

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Sunder Kumar Akordary
- Designation: AE
- Department (place of posting): P.D.O. Sundergarh
- Mobile No.: 98191-16663, 8472884354
- Email id: _____
- Home District: Patna
- Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: Rajpur Gajpur
- Local Government Directory (LGD) code of the Panchayat: 239969
(To be sourced from Rural Development Department by DC)
- Name of CD Block: Rajpur
- Name of Tehsil: Rajpur
- Name of District: Rajpur

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 2
- No. of hamlets in the Panchayat: 9
- No. of households in the Panchayat: 550
- Population (approx.) of the Panchayat: 2640

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	T.L.D.S.	1. L.D.S. 2. Supervisor
2	Health	Health Assistant
3	Education	Master
4	Agriculture	A.D.
5	Police	Inspector Forest Guard
6	Animal Husbandry	A.D. L.D.S.
7	Post & T.D.	Post Office G.P.S.
8	Extension Sub-Station	Not A.D.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction ☒
If yes, whether functioning in: Own building/Other government building/Private building ☒
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

vi Whether Infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm

2. FUNCTIONALITY:

i Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No

Date of last meeting held 12-11-2019

ii Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No

Date of last meeting held 10-11-2019

iii Whether the Karmul register is being maintained by the Panchayat Secretary Yes/No

(Officer to inspect the register)

iv Whether the Garpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official stamp/signature other than Sarpanch	Funds credited	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Signature of Sarpanch	Yes/No	11,73,211	Yes/No
ICDS (Infant)	Yes/No	Nil	Yes/No	1	Yes/No
ICDS (Honorarium)	Yes/No	Signature of Sarpanch	Yes/No	1,12,716	Yes/No
Mid Day Meals (MDM)	Yes/No	Nil	Yes/No	1	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi Whether Panchayat Buzbharati Committee has been constituted Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. *Notary Committee is constituted by the Sarpanch of Sarpanch Office*

vii 14th Finance Commission Award

a Whether 4 year Action Plan 2016-20 has been prepared Yes/No

b Whether the detailed estimates for all works have been prepared Yes/No

c No. of works for which estimates have been prepared 01 No. (100 % in total)

d. Whether Action Plan has been approved by the DOO. Yes/No

If no, reason thereof _____

e. Whether the works have been started. Yes/No

No. of works started 14 No 0 % to total

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat. Yes/No

If no, reason thereof Funds not released at the Panchayat level

Also mention if it is being purchased by someone else through the nutrition handler issued authority to the Panchayat member by the BDO
for the work which the work is not yet started and funds are not released

b. Is nutrition being provided to Anganwad Centres in the Panchayat. Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof Funds not available for funds

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof Funds not released in terms of P.D.

Also mention if it is being provided by someone else freely and voluntarily through SHS

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat. Rs 19,50,000 lakh

✓ No. of works approved 52

✓ No. of works started 25

✓ No. of works completed all under progress

✓ No. of Job Card holders in the Panchayat 216

✓ No. of man days generated 1760

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof Because of lack of funds and no credibility

B2V2PD&MD2019

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- ii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No
- iii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
VLW	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
Uc MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

✓ Non-cooperation by officials. Yes/No

If yes, who _____ (specify)

✓ Non-disbursement of funds available/schemes by officials. Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

✓ Delay in administrative approval by officers. Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/acts of beneficiaries. Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed. Yes/No

If not, likely date of completion March 2020 (date)

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

(1) Water supply line within 2 months

(2) Water supply line within 2 months

(3) Food grain distribution within 2 months

- iii. Whether any funds have been released for works identified in BZV1. Yes/No

If yes, amount released Rs _____ lakh

Whether works identified in BZV1 have been started. Yes/No

Likely date of completion March 2020 (date)

12. Whether any new performance plan has been developed since B2V1? If yes, please specify.

Department	Date of last performance plan	Whether performance plan has been developed	Remarks
1. Panchayat	15/05/2019		Yes

13. Whether any improvement in functioning of following Government departments has been noticed after B2V1?

- a. District Panchayat/Block Panchayat staff (Yes/No)
- b. District/Block Teacher (Yes/No)
- c. Anganwadi Workers/Helpers (Yes/No)
- d. PHC staff (Yes/No)
- e. Junior engineering staff (Yes/No)
- f. Agriculture/Extension staff (Yes/No)
- g. Animal Husbandry/Range Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify.

