



B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2013, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V)' programme, the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4423 Panchayats focused on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes to improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver a speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Haikhas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be consistent on the officer to ensure that all activities and events mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the recommendations in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy, Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. He/she must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- iii. The visiting officer should by and visit as many local institutions including schools, PNCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case there is a ongoing project in the village, the officer should certainly inspect the same and record its progress.
- iv. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- v. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- vi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- vii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- viii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and discuss the B2V2 box/dets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Distributing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrive in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Collect copy of Panchayat Plans Collection and Disbursement

Get schedule-wise list of individuals who are eligible of receiving individual beneficiary oriented schemes but have not applied so far

Collect any complaint/grievance that people may have, especially with regard to non-functioning of kharolis under individual beneficiary oriented schemes.

Get list of households without paid electricity connection

Day 1 Afternoon

- Visit local schools, health institutions, AWCs, government assets, tanks, water bodies, Libwell, electrification, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, finding government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to resolve rural issues and energize village/mini industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch. If not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the kharol register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development work.
- Formal interaction with:
 - Panchayat government functionaries (Doctor/Teacher/Putwar/Anganwadi Worker/ASHA/AUM/VLW/PDS storekeeper/representatives of PRI, PDD, PNO, Agriculture, Animal Sheep, Horticulture etc.)
 - Self-help groups
 - Prominent citizens/volunt teachers/Govt. employees ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar
- Lead *Grah-Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her last day visit to the Panchayat)

A. DETAILS OF REPORTING OFFICER:

1. Name: Surana Shauna, KAS
2. Designation: Secretary JMC
3. Department/Place of posting: Housing & Urban Development (Gurgaon)
4. Mobile No.: 9419122712
5. Email ID: surainamhla1977@gmail.com
6. Home District: Kathua
7. Date of visit: 23/25/27/28/29/30 November 2019 26th & 27th Nov 2019

B. LOCALITIONAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: Maroon
2. Local Government Directory (LGD) code of the Panchayat: 239934
(To be sourced from Rural Development Department by DC)
3. Name of CD Block: Parthal
4. Name of Tehsil: Katse
5. Name of District: Leah

C. PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: ① Maroon ② Paroh ③ Seel
2. No. of hamlets in the Panchayat: ④
3. No. of households in the Panchayat: 297
4. Population (approx.) of the Panchayat: 1642

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

Sl. No.	Department	Designation of the officer/official
1	Revenue	Naib Tehsildar
2	Agriculture	Patwari
3	RDA	SEA
4	Horticulture	JE (REH)
5	Social Welfare	DL-SMS
6	Education	TSWO
7	R&B	Teacher
8	Social Forestry	JE
		Forester

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat. ☒ Yes/No/under construction
- If yes, whether functioning in: ☒ Govt building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar. Yes/No
- ii. Whether the BDC office has been established in the Panchayat. Yes/No
- Panchayat). Yes/No/Not applicable ☒ (in case the officer visits block

g. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

h. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

i. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

j. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: NA

2. FUNCTIONALITY:

k. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 21.11.19

l. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 7.9.19

m. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

n. Whether the signature of Panch/ Administrator/ Panchayat Secretary have digital signature: Yes/No ✓

5. Bank Account opening and details of funds.

Name of the Scheme	Expenditure bank account opened	Official signature other than Sarpanch	Funds involved	Balance in the account as on date (Rs. in Lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓/No	Secretary Panchayat	Yes/No ✓/No	Rs. 19.08 Lacs	Yes/No ✓/No
CDA (Narbon)	Yes/No ✓/No		Yes/No ✓/No		Yes/No ✓/No
ICDS (Homonaram)	Yes/No ✓/No		Yes/No ✓/No		Yes/No ✓/No
Mid Day Meal (MDM)	Yes/No ✓/No		Yes/No ✓/No		Yes/No ✓/No
Own resources of Panchayat	Yes/No ✓/No		Yes/No ✓/No		Yes/No ✓/No
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: NA

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No ✓

b. Whether the detailed estimates for all works have been prepared. Yes/No ✓

c. No. of works for which estimates have been prepared (to total). 5 No. 100%

d. Whether Action Plan has been approved by the DDC: ☒ Yes/No
If no, reason thereof: _____

e. Whether the works have been started: ☒ Yes/No

No. of works started: 1 No. 20 % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) BDO

