

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: DR. MOHD SHAFIQ
- ii. Designation: Veterinary Assistant Surgeon (Sheep Husbandry)
- iii. Department/Place of posting: Budhal
- iv. Mobile No: 7006457480
- v. Email id: shafiqch788@gmail.com
- vi. Home District: Rajouri
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Baxmandal
- ii. Local Government Directory (LGD) code of the Panchayat: 1503
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Kalakote
- iv. Name of Tehsil: Kalakote
- v. Name of District: Rajouri

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Keeri, Baxmandal
- ii. No. of hamlets in the Panchayat: 18
- iii. No. of households in the Panchayat: 1059
- iv. Population (approx.) of the Panchayat: 2250

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Health	Medical officer (Dr. Jahangir)
2	PWD	Junior Engineer (Sanjay Thosoo)
3	IGDS	Supervisor (Anita Sharma)
4	Tourism department	Mohd Suba
5	Education	Enclave Headmaster (Mohd Bistarat)
6	Revenue	Patwari (Raghubir Singh)
7	Sheep Husbandry	ASH (Iqbal Qasim)
8	Rajouri Development Authority (RDA)	Junior Engineer (Vijay Kumar Handral)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
 - If yes, whether functioning in: Own building/Other government building/Private building
 - If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

B2V2/PD&MD/2019

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No (Yes)
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: 3 November

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 3 November

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	<u>[Signature]</u>	Yes/No		Yes/No
ICDS (Nutrition)	Yes/No	<u>[Signature]</u>	Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	<u>[Signature]</u>	Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 18 No. (_____ % to total)

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	Requires sanction by from Horticulture Dept.
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No
If yes, who: Forest Department, Horticulture, Structures (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officers: Yes/No
If yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: Department needs to send those frontline workers in panchayat who have complete knowledge about various schemes

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

- (1) Development work at nadian likely to be completed on 10 December 2019
- (2) _____
- (3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 30,000 ^{Thousand} -lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	1) Const of Road from kass to upatla Gulchay ward no. 1 (under-14 FC)	Completed on 16 Nov.	
RDD	R&M at Kujuria 2) Mohalla ward no. 4. (under-14 FC)	Completed on 10 Nov.	
RDD	Construction of water at ward no. 3 near Sangev Verna Mohalla (ward no. 3) under 14-FC	Completed	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/ReT Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JEs/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Agriculture department, RDD, Doctors (Health staff)

Any department whose staff is absent most of the time: Horticulture, Sericulture

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Sericulture

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: nil

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
1) In Bharmandal, lack of drinking water facility	PHE	Yes/No <input checked="" type="checkbox"/>	unavailability of funds
2) Road Connectivity in ward no. 2	PWD	Yes/No <input checked="" type="checkbox"/>	unavailability of funds
3) Jule Bridge b/w ward no. 1 + ward no. 2	PWD	Yes/No <input checked="" type="checkbox"/>	unavailability of funds

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Drinking water facility	PHE	Yes/No <input checked="" type="checkbox"/>	
upgradation of HS Talpau to Higher Secondary	Education	Yes/No <input checked="" type="checkbox"/>	
Requirement of Ambulance	Health	Yes/No <input checked="" type="checkbox"/>	
Development work at Naddian is. work	RDD	Yes/No	
Require Personality from horticulture + sericulture employees	Horticulture, Sericulture	Yes/No <input checked="" type="checkbox"/>	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
 If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
 If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
 If no, the officer should get it installed and confirm: Installed

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
 If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
 If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Health	Medical Officer (Dr. Jahaigri)	1	ICDS	Worker (Zalida Parveen)
2	PWD	Junior Engineer (Sanjay Jaisoo)	2	Sheep Husbandry	ASM (Iqbal Qasim)

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	ICDS	Supervisor (Amita Sharma)	3	Animal Husbandry	VPT (Shakir Humain)
4	Tourism department	Hotel Susha	4	PHE	Filterer (Sarnaj)
5	Education	Incharge Headmaster (Mohd Raziq)	5	PBB	Inspector (Pritham Singh)
6	Revenue	Patwar (Raghubir Singh)	6	R&D	Anjeed Parvaiz
7	Sheep Husbandry	ASM (Iqbal Qasim)	7	PWD	Work Supervisor (Nata Parbat)
8	R&A	Junior Engineer (Vijay Kumar Goudal)	8	Tourism department	Chowkidar (Moud Saba)

