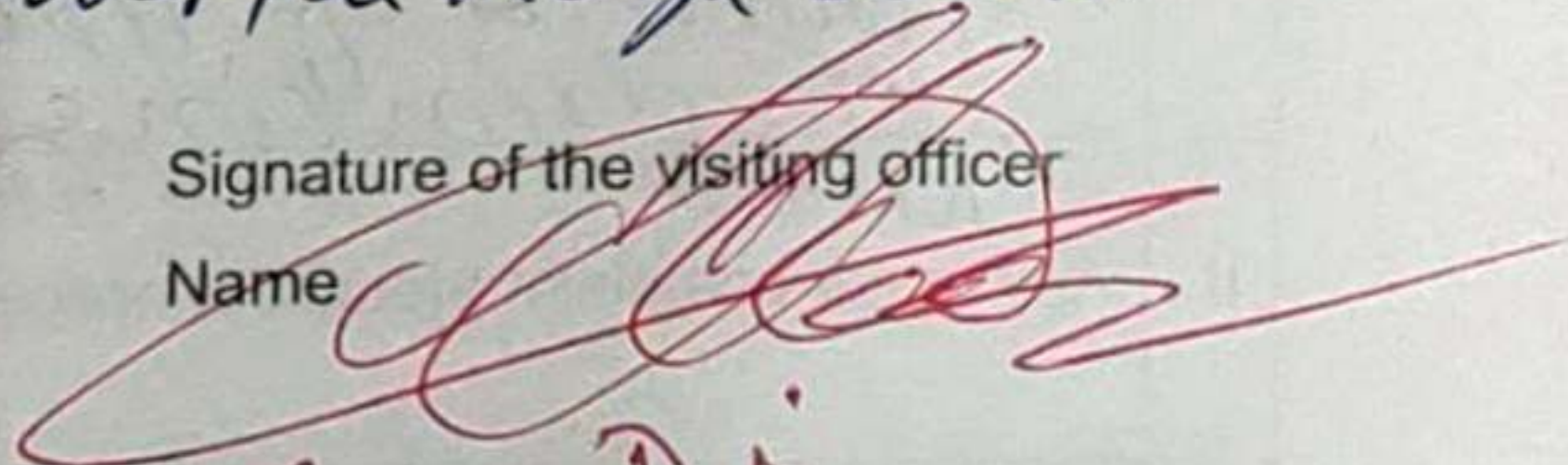
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III	Overall perception of functioning of the government:
	The functioning of the Panchayat Pancha is Satisfactory, there is refusal to import training to the elected Representatives so that Schemes can be implemented in own ground in Real Sense Awareness to the public be given
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The visit of Back 2 Village 2 has been assessed most beneficial for the PRI's and the Gram Sabha to make the Panchayat Raj institutions successful and most crucial information has given to the PRI's and public about the different Schemes of Development of different departments. The democratic setup becomes more powerful through B-2-V-2 programme.

Signature of the visiting officer

Name



Slam Din
Visiting officer

Panchayat Adga
Pancha (Kotkold)
7006459091

Dated. 28/11/2019.