



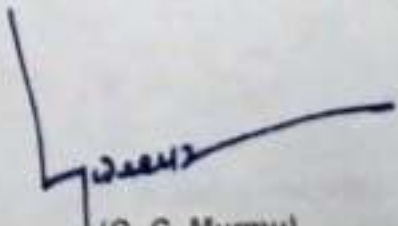
## Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience -the sweet lore of *nature* brought home to them the *beauteous forms of things* ; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.



(G. C. Murmu)



**Chief Secretary  
Jammu and Kashmir**

**B. V. R. Subrahmanyam  
IAS**

## *Message*

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28<sup>th</sup> July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)



## General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14<sup>th</sup> FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- 40. The visiting officer should try and visit as many local institutions (including schools, PSCs, Anganwadis, etc.) as possible. He should also inspect at least some of the welfare centres including sheltered and other welfare schemes like 14<sup>th</sup> FC, SHS, etc., and other government programmes. In case, there is a long-term project in the village, the officer should regularly inspect the same and report to the district.
- 41. In addition to all other activities that the visiting officer will carry out, he/she should also pay special emphasis on 100% assessment of school children (age 6-14 years), 100% coverage of PSCs, Anganwadis, etc. and 100% coverage of all beneficiary welfare schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and providing sustainable enterprises and village industries.
- 42. The visiting officer shall not act on behalf of the government.
- 43. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- 44. The report of the visiting officer shall be submitted both physically and electronically in the prescribed format. The officer should sign and date the report and submit it to the District Collector.
- 45. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the SIVS booklet and any other relevant documents that may have been handed over to him/her during the visit.

8/7/2018 10:00:00

## Suggested Activity Schedule for the Visiting Officer

### Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of report to the District Collector and other papers before leaving the district.

### Day 1

- Arrive in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha.
  - Read out the charter of Fundamental Duties.
  - Discuss SIVS report card, school gap analysis report and other feedback on follow up of SIVS activities.
  - Unveil the SIVS booklet in the Gram Sabha.
  - Get the resolution for approval of SIVS and SIVS-CA passed in the Gram Sabha.
  - Unveil the 14<sup>th</sup> FC plan booklet in the Gram Sabha.
  - Inspect the four wall books: 14<sup>th</sup> FC, MGNREGS, OOR, etc.
  - Check the purchase record register for MGNREGS.
  - Distribute the information flyers on various beneficiary welfare schemes.
  - Fill up those columns of the SIVS booklet which require Gram Sabha responses.
  - Distribute guidelines of government schemes which can help increase rural incomes e.g. Sakshat Panchayati, Dairy Entrepreneurship Scheme, etc.
  - Get the Panchayat Secretary Committee constituted if not already constituted through a Panchayat and Gram Sabha resolution. The format for the committee will be made available by the District administration.
  - Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

8/7/2018 10:00:00

- Collect copy of Panchayat Public Collection and Disposal plan.
- Get scheme-wise list of individuals who are eligible of receiving individual beneficiary oriented schemes but have not applied as yet.
- Collect any complaints/grievance that people may have, especially with regard to non-availability of benefits under individual beneficiary oriented schemes.
- Get list of households without paved water supply connection.

#### Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, fairs, water towers, tubewell, electric vision, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PSC representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problem/issues being faced by the people of the Gram Panchayat and ways to increase rural incomes and emerge village-level initiatives.
- Capture evening interaction picture by 5.50 P.M.

#### Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members
  - Get various subjects/issues assigned to the panchayat by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
  - Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
  - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
  - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
  - Frontline government functionaries (Dahar/Teacher/Panchayat Anganwadi Workers/Ashka/ANM/AJ/WPOS, streetlights/maintenance of PHE, PDD, PWD, Agriculture, Animal Health, Horticulture etc.)
  - Social activists/NGOs.
  - Prominent citizens/retired teachers/Govt. employees/retired officials etc.

