



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

gobalakshar



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAGWAN
JAMMU-180001

Message

In June 2016, Jammu & Kashmir embarked on a unique venture "Back to Village". The project was both daring and audacious - a public outreach of this state and socio had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Underlined by the dedication and the eagerness we decided to go ahead with the programme. The responses of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fed and housed. The affection and respect with which officers were received across geographic work, for us, a testimony to the simple goodness and hospitality of the common people. The officers spent two days and a night with the people, living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the revelation of nature brought home to them the beautiful beauty of things; for others was a humbling experience as it had been to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme whereby which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling for festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, engaging and institutionalizing the functioning of Panchayats Raj Institutions, thereby they will accelerate Panchayat Raj programmes. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hinders their full implementation and their disposal also be accelerated. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to play their role effectively. I am equally sure that the programme will evolve into an institutionalized, ongoing governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Munnay)



B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayats Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

of Jammu & Kashmir
of Jammu & Kashmir
General Instructions for the Visiting Officer
Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

vi. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadis, Co-operatives etc. as possible. The spread area must at least cover the entire Gram Panchayat. The visiting officer should also try to visit the 14th EC, MGNREGS and other government programmes. In case there is a large project in the village, the officer should certainly inspect the same and record its progress.

vii. In addition to all other activities that the visiting officer will carry out, he/she should try special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Awas, Ayushman Bharat and 100% coverage of health, 100% coverage of MGNREGS, and 100% coverage of other government programmes. The visiting officer should try to understand how various government programmes can be better used for doubling rural incomes and emerging rural micro enterprises and village industries.

viii. The visiting officer shall maintain himself/herself from giving or offering any commitment on behalf of the government.

ix. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensus view emerging from his interactions in the village.

x. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.

xi. After completing the village visit and before leaving the district, the officer must hold a de-briefing meeting with the Deputy Commissioner and his/her team and deposit the BZVZ booklet and any other applications/representations that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- De-briefing meeting with the Deputy Commissioner and submission of the report at the field-in-booklet and other reports before leaving the district.

Day 1

- Arrive in the Panchayat by 10 A.M. (visit the pictures)
- Attend the Gram Sabha
- Read out the minutes of Functional Union.
- Discuss BZVZ report card, village gas analysis report and other feedback on follow up of BZVZ activities.
- Unveil the GPCP booklet in the Gram Sabha.
- Get the resolution for approval of GPCP and MGNREGS passed in the Gram Sabha.
- Unveil the 14th EC plan booklet in the Gram Sabha.
- Inspect the four gram books: 14th EC, MDU, ICDS, OPA/Pradhan.
- Check the purchase record register for MGNREGS and ICDS.
- Discuss the information flyers on individual beneficiary based schemes.
- Fill up those columns of the BZVZ booklet which require Gram Sabha responses.
- Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy, Entrepreneurship Scheme etc.
- Get the Panchayat Development Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

Day 1 Afternoon:

- Collect entry of Panchayat Prasth: Collection and Disposal plan
- Get extensive list of individuals who are members of screening individual beneficiary oriented schemes but have not added to the list
- Conduct any complementary work that people may have, especially with regard to non-satisfaction of benefits under individual beneficiary oriented schemes.
- Get list of households without proper water/electricity connection
- Visit local schools, health institutions, ANCs, government assets, banks, water bodies, telecoil, electric station, important private enterprises
- Visit other villages in the Panchayat
- Evening informal interaction with PPs, representatives, local government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the blocks of the Gram Panchayat and ways to overcome rural incomes and emerging village/cluster industries
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members
- Get various subjects/portfolios assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same
- Inspect the answer register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
- Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator
- Assess the functionality of Panchayat and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works
- Formal interaction with:
 - Priorities government functionaries (Doctor/Teacher/Patient/Volunteer/Worker/ASHA/ANM/MLW/PSD) service providers/representatives of PHE, PWD, PMU, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs
 - Prominent civil-servants (teachers/Govt. employees/sex-servicemen etc.)

