



Back to **Village 2**

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name Mamir Hussain
- ii. Designation Jr. Lecturer
- iii. Department/place of posting Education / Govt Model H.S. Sec. School, Sangla
- iv. Mobile No 9622182101
- v. Email id
- vi. Home District Poonch
- vii. Dates of visit 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat Ghani Sharati
- ii. Local Government Directory (LGD) code of the Panchayat 239273
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block Mankote
- iv. Name of Tehsil Mankote
- v. Name of District Poonch

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat 02
- ii. No. of hamlets in the Panchayat 14
- iii. No. of households in the Panchayat 535
- iv. Population (approx.) of the Panchayat 2560

- Collect copy of Panchayat Plastic Collection and Disposal plan.
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same
 - Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Self-help activists/NGOs
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

B2V2/PD&MD/2019

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties

- Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.

- Unveil the GPDP booklet in the Gram Sabha. *Gram Panchayat development plan*

- Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.

- Unveil the 14th FC plan booklet in the Gram Sabha. *2016-2020*

- Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.

- Check the purchase record register for MDM and ICDS.

- Distribute the information flyers on Individual Beneficiary Based Schemes.

- Fill up those columns of the B2V2 booklet which require Gram Sabha responses

- Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.

- Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.

- Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Acute shortage of water in around 80% of HHs. Some power in PHE dept.	PHE	Yes/No ✓	Water supply scheme in whole area to be made functional from Mandote to Khajoor Dhara.
Acute shortage of man power & mal-employment of teachers.	Education	Yes/No ✓	Adversely affects the educational children in the area.
Frequent cuts & absent in some area even paying charges of power.	PDD	Yes/No ✓	Application and resolution filing here with.

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Acute shortage of Water	PHE	Yes/No ✓	Re-install lift scheme from Mandote to Khajoor Dhara.
Power in some hamlets totally absent.	PDD	Yes/No ✓	Power Connection, poles in uncovered area.
Road Connectivity. Jhulas Gali to Good. 11/8 Khajoor Dhara.	PWD/RBB.	Yes/No ✓	(i) Jhulas Gali to Khajoor Dhara. (ii) Mohalla Mohai to main road.
Health facilities are not good.	Health	Yes/No ✓	Establishment of Sub-Centre at Khajoor Dhara. Dispersing of Leishmaniasis cases.
Bank branch facility.		Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No ✓

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No ✓

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (15-10-2019)			2 nd Meeting Date (18-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD.	GRS.	1	RDD.	VLN
2			2		

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓

If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works: *Non-availability of allocated funds.*

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	<i>G28.</i>
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	<i>Empty</i>
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No	<i>HT. B. Horker</i>
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) 14th F.C Work, tractor Road, Alohalla Gajraw (Ghani)

(2) MGNREGA, SC (Soil Conservation) R/Wall Ward 12

(3) F.C R/Wall Ward no 07. (Just started)

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs NIL lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: NIL (date)

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No ✓

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ✓

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	370	55	Net Service blocked	NIL
Ladli Beti	NIL	NIL	Non Implementation Non-funding	NIL
Swachh Bharat Mission- Individual Household Toilets	95	220	Acute shortage of water supply in Panchayat	NIL
PM Ujjwala Yojana				
Ujala				
Jandhan Account	70	NIL	NIL	NIL
PM Matru Vandana Yojana	14	32	Owing to incomplete documentation	NIL

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	Left scheme from village. Ghani is not functional due to lack of manpower as reported by the officer of Dept.	
Electricity connection	60 Masati 40 Ghani	For the grant of poles, wire etc.	Resolution filed of enclosed.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 200 (Nos.)
- ii. ~~10~~ of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
08 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt _____
 - c) ☒ Delay by bank concerned Delay by bank concerned.
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC
Orienting the Process and Procedure of Banking.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ☒ _____
 - c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
Through Co-operative marketing system.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce.
Through an organised marketing (Mandi).

- * Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPD plan for 2020-21. Yes/No.

If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS.

