

Back to Village - 2 (B2V2) - Report

Form to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mr. Parag Arora
- ii. Designation: DDO (SFC)
- iii. Department/Place of posting: Kaori/Ganderbal
- iv. Mobile No.: 7809661772
- v. Email id: _____
- vi. Home District: Srinagar
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Anderton - A
- ii. Local Government Directory (LGD) code of the Panchayat: 242320
(To be allotted from Rural Development Department by EC)
- iii. Name of CD Block: Lave
- iv. Name of Tehsil: Kangan
- v. Name of District: Ganderbal

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 07
- iii. No. of households in the Panchayat: 426
- iv. Population (approx.) of the Panchayat: 2556

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev. Dept.	Tec. Asst.
2	Forest	Forester
3	R & B	Works Supervisor
4	ICDS	ANM
5	Agriculture	J.A.A.
6	Fisheries	Guard
7	Health	PHN
8	Electric	Line man

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat. Yes/No/under construction ☒

If yes, whether functioning in: Own building/Other government building/Private building ☒

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

2. Whether the BOC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable ☒

6. If not, whether the building for PDS office has been identified applicable

7. Facilities available in the Panchayat (if any)

Facilities available	Panchayat Office	PHD Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

8. In case Panchayat has not been constituted, whether Administration has been appointed Yes/No

9. Whether Infrastructure and Assets Register has been prepared Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in further presence and confirm

2. FUNCTIONALITY:

1. Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No

Date of last meeting held 21-11-2019

2. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No

Date of last meeting held 19-11-2019

3. Whether the Karmal register is being maintained by the Panchayat Secretary Yes/No
(Officer to inspect the register)

4. Whether the Sanpand/ Administrative/Panchayat Secretary Town digital signatures Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Sec. Pgt.	Yes/No	17.85	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	0.17	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	-	Yes/No
Mid Day Meal (MDM)	Yes/No	Head Master	Yes/No	0.511	Yes/No
Own resources of Panchayat	Yes/No	Sec. Pgt.	Yes/No	2.577	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Asset:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared 11 No. (36 % to total)

d. Whether Action Plan has been approved by the DOC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 9 No. (26 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14? (For only one):

1) Sarpanch (✓)

2) BDO (x)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS).

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level to use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Stock upto December already finished
the Sept.

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Already purchased by the dept. upto December 2019

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being provided by someone else: by the school itself

- c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 18.4 lakh

✓ No. of works approved: 10

✓ No. of works started: 0

✓ No of works completed: 0

✓ No of Job Card holders in the Panchayat: 377

✓ No. of man days generated: 0

- x). Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: no funds yet

xi. Whether subjects have been assigned by the Sarpanch to the Panchayat members? ☒ Yes ☐ No
 If no, whether subjects have been assigned in presence of the village officials? ☐ Yes ☐ No

xii. Major challenges being faced by the Panchayat in functioning and carrying out its works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	☒ Yes ☐ No	
VLW	RDD	☒ Yes ☐ No	
JE	RDD	☒ Yes ☐ No	
DDPO	Social Welfare	☒ Yes ☐ No	
TSWO	Social Welfare	☒ Yes ☐ No	
Anganwad Supervisor	Social Welfare	☒ Yes ☐ No	
Headmaster/Principal/ZEO	School Education	☒ Yes ☐ No	
Uc MDM	School Education	☒ Yes ☐ No	
BMO	Health	☒ Yes ☐ No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes ☐ No	
Patwar	Revenue	☒ Yes ☐ No	
Agriculture Extension Official	Agriculture	☒ Yes ☐ No	
Horticulture Extension Official	Horticulture	☒ Yes ☐ No	
Village functionaries		☒ Yes ☐ No	
Any other		☒ Yes ☐ No	

3) Is the Panchayat facing any difficulty in execution of works, Identification of beneficiaries, any other schemes:

• Non-co-operation by officials: Yes/No ✓

If yes, who _____ (specify)

• Non-disbursement of funds available/ released by officials: Yes/No ✓

• Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

• Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

• Officers not sharing details of guidelines/rates of beneficiaries: Yes/No ✓

• Any other difficulty, give details: Social Welfare Schemes are not known to the people

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1) Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

2) Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

3) Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. 7.75 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 30/3/2020 (date)

16. Whether any new work(s) has/have been sanctioned/taken up since B2V1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
PHE	water plant at Baurthal	no	Foundation laid
Electric.	Poles & wire	no	-

17. Whether any improvement in attendance of following Government employees has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/Ret. Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Agri. Soil Conservation wing & Social welfare

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: RDD Awareness Camp

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Shortage of Staff	Education	Yes/No [✓]	
Drinking water	PHE	Yes [✓]	
Bank / ATM	Bank	Yes/No [✓]	
Electric poles/wire	Electric	Yes [✓]	
Transport facility	Transport	Yes/No [✓]	

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shortage of Staff	Education	Yes/No [✓]	
Electric poles/wire	PDD Electric	Yes/No [✓]	Foundation Lack
Road widening	R&B	Yes/No [✓]	
Drinking water	PHE	Yes/No [✓]	Foundation Lack
		Yes/No	

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: _____
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No *Not all updated in portal*
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No *Not all DCCIT*
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW/ Ptt. Insp.	1	RDD	VLW
2	PDD	Inspection	2	PDD	Inspection

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Social Feeding	Food Officer	1	SCCs	AWA
2	R&B	Water Inspector	2	Maternal	Tea St.
3	ICDS	AWA	3		
4	Health	PHN	4		
5	Agriculture	IAA	5		
6	Postales	FM	6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No ✓

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ✓

If no, reason thereof: non availability of net

(VLLW to demonstrate the reports to the Visiting Officer)

- i. Whether the official papers identified in the Panchayat during Mission Survey, 2019 are being dropped while preparing GDPD plan for 2020-21.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented in the Gram Panchayats are placed before the Gram Sabha on quarterly basis for social audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V? conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being referred to the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1+6	Srinagar + Lule	Panchayati Raj	11 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- c) Verifying whether the all appropriate number of beneficiaries covered and

Schemes/Services	Months tally covered (Nos.)	Pendency implied but not sanctioned (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Admission for Govt. & Aided students	196	72	Shifting to higher school	-
Sanctioning for minority students	-	-	-	-
Pension - Old Age	65	70	-	-
Pension - Widow	10	7	-	-
Pension - Disability	4	2	-	-
PM Kisan Mite	-	-	-	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Ujjwala Yojana	-	-	-	-
PM Sukshma Ujjwala Yojana	-	-	-	-
PM Awas Yojana - Gramin	0	105	non-availability of funds	-
State Marriage Assistance Scheme	8	30	non-availability of funds	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	377	56	Newly registered families	.
Ladli Beti	0	0		0
Swachh Bharat Mission- Individual Household Toilets	210	45	Non availability of M2	
PM Ujjwala Yojana	105	200		
Ujala				
Jeevan Account	156	167	Bank not responding	
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	32	10 wire and poles	-

- Visiting officer: It includes the list of individuals/individuals who need their connections. He/she is also collect any applications and transfer if direct headquarters

B DOUBLING FARMERS INCOME

I. IRRIGATION

- Topography of the Panchayat: Barh-Hazratpally/Barh-Kand
- Major sources of irrigation: Canal/Khandu/Tube well/Pond/Sprinkler
handing/Tank/Rafted Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient
- Are there any untapped irrigation sources in the Panchayat: Yes
 - If yes, please specify (Canal/Ground water/Stream/Lake/Spring/Pond/Any other water body: _____ (fill as many as needed)
- Is there any area which can be developed by way of water conservation facilities for irrigation purposes: Yes
 - If yes, please specify: Construction of water harvesting tanks at Barh
- Whether the Panchayat has potential to develop/consider irrigation: Yes
- No. of farmers who use drip/consider irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nil)
- Any suggestions to improve irrigation facilities in the Panchayat:
Construction of water harvesting tanks at different spots
Can improve the irrigation facility

2. HIGH-YIELDING VARIETY (HYV) SEEDS

- Farmers using High-Yielding Variety seeds: 25 %
- Are adequate HYV seeds available to the farmers: Yes/No
- If not, reasons thereof: Lack of Stock

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- a) No. of farmers without Kisan Credit Card 40 (this)
- b) No. of farmers who have availed loan facility through KCC 402 (this)
- c) No. of farmers who applied for KCC but not received yet 21 (this)
- d) Problem being faced by them in availing KCC loan (if any) _____
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4. MARKETING INTERVENTIONS:

- a) How is agriculture/horticulture produce sold (tick whichever relevant):
- i) Through organized market (mandi) _____
- ii) Through un-organized market _____
- iii) Any other, please specify: _____
- b) If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: _____
- c) Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: _____

5. DIVERSIFICATION TO HIGH VALUE CROPS

1. If there are crop varieties for diversification, farmers have been trained in the production of these crops.
2. If yes, which variety?