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Day 2 Afternoon:

- Visit the Panchayat Gram-MC office and check the functioning
- Inspect board of land identified for Panchayat Chow
- Visit Govt. Panchayat Community for employment PMKVY houses
- Investigate the situation BPO work and say foundation stand for a new one
- Inspect BPO/IT/ITC sector/Community welfare/development projects
- Inspect BPO/IT/ITC sector/Community welfare/development projects
- Inspect the playground, by the foundation, some for GOC, and some sports events
- Inspect the foundation stone of any other work which was initiated

BY22PDAJMD-2018

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Dr. Panchayada Aravind Subbar
- Designation: Assistant Professor
- Department/Place of posting: Govt. Boys Senior
- Mobile No: 9856426595
- Email id: panchayadavind @ gmail . com
- Home District: Ramnathpuram
- Date of visit: 26/28/27/28/29/30, November 2019

B) LOCALITIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Babu Chaitanya
- Local Government Directory (LGD) code of the Panchayat: 421835
(To be sourced from Rural Development Department/ DC)
- Name of CD Block: Aravind
- Name of Tehsil: Chinnai
- Name of District: Ramnathpuram

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 04
- No. of hamlets in the Panchayat:
- No. of households in the Panchayat: 404
- Population (approx.) of the Panchayat: 2948

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the official/officials
1	Education	Teacher
2	Horticulture	4. Assistant
3	PDO	Inspector
4	Rural Development	Secretary (Rural) / 4Rs
5	Revenue	Patwaris
6	Social welfare	Social Assistant
7	RDD	Technical Assistant
8	Agriculture	Sr. Field Assistant

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Office is available in the Panchayat: Yes/No
construction: Yes/No
If yes, whether functioning as: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Office: Yes/No
- Whether the EDC office has been established (in case the office shifts above Panchayat): Yes/No/Not applicable

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8. If not, whether the building for BDC office has been identified. ☒ Yes/☐ No

9. Facilities available at the Panchayat Bldg installations.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	☒ Yes/ ☐ No	☒ Yes/ ☐ No	
Computer/printer	☒ Yes/ ☐ No	☒ Yes/ ☐ No	
Telephone facility	☒ Yes/ ☐ No	☒ Yes/ ☐ No	

10. In case Panchayat has not been constituted, whether Administrator has been appointed. ☒ Yes/☐ No

11. Whether Infrastructure and Assets Register has been prepared. ☒ Yes/☐ No

(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

1. Whether Gram Panchayat meeting is being held regularly on monthly basis. ☒ Yes/☐ No

Date of last meeting held: 18-11-2019

2. Whether Gram Sabha meeting is being held regularly on quarterly basis. ☒ Yes/☐ No

Date of last meeting held: 24-10-2019

3. Whether the Karmal register is being maintained by the Panchayat Secretary. ☒ Yes/☐ No

(Officer to inspect the register)

4. Whether the ~~Sanpachak~~Sanpachak/Panchayat Secretary have digital signatures. ☒ Yes/☐ No

5. Bank Accounts: opening and closure of bank.

Name of the Business	Signature of the owner	Signature of the Panchayat Secretary	Signature of the Panchayat Secretary	Signature of the Panchayat Secretary	Signature of the Panchayat Secretary
1st Finance Commission	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No
ICDS (Nurturing)	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No
ICDS (Pre-school)	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No
Mad Day Men's (MDM)	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No
Own resources of Panchayat	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No
Any other Scheme, if yes, indicate name	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No	☒ Yes/ ☐ No

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sanpach.)

6. Whether Panchayat Businessy Committee has been constituted. ☒ Yes/☐ No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

7. 1st Finance Commission Award.

a. Whether 4 year Action Plan 2016-20 has been prepared. ☒ Yes/☐ No

b. Whether the detailed estimates for all works have been prepared. ☒ Yes/☐ No

c. No. of works for which estimates have been prepared: 18 No. (182 % to total)

2. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

a. Whether the works have been started: Yes/No

No. of works started: 513 No. 33 % to total

If no, reason thereof: _____

1. Who is issuing work order for works being executed under 14th FC (Box one):

1) Sarpanch

2) BDO

3) Others (specify): _____

4. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwad Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

3. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items as prescribed under the scheme that they intend to be cooked: Yes/No

If no, reason thereof: No. Funds have been released after the period allowed were made

b. Whether the Panchayat/Sarpanch is providing Mid Day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Mid Day meal being served within the school premises

