

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

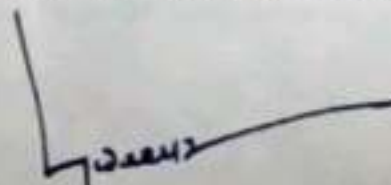
Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the beautiful forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann ki Baat Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayat Raj institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



**Chief Secretary
Jammu and Kashmir**

**B. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisaa, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha.
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodeversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Carry out of Parichayal Panchayat and District plan
- Get scheme with list of individuals who are desirous of accessing individual landowners' owned schemes but have not applied so far
- Collect and disseminate information that people may have, especially with regard to the sustainability of benefits under individual landowners' owned schemes
- Get list of households which need water/electricity connection

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government offices, banks, water supply, telecom, power station, important private enterprises
- Visit other villages in the Panchayat
- Having cultural interaction with PNC representatives, Panchayat members and prominent citizens to discuss and deliberate about the most problematic issues being faced by the people of the South Panchayat and ways to address long term and strategic development solutions
- Carry evening interaction picnic by 5.30 P.M.

Day 2:

- Carry morning picnic at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/issues assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same
 - Inspect the karni register and make the Panchayat members aware about the requirement of monthly meetings as per the Act
 - Check the digital signature of Sarpanch/Panchayat Secretary/Member
 - Review the functioning of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works
- Formal interaction with:
 - Prominent government functionaries (District/Block/Police/Revenue/Health/Animal Husbandry/PSD, etc.)
 - Panchayat members
 - Prominent (Government/Non-Government) employees/any other staff etc.

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Day 2 Afternoon:

- Visit the Panchayat GH/BSC office and check for furniture/computer
- Social event at first identified for Panchayat GH
- Lead Girls' Panchayat Committee for completed PMKVY projects
- Visit/inspect the previous BSV work and its foundation stone for a time
- Project BSV (147) PC works/launching workshop/developmental projects taken up
- Reorganize the (background) by the foundation stone for CGC, start and sports event
- Panchayat/lay foundation stone of any other works which are available

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Back to Village 2 (B2V2) - Report

Form to be filled up by the Reporting Officer
during his/her visit to the Panchayat

A) DETAILS OF REPORTING OFFICER

- Name: *M. Maheshwari*
- Designation: *AS*
- Department/Office: *Education/Higher Secondary*
- Mobile No.: *9898989898*
- Grade: *AS*
- Home District: *Bidgar*
- Date of visit: *20/10/2018* to *21/10/2018* (November 2018)

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: *IXYAN*
- Local Government (Gram Panchayat) Code of the Panchayat: *241363*
(To be entered from Rural Development Department DO)
- Name of CD Block: *Samant*
- Name of Taluk: *Samant*
- Name of District: *Bidgar*

C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: *4*
- No. of hamlets in the Panchayat: *15*
- No. of households in the Panchayat: *357*
- Population (adults) of the Panchayat: *2777*

B2V2-P018M1/2018

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the official
1	Education	Head Master
2	Health	IMPHN
3	Revenue	Patwari
4	Social welfare	N/A
5	Agriculture	J.A.E.O
6	ICDS	A.M.H.
7	Horticulture	Hg. I
8	Physical Education	P. L. T

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE

- Whether Panchayat Office is available in the Panchayat (whether constructed)
- If yes, whether functioning in: Own building/Other government building/Building
- If no, whether land is available for construction of the Panchayat Office building
- Whether the BOC office has been established (in case the office was not established)

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- g. If not, whether the building for SDC office has been identified? **Yes/No**
 applicable

- h. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	SDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printers	Yes/No	Yes/No	not available
Telephone facility	Yes/No	Yes/No	not available

- i. If new Panchayat has not been constituted, whether Administrator has been appointed? **Yes/No**
 j. Whether Information and Assets Register has been prepared? **Yes/No**
 (Visiting Officer to physically check the register)
 If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

1. Whether Gram Panchayat meeting is being held regularly on monthly basis? **Yes/No**
 Date of last meeting held: 21/11/2019
 2. Whether Gram Sabha meeting is being held regularly on quarterly basis? **Yes/No**
 Date of last meeting held: 20/10/2019
 3. Whether the Khasra register is being maintained by the Panchayat Secretary? **Yes/No**
 (Officer to inspect the register)
 4. Whether the Sanjivani/Amritotsav/Panchayat Secretary have digital signatures? **Yes/No**

4. Bank Account opening and receipt of funds:

Name of the Scheme	Supplies bank account opened	Offical signature other than Panchayat	Funds received	Statement to the account as on date (21.11.2019)	Whether all bank and transactions have been made
12 th Finance Commission	Yes/No	Not/Not Concerned	Yes/No	Nil	Yes/No
ICDS (Nandani)	Yes/No	Supervisor	Yes/No	Nil	Yes/No
ICDS (Hemachand)	Yes/No	Supervisor	Yes/No	Nil	Yes/No
Mid Day Meal (MDM)	Yes/No	Head Master	Yes/No	Nil	Yes/No
Own resources of Panchayat	Yes/No	Nil	Yes/No	=	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. Visiting Officer will also check that the bank account is in the name of the Panchayat and opened by Sanjivani.)