3) Others (specify) _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: ☒ Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: ☒ Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: ☒ Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Not yet framed

Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sangathan is purchasing items at Panchayat level for serving Mid day meal in the schools? Yes/No

If no, reason thereof _____

b. Whether the Panchayat/Sangathan is providing Mid day meal to the school children in the Panchayat? Yes/No

If no, reason thereof _____

Also mention if it is being provided by someone else _____

c. Whether the record on account of purchase of MDM items and memorandum to cooks is being maintained at the Panchayat? Yes/No

Panches showed register
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

MGNREGA

a. Whether MGNREGA Plan 2015-20 has been approved? Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 39.73 lakh

✓ No. of works approved: 43

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 240

✓ No. of rain days generated: 892

a. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/No

If yes, whether approved by the Gram Sabha? Yes/No

If no, reason thereof Lack of coordination among

Panchayat members in Block offices/officials.
Especially Absence of full time officer
(BDO) is the major reason

Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/No

If yes, whether subjects have been assigned in presence of the visiting officer? Yes/No

Yes/No

Major challenges being faced by the Panchayat in functioning and execution of work

Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
DDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tahsildar/Naib-Tahsildar	Revenue	✓	
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Officer	Agriculture	✓ Yes/No	
Horticulture Extension Officer	Horticulture	✓ Yes/No	
Village functionaries		Yes/No	
Any other			

Lack of coordination
in support by
Panchayat Raj

Members was witnessed during the visit
and their internal conflicts are the
major reason for the least development
in this Panchayat.

B2W2/PD&MD/2015

Whether any new works/healthcare work sanctioned/taken up/completed in the Panchayat since B2V1, is shown thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks

Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- i. Doctors/Paramedics/other Health staff ☒ (Yes/No)
- ii. Teachers/Raj Teachers ☒ (Yes/No)
- iii. Anganwadi Workers/Helpers ☒ (Yes/No)
- iv. PDD staff ☒ (Yes/No)
- v. Junior engineering staff ☒ (Yes/No)
- vi. Agriculture/Horticulture staff ☒ (Yes/No)
- vii. Animal Husbandry/Sheep Husbandry staff ☒ (Yes/No)

In case any particular department has shown improvement, please specify.

Agriculture Deptt. has shown tremendous improvement for better disposal of cases.

Any department whose staff is absent most of the time:

special data collection camp for updation name/DOB

Any department whose officers/officials has not visited the Panchayat even once since B2V1

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1

B2V2/PD&MD/2018

needs to be conducted. Difference in names/percentage leads to less disposal of cases.

iv. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Monkey menace in panchayat	Agriculture Horticulture	Yes/No ✓	
No revenue to Panchayat as KDA collects revenue of building permission	RDD	Yes/No ✓	
No public means of transport in area	Tpt. Dept.	Yes/No ✓	

iii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Widow pension/ Disability pension/ Old age pension not being given	Social welfare Dept.	Yes/No ✓	
No public means of transport	Transport Dept.	Yes/No ✓	
No road connecting to Shamshadpur Bazar	R&B	Yes/No ✓	
No revenue to Panchayat as KDA collects revenue of building permission	RDD	Yes/No ✓	
Roads not blacktopped	R&B	Yes/No ✓	

3) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

1. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
 If No, reason therefor: _____

2. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

3. Whether Panchayat/area disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
 If no reason thereof: _____

4. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
NOT yet installed

If no, the officer should get it installed and confirm: BDO has been directed to do so

5. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
to date needed

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

6. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If no, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEA	1	Agriculture	AEA
2	Revenue	Patwari	2	Revenue	Patwari

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	—	—	3	—	—
2	—	—	4	—	—
3	—	—	5	—	—
4	—	—	6	—	—
5	—	—	7	—	—
6	—	—	8	—	—
7	—	—			
8	—	—			

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting ☒ Yes/No

If no, Reason thereof: _____

- vii. Whether the GPOP Plans are being approved by the Gram Sabha: ☒ Yes/No

If no, reason thereof: _____

- viii. Whether the approved plans and Facilitator feedback reports are being uploaded through Plan Portal: ☒ Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

Whether the official copies transmitted at the Panchayat during Muster Assembly survey, 2019 are being followed while preparing CRDP plan for 2020-21. Yes/No

If yes, please mention:

1. SOCIAL ASPECT
- ① No waste disposal system
 - ② No common service centre
 - ③ No SHS
 - ④ No self-help group
 - ⑤ No Anganwadi
- Whether the above facilities are planned before the Gram Sabha on equality basis for carrying out with YES/No
- If yes, please mention:

- 1. Is the Social Audit Committee formed in B2V1 conducting social audit. Yes/No
- 2. Whether the issues raised during the audit are being addressed by the Government concerned. Yes/No

If no, reason thereof: No order issued w.r.t. forming social audit committee from during B2V1

2. CAPACITY BUILDING & TRAININGS

- 1. Whether the capacity building and training has been provided to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
7	Reasi	Panchayat Worker	2

- 2. Quality of training. Poor/Satisfactory/Very Good/Excellent
- 3. Whether any exposure visit within J&K/Outside has been conducted. Yes/No
- 4. If yes, Voting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent NA
- 5. Whether any digital literacy training has been conducted for Gramloches. Yes/No
- 6. If yes, quality of training. Poor/Average/Good/Excellent
- 7. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats
 - a. Elected representatives: Poor/Satisfactory/Good/Excellent
 - b. General Public: Poor/Satisfactory/Good/Excellent
- 8. Whether official is read out the schemes from the pamphlet/website.

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Taking Office to be Approved, Number of Beneficiaries Covered and Approximate Number Not Covered

Scheme/Service	Beneficiaries Covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Provision for pendency	First applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/BMC students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Parents - Old Age	14	28	lack of funds	
Parents - Widows	10	—	—	
Parents - Disability	2	—	—	
PM Kisan Yojna	260	4	difference in names / advantage / advantage	
Pradhan Mantri	7	—	—	—
PM Janan Yojna Bina Panna	—	—	—	—
PM Suraksha Bina Yojna	—	—	—	—
PM Aardr Yojna Changan	—	100	SELL Data 201 not correct - pyd	—
State Maternal Assistance Scheme	—	—	—	—

NO rep. of concerned dept. present

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (admitted but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGS Jan Card	250	—	—	—
Life Dm	—	—	—	—
Swachh Bharat Mission - Individual Household Toilet	Leftover 80 to be covered under NALOG			—
PM Ujjwala Yojana	—	—	—	—
Ujjwala	—	—	—	—
Jaidhan Account	90% (as per old info)			—
PM Matsya Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are intended to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Fully covered (as per old info B2 V1)		—
Electricity connection	Nil	—	—

No report of the present report.

- Listed effort to enhance the life of intergenerationality with poor youth generation. Hence to also extend any institutions and services to them.

II. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Same High/Low/Land/Mountain
- Main sources of irrigation: Community and well/ponds/Tubewell
Shreezing Tal/Ambar (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient
- Are there any on tapped irrigation sources in the Panchayat? Yes
If yes, please specify: Canal/Omnid Water/Drought relief pond/Pond/any other water body land at Seeli (as many as needed)
- Is there any area which can be developed for any of water conservation measures for irrigation purposes? Yes
If yes, please specify: Ponds, Rain harvesting, water harvesting
Lake can be developed at Seeli village
- Whether the Panchayat has programme for agricultural insurance? Yes
- No. of farmers who use agricultural insurance in the Panchayat: Nil
- No. of farmers who intend to use agricultural insurance: Nil (Nil)
- Any suggestion to improve irrigation facilities in the Panchayat:

Rain Water Harvesting Tanks
Repair of existing Community Ponds/Lake

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx): 25 (Huge)
- Are appropriate HYV seeds available to the farmers? Yes
- If not, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

a) No. of farmers without Kisan Credit Card 160 (7900)

b) No. of farmers who have availed loan facility through KCC during 2019
100 Nos.

c) No. of farmers who applied for KCC loan but not provided yet for
10 ~~1000~~ Nos.

d) Problems being faced by farmers in availing KCC loan (tick whichever relevant)

a) Difficult processes and procedures

X

b) Delay by concerned Dept.

X

c) Delay by bank concerned

X

d) Any other problem, please specify Farmers are reluctant to visit the banks

e) Suggestions for improving the process of availing loan under KCC

Opening of service branch at Bhagte or any other nearest place

4. MARKETING INTERVENTIONS:

a) How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi)

X

b) Through un-organized market

✓

c) Any other, please specify: _____

d) If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

e) Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

2. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

1. Is there any scope/potential for diversification towards high value crop/fruit in

the Panchayat? ☒ Yes/No

☒ If yes, please specify.

