



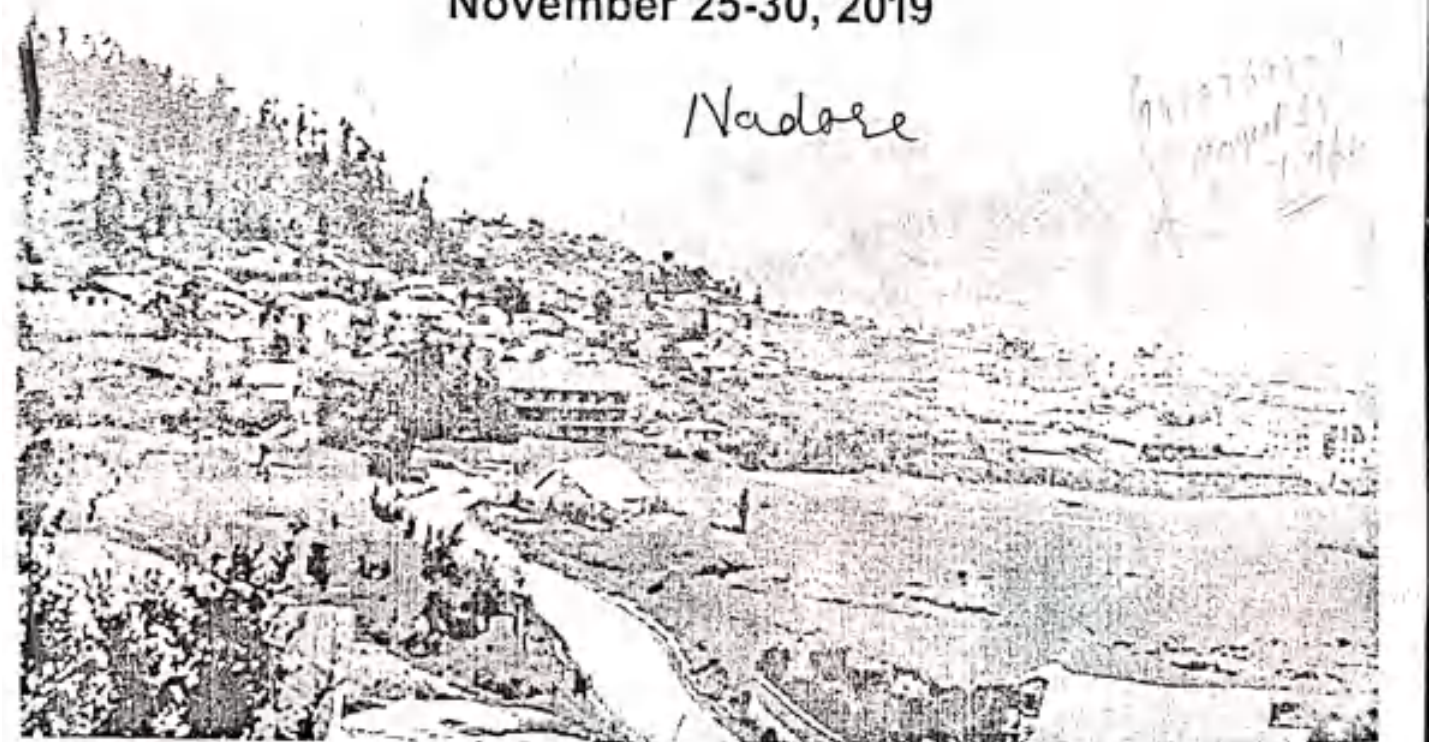
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Nadore



Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon

Message

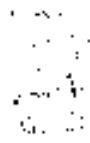
In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale has never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the *beautiful forms of things*; for others was a numbing experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann Ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPD) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vi. The visiting officer should try and visit as many local institutions including schools, Panchs, Aardham, Casteless etc. as possible. He should also ensure that at least some of the work covered during the visit is of high quality and is of the 14th FC, MNREGA and other government programmes. In case of any languishing project in the village, the officer should identify the reasons for it and record its progress.
- ix. In addition to all other activities that the visiting officer will undertake, he should lay special emphasis on 100% enrolment of school children (up to 12 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall ensure that the work covered during the visit is of high quality and is of the 14th FC, MNREGA and other government programmes. In case of any languishing project in the village, the officer should identify the reasons for it and record its progress.
- xii. The report of the visiting officer shall be submitted both electronically and electronically in the pre-circulated format. The officer should exercise the discretion to submit the report electronically while filling up the same.
- xiii. After completing the village visit and before leaving the village, the officer should hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Part 10 Village - 10

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A) DETAILS OF REPORTING OFFICER

1. Name: **NEERAJ SHUKLA**
2. Designation: **Ex. Executive**
3. Department/Post of Posting: **Electric Div. III, Velam, M.**
4. Roll No: **94191-08000**
5. Email ID: **neeraj.padd@gmail.com**
6. Home District: **Jammu**
7. Dates of visit: **25/02/2019 to 29/03/2019**

B) LOCATIONAL DETAILS OF PANCHAYAT

1. Name of the Panchayat: **NAOOLE**
2. Local Government Directory (LGD) Code of the Panchayat: **NAOOLE**
3. If sourced from Rural Development Department by DC: **NAOOLE**
4. Name of Tehsil: **NAOOLE**
5. Name of District: **Jammu**

C) PANCHAYAT PROFILE

1. No. of revenue villages in the Panchayat: **03 Three**
2. No. of hamlets in the Panchayat: **19**
3. No. of households in the Panchayat: **497**
4. Population (as per 1 of the Panchayat): **2651**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev. Deptt.	Secondary Pandayat
2	Education	Master.
3	PHE	Junior Engineer
4	POO	Junior Engineer
5	Agriculture	Agriculture Extension Assistant.
6	Sheep Husbandry	Stock Assistant
7	Animal Husbandry	Veterinary Pharmacist.
8	Fisheries Deptt.	Stock Assistant.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	—
Computer/printer	Yes/No ✓	Yes/No	—
Telephone facility	Yes/No ✓	Yes/No	—

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 23rd Nov, 2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 23rd Nov 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No <input checked="" type="checkbox"/>	Secretary Panchayat	Yes/No <input checked="" type="checkbox"/>	39.859 Lacs.	Yes/No <input checked="" type="checkbox"/>
ICDS (Nutrition)	Yes/No <input checked="" type="checkbox"/>	Supervisor	Yes/No <input checked="" type="checkbox"/>	Nil	Yes/No <input checked="" type="checkbox"/>
ICDS (Honarium)	Yes/No <input checked="" type="checkbox"/>	DCPO	Yes/No <input checked="" type="checkbox"/>	Nil	Yes/No <input checked="" type="checkbox"/>
Mid Day Meals (MDM)	Yes/No <input checked="" type="checkbox"/>	School Head.	Yes/No <input checked="" type="checkbox"/>	Nil	Yes/No <input checked="" type="checkbox"/>
Own resources of Panchayat	Yes/No <input checked="" type="checkbox"/>	Sarpanch Secretary	Yes/No <input checked="" type="checkbox"/>	Nil	Yes/No <input checked="" type="checkbox"/>
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award: _____

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒
- Whether the detailed estimates for all works have been prepared: Yes/No ☒
- No. of works for which estimates have been prepared: 08 No. 100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒ (2016-17)
If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒
No. of works started: 04 No. 50 % to total)
If no, reason thereof: _____

f. Who is Issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Already Available.

Also mention if it is being purchased by someone else: NO-

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒
If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: School Management is purchasing.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: School Management is providing.