8/2/2019

#### Day 2 Afternoon:

- Visit the Panchayat Chair/ROD office and check for fund/expense.
- Install board of and identified for Panchayat Chair.
- Lead Graft Panchayat Ceremony for completed PMK-F houses.
- Inspect the previous B2V work and lay foundation stone for a new G2V.
- Inspect B2V/14" PC work/arguing work/other development projects taken up.
- Inaugurate the playground - by the foundation stone for CDC, start one sports event.
- Inaugurate by foundation stone of any other works which are available.

8/2/2019

## Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two-day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER

- Name: Shri. Anand Shah
- Designation: Assistant Engineer
- Department/Place of posting: RIS, Sub-Division Mayapuri
- Mobile No.: 700689136
- E-mail ID: anandshah@goa.com
- Home District: Budgam
- Date of visit: 27/28 November 2017

### B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: PARNEWA
- Local Government Directory (LGD) code of the Panchayat: 241361  
(To be obtained from Rural Development Department by DC)
- Name of CD Block: PARNEWA
- Name of Taluk: KRANTIB
- Name of District: BUDGAM

### C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: 02 (Two)
- No. of hamlets in the Panchayat: 02 (Two)
- No. of houses in the Panchayat: 584
- Population (approx.) of the Panchayat: 2826

### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	RDD	MPH/Secy, G&T
2	PHE	JE, In-charge
3	PDS	Section Officer, In-charge
4	Health	Doctor, AI, AHA
5	Education	Teacher
6	Animal Husbandry	V.P.
7	Sheep Husbandry	F/Inspector
8	Agriculture	Agri Extension Offr.
9	Food & Supply	Helper
10	Rousement	Patrol
11	Forest Dept.	Forest Guard, 3rd Grade
12	Integration	Helper
13	I.C.D.G.	SHRM, Awar.
14	Fishery	F&S
15	Joint Service Dept.	Principal Edn. Teacher
16	Local Self Govt.	Secy
17	Health & Family Welfare	HEO
18	Handicrafts	HTD
19	ICM	Patrol
20	ICM	Patrol

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT

#### 1. INFRASTRUCTURE

- Whether Panchayat Ghar is available in the Panchayat: Yes/Under construction
- If yes, whether functioning in: Own building/Other government building/Private building. (But currently the B.D. is functioning from the building)
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established or will the office work from Panchayat: Yes/Not applicable

ii. If not, whether the building for BDC office has been identified. Yes/No/Has  
applied

iii. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	This panchayat office is being used by the SD/KSD
Computer/printers	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

iv. In case Panchayat has not been constituted, whether Administration has been  
appointed. Yes/No

v. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and  
confirm.

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis.  
Yes/No

Date of last meeting held: \_\_\_\_\_

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held: 15-03-2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary.  
Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital  
signature. Yes/No

v. Bank Account (including opening of funds)

Name of the Scheme	Security bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether bank and account has been made
14 <sup>th</sup> Finance Commission	Yes/No	Yes/No	Yes/No	2.81/100	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No		Yes/No
ICDS (Healthcare)	Yes/No	Yes/No	Yes/No		Yes/No
Mit Day Mela (MDM)	Yes/No	Yes/No	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No		Yes/No
Any other Scheme, if yes, indicate same	Yes/No	Yes/No	Yes/No		Yes/No

(Visiting Officer to personally check the Passbook and enter the above details. He/she  
will also check that the bank account is in the name of the Panchayat and operated by  
Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her  
presence and confirm.

vii. 14<sup>th</sup> Finance Commission Award

a. Whether 5 year Action Plan 2019-20 has been prepared. Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared. 5 No. 17 %  
(to total)



a. Whether Action Plan has been approved by the DDO: Yes/No

If no, reason thereof:

b. Whether the works have been started: Yes/No

No. of works started: 01 No. (22 % to total)

If no, reason thereof:

c. Why is ready work order for works being executed under 14" PD not sent:

1) Sarpanch

2) BDO

3) Others (specify): V.L.H./Administrator

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrient items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: There is no Panchayat body