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

4. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

b. If yes:

i. Funds allocated to the Panchayat: Rs. 25.23 lakh

ii. No. of works approved: 99

iii. No. of works started: Nil

iv. No. of works completed: Nil

v. No. of Jan Camps held in the Panchayat: 3/0

vi. No. of man days generated: 2222

d. Whether the Action Plan for funds on account of Jan Panchayat of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xi. Whether subjects have been assigned by the Sarpanch to the Parish? ☒ Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer? ☒ Yes/No.

xii. Major challenges being faced by the Parishayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	HDO	☒ Yes/No	
V.V.	HDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TBW	Social Welfare	☒ Yes/No	
Angamwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/TEO	School Education	☒ Yes/No	
MCMDM	School Education	☒ Yes/No	
BMD	Health	☒ Yes/No	
Tehsildar/Naib Tehsildar	Revenue	☒ Yes/No	
Patwari	Revenue	☒ Yes/No	
Agriculture Extension Officer	Agriculture	☒ Yes/No	
Horticulture Extension Officer	Horticulture	☒ Yes/No	
Village Functionaries		☒ Yes/No	
Any other			

- b) Is the Parishayat facing any difficulty in execution of works, identification of beneficiaries under other schemes.

✓ Non co-operation by officials: ☒ Yes/No

✓ If yes, who _____ (specify)

✓ Non disclosure of land acquisition schemes by officials: ☒ Yes/No

✓ Delay in preparation of estimates/budgetal sanctions by engineering staff: ☒ Yes/No

✓ Delay in administrative approval by officers: ☒ Yes/No

✓ If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines of beneficiaries: ☒ Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZVT)

1. Whether the construction work of playground has been started during the visit of the officer in BZVT has been completed: ☒ Yes/No

✓ If not, state date of completion: _____ (date)

2. Whether any other works started during Back to Village-1 have been completed: ☒ Yes/No

✓ If not, list of such works and date by which they are likely to be completed:

(1) _____ *ML*

(2) _____ *ML*

(3) _____ *ML*

3. Whether any funds have been released for works identified in BZVT: ☒ Yes/No

✓ If yes, amount released: Rs. _____ lakh

✓ Whether works identified in BZVT have been started: ☒ Yes/No

✓ Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	
R Development	Construction of 1000 sq. ft. Panchayat office	Yes	

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1

- a. Doctors/Paramedical/Health staff (Yes/No)
- b. Teachers/PAET Teachers (Yes/No)
- c. Anganwadi Workers/Helpers (Yes/No)
- d. PDS staff (Yes/No)
- e. JE/Officer engineering staff (Yes/No)
- f. Agricultural/Horticulture staff (Yes/No)
- g. Animal Husbandry/Sheep Husbandry staff (Yes/No)

vi. Have any persons/department has shown improvement, please specify: _____

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since BZV-1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1: NO

vii. Arrest of major complaints brought to notice

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
BZV-1 1000 sq. ft. Panchayat office	R&B	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	
Construction of 1000 sq. ft. Panchayat office	P&D	Yes	

viii. Major problems confronting the people

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Drinking water supply	R&B	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	
Construction of school building	P&D	Yes	

G) PLANNING, EXECUTION AND TRAININGS.

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

Whether the GPDP for the schemes submitted to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

Whether Panchayat was discharging all the resources entrusted to the schemes for 2020-21 has been done by the Sectional Officers. Yes/No

If no, reason thereof: no Resource allocation for the year 2020-21

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is being in their presence and confirm: _____

Whether the feedback sessions of the subjects surrendered to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of hurdle workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date (24-06-19)		2 nd Meeting Date (14-11-19)	
S. No.	Department	S. No.	Department
1	Education	1	Education
2	Health	2	Revenue
3	Medical		
	Amul		

8242908AMD/2018

1 st Meeting Date 1		2 nd Meeting Date 1	
S. No.	Department	S. No.	Department
1	Food (CARD)	1	CARD
2	Shree Keshri	2	Shree Keshri
3	PWD	3	PWD
4	PHE	4	PHE
5	RDD	5	RDD
6	Shree Keshri	6	Shree Keshri
7	Shree Keshri	7	Shree Keshri
8	Shree Keshri	8	Shree Keshri

If no, reason thereof: _____

Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

Whether the GPDP Plans are being accepted by the Gram Sabha. Yes/No

If no, Reason thereof: _____

Whether the accepted plans and feedback reports are being accepted through Panch Portal. Yes/No

If no, reason thereof: _____

(ALLOW to demonstrate the reports to the visiting officer)

8242908AMD/2018

x. Whether the critical data identified in the Panchayat during Mission Ambedkar Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee formed in B2V1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
04	Barnaully/ Kuyar/ Koni	Franchisee Panchayats	04

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

iv. Whether any exposure visit to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

v. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

vi. If yes, quality of training: Poor/Average/Good/Excellent

vii. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Please officer to read out the schemes from the pamphlet available)

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. Visiting Officer to fill appropriate number of beneficiaries received and disbursement number left out.