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Govt Girls H/s Sec. School Seshmal Panch.	Transferring the guide lines regarding PDI	04.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
Panchayat	No.	No	Estimate submitted to concerned Dept. but not yet received.
PWD/R&B.	No.	No.	Discussed with PWD & C Branch for solving the standing problem, not yet under sanction.
PDD.	No.	No.	Discussed with PWD & C Branch for poles and wiring, still pending.
PHE	No.	No.	Discussed/represented to B2V1 for accurate shortage of water, left scheme in whole to be decided.
Education	Up-gradations of GMS Scheme	No.	Discussed with PWD & C Branch, but under process of procedure.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1.

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ☒ |
| b) Teachers/Ret Teachers | (Yes/No) ☒ |
| c) Anganwari Workers/Helpers | (Yes/No) ☒ |
| d) RDD staff | (Yes/No) ☒ |
| e) JEs/other engineering staff | (Yes/No) ☒ |
| f) Agriculture/Horticulture staff | (Yes/No) ☒ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ |

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time: NIL

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Animal Husbandry & Sheep Husbandry, mostly all.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: NIL

B2V2/PD&MD/2019

* Visiting officer to enclose the list of individuals/households who need their connections. He/she to also collect any applications and handover at District headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Land ☒
- ii. Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ☒
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ☒
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
- v. Is there any area which can be developed by any of water conservation measures for irrigation purposes: Yes/no ☒
If yes, please specify: _____
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- viii. % of farmers who intend to use drip/sprinkler irrigation: NIL (None)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Improving lift scheme & ponds, bore well, mostly the nature of land is hilly and hard virgin

2. HIGH YIELDING VARIETY (HYV) SEEDS

- i. Farmers using High yielding Variety seeds (Approx. 90 %age)
- ii. Adequate HYV seeds available to the farmers: Yes/No ☒
- iii. Reasons thereof: NIL

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1
2
3
4
5

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat- Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops.

- | | |
|--|-----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging. | Yes/No ✓ |
| d) Rude behaviour of store owner | Yes/No/ ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	85	89	for the grant of approval.	NIL.
Pension - Widow	19	21	- do -	NIL.
Pension - Disability	58	38	- do -	NIL.
✓ PM Kissan Nidhi	237	33	Require rectification in bank details.	NIL.
Ayushman Bharat	600	50.	Working in order to obtain other Card no. not available.	NIL.
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen				
State Marriage Assistance Scheme	01.	17.	for the grant of approval.	NIL.

PDD	• Within 1 month ✓ • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	Nil

vi. Any specific observation or complaint regarding any particular department.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat 379

iv. Number of children in the age group of 4-14 years enrolled in the schools 369.

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has ✓ provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

III	Overall perception of functioning of the government.
IV	Overall assessment of visit and suggestions: <i>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</i>

Signature of the visiting officer

Name

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓
 ✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Pista nut	Scarcity of Production	
2.	Wal-nut	Lack of Potential diversification	
3.	Apple/Coconut	towards the fruits.	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
 ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	04 (Four)	50
2	Dairy units	02 (Two)	20
3	Sheep Units	NIL	NIL
4	Fish Ponds	NIL	NIL

h) any other: _____

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month ✓ • Never	
Police Station	• Within 1 month • More than 1 month ✓ • Never	
PHE	• Within 1 month • More than 1 month ✓ • Never	

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07)
1	i. Water lift scheme in whole area to be made functional. ii. Up-gradation of Govt. GMS Dhara to SHS under the MSA Scheme.
2	Road Connection from Sajhra to Jhullas Gali, Jhullas Gali to Govt. SHS Khugoor Dhara.
3	Power Connection / Poles in Un-Covered area.
4	PHC / Ambulance in area, Sub-Centre at Khugoor Dhara and a dispensary at Char.
5	Network - mobile to be restored.
6	PDS Store in the area.
7	Bank Branch.
II	Any major complaint brought to notice of the Visiting Officer.
	Acute shortage of water in around 80% of SHS suffers. People mostly spent whole time as providing daily basic water requirement, thus some time buy the water. Acute shortage of man power in DHE, education, dept. lack of infra-structure & teaching staff. Frequent power cuts and totally absent in some area.