Also mention if it is being purchased by someone else: Sarpanch & Administrator

b. Is nutrition being provided in Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: There is no Panchayat body

c. Is the Panchayat/Sarpanch paying honorarium to ANM/Hegans directly at Panchayat level: Yes/No

If no, reason thereof: There is no Panchayat body

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained in the Panchayat: Yes/No (NA)

(Visiting Officer to check the register and verify the signature of the Sarpanch at the same)

a. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal to the school: Yes/No

If no, reason thereof: There is no Panchayat body

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: There is no Panchayat body

Also mention if it is being provided by someone else:

c. Whether the record on account of purchase of MDM items and honorarium is being maintained at the Panchayat: Yes/No (NA)

(Visiting Officer to check the register and verify the signature of the Sarpanch at the same)

a. MGNREGS

a. Whether MGNREGS Plan 2015-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 7.5 lakh

✓ No. of works approved: 111

✓ No. of works started: 61

✓ No. of works completed: 41

✓ No. of Job Card holders in the Panchayat: 234

✓ No. of man days generated: 72

c. Whether the Action Plan for funds on account of Own Resource of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: There is no Panchayat body

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46. Whether subjects have been assigned by the Sargent to the Panch. Yes/No

If no, whether subjects have been assigned in presence of the visiting officer Yes/No

(N/A)

47. Major challenges being faced by the Panchayat in functioning and execution of works.

48. Whether full support and cooperation being provided by

(N/A)

Office	Department	Response	Remarks
SDO	WCD	Yes/No	
PLD	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWD	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/TEO	School Education	Yes/No	
SC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tahsildar/Naib-Tahsildar	Revenue		
Pahani	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

SI/SP/SGM/2019

49. Is the Panchayat facing any difficulty in execution of works identified in beneficiary other activities

✓ Not in operation by officials Yes/No

(N/A)

If yes, who (Specify)

✓ Non-disbursement of funds available/claimed by officials Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff Yes/No

✓ Delay in administrative approval by officials Yes/No

If yes, how long (Specify number of days)

✓ Officers not sharing details of guidelines/policy of beneficiaries Yes/No

✓ Any other difficulty, give details

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

1. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed Yes/No

If not, likely date of completion (Date)

2. Whether any other works started during Back to Village-1 have been completed Yes/No

If not, list of such works and date by which they are likely to be completed

(1) Providing of water supply improvement

(2)

(3)

3. Whether any funds have been released for works identified in B2V1 Yes/No

If yes, amount released Rs. 1.75 lakh

Whether works identified in B2V1 have been started Yes/No

Likely date of completion 2020/2021 (date) (Signed by water supply)

SI/SP/SGM/2019

ii. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV? If, state them:

Sl. No.	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
1. 330	1. Div. of old Panchayat area from Panchayat	Yes	
2. 330	2. 1000 sq. ft. building for Panchayat	Not started	
	3. 1000 sq. ft. building for Panchayat	Not started	
	4. 1000 sq. ft. building for Panchayat	Not started	
	5. 1000 sq. ft. building for Panchayat	Not started	
	6. 1000 sq. ft. building for Panchayat	Not started	
	7. 1000 sq. ft. building for Panchayat	Not started	
	8. 1000 sq. ft. building for Panchayat	Not started	
	9. 1000 sq. ft. building for Panchayat	Not started	
	10. 1000 sq. ft. building for Panchayat	Not started	

iii. Whether any improvement in attendance of following Government functionaries has been noticed after BZV?

a. District/Paradeo/Health staff	(Yes/No)
b. Teachers/PT Teachers	(Yes/No)
c. Anganwadi Workers/Helpers	(Yes/No)
d. RDO staff	(Yes/No)
e. J. Collector engineering staff	(Yes/No)
f. Agriculture/Horticulture staff	(Yes/No)
g. Animal Husbandry/Sheep Husbandry staff	(Yes/No)

If any one particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: \_\_\_\_\_

Any department whose officers/officials has not visited the Panchayat even once since BZV? \_\_\_\_\_

Any department which has organized any event or camp or tour of senior officers in the Panchayat since BZV? \_\_\_\_\_

