

B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her first visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

1. Name: Harid-uddharam Model Officer
 2. Designation: IC 2PEO Mukhtyar Ahmad Bagon
 3. Department/Class of posting: SS/Kupura. (HRS)
 4. Mobile No: 9541219901 RDB Badinabad
 5. Email id: 7006770627
 6. Home District: Kulgam Kupura.
 7. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: Zirkama-B.
 2. Local Government Directory (LGD) Code of the Panchayat: 239345
 (To be sourced from Rural Development Department/DG)
 3. Name of CD Block: Badinabad (Hiri)
 4. Name of Tehsil: Trilgam
 5. Name of District: Kupura.

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: 01.
 2. No. of hamlets in the Panchayat: 02
 3. No. of households in the Panchayat: 407
 4. Population (approx.) of the Panchayat: 2204

D) FRONTLINE OFFICER/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the official
1	Education	Mrs. Jyoti Shikhi (Teacher)
2	Power & Light	Mrs. Ravi Devi (Electrician)
3	Forest	Mrs. Mukhtyar (Forest guard)
4	Health	Shabana Bagon (HRS)
5	PHE	Ab. Rashid Chahki (Helper)
6	Agriculture	Dr. Jyoti Badin Mir (HRS)
7	RDB	Arshad Hameed (HRS)
8	Food & Supplies	Mrs. Ahmad Bagon (SK)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
 Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	A few chairs available.
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis:

Yes/No

Date of last meeting held: 22-12-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 25-01-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Sec. Panchayat	Yes/No ✓	23.0 lacs.	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor ICDS	Yes/No ✓	—	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Head of the institution	Yes/No ✓	—	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	N/A	Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: —

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 15 No. (100% to total)

d. Whether Action Plan has been approved by the DDC Yes/No

If no, reason thereof _____

e. Whether the works have been started Yes/No

No. of works started 0 No. (0) % to total

If no, reason thereof lack of staff, funds

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

(X)

2) IDDO

()

3) Others (specify) _____

will Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No

If no, reason thereof funds not available yet

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No

If no, reason thereof funds not released yet

c. Is the Panchayat/Sarpanch paying honorarium to ANM/ASHA workers directly at Panchayat level Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No N/A

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

15. Mat Day Model (MAMDA) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mat day meal to the workers Yes/No

If no, reason thereof Schools providing at their own level
with the consent of Sarpanch

b. Whether the Panchayat/Sarpanch is providing Mat day meal to the selected children in the Panchayat Yes/No

If no, reason thereof _____

Also mention if it is being prepared by someone else: Government

c. Whether the record on account of purchase of MAMDA items and honorarium to cooks is being maintained at the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

16. MCHMFCN

a. Whether MCHMFCN Plan 2019-20 has been approved Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs 100 lakh

✓ No. of works approved 20

✓ No. of works started 018 (not available yet)

✓ No. of works completed 118

✓ No. of Job Card holders in the Panchayat 190

✓ No. of man days generated 9000 by convergence mode

21. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No

If yes, whether approved by the Gram Sabha Yes/No

If no, reason thereof _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	ND ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground/inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: not taken up (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) ND work approved yet.

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released Rs Nil lakh

Whether works identified in B2V1 have been started: Yes/No N/A

Likely date of completion: 31-12-2019 (date)

iv Whether any new works) has been sanctioned taken up/ completed in the Parishayat after BZV-1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
None			

v Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1

- a. Doctors/Paramedics/Other Health staff (Yes/No) ☒
- b. Teachers/Staff Teachers (Yes/No) ☒
- c. Anganwari Workers/Instructors (Yes/No) ☒
- d. PDD staff (Yes/No) ☒
- e. Extension engineering staff (Yes/No) ☒
- f. Agriculture/extension staff (Yes/No) ☒
- g. Animal Husbandry/Strong Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time None

Any department whose officers/staffs has not visited the Parishayat even once since BZV-1 Santhosh Kumar, K. & B

Any department which has organized any event or camp or tour of senior officer in the Parishayat since BZV-1 Nil

vi Areas of major complaints brought to notice

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
Electric Power Supply	PDD	Yes/No ☒	
State of Irrigation facilities	Irrigation & F.C.	Yes/No ☒	
		Yes/No	

vii Major problems confronting the people

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Erratic Power Supply	PDD	Yes/No ☒	
State of irrigation facilities	Irrigation & F.C.	Yes/No ☒	
Maintenance of fruit trees	K.A./KDD	Yes/No ☒	
Maintenance of water supply system	PHE	Yes/No ☒	
Unavailability of well as dist. water supply	Health	Yes/No ☒	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No

If no, reason thereof _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers Yes/No

If no, reason thereof _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place Yes/No

If no, the officer should get it installed and confirm _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21 Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date (25-05-2019)		2 nd Meeting Date (31-05-19)	
S. No.	Department	S. No.	Department
1	Agriculture	1	Agriculture
	AEA		AEA
2	RBD	2	RBD
	VLW/GRS		VLW/GRS