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 14.60 lakh

✓ No. of works approved: 06 (Six)

✓ No. of works started: 06 (Six)

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 354

✓ No. of man days generated: _____

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	—
VLW	RDD	Yes/No	—
JE	RDD	Yes/No	—
CDPO	Social Welfare	Yes/No	—
TSWO	Social Welfare	Yes/No	—
Anganwadi Supervisor	Social Welfare	Yes/No	—
Headmaster/Principal/ZEO	School Education	Yes/No	—
I/c MDM	School Education	Yes/No	—
BMO	Health	Yes/No	—
Tehsildar/Naib-Tehsildar	Revenue	NO	As per the report of village panch.
Patwari	Revenue	Yes/No	—
Agriculture Extension Official	Agriculture	Yes/No	—
Horticulture Extension Official	Horticulture	Yes/No	—
Village functionaries	—	Yes/No	—
Any other	—	—	—

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Not any.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: NOT ANY. (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Culverts / Cross ways at Lower Kori Japra.
Already to be completed by 31/12/19.

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 12.50 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 31/12/19 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/Ret Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

NOT ANY EXCEPT UNED.

Any department whose staff is absent most of the time: NOT ANY.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NOT ANY

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: NOT ANY

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
People not receiving rent of their land under B2V1	Agric.	Yes/No	—
Some people have not received B2V1 land as their name not in the list	Drinking water & sanitation	Yes/No	—
Non-availability of PHE at the Centre	Health	Yes/No	—

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Transport (Public especially after opening of new highway)	Transport	Yes/No	—
Blockage of roads by groups forcing people to take alternative routes which get blocked	Internal Security	Yes/No	—
Revenue Deptt/ Other Deptts not issued any cards for B2V1	Revenue	Yes/No	Refined to some extent.
Living standard of people is very old	PHE	Yes/No	—
Many of some government people do not have B2V1		Yes/No	—

Action taken

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (15/4/19)			2 nd Meeting Date (10/8/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PYS	JS	1	PbD	JS
2	Agriculture	Junior Agri. officer	2	Social welfare	Field officer

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Horticulture	offical of HP Dept.	3	Food & Supplies.	offical of HP Dept.
4	—	—	4	—	—
5	—	—	5	—	—
6	—	—	6	—	—
7	—	—	7	—	—
8	—	—	8	—	—

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Ambedkar Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
08 (Egls)	Govt High School Nagda	Responsibilities, Job Card etc.	02 (Two days)

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent ✓
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ✓
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent ✓
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: ✓
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
(Visiting officer to read out the schemes from the pamphlet available)

10) INDIVIDUAL DEPENDENT ORIENTED BENEFITS

L. Welfare Effect % of the approximate population of the population
approximate number of people

Schemes/Services	Beneficiaries covered (Nos.)	Pension (per month) (Nos.)	Provision for emergency	Beneficiaries referred to other (Nos.)
Scholarship for SC/ST/OBC students	NIL	NIL	NIL	NIL
Scholarship for Minority students	NIL	NIL	NIL	NIL
Pension - Old Age	110	55	—	NIL
Pension - Widow	22	10	—	NIL
Pension - Disability	04	02	—	NIL
PM Kisan Nidhi	990	1090	—	NIL
Ayushman Bharat	NIL	NIL	—	NIL
PM Jeevan Jyoti Bima Yojana	NIL	60	—	NIL
PM Suraksha Bima Yojana	NIL	55	—	NIL
PM Awas Yojana - Gramin	04	09.	—	NIL
State Marriage Assistance Scheme	—	—	—	NIL

B2V2/PD&MD/2019

Swachh Bharat Mission Individual Household Toilets	310	142	—	—
PM Ujjwala Yojana	—	—	—	—
Ujala	—	—	—	—
Jandhan Account	—	—	—	—
PM Matru Vandana Yojana	210	144	—	NIL
	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	335	Not Applied	NIL
Electricity connection	042	— do —	NIL.

- * Visiting officer to enclose the list of individuals/trustees. Also send small instructions. He/she to also collect any applications and responses at ground headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/land.
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Spring/Water harvesting Tanks/Rainfed/Others (please specify): Canal water harvesting also a more effective channel
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient.
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed).
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 - If yes, please specify: No Increase in check dams and proper maintenance of old one.
- Whether the Panchayat has potential for drip/sprinkle irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 10% (age) ✓)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Yet not provided by the dept.