BZV/PO/AMC/2019

iv. Areas of major complaints brought to notice:

Major area of complaint made during BZV?	Department	Resolution of Complaint	Remarks
1. Lack of drinking water for cattle & drinking water	PHE	Yes/No	The staff must provide the drinking water to the cattle & drinking water.
2. Damage of cattle	PHE	Yes/No	The staff must provide the cattle to the cattle & drinking water.
3. Damage of cattle	PHE	Yes/No	The staff must provide the cattle to the cattle & drinking water.

v. Major problems confronting the people:

Major problem highlighted during BZV?	Department	Resolution of problem	Remarks
1. Lack of drinking water	PHE	Yes/No	The staff must provide the drinking water to the cattle & drinking water.
2. Damage of cattle	PHE	Yes/No	The staff must provide the cattle to the cattle & drinking water.
3. Damage of cattle	PHE	Yes/No	The staff must provide the cattle to the cattle & drinking water.

BZV/PO/AMC/2019

## 12. PLANNING, EXECUTION AND TRAINING

### 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP)

- a. Whether the GDP for the schemes transferring to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: Due to non availability of internet facility

- b. Whether the schemes and activities approved under GDP for 2019-20 are under implementation. Yes/No

- c. Whether Panchayat-wise Disaggregation of the resources earmarked for the schemes for 2019-21 has been done by the Sarbajit Officers. Yes/No

If no, reason thereof:

- d. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and submit:

- e. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in better presence and system: Gram Sabha scheduled and attended by full time worker on every programme

- f. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (SARV functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date (28.11.2019)			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	Sanjay Singh G.R.	1		
2	PDD	S. K. Singh SARV	2		

BZV2PD&MD/2019

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	HR	IT. Chandra			
2	Health	MS. D. M.	3		
3	Education	Teacher			
4	Agriculture	Ag. Ed. M.			
5	Horticulture	MS. D.	6		
6	Animal Husbandry	MS. D.			
7	Water Supply	P. S. Officer			
8	Revenue	MS. D.	9		
9	Food Supply	MS. D.			
10	Handicrafts	MS. D.	11		
12	IT	MS. D.	13		
14	Sanitation	MS. D.	15		
16	IT	MS. D.	17		
18	IT	MS. D.	19		
20	IT	MS. D.	21		

If no, reason thereof:

- a. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, reason thereof:

- b. Whether the GDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof:

- c. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: Internal field not available  
(V.O. to demonstrate the reports to the Visiting Officer)

BZV2PD&MD/2019

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4. Whether the critical gaps identified in the Panchayat during Mission Ardhya Shakti, 2019 are being bridged while preparing SPDP plan for 2020-21. Yes/No

If no, reason stated: The critical gaps taken to the HSA mission before SPDP plan is being covered with budget system need identification & allocation of fund for the program

## 2. SOCIAL AUDIT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha in quarterly form for carrying out social audit. Yes/No

If no, reason stated: No audit conducted before

2. Is the Social Audit Committee formed in SPDP including social audit. Yes/No

3. Whether the issues raised during the audit are being addressed by the department concerned. Yes/No

If no, reason stated: No audit conducted before

## 3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been reported to the elected representatives. Yes/No

If yes, provide details: There is no elected panchayat body

No. of Elected Representatives Trained	Place of training	Theme of training	No. of days

2. Quality of training: Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within 20K radius has been conducted. Yes/No

If yes, Volving Officer to record the experience/ views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

4. Whether any digital literacy training has been conducted for Sarpanch. Yes/No

If yes, quality of training: Poor/Satisfactory/Good/Excellent

5. Level of awareness among the elected representatives and general public about the schemes described in Panchayat

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Volving officer to read out the awareness from the personnel personnel)

## 10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Volving Officer to fill approximate number of beneficiaries covered and approved number with out