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Teacher	3	Education	Teacher
4	ICDS	Supervisor	4	ICDS	Supervisor
5	Soil welfare	Jr. Asst.	5	Soil welfare	Jr. Asst.
6			6		
7			7		
8			8		

If no, reason thereof _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting Yes/No

If no, Reason thereof _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha Yes/No

If no, reason thereof _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal Yes/No

If no, reason thereof Internet not available
(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21 Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
(07)	Atengam	Role of PAs	03 days

- ii. Quality of training Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within JSK/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes developed to Panchayats.
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the Pamphlet attached)

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10) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Scheme/Service	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	0	0		0
Scholarship for Minority students	0	0		0
Pension - Old Age	49	31	NAF	0
Pension - Widow	47	11		0
Pension - Disability	21	12		0
PM Indira Nidhi	426	-	Unavailability of internet	0
Ayushman Bharat	218	93		0
PM Jeevan Jyoti Bima Yojana	8	0		0
PM Suraksha Bima Yojana	0	0		0
PM Awas Yojana - Gramin	0	0		0
State Marriage Assistance Scheme	16	11		0

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	420	Nil	—	Nil
Ladi Belt	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	350	70	non-availability of funds.	10
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Matru Vandana Yojana	21	05	Availability of interest facility	

• The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	—	—	—
Electricity connection	—	—	—

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• Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

ii) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat Semi-Hilly/Hilly/Plain/Wardi ✓
- Major sources of irrigation Canal/Khush/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed Others (Please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat Sufficient/insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat? Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/no
- If yes, please specify Rough water can be channelized to provide farmers for irrigation. ✓
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat none
- No. of farmers who intend to use drip/sprinkler irrigation 20 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat

Ringbore wells, dugwells, handpumps and water harvesting tanks need to be constructed.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 25 %age) ✓
- Are adequate HYV seeds available to the farmers? Yes/No ✓
- If no reasons thereof? _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 182 (Nov)
- ii. No. of farmers who have availed loan facility through KCC during 2019
0 Yes
22 No
- iii. No. of farmers who applied for KCC loan but not provided so far
22 Yes
22 No
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant)
- ☐ Difficult processes and procedures
 - ☐ Delay by concerned Dept
 - ☒ Delay by bank concerned
 - ☐ Any other problem, please specify _____

v. Suggestions for improving the process of availing loan under KCC

Early to provide adequate funds for funding KCC

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant)
- ☐ Through organized market (mandi)
 - ☒ Through unorganized market
 - ☐ Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

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5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat Yes/No

☒ If yes, please specify

Sr No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Balgharia High Density	100 Kants	
2.	Hybrid vegetables	100 Kants	
3.	Mushrooms	50 units	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department from Sati/Sati/Coop/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

Sr No	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	None	50 households
2	Dairy units	None	20 households
3	Sheep Units	None	100 units
4	Fish Ponds	01	05

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iii. Suggestions for encouraging more households/farmers to set up new units

Dairy, poultry & sheep units be provided
at easy conditions.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

- 1 Dairy farming and Sheep farming
- 2 Provision of Hybrid Seeds and Dwarf walnut trees (Hybrid)
- 3 KCC be provided to all farmers
- 4 Modern Agri-tools be provided to all farmers
- 5 Agriculture.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening Yes/No ☒ Yes ☐ No
- b) Inadequate stock Yes/No ☐ Yes ☒ No
- c) Overcharging Yes/No ☐ Yes ☒ No
- d) Rude behaviour of store owner Yes/No ☐ Yes ☒ No
- e) Long distance to be covered to reach the store Yes/No ☐ Yes ☒ No
- f) Non-display of rates Yes/No ☐ Yes ☒ No
- g) POS machine not working Yes/No ☐ Yes ☒ No

h) any other _____

iii. Number of FIRs registered in last 3 months: None

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes ☐ No

b) Is copy of FIR given to people Yes/No ☒ Yes ☐ No

c) Are people satisfied about the overall security situation in Panchayat Yes/No ☒ Yes ☐ No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Very Good ☐ Good ☐ Excellent ☐ Poor

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Very Good ☐ Good ☐ Excellent ☐ Poor

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	
Social welfare	• Within 1 month ☒ • More than 1 month • Never	
Police Station	• Within 1 month ☒ • More than 1 month • Never	
PHE	• Within 1 month ☒ • More than 1 month • Never	

III	Overall perception of functioning of the government.	- Government functioning at grass root level needs to be improved. Funds be released at earliest to execute work properly.
IV	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)	• Urgent public requirement's raised during (22/2/21) be redressed to maintain the faith of general public. People are coming waiting for the implementation of schemes & demands raised during visit to village programmes.

Chief
Sig. of mda officer
Name: Mousal Das

Signature of the visiting officer
Name: Hamidullah Khan