

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during teacher's day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Santhosh Kumar
- ii. Designation: Headmaster
- iii. Department/Place of service: Govt. Eng. H/S Vek
- iv. Mobile No: 9842222222
- v. Email id: santhoshkumar1983@gmail.com
- vi. Home District: Rajouri
- vii. Dates of visit: 25-26 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Dohri Dora
- ii. Local Government Directory (LGD) code of the Panchayat: 240095
(To be sourced from Rural Development Department by DO)
- iii. Name of CD Block: Manjakhela
- iv. Name of Tehsil: Manjakhela
- v. Name of District: Rajouri

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 02 [Dohri Dora & Patraan]
- ii. No. of hamlets in the Panchayat: 12
- iii. No. of households in the Panchayat: 607
- iv. Population (approx.) of the Panchayat: 2981

D) PROMINENT OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the official
1	BCO	<u>Mr. Anand Singh</u>
2	Agriculture	<u>Field Assistant Kashyap Singh</u>
3	FAO	<u>Mr. Field Assistant</u>
4	ICDS	<u>Supervisor Ingram Singh</u>
5	Youth Service Centre	<u>PT Anand Singh</u>
6	FAO	<u>MR Manoj Singh</u>
7	Education	<u>Master Mukul Singh</u>
8	PMGSY	<u>Asst Hussain Akhtar</u>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Office is available in the Panchayat: Yes/No/Under construction upto what level? BCO: Approved submitted
If yes, whether functioning in: Own building/Other government building/Private building
- ii. If no, whether land is available for construction of the Panchayat Office: Yes/No
- iii. Whether the BCO office has been established (in case the office visits District Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 18th Nov 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 16th Nov 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	C.D.F.O	Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No		Yes/No ✓		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

vii. If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: A Green members committee has been constituted in my presence

viii. 14th Finance Commission Award.

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 13 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____

e. Whether the works have been started: Yes/No
No of works started: 05 No. (39 % to total)
If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch	<input checked="" type="checkbox"/>
2) BDO	<input type="checkbox"/>
3) Others (specify): _____	

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: Funds have not been placed under Panchayat yet
Also mention if it is being purchased by someone else: Deptt purchases the Nutrition items

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No partially
If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: Lack of funds to Sarpanch

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No at level of ICDS
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
If no, reason thereof: Lack of funds in Panchayat still is managed by P. Sch Deptt.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
If no, reason thereof: _____
Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No Still managed by schools
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
b. If yes,

- ✓ Funds allocated to the Panchayat: Rs 34 lakh
- ✓ No. of works approved: 14
- ✓ No. of works started: Not yet started due to ban of interest
- ✓ No. of works completed: -
- ✓ No. of Job Card holders in the Panchayat: 283
- ✓ No. of man days generated: -

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No
If yes, whether approved by the Gram Sabha: Yes/No
If no, reason thereof: _____

- iii. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
 if no, whether subjects have been assigned in presence of the visiting officer
 Yes/No
- iii. Major challenges being faced by the Panchayat in functioning and execution of works
- a). Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	Excellent
VLW	RDO	Yes/No	Excellent
JE	RDO	Yes/No	Excellent
CDPO	Social Welfare	Yes/No	Good
TSWO	Social Welfare	Yes/No	Good
Anganwad Supervisor	Social Welfare	Yes/No	Good
Headmaster/Principal/ZEO	School Education	Yes/No	Good
I/c MDM	School Education	Yes/No	Good
BMO	Health	Yes/No	Good
Tensildar/Naib-Tehsildar	Revenue		Very Good
Patwar	Revenue	Yes/No	Good
Agriculture Extension Official	Agriculture	Yes/No	Good
Horticulture Extension Official	Horticulture	Yes/No	Very Good
Village functionaries		Yes/No	Very Good
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty: give details. Some work has not been started due to internet services banned in J&K

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No

If not, likely date of completion: N/A. work started (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released Rs _____ lakh.

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: likely to be completed before 3rd Feb. 2020 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1 details thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	H/Tank at Surpanch Moh	NO	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: None

Any department whose officers/officials has not visited the Panchayat even once since B2V1: None

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Yes RDD, Plastic Campaign

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Delay in construction of school building of P/S Behra & P/S Singh	Education	Yes/No ✓	
Poor quality of work at P/S Behra due to lack of funds.	Education	Yes/No ✓	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road connectivity from main road to village to CPC & C/C via the bridge	R&E (P&WD)	Yes/No ✓	It hasn't been taken up the important project
Water supply scheme for Behra block	PHE	Yes/No ✓	not yet started
Defl Irrigation	Irrigation Flood Control	Yes/No ✓	not envisioned
Road from Manghat to Behra block upper.	R&E (P&WD)	Yes/No ✓	not taken up
Transformer in gram Panchayat OS-100-6300	P&D	Yes/No ✓	not a work has been installed as yet

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: due to no internet facility in P.G. uploading is pending.

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (15/1/2019)			2 nd Meeting Date (20/1/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	GRS	1	RDD	GRS
2	Animal Husbandry	V.P	2	Irrigation Flood & Control	Operator

1 st Meeting Date (15/1/2019)			2 nd Meeting Date (20/1/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PHE	W/S	3	PHE	W/S
4	Education	Teacher Master	4	Education	Teacher Master
5	IND	W/S	5	IND (R&A)	W/S
6	ICDS	Supervisor	6	PDD	W/S
7	Agriculture	Field Assistant	7	Health	FRPHW
8	Revenue	Patwar	8	Social Forestry	S.M

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

i. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No. If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZV1 conducting social audit. Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details.