Scheme/Service	Beneficiaries covered (No.)	Priority supplied but not sanctioned (No.)	Remaining for pending	Fresh applications submitted to volving officer (No.)
Scholarship for SC/ST/OBC students	22	15	Sanction pending	
Scholarship for Minority students	Data not available as beneficiary			
Pension - Old Age	156	61	Sanction pending	
Pension - Widow	16	06	Sanction pending	
Pension - Disability	58	06	Sanction pending	
PM Kisan Nidhi	256	107	Sanction pending	
Ayushman Bharat	Information not available			
PM Jeevan Jyot Sans Yojana	501	-	-	-
PM Sukshma Sans Yojana	501	-	-	-
PM Awas Yojana - Gramin	02	00	Sanction pending	
State Marriage Assistance Scheme	Survey conducted on 2019-18 appeared pending from administration department			



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Aardra J.S. Card	229	44	-	-
Land Bell	24	17	Sanction pending	-
Swachh Bharat Mission-Individual Household Toilets	212	88	Due to unavailability of funds	-
PM Ujjwala Yojana	Information not available	Information not available		
Usha	Information not available	Information not available		
Janashakti Account	Information not available	Information not available		
PM Matsyaman Yojana	46	29	Sanction pending	-

\* The visiting officer to maintain scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at District Headquarter.

k. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	No fresh applications received by the department. However there are some new households (100) which require connection.		
Electricity connection	No fresh cases with the department. However there are some new households (100) which require connection.		

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\* Visiting officer to maintain the list of individual households who need fresh connections. He/she to also collect any applications and handover at District Headquarter.

## 1. DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/Plain/Hilly
- Major sources of irrigation: Canal/Khula/Kudra well/Pond/Spring/other harvesting Tanks/Rainfed/Other (please specify) \_\_\_\_\_
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No  
If yes, please specify (Canal/Canal Water/Surface/Lake/Spring/Pond/any other water body) \_\_\_\_\_ (as many as needed)
- Is there any area which can be developed by any of water conservation measures for irrigation purposes: Yes/No  
If yes, please specify: \_\_\_\_\_
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 02
- No. of farmers who intend to use drip/sprinkler irrigation: 01 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: There should be proper maintenance of the existing infra.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 55% crop)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Insufficient supply to the department

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### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without KCC Credit Card: 178 (None)
- No. of farmers who have availed loan facility through KCC during FY 18: 05 (None)
- No. of farmers who applied for KCC loan but not provided so far: 01 (None)
- Problems being faced by farmers in availing KCC loan (if & whenever relevant):
  - Difficult processes and procedures
  - Order by concerned Dept.
  - Delay by bank concerned
  - Any other problem, please specify: The bank does the process for providing the loan, which is not easy and difficult for the farmer.
- Suggestions for improving the process of availing loan under KCC:
  - Supply the documentation for the loan
  - The service should be exempted from farmers

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (if & whenever relevant):
  - Through organized market trends
  - Through un-organized market
  - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
  - Creation of cold store at panchayat level.
  - Establishment of Mandi in the vicinity.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
 Establishment of local Mandi

### 5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/produce in the Panchayat/Taluka?
  - ✓ If yes, please specify:

Sr. No.	Non-traditional crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Paddy	Organic Paddy	High market value
2.	Vegetables	High value vegetables	High market value
			Substitution of manure/fertilizer by organic fertilizer

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Dairy Husbandry Department, Panchayat/Sahakari/Coop/Extension
- Status of households/farmers engaged with Animal/Dairy Husbandry Sector and those interested to set up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	Backyard Poultry	70	30
2.	Dairy units	50	60
3.	Swamp Units	100	10
4.	High Ponds	100	10

6. Suggestions for encouraging more households/farmers to adopt new seeds

7. List 5 suggestions in order of priority which can help in increasing income of household/farmers:

1. Conduct the meeting/visit with the farmers for awareness regarding new techniques of farming
2. Construction of Cold Store at panchayat level
3. Establishment of Market in the vicinity
4. To encourage the farmers, there should be a proper & sufficient facility for the retail shop in the town at the place - side of national hwy
5. There should be a seed centre at panchayat level

