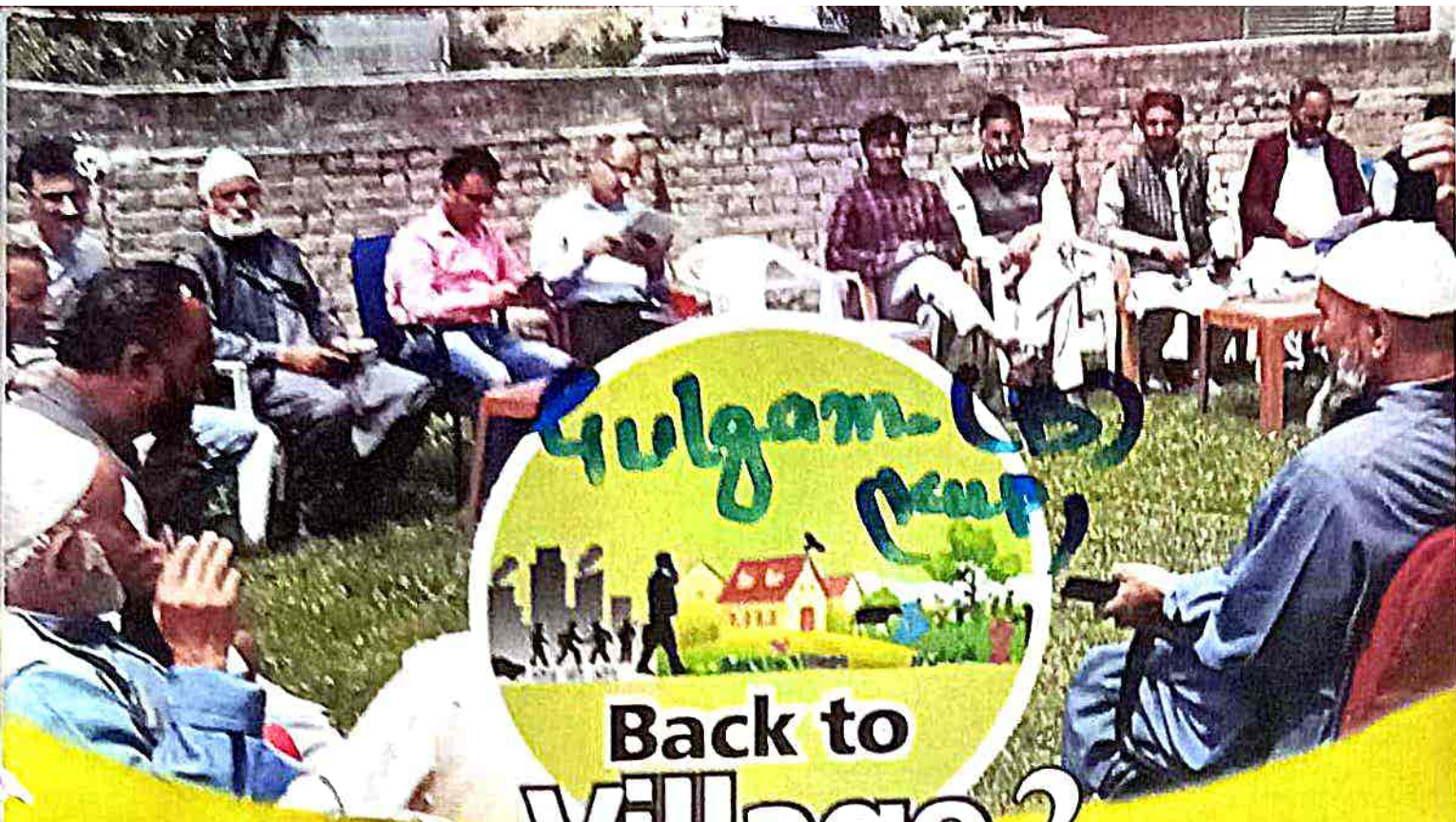




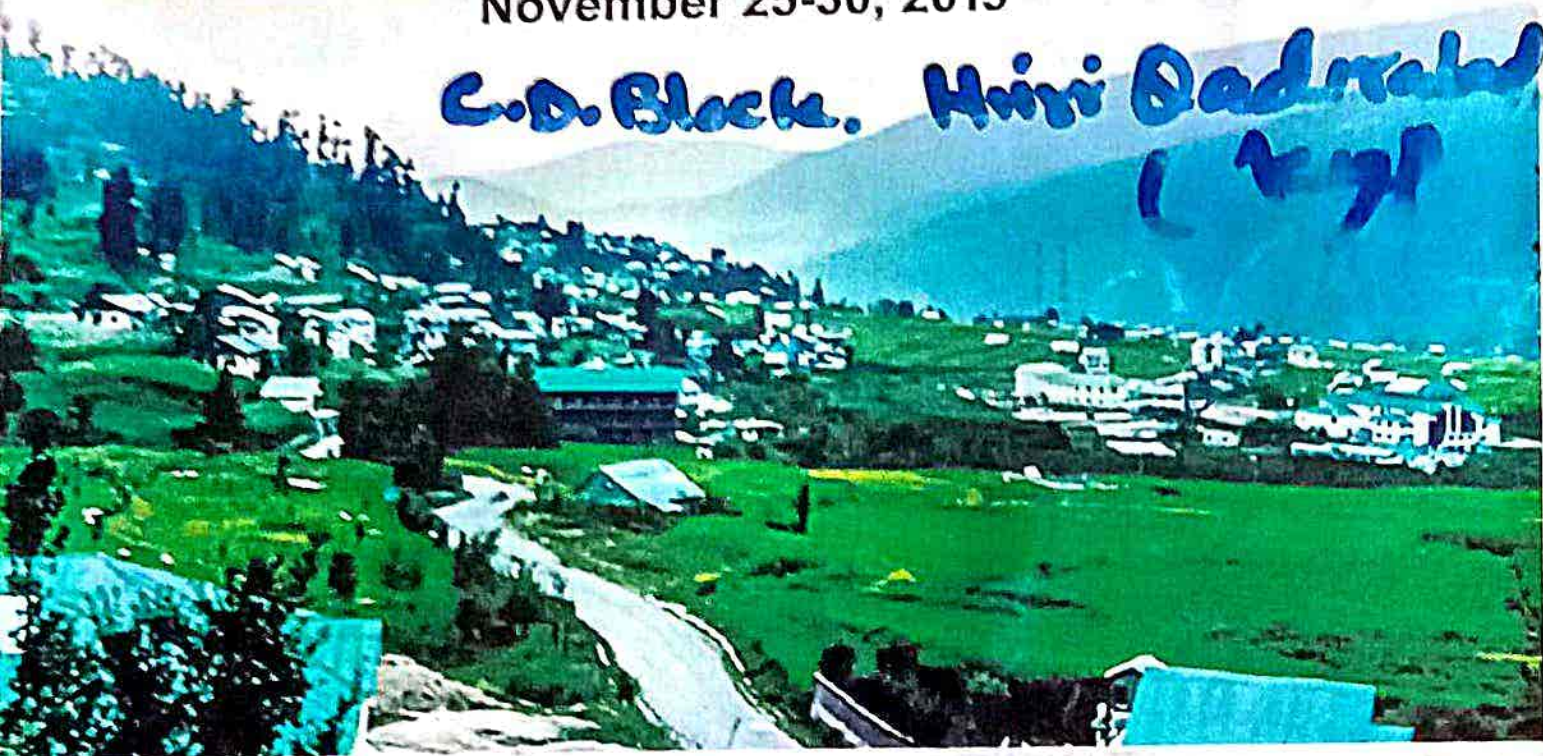
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

*C.D. Block. Hiri Dadralah
(17/11)*



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: NAZIR AHMAD, CHACK.
 ii. Designation: Lecturer
 iii. Department/Place of posting: Education / BHSS Kandi, Karnal.
 iv. Mobile No: 9191072650
 v. Email id: Nazir.650@gmail.com.
 vi. Home District: Kupwara
 vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

i. Name of the Panchayat: Ejulgram (B)
 ii. Local Government Directory (LGD) code of the Panchayat: 67AS
 (To be sourced from Rural Development Department by DC)
 iii. Name of CD Block: Hiri Badnabad
 iv. Name of Tehsil: Kupwara
 v. Name of District: Kupwara

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: 1
 ii. No. of hamlets in the Panchayat: X
 iii. No. of households in the Panchayat: 301
 iv. Population (approx.) of the Panchayat: 2823

