

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Abdul Rehman Wani
ii. Designation: Labour Commissioner J&K
iii. Department/ministry of posting: Labour & Employment
iv. Mobile No: 9419080285
v. Email id: unreahmed91@gmail.com
vi. Home District: Ganderbal
vii. Date of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Number of the Panchayat: Lar - A
ii. Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Directorate (RD)) 3242330
iii. Name of CD Block: LAR
iv. Name of Tehsil: LAR
v. Name of District: Ganderbal

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat	<u>51</u>
ii. No. of hamlets in the Panchayat	<u>27</u>
iii. No. of households in the Panchayat	<u>754</u>
iv. Population (approx.) of the Panchayat	<u>1621</u>

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

Sl. No.	Department	Designation of the officer/official
1	RDO	A.R.S.
2	SSS	R.E.
3	FCSSCA	T.S.O.
4	Education	Teacher
5	VC DOSS	Angan-wadi worker
6	Social welfare	Sr. MATH
7	I.T.P.C.	JE
8	P.W.D.	JE

E) FUNCTIONALITY OF THE TOWNS PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether educational setup is available in the Panchayat. ~~Ans. Yes, there is one primary school, one secondary school and one higher secondary school.~~
2. Yes, whether functioning library building under government functioning or not.
3. No, whether there is separate office accommodation of the Panchayat Office available.
4. Whether RDO office has been established (in case the office under Panchayat is present), if established approached

- ii) (iii) whether the visitors by Panchayat Officer have been certified as bona fide
 iii) Facilities available in the Panchayat Office institution.

Facilities available	Panchayat Office	B.O. Office	Remarks
Furniture	Yes/No	Yes/No	
Computer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

i) In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No + N/A

ii) Whether Infrastructure and Assets Register has been prepared. Yes/No
 (Visiting Officer to physically check the register)
 If no, Visiting Officer to get the register prepared in better instance and confirm _____ N/A

2. FUNCTIONALITY

- i) Whether Gram Panchayat meeting is being held regularly or monthly basis
 Yes/No _____ 25.11.2019
- Date of last meeting held _____
- ii) Whether Gram Sabha meeting is being held regularly or quarterly basis. Yes/No
 Date of last meeting held _____ 15.11.2019
- iii) Whether the Kisan Register is being maintained by the Panchayat Secretary
 Yes/No
 (Officer to inspect the register)
- iv) Whether the Sarpanch/Administrator/Panchayat Secretary have their signatures Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	V.L.W.	✓ Yes/No	158765.44	Yes/No
ICDS (Nutrition)	✓ Yes/No	Supervisor	✓ Yes/No	0	Yes/No
ICDS (Honourarium)	✓ Yes/No	—	✓ Yes/No	0	Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Headmaster Sarpanch Lata	✓ Yes/No	— Signature not required Lata	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Panbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ✓ Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: N/A

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2018-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 57 No. (58 to total)

i. Whether Action Plan has been approved by the U.P. / State

If no, reason thereof:

ii. Whether the works have been started: Yes/No

No. of weeks started: 75 No. of 15 % is total.

If no, reason thereof:

iii. Who is issuing work order for works being executed under 14th FC (inc. pms):

1) Sarpanch

2) BDO

3) Other (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: In case of nutritional kit (Dec - 2019)

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: In view of reply to part a above

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof:

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

b. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Schools fall within the jurisdiction of Sarpanch.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: because it is not under my jurisdiction.

Also mention if it is being provided by someone else: No

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No (Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

If yes,

✓ Funds allocated to the Panchayat: Rs. 23,000/-

✓ No. of works approved: 49

✓ No. of works started: - 41 -

✓ No. of works completed: - 41 -

✓ No. of Job Card holders in the Panchayat: 264

✓ No. of man days generated: - 41 -

- x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No funds available on this account

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CORO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
Mc MDW	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Nabz-Tehsildar	Revenue	Yes/No	
Pahari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:
- ✓ Non co-operation by officials: Yes/No
 - If yes, who _____ (specify)
 - ✓ Non disclosure of funds available/schemes by officials: Yes/No
 - ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
 - ✓ Delay in administrative approval by officers: Yes/No
 - If yes, how long _____ (specify number of days)
 - ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
 - ✓ Any other difficulty, give details: No

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/starter during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: July 2020 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(i) H2/L7 lines - Jan 2020

(ii) Solid waste Management - July 2020

(iii) Review of spring. July 2020

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 23.31 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: by June 2020 (date)

iv. Whether any new works/has/have been sanctioned/taken up/completed in Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	No. -
RDD	Lane from M. Aman to Jai Singh	Yes.	
RDD	Drain	Yes.	
RDD	foot path	Yes.	
RDD	Lane	Yes.	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctor/Paramedics/other Health staff (Yes/No)
- b) Teachers/RPT Teachers (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JE/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Rural Development Deptt.