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior official in the Panchayat since B2V1: Nil

14. Whether any improvement in functioning of following Government departments has been noticed after B2V1?

Department	Date of last performance plan	Whether performance plan has been developed	Remarks
1. Panchayat	15/05/2019		Yes

15. Whether any improvement in functioning of following Government departments has been noticed after B2V1?

Department	Date of last performance plan	Whether performance plan has been developed	Remarks
1. Panchayat	15/05/2019		Yes

0) PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayat has been prepared for the year 2019-20. Yes/No

If no, reason thereof

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat wise disaggregation of the resources apportioned for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and confirm

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Shree Handa	Shree Handa	1	TCD	Shree Handa
2	TCD	Shree Handa	2	Education	Shree Handa

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Shree Handa	Shree Handa	3	Shree Handa	Shree Handa
2	Shree Handa	Shree Handa	4	Shree Handa	Shree Handa
3	Shree Handa	Shree Handa	5	Shree Handa	Shree Handa
4	Shree Handa	Shree Handa	6	Shree Handa	Shree Handa
5	Shree Handa	Shree Handa	7	Shree Handa	Shree Handa
6	Shree Handa	Shree Handa	8	Shree Handa	Shree Handa
7	Shree Handa	Shree Handa	9	Shree Handa	Shree Handa
8	Shree Handa	Shree Handa	10	Shree Handa	Shree Handa

If no, reason thereof

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof

- ix. Whether the approved PDRs and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof

(VLW to demonstrate the reports to the Visiting Officer)

8. What are the critical gaps indicated in the knowledge during business development for business development and the frequency of the gap in the business development?

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2. SOCIAL AUDIT

Whether the details with regard to the government being implemented by the group, hierarchy are placed before the group table or separately before for identifying each and every member.

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2. In the example above, the conventional current is 0.2 A (conducting toward the left).

ii) Whether the issues raised during the audit are timely addressed by the department concerned? Yes/No

For complete details

2. CAPACITY BUILDING & TRAINING

1. Whether the ~~copy~~ ^{handing} and framing has been subjected to the relevant requirements. ~~Yes~~

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No of Elected Representatives trained	Place of training	Theme of training	No of days
2	Thangf Black	1. Digital Marketing 2. Web Design 3. E-commerce	4 days

8. Quality of training: *Poor/Satisfactory/Very Good/Excellent*

ii. Whether any exposure had within 26KHz range has been conducted. Yes/No

If you Voting Officer to record the experiences/needs of the elected representatives about the mid Point/Satisfactory/Very Good/Excellent

16. Whether any digital library training has been conducted for Corporation: Yes/No

If you qualify for Voting, Please Answer Questions 1-6

v. Level of awareness among the elected representatives and general public about the schemes devised to PwD's.

- ii. Distant representatives Pointed out by G. G. Galant

b. General Public Presidential Commission

(Visiting officers to read out the sentences from the pamphlet available)

11) *unpublished manuscript, University of Michigan*

Policy: How to manage change in distributed system and
distributed system.

[illegible]

Schemes/Services	Beneficiaries received (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh demands/applications submitted to visiting officer (Nos.)
NRI/GA and CWC	343	nil	nil	
Lacti (for)				
Sanction Bhuras Mission Individual Household Toilets	343	nil	nil	
PW Lijwala Yojana				
Ujala				
Janadhan Aashirvaad				
PW Slaton, Vandana Yojana	15	nil	nil	nil

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are expected to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

1. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	343	Not available	nil
Electricity connection	30	Not available	

1. Visiting officer to endorse the list of individual beneficiaries who need fresh connections. He/she to also collect any applications and handover at district headquarter.

B. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Land
- Main sources of irrigation: Canal/Tube Well/Ponds/Terracing/Water harvesting/Tanks/Flashed/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-served irrigation sources in the Panchayat: Yes/No
 - If yes, please specify: Canal/Canal Water/Stream/Lake/Terracing/Ponds/Any other water body _____ (As many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nil)
- Any suggestions to improve irrigation facilities in the Panchayat: Nil

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without Kisan Credit Card 510 (None)
- No. of farmers who have availed loan facility through KCC during 2019 210 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 50 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures all
 - Delay by concerned Dept. all
 - Delay by bank concerned all
 - Any other problem, please specify Revenue, Deficit
land record
- Suggestions for improving the process of availing loan under KCC
Detail of revenue record may be maintained
separately.

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) all
 - Through unorganized market all
 - Any other, please specify all
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROPT/FRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
✓ If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Pigeon & Watermelon	Good	under guidance of horticulture Dept.
	Guava	Good	- Do -
	All seasonal vegetables	Good	possible only when the irrigation facility provided by the Government is better through Govt. irrigation

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	all	all
2	Dairy units	all	4
3	Sheep Units	all	later.
4	Fish Ponds	all	later.

iii. Suggestions for encouraging more households/farmers to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	Dairy units
2	Sheep units
3	Pigs unit
4	Hatchery
5	Centre for Tailoring and cutting

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card 725

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working | Yes/No |

h) any other

iii. Number of FIRs registered in last 3 months nil

a) Are people generally satisfied by response of Police to complaints. Yes/No

b) Is copy of FIR given to people. Yes/No

c) Are people satisfied about the overall security situation in Panchayat. Yes/No

d) Any suggestions

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

III	Overall perception of functioning of the government.
	Function of government is satisfactory.
IV	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The public of hoshangabad is very cooperative and hard worker and they are facing the problems the daily non-availability of government water because of shortage of water in the roads for the in time due to heavy load carriage which is more dangerous as for goods vehicles.


Signature of the visiting officer
Name Sudesh Kumar Sharma