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	1. HEM College, Tandi (Bajaur)	Skills of Sarpanch & Panch, computers	05
01	2. Khudost-Latin region	Guidance of all schemes in ppt.	10
9	3. Bakh HA Mandi		02

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
 - a. Elected representatives: Poor/Satisfactory/Good/Excellent ✓
 - b. General Public: Poor/Satisfactory/Good/Excellent ✓
 (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	11	4	Lack of funds	Nil
Scholarship for Minority students	146	13	Lack of funds	Nil
Pension - Old Age	27	95	Lack of funds	Nil
Pension - Widow	7	25	-do-	-do-
Pension - Disability	13	45	-do-	-do-
PM Kissan Nidhi	284	171	Due to mispend of budget, not acc. rec. - typing	-do-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Grameen	NA	NA		Nil
State Marriage Assistance Scheme	3	19	Funds not released	Nil



Schemes/Services	Beneficiaries covered (Nos.)	Pendency reported but not sanctioned (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	283	25	lack of internet facility & documents	nil
LAD BSN	Schemes not started in our district			
Swachh Bharat Mission - Individual Household Toilets	73	534	Due to insufficient funds	nil
PM Ujjwala Yojana	337	370	linkage not available for Dept. Affairs Office	nil
Ujala	-	-	-	nil
Jandhan Account	56	709	Lack of communication	nil
PM Matru Vandana Yojana	nil	nil	-	nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

i. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	95	Lack of funds	1) Pipes (100m) - 55 km 2) Paving - 5 km 3) 22,500' gallon flt
Electricity connection	45	Lack of funds	1) poles - 450 2) transformers - 05-63KV

Visiting officer to enclose the list of individual beneficiaries who need these connections. He/she to also collect any applications and handover at district headquarter.

DOUBLING FARMERS INCOME

IRRIGATION

- Topography of the Panchayat Samudra/Indra Prastha
- Major sources of irrigation: Canal/Inundation well/pond/irrigation harvesting Tanks/Panels/other please specify _____
- Status of adequacy of irrigation facility in the Panchayat Sufficient
- Are there any un-tapped irrigation sources in the Panchayat. Yes/No
 - ✓ If yes, please specify Canal/Inundation well/pond/irrigation harvesting Tanks/Panels/other water body Identify tick as many as needed.
- Is there any area which can be benefited by way of water conservation measures for irrigation purposes. Yes/No
 - If yes, please specify Harvesting tanks
- Whether the Panchayat has schemes for organize irrigation. Yes/No
- No. of farmers who use organize irrigation in the Panchayat nil
- No. of farmers who intend to use organize irrigation. 25 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat

Principled tanks to be constructed for use in irrigation at least 1000' sq. ft. in every 100' x 100' during 2019-2020
topography of panchayat

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using high yielding variety seeds. Approx. 2 lakh
- Are adequate HYV seeds available to the farmers. Yes/No
- If no, reasons thereof no availability of seed source specify in form panchayat

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 1551 (Nos)
- ii. No. of farmers who have availed loan facility through KCC during 2019
05 Nos
- iii. No. of farmers who applied for KCC Loan but not provided so far
153 Nos
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt _____
 - c) Delay by bank concerned ✓
 - d) Any other problem, please specify lack of documents
- v. Suggestions for improving the process of availing loan under KCC
Process may be easy so that it can be given benefit to the farmers.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant)
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ✓
 - c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing
Agriculture/horticulture Mandi needs to be established.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
Improvement can be made through organized Mandis & Mandi only.

6. Suggestions for encouraging in-household farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Quality: It can increase income of farmers instantly
2. Inticulture: by providing saplings of mulberry plants free of cost which will be fruitful in coming 2-3 years
3. Plantation of natural trees: Keeping in view topography and climatic condition walnut can be good source of income to the farmers
4. Marketing facility of little fruit production and enhancement of horticulture support for the sector
5. As the area is crop dependent on rain water from irrigation borewell, life irrigation & water harvesting is basic need in ppl.

8) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 20%
- ii. Overall satisfaction level of the people about the ration shops
Poor/Satisfactory/Good/Excellent (No action shop in grin panchayat)
Major problems/complaints with regard to ration shops:
 - a) Irregular opening Yes/No ✓
 - b) Inadequate stock Yes/No ✓
 - c) Overcharging Yes/No ✓
 - d) Rude behaviour of store owner Yes/No ✓
 - e) Long distance to be covered to reach the store: Yes/No ✓
 - f) Non-display of rates Yes/No ✓
 - g) POS machine not working Yes/No ✓

8) any other New FIR Not near Panchayat Achi Bhan
Number of FIRs registered in last 3 months Nil

- a) Are people generally satisfied by response of Police to complaints Yes/No ✓
- b) Is copy of FIR given to people Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat Yes/No ✓
- d) Any suggestions Need of Action shop in grin panchayat at Panchayat Achi Bhan.
- e. Public perception
 - a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- f. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Police Station	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	<u>with free skilled staff and free funding plan are taken to complete the scheme.</u>

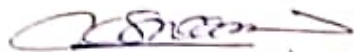
III Overall perception of functioning of the government

All the depts have cooperation to me and I'm highly thankful to them and the Sarpanch Pancha Public of the gram panchayat especially to R.O. staff.

IV Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

During the R.V. the demands projected before me needs special attention to expedite at the deptt. govt level so, that the people will get relief.



Signature of the visiting officer

Name

Gundham Kumar
Headmaster
Govt. Boys H.S
Siot