Back to Village - B2V2 - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

i. Name: [illegible]

ii. Designation: Senior Scale [illegible]

iii. Place/Workplace of posting: [illegible] Udhampur

iv. Mobile No: [illegible]

v. Email id: [illegible]

vi. Name District: Rajouri

vii. Dates of visit: 25/26/27/28/29/30 November 2019 29/11/2019

B) LOCATIONAL DETAILS OF PANCHAYAT

i. Name of the Panchayat: Tromola Lalyal

ii. Local Government Directory (LGD) code of the Panchayat: 340028

(To be sourced from Rural Development Department by DC)

iii. Name of CD Block: Manjakote

iv. Name of Tehsil: Manjakote

v. Name of District: Rajouri

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: Tromola-Galhotti

ii. No. of hamlets in the Panchayat: 7

iii. No. of households in the Panchayat: 272

iv. Population (approx.) of the Panchayat: 1770

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Agriculture	AEA
2	[illegible]	AEE
3	PHE	JE
4	Social forestry	Mali
5	Irrigation & Flood control	JE
6	Food supply	Dealer
7	Health	ANM
8	ICDS	AWW

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the ... applicable

iv. Facilities available in the Panchayati Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Panchayat office under construction
Computer/printer	Yes/No	Yes/No	Lack of funds
Telephone facility	Yes/No	Yes/No	Lack of funds

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No Panchayat Constituted.

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm. _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: on regular basis as per Schedule.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: on regular basis as per Schedule

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14th Finance Commission	Yes/No	Yes PTO	Yes/No	[illegible]	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	If MDM	Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. Since expiry the members have constituted in presence of me.

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 16 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 2 No. (25 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO ( )

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Lack of funds & this scheme not allocate to Panchayat.

Also mention if it is being purchased by someone else: No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Not paying yet.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Managed & organized by ZEO education dept.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Managed by ZEO & served by school M

Also mention if it is being provided by someone else: No

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No (all managed by Edu. Dept)

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

- ✓ Funds allocated to the Panchayat: Rs 25.00 lakhs
- ✓ No. of works approved: 22
- ✓ No. of works started: not yet started due to internal [illegible]
- ✓ No of works completed: -
- ✓ No of Job Card holders in the Panchayat: 850
- ✓ No. of man days generated: -

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: Area is hilly & barren therefore no resources

c. Whether outreach have been assigned to the [illegible] of the Panchs: Yes/No

If no, whether outreach have been assigned in presence of the visiting officer: Yes/No

d. Major constraints being faced by the Panchayat in functioning and execution of works:

i. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

7. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries etc. [illegible]

- Non-cooperation by officials: Yes/No

  If yes, who: ______________ (specify)

- Non-attendance of [illegible] by officials: Yes/No

- Delay in preparation of estimates/technical sanctions by engineering wing: Yes/No

- Delay in administrative approval by officers: Yes/No

  If yes, how long: ______________ (specify number of days)

- Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

- Any other difficulty, give details: ______________

C. FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

1. Whether the construction work of [illegible] during the visit of the officer in B2V1 has been completed: Yes/No

   If not, likely date of completion ______________ (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

   If not, list of such works and date by which they are likely to be completed:

   (1) ______________

   (2) ______________

   (3) ______________

3. Whether any funds have been released for works identified in B2V1: Yes/No

   If yes, amount released: Rs. ______________ lakh

   Whether works identified in B2V1 have been started: Yes/No

   Likely date of completion ______________ (date)

v. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks

vi. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

a) Doctors/Paramedics/other Health staff (Yes/No)
b) Teachers/ReT Teachers (Yes/No)
c) Anganwadi Workers/Helpers (Yes/No)
d) RDD staff (Yes/No)
e) JEs/other engineering staff (Yes/No)
f) Agriculture/Horticulture staff (Yes/No)
g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

RDD staff

Any department whose staff is absent most of the time None

Any department whose officers/officials has not visited the Panchayat even once since BZV1 [illegible]

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 [illegible]

vii. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
		Yes/No	[illegible]
		Yes/No	[illegible]
		Yes/No	[illegible]

viii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
[illegible]	[illegible]	Yes/No	[illegible]
[illegible]	[illegible]	Yes/No	[illegible]
[illegible]	[illegible]	Yes/No	[illegible]
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Schedule of GPDP 2020-21 gram Sabha on 8/2019

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1st Meeting Date ( )			2nd Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	GRS	1	RDD	GRS
2	Agriculture	AEA	2	Agriculture	AEA

1st Meeting Date ( )			2nd Meeting Date (20th 30th and 31st)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PHE		3	PHE	W/I
4			4	Sheep Husbandry	ASM
5			5	Animal Husbandry	All
6			6	Social welfare	Jr.
7			7	RDD	Linemen
8			8	Health	ANMs

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: Schedule not come yet.