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Youth Service and Sports	P. Master, Teachers
2	Agriculture	Field Assistant
3	ICDS	Anganwadi Workers
4	P. DD	WU (GRS)
5	PHE	Line Man
6	PDD	Line Man
7	Sheep husbandry	Staff Assistant
8	Horticulture	Technical Assistant

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
 ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 3rd Nov 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 3rd Nov 2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Sec. Panchayat	Yes/No ✓		Yes/No
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No	0.49	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No	0.49	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Head Maitra	Yes/No	0.56 Bunk 0.03 Milk	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Constituted and Confirmed

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 8 No. (80% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 4 No. (36 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes:

✓ Funds allocated to the Panchayat Rs 48 lakh

✓ No of works approved nil

✓ No of works started —

✓ No of works completed —

✓ No of Job Card holders in the Panchayat 260

✓ No of man days generated: 2810

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: _____

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No ✓

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1

- a) Doctor/Paramedical/other Health staff (Yes/No) ☒ Yes/No
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes/No
- c) Anganwadi Workers/Helpers (Yes/No) ☒ Yes/No
- d) PDS staff (Yes/No) ☒ Yes/No
- e) JE/other engineering staff (Yes/No) ☒ Yes/No
- f) Agriculture/horticulture staff (Yes/No) ☒ Yes/No
- g) Animal Husbandry/Dairy Husbandry staff (Yes/No) ☒ Yes/No

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time Nil

Any department whose officers/officials has not visited the Panchayat even once since BZV-1 nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1 nil

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENT PLAN (GPDP)

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2019-21 has been done by the Sectional Officers. Yes/No

If no, reason thereof _____

iv. Whether public information board indicating the schemes with allocation for the year 2019-21 has been installed in Panchayat Chair or at some prominent place. Yes/No

If no, the officer should get it installed and confirm _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the meeting officer to ensure that the meeting schedule is framed in further presence and confirm _____

vi. Whether the training workers of the subjects transferred to the Gram Panchayats are participating in the subject and Gram Sabha meetings. Yes/No

If yes, provide details of participation of training workers (Govt. functionaries) in the last two meetings _____

1 st Meeting Date (13-6-19)		2 nd Meeting Date (26-11-19)	
S. No.	Department Designation	S. No.	Department Designation
1	RDD T.H/Asst	1	Social welfare Craft Instructors
2	Education Teacher	2	RDD Linemen

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1 st Meeting Date (13-6-19)		2 nd Meeting Date (26-11-19)	
S. No.	Department Designation	S. No.	Department Designation
3	Social welfare- Craft Instructors	3	RDD T.H/Asst
4	ICDS Anganwadi worker	4	Agriculture Field worker
5	RDD Linemen	5	Revenue Patwar
6	PHE Linemen	6	Health ANM
7	Agriculture Field worker	7	PHE Linemen
8	Revenue Patwar	8	RDD Supervisor

If no, reason thereof _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

ix. Whether the approved Plans and Expenditure feedback reports are being uploaded through the Public Portal

If no, reason thereof _____

X. IV to disseminate the reports to the Meeting Officers

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
5	Degree College Kuparadi	Panchayat Development Strategy	05

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil	71	Nil	71
Scholarship for Minority students	Nil	Nil	Nil	71
Pension - Old Age	91	44	-	Nil
Pension - Widow	38	2	-	-
Pension - Disability	43	14	-	-
PM Kisan Nidhi	270	80	-	Nil
Ayushman Bharat	30	Nil	-	Nil
PM Jeevan Jyoti Bima Yojana	400	Nil	-	-
PM Suraksha Bima Yojana	200	Nil	-	-
PM Awas Yojana - Gramin	3	43	Delayed	Nil
State Marriage Assistance Scheme	4	1	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	264	26	Regulation of rain	Nil
Lada Bet	—	—	—	—
Swachh Bharat Mission-Individual Household Toilets	200	30	unavailable	—
PM Ujjwala Yojana	249	Nil	—	Nil
Ujala	230	Nil	—	Nil
JanShan Account	600	—	—	—
PM Matsyamanvahan Yojana	57	10	—	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

1. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	2	Regulation of rain	1 ND
Electricity connection	Nil	—	Nil

