



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme', the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focused on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was vibrant and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doored governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat/Halqa for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

26. The visiting officer should try and visit as many local health centres, PHCs, Anganwadis, etc. as possible. He should also attempt to visit some of the well-known religious centres and Gurdwaras, temples, etc. depending on the village. The officer should certainly inspect the police station.
27. In addition to all other buildings that the visiting officer will visit, he should also visit the local school. He should observe the school children and their progress in studies. He should also observe the school premises and surroundings. He should also try to establish the status of the school and the progress of the school.
28. The visiting officer should maintain a record of the work done in the village in the form of a diary.
29. The visiting officer should also try to collect some photographs, as far as possible, of the village and the people living in it. He should also collect some samples of the soil, water, etc. in the village.
30. The report of the visiting officer should be submitted in the form of a report and should be submitted in the pre-specified form. The officer should submit all the data collected while visiting the village.
31. After completing the village visit and before leaving the district, the officer must not a meeting with the Deputy Commissioner and the District Officer and submit the B2V2 booklet and any other information collected. The officer should also submit a report to the District Officer.

Suggested Activity Schedule for the Visiting Officer

Pre- and Post-Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and timeline regarding the past before going to the Parliament
- Orientation meeting with the Deputy Commissioner and submission of new voice of the Muslim Society and other groups before leaving the district.

- **Within the Forward by 11/1/16 is a list of the points:**
- **Agenda for Green Sabha**
 - Read out the change of Fundamental Quest.
 - Discuss BSVT report card, initial and analysis report and submit feedback on follow up of BSVT activities.
 - Unveil the Green Sabha as the Green Sabha
 - Get the resolution for approval of OPDIT and NODIR/DA passed in the Green Sabha
 - Unveil the 14th PC plan passed in the Green Sabha
 - Inspect the four state health 14th PC: MDM, HODS, Open Recruitment
 - Check the progress record register for MDM and HODS
 - Distribute the information from an individual Beneficiary Based Scheme
 - Fill up those columns of the BSVT booklet which require Green Sabha response
 - Discuss guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Beneficiary Beneficiary Committee constituted if not already constituted through a Forward by 11/1/16 Green Sabha resolution. The format for the constitution will be made available by the District Administration
 - Check Beneficiary Based register and infrastructure register if the same is not available, the officer will get it prepared

- Collect entry of Functional Public Distribution and Income card
- Get extensive list of individuals who are entitled of receiving individual beneficiary oriented schemes but have not applied as yet
- Collect any complaints/claims that people may have, especially with respect to the functioning of schemes under individual beneficiary oriented schemes.
- Get list of households without valid water supply connection.

Day 1 Afternoon

- Visit local schools, health institutions, AWGs, Government Anganwadis, police, substation, electricity station, important private enterprises
- Visit other villages in the Panchayat.
- Having informal interaction with PFI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the constraints faced by the locals of the Gram Panchayat and ways to overcome first income and marginal villagehood industries.
- Capture evening interaction picture by 5.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members
 - Get various subjects/issues assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the recent signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Tukari Anganwadis Workers/ASHA/ANM/AJ/WARDS representatives at PSC, PDD, PWD, Agriculture, Animal Health, Horticulture etc.)
 - Social activists/NGOs
 - Prominent community/religious leaders/GOvt employees/semi-government etc.

Day 2 Afternoon

- Visit the Pwotny's GreenPC office and check the furniture computer
- meet team if said identified for Pwotny's Green
- Look over Pwotny's GreenPC for completed PMAY houses
- inaugurate the previous BIV work and lay foundation stone for a new one
- inspect BIV U147 FC - consult ongoing work other developmental projects (work up)
- inaugurate the segment: lay the foundation stone for CSD, start one sports event
- inaugurate lay foundation stone of any other works which are available

Book in Volume 2 (BIV2) - Report

Form to be filled up by the Reporting Officer
(during the last day prior to the Exercise)

A. DETAILS OF REPORTING OFFICER:

1. Name: SHASHI KUMAR SWAIN
2. Designation: PHYSICAL TRAINING INSTRUCTOR
3. Department/Class of Training: HEALTH SERVICES/GAC Room *As Panel Incharge of GAC*
4. Mobile No: 7750981248/9649855214
5. Email ID: Shashi.dubey3277@gmail.com
6. Home District: UDHAMPUR
7. Date of Visit: 25/26/27/28/29/30 November 2019

B. LOCATIONAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: SOOL
2. Local Government Directory (LGD) code of the Panchayat: 239434
(To be sourced from Rural Development Department/By DG)
3. Name of CD Block: PANTHAL
4. Name of Taluk: KATRA
5. Name of District: REASI

C. PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: 02 *1) Sool 2) Lamola*
2. No. of hamlets in the Panchayat: 04
3. No. of households in the Panchayat: 521
4. Population (approx.) of the Panchayat: 2283

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT TO HAND THE WORK:

S. No.	Department	Description of the officer/official
1	C.A.F.D	Sh. Sandeep Jais (T.S.O.)
2	HORTICULTURE	Sh. Sandeep Jais (T.S.O.)
3	P.H.E	Sh. Rajeev (A.E.T.)
4	P.D.D	Sh. Bal Krishna Pagar (A.E.T.)
5	AGRICULTURE	Sh. Rajeev Bhatta (A.E.T.)
6	POLICE	A.S.I. Pradeep Singh
7	I.C.D.S	Mrs. Rishi Raj (Supervisor)
8	Social Welfare	Mrs. Rajna Bhakshi (T.S.O.)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat. Yes/No/Under construction. ✓
If yes, whether functioning in: Own building/Other government building/Private building.
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No.
2. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable.

iii. If not, whether the building for BDC office has been identified: Yes/No ☒

iv. Facilities available in the Panchayat/ Prg Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No	
Computer/printer	Yes/No ☒	Yes/No	
Telephone facility	Yes/No ☒	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒

Date of last meeting held: 28-10-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒

Date of last meeting held: 23-11-2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No ☒

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒ Yes	Secretary	Yes/No ☒ Yes	28,11,490/-	Yes/No ☒ Yes
ICDS (Nutrition)	Yes/No ☒ Yes	Supervisor	Yes/No ☒ Yes	14,775/-	Yes/No ☒ Yes
ICDS (Honorarium)	Yes/No ☒ Yes	Supervisor	Yes/No ☒ Yes	NIL	Yes/No ☒ Yes
Mid Day Meals (MDM)	Yes/No ☒ Yes	Incharge School	Yes/No ☒ Yes	19,940/-	Yes/No ☒ Yes
Own resources of Panchayat	Yes/No ☒ Yes	Secretary	Yes/No ☒ Yes	4,40,750/-	Yes/No ☒ Yes
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒ Yes

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒ Yes

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒ Yes

c. No. of works for which estimates have been prepared: 4 No. (100 % to total)

d. Whether Action Plan has been approved by the DBC: Yes/No ✓

If no, reason thereof: Not Constituted

e. Whether the works have been started: Yes/No ✓

No. of works started: _____ No. () % to total

If no, reason thereof: Delayed Estimation

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓ (Maintained by Sarpanch)

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No (maintained by schools)

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes

✓ Funds allocated to the Panchayat: Rs. 18 lakh

✓ No. of works approved: 82

✓ No. of works started: 04

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 325

✓ No. of man days generated: 923

- d. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Panchayat is ignorant about it

77. Whether subjects have been assigned by the Supervisor to the Principal/Yes/No ✓
 2. vi. whether subjects have been assigned in presence of the visiting officer.
 No/No
 78. What challenges being faced by the functionary in functioning and execution of work
 a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	HDO	Yes/No ✓	
VLV	HDO	Yes/No ✓	
JE	HDO	Yes/No ✓	
COPO	Social Welfare	Yes/No ✓	
ISWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
IC MCA	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

Is the Panchayat facing any difficulty in execution of works identified in B2V1?
If yes, what: PD, PCC (specify)

✓ Non co-operation by officials: Yes/No

If yes, what: PD, PCC (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/budgetary sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: 21st June (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 31-03-2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

Funds allotted for boundary wall for the school GPS Subal 2

(1) likely to be completed before July 2020

Transformer required for W. Net Panchayat school likely to

(2) be installed before April 2020

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 03 lakh (for boundary wall for GPS Subal 2 School)

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: July 2020 (date)

Whether any new works have been sanctioned/taken up/implemented in the Panchayat after B2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
R.D.D	Construction of 2/2 inch Road to Sh. Zanghar Ghat (10.00)	No	
R.D.D	Canal work at W. No 1	No	

Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RCD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

_____ No _____

Any department whose staff is absent most of the time _____ No _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____ No _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 _____ No _____

vi) Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Road Connectivity to village Lattam before from Main Road Marglas to Lattam via Mawa Road	PDD / AMCT	Yes/No ✓	Not yet to be submitted
Dugwell at Pamle Road Dugwell at Jagmali to Soot	PHE	Yes/No ✓	—
Irrigation Canal to be verified from pign bridge up to Soot village	EDUCATION	Yes/No ✓	Tender to be floated

vii) Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
80 additional L.T line electrically Poles reqd for resolving loose wiring and replacement of wooden poles	PDD	Yes/No ✓	
Roof reqd for room at G. M. S. Pamle	EDUCATION	Yes/No ✓	Estimate not given by the dept.
Insufficient supply of water to the village Soot & Pamle	PHE	Yes/No ✓	
Bank Branch or Khichmat Centre at village Soot	—	Yes/No ✓	
PDS outlet reqd within village Pamle	CAPD	Yes/No ✓	

6. PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

1. Whether the GPDP for the schemes sanctioned in the Gram Panchayat has been prepared for the year 2019-20. Yes/No

If No, reason thereof: _____

2. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

3. Whether Panchayat-level disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sanction Officers. Yes/No

If No, reason thereof: _____

4. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If No, the officer should get it installed and confirm: _____

5. Whether the meeting schedule of Gram Sabha has been prepared and uploaded in GPDP Portal for preparation of GPDP 2020-21. Yes/No

If No, the visiting officer to ensure that the meeting schedule is framed in higher presence and confirm: Prepared but not uploaded due to internet failure

6. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (23/11/19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RBD	VLW, LRS	1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Due to internet facility

(VLW to demonstrate the reports to the Visiting Official)

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out social audit: Yes/No
 If no, reason thereof: _____
- Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the Panchayat: Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
 If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
09	D.C Office Karan	Computer Literacy	05

- Quality of training: Poor/Satisfactory/Very Good/Excellent.
- Whether any exposure visit within J&K/outside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent.
- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
 - Elected representatives: Poor/Satisfactory/Good/Excellent
 - General Public: Poor/Satisfactory/Good/Excellent
 (Visiting officer to read out the schemes from the pamphlet available)

10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to all appropriate offices of beneficiaries covered will approach number left for

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (in filed but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	42	-	-	-
Scholarship for Minority students	NIL	-	-	-
Pension - Old Age	28	22	Short of target (shortage)	-
Pension - Widow	24	NIL	-	-
Pension - Disability	03	02	Short of target (shortage)	-
PM Kisan Mdr	280	48	Incomplete documentation	-
Ayushman Bharat	174	02	Due to death	-
PM Jeevan Jyoti Bina Yojna	52	-	-	-
PM Suraksha Bina Yojna	86	-	-	1
PM Awas Yojna - Gramin	03	NIL	-	1
State Marriage Assistance Scheme	NIL	-	-	1

Schemes/Services	Beneficiaries covered (Nos.)	Pendency reported till now (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NECA JGD Card	325	—	—	—
Water Bill	NIL w/ Rani District	—	—	—
Swachh Bharat Mission - Individual Household Toilets	525	NIL	—	02
PM Ujjwala Yojana	30	—	—	—
Ujda	100%	—	—	—
Jansam Account	100%	—	—	—
PM Matsya Vandana Yojana	NIL	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are entitled to avail the benefit under the schemes. He/she to also collect any applications and responses at district headquarter.

6. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Food water connection	04	Pipes not available	
Electricity connection	02	Newly Constructed House Not availability of pipes	

7. Village officer to monitor the use of micro-irrigation systems and report back to the District Engineer.

II. DOUBLING FARMERS INCOME

1. IRRIGATION

- i. Topography of the Panchayat: Earth Hilly/Hilly/Plain/Cold
- ii. Major sources of irrigation: Canal/Khule/Tube well/Pond/Springs/Water harvesting/Tanks/Rainfed/Others (please specify):
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any on-leap irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Surface/Lake/Spring/Pond/ANY other water body: (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: Repair of Pond's wt W: N=5
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- viii. No. of farmers who intend to use drip/sprinkler irrigation: --- (None)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Restore Irrigation Channel from jaygar bridge to food village

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx: 50 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof: ---

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- i. No. of farmers without KCC Loan Card 95 (None)
- ii. No. of farmers who have received loan facility through KCC during 2018 210 None
- iii. No. of farmers who applied for KCC Loan but not provided so far Nil None
- iv. Problems faced by farmers in availing KCC loan (tick whichever relevant)
 - a) Difficult procedures and documentation Nil
 - b) Delay by continuous delay Nil
 - c) Delay by loan commitment Nil
 - d) Any other problem, please specify _____
- v. Suggestions for improving the process of availing loan under KCC _____

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant)
 - a) Through organized market (mandi) Nil
 - b) Through un-organized market Yes
 - c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Mostly sold at local place Katre Vanshnera
Pen
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Need Storage Godown at (block Panthal)
at Village Panchayat Sol

D. DIVERSIFICATION TO HIGH VALUE CROPPING

1. To share info on opportunities for diversification towards high value cropping at the Agricultural market
2. To assess potential capacity