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Amla (Lemon/Lime)	Immense	Potential for Bee keeping, Mushroom cultivation, Vermi compost
	Lemon Grass	"	Daily farming, Spices / Turmeric etc.

3. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry

Department: ☒ Poor/Satisfactory/Good/Excellent

2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	—	—
3	Sheep Units	—	—
4	Fish/Ponds	—	—

Regular follow up of various schemes
 PVT, Rainwater Harvesting, Organic Farming, etc.
 and to ensure that the people are getting the benefits of these schemes.

Diversified / Integrated
 farming
 Creation of Self Help groups

II PUBLIC COMPLAINTS AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all persons in the Panchayat. ☒ Yes ☐ No
2. How the number of people in the Panchayat get to get Aadhar card. ☒ 120 (approx)
3. Social satisfaction level of the people about the ration shop.
 Poor/Good/Excellent

Other public complaints with respect to ration shops.

- | | |
|--|---|
| a) Regular opening | Yes/No ☒ |
| b) Sufficient stock | Yes/No ☒ |
| c) Overcharging | Yes/No ☒ |
| d) Misbehaviour of shop owner | Yes/No ☒ |
| e) Long distance to be covered to reach the shop | Yes/No ☒ (Long distance from Selli) |
| f) Low quality of ration | Yes/No ☒ |
| g) PDS machine not working | Yes/No ☒ |

- iii) any other: _____
- iv) Number of FIRs registered in last 3 months: N/A
- a) Are people generally satisfied by response of Police to complaints: Yes NA
- b) Is copy of FIR given to people: Yes NA
- c) Are people satisfied about the overall security situation in Panchayat: Yes NA
- d) Any suggestions: _____

v) Public perception:

- a. Are departmental staff available: Yes Good Very Good Excellent
- b. Are departmental staff responsive: Yes Good Very Good Excellent
- v. Average time taken for processing of applications/requests or removal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>✓</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>✓</u>
Police Station	• Within 1 month • More than 1 month • Never	<u>✓</u>
PHE	• Within 1 month • More than 1 month • Never	<u>✓</u>

PDD	• Within 1 month • More than 1 month • Never	☒
Any other	• Within 1 month • More than 1 month • Never	☐

- Any specific observation or complaint regarding any particular department:

Non availability of infrastructural items for redressal of public grievances in the stores of Departments. Appointed appraisers the problem on ground

K) OTHERS:

1. Whether the Panchayat has been identified as a Panchayat for collection and disposal of plastic waste: Yes/No Eg
PDD
PHE
2. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Requesting officer to collect a copy of the PWD)
3. Number of children in the age group of 4-14 years in the Panchayat: _____
4. Number of children in the age group of 4-14 years enrolled in the schools: _____
5. Is there any High-Higher Secondary school with more than 40% girl students: Yes/No
6. Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
7. Whether PDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER

1) Report public requirements in order of priority (Max. 17)

1. Requirement of CSC (Community Sanitary Complex) near Selli Checkpost
2. Boundary wall + beautification / repair of existing pond at Selli and construction of check band adjoining houses nearby.
3. Boundary wall of 3 GMS at Maroon Selli, Pich + renovation of school building at Selli.
4. Separate kitchen for preparing Mid Day Meal at Selli GMS.
5. Blacktopped roads needed from Selli to Shamhar Hat, Maroon to Larman Dargah Shop, Maroon to Ask Bhagte
6. Blacktopped roads needed from Tara Chand's house to Peer Darga Parok and from Tara Chand House to SMVDU via Khari
7. Building for subcentre Parok
8. Protection Darga Work at Road of Selli near middle school.

II Any major complaint brought to notice of the Visiting Officer

① DKDA's revenue collection in view of issuance of building permission was strongly objected by residents of Parichayat.

② Money Menace which leads to destruction of crops.

Normal parafunctionary (As per General Public's response).

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

There was minimal support from Panchayat members which depicts the low level of accountability/responsibility ~~they~~ understanding of things. The morale of the employees is very low and constant difference of opinion/coordination needs to be looked into.

b/y Panchayat members ^{Signature of the visiting officer}
employees. ^{Name}