Schemes/Services	Beneficiaries (No.)	Residency (No.)	Disbursement (No.)	Beneficiaries (No.)
Scholarship for SC/ST/OBC students	Nil	Nil	Nil	Nil
Scholarship for minority students	Nil	60	Nil	Nil
Loan - Old Age	67	22	Nil	Nil
Pension - Widow	19	06	Nil	Nil
Pension - Disability	18	Nil	X	Nil
PM Kisan MGN	146	79	Nil	Nil
Ayushman Bharat	Nil	Nil	Nil	Nil
PM Jeevan Jyoti Yojana	112	Nil	Nil	Nil
PM Sukshma Bina Yojana	Nil	Nil	Nil	Nil
PM Aardra Yojana - Gramin	Nil	380	Nil	Nil
State Marriage Assistance Scheme	Nil	Nil	Nil	Nil

Sub-scheme Services	Beneficiaries (No.)	Remaining (No.)	Reason for pending	Problems in submitting the application
MPECA Job Card	310	nil	-	-
Land Bank	-	nil	-	-
Small Scale Irrigation Individual Household	343	nil	nil	nil
Tobacco	01	nil	nil	nil
PMU Uganda Vegetables	295	48	new arrivals 95 Sept 17	nil
Uganda	345	100	no. arriving 9 Jan 18	nil
PMU Malawi Vegetables	nil	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and forward it to district headquarters.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Scheme/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	02	Supply of funds	02 nil
Electricity connection	nil	nil	02

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* Visiting officer to enclose the list of individuals/beneficiaries who need land connections. He/she to also collect any applications and forward it to district headquarters.

ii. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Parish/Block: Some highly fertile land
- Major sources of irrigation: Canal/Irrigation Ties with Parish/Block harvesting Ties/Parish/Block (grains crops) Nil
- Status of adequacy of irrigation facility in the Parish/Block: Sufficient
- Are there any unutilized irrigation sources in the Parish/Block? No
 - If yes, please specify: Canal/Irrigation Ties with Parish/Block (for as many as stated)
- Is there any area which can be developed by way of some construction measures for irrigation purposes? No
 - If yes, please specify: Nil
- Whether the Parish/Block has potential for drip/sprinkler irrigation? Yes
 - No. of farmers who use drip/sprinkler irrigation in the Parish/Block: Nil
 - No. of farmers who intend to use drip/sprinkler irrigation: Nil
- Any suggestions to improve irrigation facilities in the Parish/Block? Nil

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Hyv) Nil
- Any additional HYV seeds available to the farmers? Yes
- If yes, please specify: None of the HYV seeds

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3. SURPLUS FACILITY AVAILABLE TO THE FARMERS

1. No. of farmers who have used the facility through KCC during 2019: 85
2. No. of farmers who have used the facility through KCC during 2018: 80
3. No. of farmers who have used the facility through KCC during 2017: 75
4. No. of farmers who have used the facility through KCC during 2016: 70
5. No. of farmers who have used the facility through KCC during 2015: 65
6. No. of farmers who have used the facility through KCC during 2014: 60
7. No. of farmers who have used the facility through KCC during 2013: 55
8. No. of farmers who have used the facility through KCC during 2012: 50
9. No. of farmers who have used the facility through KCC during 2011: 45
10. No. of farmers who have used the facility through KCC during 2010: 40
11. No. of farmers who have used the facility through KCC during 2009: 35
12. No. of farmers who have used the facility through KCC during 2008: 30
13. No. of farmers who have used the facility through KCC during 2007: 25
14. No. of farmers who have used the facility through KCC during 2006: 20
15. No. of farmers who have used the facility through KCC during 2005: 15
16. No. of farmers who have used the facility through KCC during 2004: 10
17. No. of farmers who have used the facility through KCC during 2003: 5
18. No. of farmers who have used the facility through KCC during 2002: 0
19. No. of farmers who have used the facility through KCC during 2001: 0
20. No. of farmers who have used the facility through KCC during 2000: 0