Sr. No.	Non-irrigation crop/fruit	Potential for diversification towards the fruit/fruit	Remarks (if any)
1	Cherry	Walnut	
2	Walnut	Apple	
3	Apple	Cherry	

6. INCREASING LIVESTOCK PRODUCTION

1. Are there any of farmers doing subsidiary activities of Agriculture, Veterinary, Dairying, Poultry, Fisheries, Good Practices?
2. Status of important facilities engaged with Agriculture, Veterinary, Dairying and Poultry addressed to set up new units.

Sr. No.	Sector	No. of Households/farms engaged	No. of household farmers interested in setting up new units
1	Poultry/Dairy	-	4
2	Dairy units	205	25
3	Swine Unit	95	45
4	Fish Pond	-	-

6. Suggestions for encouraging more households/farmers to get to work
Awareness and eyes on subsidy

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Establishment of Sheep and Dairy units
2. A training centre of handicrafts be established for training of un-employed youths.
3. Small farms be provided to the interested un-employed youths.
4. A water bottling plant be established so that some un-employed youths are engaged.
5. Mohan-Marg may be developed as tourist place and Anderson Villa become Base camp.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 390

- ii. Overall satisfaction level of the people about the ration shops
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

iv) any other: _____

g) Number of FIRs registered in last 3 months: 101

h) Are people generally satisfied by response of Police to complaints: Yes

i) Is copy of FIR given to people: Yes

j) Are people satisfied about the overall security situation in Panchayat: Yes

k) Any suggestions: _____

h) Public perception:

a) Are departmental staff available: Good/Very Good/Excellent

b) Are departmental staff responsive: Good/Very Good/Excellent

c) Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average Time Taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month ✓ • Never	
Police Station	• Within 1 month ✓ • More than 1 month • Never	
PHE	• Within 1 month ✓ • More than 1 month • Never	

PDD	• Within 1 month • More than 1 month ✓ • Never
Any other	• Within 1 month • More than 1 month • Never

vi. Any specific observation or complaint regarding any particular type of
Soil Conservation using of Agri. debris. not
comprising

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
 (Writing officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 433
- Number of children in the age group of 4-14 years attending in the school: 433
- Is there any High/Higher Secondary school with more than 400 girls: Yes/No
- Whether PDD has provided Sanitary Napkin Vending Machines in any of the school: Yes/No/Not applicable
 - If yes, details of schools: _____
 - If yes, whether the machine is functional: Yes/No
- Whether PDD has provided Sanitary Napkin Incubator in the above School: Yes/No/Not applicable
 - If yes, whether the incubator is functional: Yes/No

GENERAL ASSESSMENT OF THE VISITING OFFICER

Rank public requirements in order of priority (Max. 07)

1. Widening of road from Dargah to Andarim about 7km.
2. Establishment of JCB Centre at Andarim.
3. Up gradation & reconstruction of road from main road to High School 1km.
4. Upgradation and widening of Road from main road to Middle School Dargah 0.75km.
5. Establishment of PHC at Andarim.
6. Reconstruction of School building with fencing of Middle School Dargah.
7. Electric poles & wire.

Any major complaint brought to notice of the Visiting Officer

III. Overall perception of functioning of the government:

Some Govt. Dept. viz. Horticulture, Animal Husbandry, Social Welfare, Soil Conservation, and P.D. etc. to improve their work culture, etc.

IV. Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The front line workers of the Govt. Dept. here are not fully equipped with the information of their respective Dept. which needs to be improved.

Signature of the visiting officer:

Name Fayaz Ahmed Bhat
D.F.O. J.F.C.