#### A. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Panchayat. Yes/No  
If no, the number of people in the Panchayat yet to get Aadhar card: None / 10/15 %

2. Overall satisfaction level of the people about the retail shops: Good/Excellent

Major problems/complaints with regard to retail shops:

- |   |        |
|---|--------|
| a) Irregular opening                              | Yes/No |
| b) Inadequate stock                               | Yes/No |
| c) Overcharging                                   | Yes/No |
| d) Bad behaviour of shop owner                    | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-availability of water                      | Yes/No |
| g) POC machine not working                        | Yes/No |

h) any other: \_\_\_\_\_

3. Number of FIRs registered in last 3 months: \_\_\_\_\_

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: \_\_\_\_\_

4. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- c. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff/functionalaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	





(6) Overall perception of functioning of the government?

People are generally satisfied with the services of most of the churches. However, the complaints about our parish ministry were: Sunday is felt to be too important, nearly a fast and there were brought to my notice - to reduce their stress, the fast need a chapel more fully as the service being held here.

iv Overall assessment of risk and aggression

(The issuing officer is aware that the record generated is recorded in hard copy and cannot be signed.)

In the absence of related paintings by [name] signed.  
The subject role is being played by the 200, but due to the  
intention of the performance of the artist is badly repeated.  
The high collection of the artist in [name] and the  
reproduction of the artist has decorated the people Museum long  
The painting is being [name] number [name] at  
[name] in vicinity, which has a [name] of [name].

Signature of the sending officer  
Name Zahed Ahmad Shah

Page 2

To  
The worthy Treasury Officer  
Buckley Village Phase II

Subject: Penalty demands of village are 50 lakhs

54

The demands are as under :-

The first demand is:

1. Construction of damaged middle school building under SARAKA.
2. Construction of fencing and hospital building 2nd & providing essential equipments to the hospital.
3. Supply of lady doctors at sub-district hospital Karpase who have been attached at other place for night purposes.
4. Construction of animal husbandry building as land is already provided & construction of sheep huts as already sanctioned.
5. Drinking water facility not satisfactory, essential arrangements be made.
6. Unsafe electric wiring throughout the village which will cause life damage should be corrected.

15. Relief To Anticulture - changed focus

① Alu on Al and niger ⑤ Alu on Al and niger  
② Alu on Al and niger ⑥ Alu on Al and niger

Construction of N.T. office & shifting of  
Patwari Khana to this village for facilitation of  
common people.

7. Streamlining Computer Subject & Sociology in  
HSS Parmera as there is dearth of these subjects.  
HSS has already computer lab existing.

8. Rice problem in Govt./private Ration Stores  
Provide 10 kgs of Rice per individual.

9. Providing H.T. line from Parmera to Butheer  
and @ Nafar Mohalla.

10. Construction of Road under PMGSY from  
Budgam to Shamabad via Parmera.

11. Change the damaged <sup>the</sup> pipes in the whole  
village.

12. Changing of L.T. and H.T. poles & wiring.

13. New & construction of all Canals and Flumes  
through irrigation department.

14. Non-providization of Timber

15. Relief To horticulture damaged farmers.

① Mr. Ahmad Nafar

③

②

④

The Assistant Commissioner Development,  
Budgam.

No: - DDCB/Demand/11061.

Dated: - 26.11.2017.

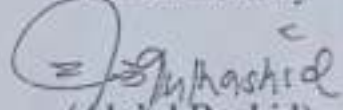
Subject: - Construction of P/B from man road to house of Ishfaq Ahmad at  
different spots at Parnewa.

Sir,

Kindly refer your letter No:-ACD/BUD/WS/11036-37, Dated:-  
18.12.2017 regarding the subject cited above.

In this connection, I am directed to request you kindly to  
explore the possibility for taking up of the said work so that the grievance of the  
public is redressed at an earliest. *and direction of DDC, is written on the  
estimate copy enclosed with for reference.*

Yours faithfully

  
(Abdul Rashid)  
Chief Planning Officer,  
Budgam.