4. Suggestion for improving the process of surplus loan under KCC: Focus on making loan under KCC the simplified

4. MARKETING INTERVENTIONS

1. How is agricultural produce sold (bulk/retailer)? 425
2. Through organized market (mandi) 425
3. Through unorganized market 425
4. Any other, please specify: Not applicable
5. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing? Not applicable

6. Any other suggestions for bringing improvements in the marketing of surplus agricultural produce: Established by Govt. Mandis in

near by villages.

5. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any diversification to high value cropping? Yes
2. If yes, please specify: Not applicable

Sl. No.	Item	Potential for diversification (high value cropping)	Number of area
1	High value cropping		
2	High value cropping		
3	High value cropping		
4	High value cropping		
5	High value cropping		
6	High value cropping		
7	High value cropping		
8	High value cropping		
9	High value cropping		
10	High value cropping		
11	High value cropping		
12	High value cropping		
13	High value cropping		
14	High value cropping		
15	High value cropping		
16	High value cropping		
17	High value cropping		
18	High value cropping		
19	High value cropping		
20	High value cropping		

6. INCREASING LIVESTOCK PRODUCTION

1. Are there any diversification to high value cropping? Yes
2. If yes, please specify: Not applicable

Sl. No.	Item	Potential for diversification (high value cropping)	Number of area
1	High value cropping		
2	High value cropping		
3	High value cropping		
4	High value cropping		
5	High value cropping		
6	High value cropping		
7	High value cropping		
8	High value cropping		
9	High value cropping		
10	High value cropping		
11	High value cropping		
12	High value cropping		
13	High value cropping		
14	High value cropping		
15	High value cropping		
16	High value cropping		
17	High value cropping		
18	High value cropping		
19	High value cropping		
20	High value cropping		

14. Suggestions for encouraging more households/careers to set up their own
Needs more public awareness

15. List 5 suggestions in order of priority which can help in increasing income of
 Territorial Households:

1. Use of high yielding varieties of different crops.
2. Establishment of skill development centers.
3. Establishment of Village Cottage Industries.
4. Establishment of Dairy farms using high yielding breeds.
5. Establishment of Fisheries Department.

16. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ☒ Yes ☐ No
 If No, the number of people in the Panchayat yet to get Aadhaar card: 80
2. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent
Good
3. Major problems/complaints with regard to ration shops:
 a) Irregular opening ☒ Yes ☐ No
 b) Inadequate stock ☒ Yes ☐ No
 c) Overcharging ☒ Yes ☐ No
 d) Rude behaviour of store owner ☒ Yes ☐ No
 e) Long distance to be covered to reach the store ☒ Yes ☐ No
 f) Non-display of rates ☒ Yes ☐ No
 g) PDS machine not working ☒ Yes ☐ No

17. Any other: _____

- a. Number of PDSs registered in last 3 months: Nil
- b. Are people generally satisfied by issuance of PDS to companies? ☒ Yes ☐ No
- c. Is copy of PDS given to people? ☒ Yes ☐ No
- d. Are people satisfied about the overall security situation in Panchayat? ☒ Yes ☐ No
- e. Any suggestions: _____

18. Public participation:

- a. Are departmental staff available throughout the year? ☒ Yes ☐ No
- b. Are departmental staff responsive? ☒ Yes ☐ No
- c. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff: _____

Department	Average time taken	Remarks, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social Welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHC	• Within 1 month • More than 1 month • Never	

III	Overall participation of functioning of the government Mineral, Baku, Khazari, have been badly not satisfied by the govt. People demand construction of a building for some health centre at Mishanapur, Jirakhatia and updatation of transformer, black tapping and widening of roads.
IV	Overall assessment of visit and suggestions After visiting officer to ensure that the overall assessment is recorded in detail along with constructive suggestions.) The overall assess expense of people to B.V. was poor as compared to B.V. as the demands that were raised during the B.V. programme were not fulfilled and people have developed a trust deficit issue and thus overall response to the programme was poor.

Signature of the visiting officer

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Name Dr. Parnajada Anisul Dutt
Assistant Professor
G.D. Boys' College