Any department whose staff is absent most of the time: Not

Any department whose officers/officials has not visited the Panchayat even once since B2V1 Health, Sheep, PWD, AHD

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Rural Sanitation

vi. Areas of major complaints brought to notice.

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
H/T/LT Lines Leaking with trees.	Peri	✓ Yes/No	Initially under process.
Waste		Yes/No	
		Yes/No	

vii. Major problems confronting the people.

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Pesticide Khan	Revenue	✓ Yes/No	
Solid waste management	Peri	Yes/No	under process
H/T/LT Lines	Peri	Yes/No	under process
Gymnasium at Phasi-Chi-Bidri	Health	Yes/No	
Transport BSC PRC	Transport	✓ Yes/No	

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: *The concerned department has been informed to place a board at prominent place.*

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: *Meeting schedule has been uploaded on GPDP Portal.*

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (14.11.19)		2 nd Meeting Date (22.11.19)			
S. No.	Department	Designation	S. No.	Department	Designation
1	I&FC	J.E	1		
2	R.DD	VLW	2		

1 st Meeting Date (14.4.19)			2 nd Meeting Date (17.4.19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	FCSSCA	TSD	3		
4	Handicrafts	JCI	4		
5	Education	Teacher	5		
6	DHE	JE	6		
7	ICDS	Arhi	7		
8	Social welfare	Sm. Ass't.	8		

If no, reason thereof _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____ ✓

viii. Whether the GSPS Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____ ✗

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: internet connectivity

(V/LW to demonstrate the reports to the Varsity Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDPA plan for 2020-21
 If no, reason thereof: _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
 If no, reason thereof: _____
- Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: In view of reply to Part A (ii)

3. CAPACITY BUILDING & TRAININGS:

- Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
7	Watson	Devolution of powers	3

- Quality of training: Poor/Satisfactory/Very Good/Excellent
- Whether any exposure visit within J&K/outside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent
- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
 - Elected representatives: Poor/Satisfactory/Good/Excellent
 - General Public: Poor/Satisfactory/Good/Excellent
- Visiting officer to read out the schemes from the pamphlet available

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	- 101 -			
Scholarship for Minority students			Concerned have reported that no information is not available as non availability of internet connectivity	
Pension - Old Age	66	42	Pending for sanction	-
Pension - Widow	21	- n/a -	- da -	-
Pension - Disability	37	57	- da -	-
PM Kisan Nihi				
Ayushman Bharat			Concerned not available for response	
PM Jeevan Jyoti Bima Yojana	26	- n/a -	-	-
PM Suraksha Bima Yojana	24	- n/a -	-	-
PM Awas Yojana - Grameen	-	11	non-availability of funds under process	-
State Marriage Assistance Scheme	2	12		-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications/ fresh cases (Nos.)
MREGA Job Card	264	—	—	—
Ladli Beti			Scheme not implemented so far.	
Swachh Bharat Mission— Individual Households Toilets	12	25	non availability of funds.	1
PM Ujjwala Yojana	63	—	—	—
Upas	392	—	—	—
Jandhan Account			Concerned not available for response	
PM Matru Vandana Yojana	26	08	under process	—

* The visiting officer to explore scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any application and handover at district headquarter.

i) Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	11	—	—
Electricity connection	11	—	—

- Visiting officer to enclose the list of individuals/households who need fresh connections. Have to also collect my application and handover at district headquarter.

I) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/None
- Major sources of irrigation: Canal/Khula/Tube well/Pond/Spring/Water harvesting Tank/Rainfed/Other (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): _____ (Tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: - Nil -
- No. of farmers who intend to use drip/sprinkler irrigation: - Nil - (Non)
- Any suggestions to improve irrigation facilities in the Panchayat:
To stop leakage of canals

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 100 %)
- Adequate HYV seeds available in the market: Yes/No
Except vegetable seeds
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- (i) No. of Farmers who had Kisan Credit Card (KCC) _____
145 No
- (ii) No. of Farmers who have availed loan facility through KCC during 2010
30 No
- (iii) No. of Farmers who applied for KCC, loan but not provided upto
145 No
- (iv) Additional facility taken by farmers regarding KCC, loan/other facilities include:
 - (i) Existing production and processing _____
 - (ii) Existing Agricultural Deposit _____
 - (iii) Existing by Bank/Cooperative _____
 - (iv) Any other problem, please specify _____
- (v) Suggestions/Recommendations for improving the process of lending loan under KCC
Bankers should not ask for Committee report on loan.

4. MARKETING INTERVENTIONS:

- (i) Name of organization/association involved with the intervention measure:
 - (a) Through Unorganized channel _____
 - (b) Through organized market _____
 - (c) Any other, please specify _____
- (ii) If the input in question is not being taken in any market, what measures can be taken to ensure its better marketing?
formation of producer groups / Producer Enterprises
- (iii) Any other suggestion for helping organizations in the marketing of various agricultural products to value _____

DIVERSIFICATION TO HIGH VALUE CROP/FRUIT

5. Is there any scope/potential for diversification towards high value crops/fruit in the Panjayat? Yes/No
 If yes, please specify.

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
 ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	Backyard Poultry		Concentrated was not being done by Government
2.	Dairy units	2	Information not available with the concerned
3.	Sheep Units	47	Potential very high but availability less. Information not available with the concerned
4.	Fish Ponds	1	Information not available with the concerned

iii. Suggestions for encouraging more households/farmers to set up new units.

Farmers programme be organized, so that people aware about the programme and its benefit.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Dairy units / Sheep units

2. Cocoa rearing

3. Poly green houses

4. Agriculture units

5. Providing Land Tiller's

i) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No Answer available
If no, the number of people in the Panchayat yet to get Aadhar card Concerned not available for response
- ii. Overall satisfaction level of the people about the ration shops: Poor/Subsatisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> |

ii) Any other:

Ans:-

- Number of FIRs registered in last 3 months: Concerned not available for response
- a) Are people generally satisfied by responses of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: Police has to create friendly atmosphere, it should dispel off complaints
- Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
 - c. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	<u>people are highly satisfied.</u>
Social welfare	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	<u>People are being pending</u>
Police Station	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	<u>complaints are being delayed</u>
FIR	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	<u>complaints are being delayed</u>

POD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never
Any other	<ul style="list-style-type: none"> • Within 1 months • More than 1 month • Never

v. Any specific observation or complaint regarding any particular department:

No.

K) OTHERS:

- i. Whether land has been identified with Panchayat for collection and disposal of plastic waste: Yes/No (Within the block for two panchayats)
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
plan has been designed but pending signature from DCF only
 (Waiting after to collect a copy of the Plan).
- iii. Number of children in the age group of 6-14 years in the Panchayat No M/S school available in the GP
- iv. Number of children in the age group of 6-14 years enrolled in the schools: N/A
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No (but don't available in nearby area)
- vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
- ✓ If yes, details of schools: _____
- ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
- ✓ If yes, whether the incinerator is functional: Yes/No

GENERAL ASSESSMENT OF THE VISITING OFFICER.

1) General public requirements in order of priority (Max 07)
(Car & fall in Tehsil 1)
1. Upgradation of PHC to CHC

2. PHE / VSFc Sub Division

3. Tehsil library

4. Tehsil Social welfare office.

5. Cooperative Bank

6. Improvement of Lanes & drains -

7. Vegetable Mandy.

Any major complaint brought to notice of the Visiting Officer:

No Complaint

However I have personally observed that Electric lines are very poor and hanging on trees which is a great threat to life of common peoples. This needs to be addressed on priority basis.

iii. Overall perception of functioning of the government:

functioning of Govt in this particular GP is excellent. However the departments like, fisheries, Sheep, Animal Husbandry need to improve as the people in general do not have much knowledge about the schemes.

IV. Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

People here realized that B2V is a wonderful initiative of the Govt with its focus on government at the doorstep.

During my visit I have observed that various departments have created multiple structures in the same command and have not used the land properly which in turn has created low slope and scarcity of land for future development.

My suggestion would be to conduct department wise audit of structures and lands plots of govt to curb such menace w.r.t. to communal problems in this particular GP.

1/2/2019
Signature of the visiting officer

Name: Santosh Rathi IAS