

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her last day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

Name: **SARFARAZ MUSSA/IN**
 Designation: **1st Officer**
 Department/Place of posting: **Education/ Govt H. H. School Kolaru**
 Address No.: **908001161/9607149661**
 E-mail id: **Sarfarazmusamam@gmail.com**
 Home District: **Koguri**
 Period of visit: **25/06/2019 to 26/06/2019**

B) LOCAL DETAILS OF PANCHAYAT

1. Name of the Panchayat: **Kolukals - B**
 2. Local Government Department/G.O. Office of the Panchayat: **289115**
 (To be answered from Rural Development Department by DDO)
 3. Name of CD Block: **Alonguri**
 4. Name of Tehsil: **Koguri**
 5. Name of District: **Koguri**

C) PANCHAYAT PROFILE

1. No. of revenue villages in the Panchayat: **01**
 2. No. of hamlets in the Panchayat: **10**
 3. No. of households in the Panchayat: **206**
 4. Population (approx.) of the Panchayat: **1679**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	KRD	VLW/TA
2	Education Dept Agriculture Dept Forest Dept Social Welfare	Headmaster AVA Forest Guard Angamudi worker
3	Revenue Animal Husbandry	Patwari Dharmaid
4	Veterinary PND	Sr. V. Dharmaid meter reader
5	PIE irrigation	Line man head bore
6	Police	Patrol manager

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE

1. Whether Panchayat Chair is available in the Panchayat Year/No. construction: **Yes**
 2. If yes, whether functioning in Own building/Other government building/Private building: **Yes**
 3. If no, whether land is available for construction of the Panchayat Chair Year/No.: **Yes**
 4. Whether the BDC office has been established (in case the officer visits Block Panchayat) Year/No./Not applicable: **Yes**

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g. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

h. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 15-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 15-11-2019

iii. Whether the Kanoor register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	LLD	Yes/No ✓	12.2461	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honourarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meal (MDM)	Yes/No ✓	11.1.2019	Yes/No ✓	16.1800/-	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other scheme, if yes, indicate name	Nil		Nil		Nil

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Panchayati Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared 24 No. (100 % to 100%)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof _____

e. Whether the works have been started: Yes/No

No. of works started 98 No. (3% % to total)

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (✓)

2) BDO ()

3) Others (specify) _____

vii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof Department itself deals in purchasing

Also mention if it is being purchased by someone else _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof Department of Social Welfare paying Honorarium to AWWs/Helpers

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof In charge of MDM of concern school is purchasing items at school level

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof Deptt of Education is providing mid-day meals
Also mention if it is being provided by someone else _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 21 lakh

✓ No. of works approved 23

✓ No. of works started 0%

✓ No. of works completed 01

✓ No. of Job Card holders in the Panchayat 103

✓ No. of man days generated 921

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof No type of own resource is available

- xi. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer Yes/No

- xii. Major challenges being faced by the Panchayat in functioning and execution of works

- a). Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
ROO	ROO	Yes/No	
VLV	ROO	Yes/No	
JE	ROO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwad Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC MOM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Hab-Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b). Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

- ✓ Non-cooperation by officials Yes/No

If yes, who _____ (specify)

- ✓ Non disclosure of funds available/schemes by officials Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff Yes/No

- ✓ Delay in administrative approval by officers Yes/No

If yes, how long _____ (specify number of days)

- ✓ Officers not sharing details of guidelines/size of beneficiaries Yes/No

- ✓ Any other difficulty give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed Yes/No

If not, list of such works and date by which they are likely to be completed

(1) 14th FC likely to be completed upto visit of January 2019

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in BZV1 Yes/No

If yes, amount released Rs _____ lakh

Whether works identified in BZV1 have been started Yes/No

Likely date of completion _____ (date)

c. Explain the role of the following in the development of the country's economy:

Factor/Component	Current level/development stage	Future prospects	Remarks
FDI	High	High	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

d. Explain the importance of the following in the development of the country's economy:

- Infrastructure development
- Human capital
- Government expenditure
- FDI
- Export promotion
- Industrialization
- Private sector development

e. Explain the importance of the following in the development of the country's economy:

FDI, Human Capital, Infrastructure

Any development which is a result of the country's

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-	-	-	-
-	-	-	-
-	-	-	-
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-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-level disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

- Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GSDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT

- Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out social audit. Yes/No
If no, reason thereof _____
- Is the Social Audit Committee formed in B2V1 conducting social audit. Yes/No
- Whether the issues raised during the audit are being addressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

- Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
No	No	No	No

- i. Quality of training: Poor/Satisfactory/Good/Excellent
- ii. Whether any exposure visit within J&K/abroad has been conducted. Yes/No
If yes, Visiting Officer to record the experience/views of the elected representatives about the visit. Poor/Satisfactory/Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number of out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	No	199	Problems in submission of Application form	No
Scholarship for Minority students	No	No	No	No
Pension - Old Age	No	70	Due to lack of proof	No
Pension - Widow	No	03	— —	No
Pension - Disability	No	03	— —	No
PM Kisan Nidhi	123	107	under process	18
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bala Yojana	—	—	—	—
PM Suraksha Bala Yojana	—	—	—	—
PM Awas Yojana - Gramin	37	17	Under process	03
State Maternal Assistance Scheme	—	—	—	—

Schemes/Services	Beneficiaries covered (Nos)	Pendency (Applied but not sanctioned) (Nos)	Pendency for pending (Nos)	Fresh applications submitted to visiting officer (Nos)
PMGSY sub. Card	100%	- Nil -	-	-
Land Bank	-	-	-	-
Swedish Bharat Mission Individual Household Treated	0000	-	-	-
PM Aardra Yojana	Nil	Nil	Nil	Nil
Ujwala	Nil	Nil	Nil	Nil
Pradhan Mantri	Nil	Nil	Nil	Nil
PM Matsya Yojana Yojana	-	-	-	-

* The visiting officer to conduct scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she is also collect any applications and handover it to the concerned.

• Visiting Officer to conduct of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos)
Piped water connection	100% pending	no water supply is available	- No -
Electricity connection	10	No Fresh scheme	- No -

* Visiting officer to ensure the list of individual/beneficiaries who apply fresh applications. He/she to also collect any applications and handover it to the concerned.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

1. Topography of the Panchayat semi-hilly/hilly area? ☒
2. Major sources of irrigation? (canal/pond/dam/well/underground/river/handpump/Treated/irrigation) (please specify) ☒
3. Status of adequacy of irrigation facility in the Panchayat sufficient/not sufficient? ☒
4. Are there any unexplored irrigation sources in the Panchayat? Yes/No? ☒
 - If yes, please specify (canal/pond/dam/well/as other irrigation facility) (as many as needed).
5. Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No? ☒
 - If yes, please specify.
6. Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No? ☒
- 7a. No. of farmers who use drip/sprinkler irrigation in the Panchayat? Nil
- 7b. No. of farmers who intend to use drip/sprinkler irrigation? Nil (None)
8. Any suggestions or inputs on irrigation facilities in the Panchayat?

To provide water lifting scheme to improve irrigation facilities.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

1. Farmers using High Yielding Variety seeds (HYV) = 70 %age.
2. Are adequate HYV seeds available to the farmers? Yes/No? ☒
3. If no, reasons thereof?

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without Kisan Card: 255 (None)
- No. of farmers who have availed loan facility through KCC during 2019: 40 (None)
- No. of farmers who applied for KCC Loan but not provided so far: 215 (None)
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures
 - Delay by concerned Dept.
 - Delay by bank concerned Bank Concerned
 - Any other problem, please specify

- Suggestions for improving the process of availing loan under KCC

In need of guarantee Farmers are unable to provide
Employer guarantee as demanded by bank concerned

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market un-organized market
 - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

organized market (mandi) should be opened at suitable places
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

To provide reasonable price

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes
 - If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Good (Satisfactory/Good/Excellent)
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	No	02
2	Dairy units	No	05
3	Sheep Units	No	07
4	Fish Ponds	No	No

PCO	• From 1 month • More than 1 month • None	Nil
Any other	• Within 1 month • More than 1 month • None	Nil

vi Any specific observation or comment regarding any particular department

K) OTHERS

- Whether local bus stops identified within Panchayat for collection and disposal of plastic waste? Yes/No
- Whether Panchayat Plastic Collection and Disposal team is ready? Yes/No
(Attaching officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 300
- Number of children in the age group of 4-14 years enrolled in the schools: 280
- Is there any high/higher secondary school with more than 40% girl students? Yes/No
- Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools? Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional? Yes/No
- Whether RDO has provided Sanitary Napkin Incentive in the above Schools? Yes/No/Not applicable
 - ✓ If yes, whether the incentive is functional? Yes/No

1) GENERAL ASSESSMENT OF THE VILLAGING OFFICER

1	Urgent public requirements in order of priority (Max 07)	1. Road 1	1.0
2	Primary Road From Kaddaham to Sula via short-circuit 8 km		
3	Road From main road to village Melita via Nanda 0.3 km		
4	Road From Hospital to Nandi Mill 3 km		
5	One single pipeline		
6	Veterinary Dispensing		
7	Water supply scheme		
8	Medical Sub-Centre (Health & Family Welfare Sub-centre)		
9	OG Engineering Office (Road Building Department)		
10	Any major complaint brought to notice of the Villaging Officer		
11	Summary of work in respect of water supply scheme / Life water scheme. Summary of work in respect of all other all the Govt schemes especially electricity, water supply and agriculture		

III Overall perception of functioning of the government

Satisfactory

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Satisfactory

Signature of the visiting officer

Name Sajjad Hussain