B2V2/PD&MD/2019

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 125 Nos.
- No. of farmers who have availed loan facility through KCC during 2015 35 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 11 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)

☒ a) Difficult processes and procedures

b) Delay by concerned Deptt.

c) Delay by bank concerned

d) Any other problem, please specify: _____

- Suggestions for improving the process of availing loan under KCC

The process be simplified as per this version of the Instructions.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):

☒ a) Through organized market (mandi)

b) Through un-organized market

c) Any other, please specify: _____

- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Increasing public transport system can further help to bring the surplus in farmers' hands.

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

The surplus crop can be stored if proper storage facility is in place and vendors can have access.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruit in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	—	—	—
	—	—	—
	—	—	—

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry, Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	—	—
3	Sheep Units	07	11
4	Fish Ponds	—	—

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iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Dairy Farming should be encouraged as the demand is very increasing and also to the ever increasing demand of dairy products.
2. Impetus shall be given to fish farming also as the water is available.
3. The skilled workers especially carpenters should be imparted specialized training to boost the wood based industry.
4. As the connectivity to the Gram Panchayat is improved the various schemes shall be encouraged which will add to the livelihood.
5. Specialized training to women folk in art and crafts shall be imparted which will add to the family income.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat who have not got Aadhaar card is _____

ii. Overall satisfaction level of the people about the ration shop

Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening:
- b) Inadequate stock:
- c) Overcharging:
- d) Rude behaviour of store owner:
- e) Long distance to be covered to reach the store;
- f) Non-display of rates:
- g) POS machine not working:

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

- ii. How many complaints received in last 1 month: 4-5
- iii. Are you satisfied by response of Union to complaints? Yes/No Yes
- iv. How often do you visit to temple? Yes/No
- v. How often do you visit about the overall security situation in Panchayat? Yes/No Yes
- vi. Any other information: _____

iv. Public perception

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	—
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	—
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	—
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	—

DD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never
Any other	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never

vi. Any specific observation or complaint regarding any particular department
Not any.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/☒ No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/☒ No
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/☒ No/Not applicable
 - ☒ If yes, details of schools: _____
 - ☒ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ☒ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSIGNMENT OF THE VISITING OFFICER:

1) Detail of public requirements in order of priority (Max. 07)

1. The Road Connectivity of the Village is small poor and construction of bridge and connectivity is required.
2. Primary Health Centre at some central place is required.
3. The SMO / ZEO shall be posted as per the major requirements of villagers.
4. The water supply is not adequate and the rising drain needs to be augmented.
5. Link road to Shamsan Ghat and connectivity to village Nadar to Kalai Sattol black topping required.
6. Community Hall at Ban village is among the requirements.
7. The land of village Ban which has come in Toll Plaza shall be exempted from paying Toll Tax.

II Any major complaint brought to notice of the Visiting Officer:

~~The~~ Construction of Circular Road at Kori Jagir and non-payment of compensation of the land acquired by Indian Army and putting in the dead end resulting into taking long routes and interference between Nalkas and Grams. The major complaints of the inhabitants.

III Overall perception of functioning of the government:

The Overall functioning of the Govt. is Very Good the inhabitants of the panchayat showed satisfaction and the role of Govt. Dept. was appreciated by One and All.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Overall assessment of the village/panchayat is very good and the villagers seemed to be quite satisfied. Suggesting few bottlenecks like connecting roads, Public transport, Community Hall and establishment of PHC.

Signature of the visiting officer:

Name NEERAJ SHARMA
Executive Engineer
EO-III, JPRCL
Jaipur

III Overall perception of functioning of the government:

The Overall functioning of the Govt. is Very Good the inhabitants of the panchayat showed satisfaction and the role of Govt. Dept. was appreciated by One and All.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Overall assessment of the village panchayat is very good and the villagers seemed to be quite satisfied, getting few bottlenecks like connecting roads, Public Transport, Community Hall and establishment of PHC.

Signature of the visiting officer:

Name

NEERAJ SHARMA
Executive Engineer
EO-III, Panch
Jalgaon



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir