

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	1 Sheep Husbandry Tajinder Singh 9492035503	g/c S.E.C Banel/Chan
2	2 PHE. Mond. Shopi. PHE. Mond. Shauri.	Supervisor. Lineman.
3	3 Social Forestry. Mond. Hanif	Guard.
4	5 Arriement Husbandry	Premkumar Sup
5	6 RDD. 1. Lajayat Hussain. 2. Mond. Umar. 3. Zulfayaz Ahmed	LRS. NYC. LRS.
6	10 Flood Control/Migration. Mond. Sadiq	Lineman.
7	11 Physical. Edu. and Sports. Alijaf Ahmed.	REK.
8	12 Edu. Supd. Asid. Hamid. dr. 13 Sactay Singh Agri-Dept. 14 Jaiinder Pal Singh PHE. Dept. Agri. Technician 15 Mulkhara and Samreen S.E. BDC 16 PDD. Basharat Mahmood. JE 17 Summit Bali Fuhemag FIC Tuf	Teacher A.R.A. H. Singh Tiffant 990691786

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat Yes/No/under construction
If yes, whether functioning in: Own bulking/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Road, the Flood Control Band. No proposed in B2V I	Extraction & Flood Control PWD.	Yes/No	Work Not Taken up
Band from upper Bela to Kalai Bridge was proposed in B2V I	Flood Control	Yes/No	work started
Same as above in B2V II		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Funds not released till date. no work started due to lack of Budget.	Flood Control P.H.B. P.D.D.	Yes/No	
Insufficient Budget in P.Y.T.		Yes/No	
Road from upper Bela To Power Grid. Lower Bela channel.		Yes/No	
Water Pump.		Yes/No	
Flood channel to divert water from. Back to Main River. during rainy session.		Yes/No	not

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDP	PLW MRS	1		
2	PHE	Superintendent Linensart	2		

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Scit Limited	Yes/No ✓	13.80	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supriya Sen	Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Indrajit MDM	Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓	BDO	Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 12 No. 125 %
(to total)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Funds not available

- b. Whether the Panchayat/Sarpanch is providing Mid-day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Funds not available

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 20.1 lakh

✓ No. of works approved: 21

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 240

✓ No. of man days generated: 4202

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Account maintain by BDO

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/RtT Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: NIL

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Revenue, Health Deptt. has not visited in B2V-I.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Irrigation Deptt. conducted / PM KSY.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 50 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
36 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
07 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt. ✓
 - c) ☒ Delay by bank concerned ✓
 - d) Any other problem, please specify Re-payment Policy.
- v. Suggestions for improving the process of availing loan under KCC

Expedite the process of Loans from Bank

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) ✓
 - b) Through un-organized market ✓
 - c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Transporting to other Mandis or places. Through
Open market / auct.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce?
Establishment of Open Mandis

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: _____ No. (_____ % to total)

If no, reason thereof: delay of Estimation

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(☒)

2) BDO

(☐)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Fund not available

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: Fund not available

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Sandy Peaches	Apple, Peach	
	Wild Peach	Apple, Peach	
	Wild Apple	Peach, Plum	
	Hard nut	Peanut, Walnut	
	Walnut		

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	15
2	Dairy units	—	5
3	Sheep Units	—	16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100
4	Fish Ponds	1	—

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of Irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body: _____) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler Irrigation: Yes/no
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 50 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	240	NIL	NIL	NIL
Ladli Behn				
Swachh Bharat Mission- Individual Household Toilets	100	140	Not mention in census 2011. Yet uploaded on SBM site. Left out (LoB)	LoB NIL
PM Ujjwala Yojana	10	180	In process.	
Ujala				
Jandhan Account				
PM Matru Vandana Yojana	-	-	-	-

* The visiting officer to enclose schema-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Teacher	3		
4	POD.	JE. Lineman	4		
5	Agriculture	AEO	5		
6	Animal Husbandry	VAS	6		
7	ICDS	AWW	7		
8	Irrigation & Flood Control	JE. Lineman	8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

_____ demonstrate the reports to the Visiting Officer)

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	High Demands for Construction of Band with the River, from upper Bolla to Kalai Bridge and Kalai Bridge to Lower Bolla up to
2.	Power Grid Station demand.
3.	Link Road from upper Bolla to Grid Station through AMR44/1.
4.	Providing water connection of every Household / Power connection.
5.	Providing Health Center for Moralla Kalotni
6.	Establishment Panchayat Office.
7.	Establishment of Sports Stadium
	Establishment of SSI Unit
II	Any major complaint brought to notice of the Visiting Officer:
	As mentioned above. Per SMD - 1 to SMD 7

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	95	1	Bank Account Not Available.	
Scholarship for Minority students	Nil	N/E.		
Pension - Old Age	77	20	Fund not released.	
Pension - Widow	03	10	Fund not released.	
Pension - Disability	11	22	Fund not released.	
PM Kisan Nidhi	230	25	Documents Authentication Under process	Nil
Ayushman Bharat	.			
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	25	15 25	25 Nos given as Per target 130. Uploaded 100 - 200000	
State Marriage Assistance Scheme	5	2	Non-Availability of funds.	

h) any other: Well Behaving

iii. Number of FIRs registered in last 3 months: No

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Required people police coordination
Committee - Headed by elders of the village

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month <u>✓</u> - Never	Shortage of staff of Revenue Officials especially Patwari.
Social welfare	- Within 1 month <u>✓</u> - More than 1 month - Never	—
Police Station	- Within 1 month <u>✓</u> - More than 1 month - Never	no police checkposts in the area.
PHE	- Within 1 month <u>✓</u> - More than 1 month - Never	Hardworking but shortage of staff/funds

POD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other:	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department:

Lack of supervision of the floods department -
In connection with the Band of road to be constructed
near, Kalai Bridge.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No.

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 109

iv. Number of children in the age group of 4-14 years enrolled in the schools: 86

v. Is there any High/Higher Secondary school with more than 40% girl students? Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools? Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools? Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

iii. Suggestions for encouraging more households/farmers to set-up new units

Horticulture Introducing new Techniques
of Agriculture & Horticulture

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Introducing of High yielding varieties & seeds.
2.	Introducing new Techniques and varieties in Horticulture. By providing free Plants --
3.	providing Hasslefree loan to Self Help Groups
4.	Introducing Establishment of Dairy units with transport facilities
5.	Introducing/Established Skill India units

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 900 people

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--|
| a) Irregular opening | ☒ Yes/No |
| b) Inadequate stock | ☒ Yes/No |
| c) Overcharging | ☒ Yes/No |
| d) Rude behaviour of store owner | ☒ Yes/No |
| e) Long distance to be covered to reach the store | ☒ Yes/No |
| f) Non-display of rates | ☒ Yes/No |
| g) POS machine not working | ☒ Yes/No |

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	BDO office	Skill. development	03
	D.O. office		04

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: ☒ Yes/No
(Visiting Officer to physically check the register)

If no. Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ☒ Yes/No

Date of last meeting held: 20-10-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ☒ Yes/No

Date of last meeting held: 20-10-2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary: ☒ Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ☒ Yes/No

III Overall perception of functioning of the government.

Stepping towards Green Root Development.
Step by Step.

IV Overall assessment of visit and suggestions.

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Immediate Requirement for Construction of
Band with the River Bedule from up to Billa
to Grid Station Churdah.

Common demands of all.

Signature of the visiting officer

Name

36/4/019.