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: GPDP Plan 2020-21 will be held on 07/1/19

(VLW to demonstrate the reports to the Visiting Officer)

- Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GPDP plan for 2020-21 Yes/No

  If no, reason thereof _____

2. SOCIAL AUDIT

- Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit Yes/No

  If no, reason thereof _____

- Is the Social Audit Committee trained in B2V1 conducting social audit Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned Yes/No

  If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- Whether the capacity building and training has been imparted to the elected representatives Yes/No

  If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
8 1	Block HQ Manjakote New village panchayat	[illegible] all [illegible] of	03 04

- Quality of training: Poor/Satisfactory/Very Good/Excellent
- Whether any exposure visit within J&K/outside has been conducted: Yes/No

  If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- Whether any digital literacy training has been conducted for Sarpanches: Yes/No

  If yes, quality of training: Poor/Average/Good/Excellent.

- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

  a. Elected representatives : Poor/Satisfactory/Good/Excellent

  b. General Public : Poor/Satisfactory/Good/Excellent

  (Visiting officer to read out the schemes from the pamphlet available)

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number of [illegible]

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	33	Nil		
Scholarship for Minority students (Bakhal)	139	Nil		
Pension - Old Age	66	01	Lack of [illegible]	-
Pension - Widow	12	13	do	
Pension - Disability	58	07	do	
PM Kisan Nidhi	245	27	Lack of Documents	[illegible]
Ayushman Bharat	65			
PM Jeevan Jyoti Bima Yojana	Nil	Nil		
PM Suraksha Bima Yojana	Nil	Nil		
PM Awas Yojana - Grameen				
State Marriage Assistance Scheme	08	02		

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MNREGA Job Card	350	43	lack of documents	No
Ladli Beti	Nil	Nil		do -
Swatch Bharat Mission- Individual Household Toilets	97	175		-do-
PM Ujjwala Yojana	191	81	Due to lack of other documents.	No.
Ujala				-do-
Jandhan Account	500	200	Due to lack of documents.	-do-
PM Matru Vandana Yojana				-do-

* *The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter*

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	330 nos of household pending.	Lack of funds.	i) Pipes (In kms) – 200 kms. ii) Handpump – 07 nos.
Electricity connection	Nil	–	i) Poles (nos) 200 nos. ii) New connections – 04 nos. iii) Electric wire – 2000 mtrs.

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

I) DOUBLING FARMERS INCOME

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Land ✓

ii. Major sources of irrigation: Canals/Kuls/Tube wells/Ponds/Springs/Water harvesting Tanks/Ponds/Others please specify: _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No.

✓ If yes, please specify (Canals/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Kuli (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓

If yes, please specify: Water Harvesting tanks.

vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: 12. (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Organize the camp in gram panchayat.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx 5 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No ✓

iii. If no, reasons thereof: No seed stores available in gram pch and due to high rates that farmers can't purchase

iii. Suggestions for encouraging more households/farmers to set-up new units

_____

_____

7. **List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:**

1.
2.
3.
4.
5.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening: Yes/No

b) Inadequate stock: Yes/No

c) Overcharging: Yes/No

d) Rude behaviour of store owner: Yes/No

e) Long distance to be covered to reach the store: Yes/No

f) Non-display of rates: Yes/No

g) POS machine not working: Yes/No

h) any other _____

iii. Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

_____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

PDD	✓ Within 1 month • More than 1 month • Never	
Any other RDD	✓ Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department: Agriculture, horticulture & Animal & Sheep Husbandaries dept.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 200

iv. Number of children in the age group of 4-14 years enrolled in the schools: 187

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

- ✓ If yes, details of schools: _____
- ✓ If yes, whether the machine is functional: Yes/No ✓

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

- ✓ If yes, whether the incinerator is functional: Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER: Jamola Lodiyal

i. Urgent public requirements in order of priority (Max 07)

Black topping of road from Panchayat Kotali to Panchayat Jamola Lodiyal 4 km

1. Demand of two numbers of Primary School in Panchayat Jamola Lodiyal (W.No.03 & 05)
2. Demand of two numbers of Playground at Govt. of School M/S Jamola and upgradation M/S Jamola to H/S Jamola
3. Demand of 04 no. of Anganwadi Centres in panchayat Halga Jamola Lodiyal in wards (03, 04, 05 & 01).
4. Requirement of Sub Centre in Hera Lodiyal of Panchayat Halga Jamola Lodiyal.
5. Public demand of Culvert in W.No.05 of panchayat Halga Jamola Lodiyal.
6. Demand of Tractor roads:
   7. i) L/road to Nandi Mohalla W.No. 06 of Jamola Lodiyal
   ii) L/road from W.No. 03 to Upper Jamola W.No. 03 of Jamola Lodiyal.

ii. Any major complaint brought to notice of the Visiting Officer

Recruitment of peoples regarding the PDD & PHE depts.

III	Overall perception of functioning of the government:
	Overall people of the gram panchayat satisfied with govt. policies and functioning and desires that the works should be fulfilled well in time.
IV	Overall assessment of visit and suggestions. *(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)*
	People are ~~hap~~ happy and agreed with so many schemes launched by govt. through different depts. but are in aggressive mood that neither the funds have been released nor any work started till date.

Signature of the visiting officer

Name Mohd Bakhsi

Sr. Lect. GHSS Paniher

B2V2/PD&MD/2019

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