Sr. No.	Non-temperate crop/fruit	Potential for diversification towards the crop/fruit	Remarks if any
1.	Sauola (Gula Mangga)	Citrus	Due to monkey menace
2.	Mango	Pineapple	— Do —

E. INCREASING LIVESTOCK PRODUCTION

1. Assessment level of farmers and existing schemes of commercial livestock Department (✓) (Satisfactory/Good/Excellent)
2. Status of Households/farmers engaged with animal/Sheep husbandry (Good and those interested to setup new units)

S. No.	Sector	No. of households/farms engaged	No. of households/farms interested in setting up new units
1.	Duck/Goat/Poultry	NIL	NIL
2.	Goat/Sheep	NIL	NIL
3.	Sheep/Goat	NIL	NIL
4.	Pasture/Farm	NIL	NIL

6. Suggest some interventions to increase the income of farmers in the village.
Increase the government programme & subsidy scheme in the village.

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households.

1	Horticulture
2	Sericulture
3	Spinning of Sewing Machine Centre, stitching & Embroidery centre
4	Establishment of Small Scale Industry & Pickle Production unit
5	Dairy Unit

J. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ☒
 If no, the number of people in the Panchayat yet to get Aadhaar card 10
2. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | ☒ Yes/No |
| b) Inadequate stock: | ☒ Yes/No |
| c) Overcharging: | ☒ Yes/No |
| d) Rude behaviour of store owner: | ☒ Yes/No |
| e) Long distance to be covered to reach the store: | ☒ Yes/No |
| f) Non-display of rates: | ☒ Yes/No |
| g) POS machine not working: | ☒ Yes/No |

13. Any other *Pls. Call at From Mahant to be shifted to village as the supplies in Amra and there is inadequate stock in the market. A long distance covered by the private village's. Therefore, there is a complaint of transporting it to the village. I will try to solve it.*
14. Number of FDS registered in last 3 months *N/A*
15. Are people generally satisfied by response of Police to complaints? *Yes/No*
16. Is copy of FDS given to people? *Yes/No*
17. Are people satisfied about the overall security situation in Panchayat? *Yes/No*
18. Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: *Good/Good/Very Good/Excellent*
- b. Are departmental staff responsive: *Good/Good/Very Good/Excellent*
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month ☒ • Never	
Social welfare	• Within 1 month • More than 1 month ☒ • Never	
Police Station	• Within 1 month ☒ • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month ☒ • Never	

POO	• Within 1 month • More than 1 month ✓ • Never	
Any other	• Within 1 month • More than 1 month • Never	

- a. Any specific observation or complaint regarding any particular department

Complaint against DDC Super (Irregular supply of drinking water)
SPND defect (Regarding loss wiring & replacement of water poles with electricity poles)

ix) OTHERS:

- c. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- d. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
 (Vailing officer to collect a copy of the Plan)
- e. Number of children in the age group of 4-14 years in the Panchayat: 450
- f. Number of children in the age group of 4-14 years enrolled in the schools: 450
- g. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓
- h. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
- i. If yes, details of schools: _____
- j. If yes, whether the machine is functional: Yes/No
- k. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
- l. If yes, whether the incinerator is functional: Yes/No

GENERAL ASSESSMENT OF THE VISITING OFFICER

Signature of the person completing this form: _____

- ## Secondary Membrane

- Road connecting from Mocha Manzano to bridge de
madera via Arroyo Malilla, off Highway 6 Camborio
Cruce with through flood control area forest
(Mocha Manzano) & at 140 ft (bridge)

- Angamwadi Centre
FPS Outlet of Tiram Market to be shifted to within
Perimeter

- 5 Veterinary Health Centre required at Village Parnate

- Electricity pila need approx 15 pila for a house of 150 pila
a for 15 lines (to make the road since electricity lines are not with
pila).

- Shifting of transformer from W. No 5 to W. No 4
at W. No 4 (from agricultural land to road side)

II Any major complaint brought to notice of the Visiting Officer

The villagers of the East Pantayat is facing monkey menace in the area as the monkeys are destroying crops & also causing harm to the human life; need to be addressed on priority.

Q Overall assessment of functioning of the government

All govt departments are doing good job for reduction of complaints as early as possible but the procedural delay which cause the time to reduce it.

Q Overall assessment of VIII and suggestions

The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.

The govt deptt are trying their best to reduce the complaints of the villagers but the procedural delay is causing delay to solve it. The DPR of the work should be prepared by the deptt concern for sanction of funds. When the funds are released the work should be started as early as possible.

by

Signature of the visiting officer

NAME SHASHI KUMAR SINGH

PHYSICAL TRAINING INSTRUCTOR

G.D.C. ROAD

AT PRESENT DEPARTMENT G.D.C.

UDHAMPUR.