

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: BASIR AHMAD LONE
- Designation: s/c Lecturer
- Department/place of posting: Education/CSHS Lalpora
- Mobile No: 7006537054
- Email id:
- Home District: KUPWARA
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: LALPORA - (A)
- Local Government Directory (LGD) code of the Panchayat: 7355
(To be sourced from Rural Development Department/by DC)
- Name of CD Block:
- Name of Tehsil: LALPORA
- Name of District: KUPWARA

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: - 01
- No. of hamlets in the Panchayat: - 07
- No. of households in the Panchayat: 700
- Population (approx.) of the Panchayat: 4750

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Teacher
2	Animal Husbandary	Ss. Supervisor
3	Fisheries	Field operator
4	Sheep Husbandary	Flock Supervisor
5	Agriculture/Horticulture	Helper
6	R&B/extension/FC	works supervisor
7	Youth Service & sports	PET (REK)
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E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: x

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: 22-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 02-7-2019
- iii. Whether the Karai register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No	156301737 29-10-2019	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	5000000	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	nil	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	nil	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name	NO				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: x
- vii. 14th Finance Commission Award:
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
 - Whether the detailed estimates for all works have been prepared: Yes/No
 - No. of works for which estimates have been prepared: 11 No. (55 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____

e. Whether the works have been started: Yes/No
No. of works started: 07 No. (63 % to total)
If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

- 1) Sarpanch (✓)
2) BDO ()
3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: Department purchased by own
Also mention if it is being purchased by someone else: Department

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
If no, reason thereof: Not received or purchased nutrition

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: not associated (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 10 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other	Police	Yes	

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____ x

(2) _____ x

(3) _____ x

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ x lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ x (date)

- xi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
 xii. Major challenges being faced by the Panchayat in functioning and execution of works:
 a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
Uc MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other	Police	Yes	

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
PHE Laposa (A)	PHE	Yes/No	
Laposa (A)	PDD	Yes/No	
		Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of drinking water facility	PHE	Yes/No	
Electricity lines are lying on trees	PDD	Yes/No	
Preservation of natural water resources	Irrigation	Yes/No	
Infrastructure of schools	Education	Yes/No	
Gramdan Circles	Revenue	Yes/No	

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: yet not prepared GPDP 2020-21

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
05	Sogam/Kupura	Awareness about works of Panchayat	06

Quality of training: Poor/Satisfactory/Very Good/Excellent.

Whether any exposure visit within J&K/outside has been conducted: Yes/No

yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

Quality of training: Poor/Average/Good/Excellent.

of awareness among the elected representatives and general public the schemes devolved to Panchayats:

ted representatives : Poor/Satisfactory/Good/Excellent

ral Public : Poor/Satisfactory/Good/Excellent

fficer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	10	50	Due to internet break	
Scholarship for Minority students	nil	nil		
Pension - Old Age	400	200		
Pension - Widow	50	30		
Pension - Disability	nil	30		
PM Kisan Nidhi	nil	nil		
Ayushman Bharat	nil	nil		
PM Jeevan Jyoti Bima Yojana	nil	nil		
PM Suraksha Bima Yojana	nil	nil		
PM Awas Yojana - Grameen	nil	250	Due to Government weakness	
State Marriage Assistance Scheme				

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	285	50	Due to internet break	
Ladli Beti	nil	nil		
Swachh Bharat Mission- Individual Household Toilets	90	100	Due to internet break	
PM Ujjwala Yojana	300	200	Due to Registered problems	
Ujala	nil	nil		
Jandhan Account	50	50		
PM Matru Vandana Yojana	35	12	Due to internet break	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Whole Area Karpura (A)	Weakness of Department	Pipes are fixed but not connected in ward no-7
Electricity connection	nil	nil	For Gujarat Bank of ward no-5

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) Canal/water harvesting tank
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify: Hapthnad Karpura (A)
- Whether the Panchayat has potential for dnps/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
Disliling / drugging / Earth Execution work

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: not supplied by Department

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iii. Suggestions for encouraging more households/farmers to set-up new units
need awareness about mini-units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Dairy units
2.	Handicrafts
3.	Sewing machine Centres
4.	Industries
5.	Cow-units

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 200

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> |

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h) any other: Govt. Building is not available

iii. Number of FIRs registered in last 3 months: nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: Chowkies in Panchayat is working without remuneration from last year so it is insecure

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> Within 1 month More than 1 month Never <input checked="" type="checkbox"/> 	
Social welfare	<ul style="list-style-type: none"> Within 1 month More than 1 month <input checked="" type="checkbox"/> Never 	
Police Station	<ul style="list-style-type: none"> Within 1 month More than 1 month <input checked="" type="checkbox"/> Never 	
PHE	<ul style="list-style-type: none"> Within 1 month More than 1 month <input checked="" type="checkbox"/> Never 	

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PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never <input checked="" type="checkbox"/> 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department: DHE

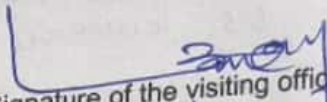
K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 75
- Number of children in the age group of 4-14 years enrolled in the schools: 67
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):	
I	04 no. of Bore wells at Lappa A
1.	improvement of Road from Marazee Michellab to muu nollab
2.	fencing at Gork ups Tilwampora
3.	fencing of Girls middle school Lappa
4.	Construction of Road from DM 484 road to Kradgiam
5.	05 vermi Compost Pit at Lappa A
6.	Construction of Land slope wall at ps Kumar Michellab
7.	
II	Any major complaint brought to notice of the Visiting Officer:
	DHE department is not working well from higher level to low level in this whole panchayat

III	Overall perception of functioning of the government:
	Govt. Functionaries from higher level to low-level are functioning in a low speed.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<ol style="list-style-type: none"> 1. The people are not aware about various schemes 2. Lack of Co-ordination between Govt functionaries 3. Awareness Camps should be organised by the Government


 Signature of the visiting officer
 Name **Bashir Ahmad Lone**
 J/c Lecturer