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canals/Khul/Tube wells/Ponds/Springs/Water harvesting/Tanks/Bamled Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
- If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using high yielding variety seeds (Agrova/CO-3/Agrova)
- Are adequate HYV seeds available to the farmers: Yes/No
- If not, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMER:

i. No. of farmers without KCC Credit Card 100 (None)

ii. No. of farmers who have availed loan facility through KCC during 2019
Nil None

iii. No. of farmers who applied for KCC loan but not provided so far
100 None

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)

- a) ☒ High off price season and procurement
- b) ☒ Delay by concerned Deptt.
- c) ☐ Delay by bank concerned
- d) Any other problem, please specify _____

v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant)

- a) ☐ Through organized market (mandi)
- b) ☒ Through unorganized market
- c) Any other, please specify _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

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5. DIVERSIFICATION TO HIGH VALUE CROPPING:

a. i. Is there any or opportunity for diversification towards high value crops/produce in the Farm held? Yes/No

* If yes, please specify

Is there any or opportunity for diversification towards high value crops/produce in the Farm held?	Yes/No	If yes, please specify
Yes	Yes	
No	No	

6. HOUSEHOLD LIVELIHOOD PRODUCTION:

i. Awareness level of farmers about voluntary extension of Animal/Sheep Husbandry Department (Visit/visit to buy/sell) animal

ii. Status of household/farmers engaged with Animal/Sheep Husbandry Division and those interested to set up new units

No.	Factor	No. of household/farmers engaged	No. of household/farmers interested to set up new units
1	Two legged Poultry	<u>Nil</u>	
2	Day birds	<u>Nil</u>	
3	Sheep/Goats	<u>Nil</u>	
4	Fish/Fisheries	<u>—</u>	<u>—</u>

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iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	High yielding seeds
2.	Best breeds
3.	Properes irrigation supply - const of nitrogen khells and input
4.	providing room-compod. units - for utilizing as manure
5.	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aardhar card has been provided to all people in the Panchayat Yes/No Yes

If no, the number of people in the Panchayat yet to get Aardhar card 09

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|----------------------|
| a) Irregular opening. | Yes/No <u>Yes/No</u> |
| b) Inadequate stock. | Yes/No <u>Yes/No</u> |
| c) Overcharging. | Yes/No <u>Yes/No</u> |
| d) Rude behaviour of store owner | Yes/No <u>Yes/No</u> |
| e) Long distance to be covered to reach the store | Yes/No <u>Yes/No</u> |
| f) Non-display of rates. | Yes/No <u>Yes/No</u> |
| g) FOS machine not working | Yes/No <u>Yes/No</u> |

h) any other: Nil

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No Yes/No
 b) Is copy of FIR given to people: Yes/No Yes/No
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No Yes/No
 d) Any suggestions:

iv. Public perception

- a. Are departmental staff available: Poor/Good/Very Good/Excellent Good
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent Good

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

POD	• Within 48 hours • More than 1 month • Never	
Any other	• Within 48 hours • More than 1 month • Never	

ix. Any specific observation or comments regarding any particular department?

K) OTHERS

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste? Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready? Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 916

iv. Number of children in the age group of 4-14 years enrolled in the schools: 630

v. Is there any high/upper Secondary school with more than 40% girl students? Yes/No

vi. Whether KOD has provided Sanitary Napkin vending Machines in any of the above Schools? Yes/No/Not applicable

• If yes, details of machines _____

• If yes, whether the machine is functional? Yes/No

vii. Whether KOD has provided Sanitary Napkin Incinerator in the above Schools? Yes/No/Not applicable

• If yes, whether the incinerator is functional? Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1	Need of (SPPUC) for the panchayat helps to take up the complaint released by the village in the condition of road pertaining to road
2	Appreciation of boys high school in village
3	Implementation of more lanes of village
4	Forming of water Reservoir at village
5	Get some hand with him at village
6	Need of Animal Husbandry / Sheep Husbandry
7	Land/impd Road widening to village
8	Any major complaint brought to notice of the Visiting Officer:
	The complaint released by the village in the condition of road pertaining to road

III	Overall perception of functioning of the government:
	All the departments are working with zeal and zeal in the paragon of policy, P.D., E.D., I.C.S., Health, Supply, Supply, Policy, Supply, Supply.
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	I personally observed during my visit that the road connecting needs improvement on priority basis, it is my suggestion that the concerned departments may kindly be directed to ensure the proper connectivity.

Signature of the visiting officer
Name MAZAR AHMAD CHAKR

Leclaire BHS

Karnali

Mhs 8421072650