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: only few panchayats are pending including Bhimmat
 (VLW to demonstrate the reports to the Visiting Officer)

x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: No funding

ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
8	Rajouri + kala kala	-	14

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	60	53	Funds not available	Nil
Pension - Widow	13	5	Funds not available	Nil
Pension - Disability	21	4	Funds not available	Nil
PM Kissan Nidhi	130	29	Not fulfiling criteria	Nil
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramen	15	7	The selected land is state land	Nil
State Marriage Assistance Scheme	16	25	Funds not available	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	318	105		
Ladli Beti	-	-		
Swachh Bharat Mission- Individual Household Toilets	143	28	unavailability of funds	
PM Ujjwala Yojana	250	105	unavailability of funds	
Ujala			Almost 100% completed	
Jandhan Account				
PM Matru Vandana Yojana	2	3	families are not complete	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Approx. 400	funds are not available	Nil
Electricity connection	Nil		Nil

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Rainfed
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
If yes, please specify: Bassi lake, ponds, Bherat
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 10
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
Requires water harvesting tanks in area

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Requires awareness program from Agriculture department

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 400 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019 881 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far 14 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures Difficult process + procedure
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: Don't have proper knowledge about rate of interest.
- v. Suggestions for improving the process of availing loan under KCC
 - 1) Provide proper knowledge to beneficiaries about kcc
 - 2) Formalities should be minimum

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market Through unorganised market
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
 - 1) Requires grains store and a mill in the panchayat
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: _____

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
 - ✓ If yes, please specify: _____

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent Satisfactory
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	10 1	10
2	Dairy units	1	8
3	Sheep Units	Nil	8
4	Fish Ponds	3	5

iii. Suggestions for encouraging more households/farmers to set-up new units
Require proper guidelines about scheme.
Organised Camp in area to aware farmers about latest scheme.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Require proper guidelines of scheme (Agriculture, Animal husbandry, sheep husbandry, fisheries, health, etc)
2. Requires high yielding variety seeds.
3. Covers maximum beneficiaries under K.C.C for availing benefits under K.C.C
4. Agriculture / Horticulture produce sold through organized market and requires a mill in area.
5. Requires proper irrigation facility.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card: Approx 50

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) POS machine not working: Yes/No ✓

h) any other: _____

iii. Number of FIRs registered in last 3 months: NO

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	
Social welfare	<ul style="list-style-type: none"> ✓ Within 1 month • More than 1 month • Never 	Requires Assistance for Handicapped and Marriage
Police Station	<ul style="list-style-type: none"> ✓ Within 1 month • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	Requires regular visit from PHE department

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	Requires maintenance during rainy season
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	Requires renovation of Tourism building within 1 month

vi. Any specific observation or complaint regarding any particular department:
 Complaint against Horticulture + Socioculture department. The employee found absent most of time according to

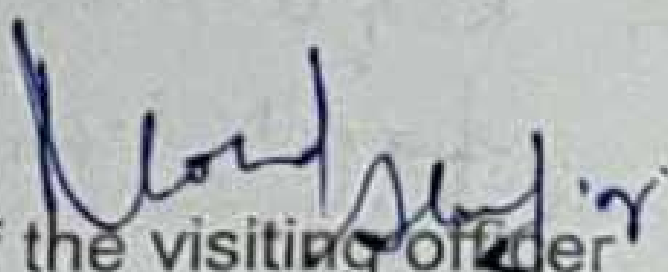
K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 400
 Approx.
- Number of children in the age group of 4-14 years enrolled in the schools: 160
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Requires artificial lake at Tattapani, DFR already submitted.
	2. Requires Ambulance and dead stock at PHC Tattapani. Also there is shortage of staff in PHC.
	3. Requires upgradation of High school into higher secondary in Baramandal Panchayat
	4. Requires Road from Tattapani to Dhali via pranu.
	5. Requires jak bank branch in Baramandal Panchayat
	6. Requires Community hall at Tattapani
	7. Requires upliftment in Drinking water facility.
II	Any major complaint brought to notice of the Visiting Officer:
	1. Requires playground for sports and recreational purposes
	2. Requires building for Panchayat ghar.
	3. Requires sleep extension Centre at Baramandal because the nearby Centre found is at Deitexi which is unreachable.

III	Overall perception of functioning of the government:
	<p>Although PRI's of the area is functional some work had started under FG-14 & MGNREGS. But workers needs to be supervised regularly and funded timely for proper functioning. Also there is need of panchayat Hall in the panchayat.</p>
IV	<p>Overall assessment of visit and suggestions:</p> <p>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p>
	<p>Overall performance, participation and cooperation was appreciable. But more work need to be done to bring the tribal pop. of this area out of misery.</p>


 Signature of the visiting officer
 Name Dr. Mohd. Shafiq