5. Whether Panchayat Safeguarding Committee has been constituted? **Yes/No**

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: **Committee is constituted in presence of visiting officer.**

6. 12th Finance Commission heard

- a. Whether 4 year Action Plan 2016-20 has been prepared? **Yes/No**
 b. Whether the scaled estimates for all works have been prepared? **Yes/No**
 c. No. of works for which estimates have been prepared: 21 No. 100 % (in total)

4. Whether Action Plan has been approved by the DEC: Yes/No

If no, reason thereof:

5. Whether the works have been started: Yes/No

No. of works started: only No. 2 is started

If no, reason thereof: due to disturbance in the valley from 25/03/2019.

7. Who is issuing work order for works being executed under 14th FC (ick case):

1) Sarpanch

2) BDO

3) Others (specify):

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Funds are not released time of

Also mention if it is being purchased by someone else: supply issued by the Suppl. Concerned

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof:

c. Is the Panchayat/Sarpanch paying honorarium to ANW helpers directly at Panchayat level: Yes/No

If no, reason thereof:

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch at the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof:

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof:

Also mention if it is being provided by someone else:

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch at the same)

x. MNREGA

a. Whether MNREGA Plan 2018-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 9.00 lakh

✓ No. of works approved: 2116

✓ No. of works started: 141

✓ No. of works completed: 141

✓ No. of Job Card holders in the Panchayat: 2032

✓ No. of man days generated: 651

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: There are not any kind of own resources of the Panchayat

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44. Whether subjects have been assigned by the Sarpanch to the Panchayat: Yes/No ✓
 If no, whether subjects have been assigned to presence of the visiting officer: Yes/No ✓
 45. Major challenges being faced by the Panchayat in functioning and execution of works.
 46. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
CEO	ROO	Yes/No ✓	
LSM	ROO	Yes/No ✓	
JE	ROO	Yes/No ✓	
CCPO	Social Welfare	Yes/No ✓	
TSPO	Social Welfare	Yes/No ✓	
Assistant Superintendent	Social Welfare	Yes/No ✓	
Headmaster/Principal (SC)	School Education	Yes/No ✓	
Asst. MEO	School Education	Yes/No ✓	
PHO	Health	Yes/No ✓	
Talukda/Block Extension Officer	Rewarai		
Police	Rewarai	Yes/No ✓	
Agriculture Extension Officer	Agriculture	Yes/No ✓	
Horticulture Extension Officer	Horticulture	Yes/No ✓	
Village Functionaries		Yes/No ✓	
Any other			

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47. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries or any other schemes:

- ✓ Not co-operation by officials: Yes/No ✓
 If yes, who: NIL (Specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No ✓
- ✓ Delay in preparation of estimates/technical questions by engineering staff: Yes/No ✓
- ✓ Delay in administrative approval by officials: Yes/No ✓
 If yes, how long: NIL (Specify number of days)
- ✓ Officers not sharing details of guidelines/rule of beneficiaries: Yes/No ✓
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground envisaged/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: NIL (Date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

- (1) NIL
 (2) NIL
 (3) NIL

3. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released Rs. 1.75 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

(likely date of completion: NIL (Date))

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v. Whether any new projects/programmes have been initiated/taken up/completed in the Panchayat since B2V1, please furnish

Project/Programme	Name of work undertaken/started	Whether completed (yes/no)	Remarks

vi. Whether any employees in attendance of following Government functionaries has been noticed since B2V1

- i. District/Parade/Police Health staff (Yes/No)
- ii. Teachers/HST Teachers (Yes/No)
- iii. Anganwadi Workers/Helpers (Yes/No)
- iv. IED staff (Yes/No)
- v. District engineering staff (Yes/No)
- vi. Agriculture/Agriculture staff (Yes/No)
- vii. Animal Husbandry/Dairy Husbandry staff (Yes/No)

ix. Name any particular department and other department, please specify

RDD, Education, Agriculture, Revenue has shown improvements

Any department whose staff is absent most of the time PHE

Any department whose officers/staffs has not visited the Panchayat since B2V1 PHE

Any department which has reported any work or work on day of senior officer in the Panchayat since B2V1

Yes, 100% of Revenue Comd at Halga
Brought by RDD

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v. Answer of major complaints brought to notice

Major areas of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water	Revenue	Yes/No	
Drinking of Halga into Two Halgas	Revenue	Yes/No	
up-gradation of High school to Higher secondary	Education	Yes/No	

vi. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
up-gradation of drinking water facility	PHE	Yes/No	
up-gradation of HT/CT lines with poles	P.D.O	Yes/No	
up-gradation of sub-center to P.H.C	NIOR	Yes/No	
Rural connectivity	P.D.O R&B	Yes/No	
Improvement of flood channels	Flood Control Dep.	Yes/No	

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G. PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP)

- i. Whether the GDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof:

- ii. Whether the schemes and activities approved under GDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources sanctioned for the schemes for 2019-21 has been done by the District Officer. Yes/No

If no, reason thereof: *not any plan has been made for the year 2020-21*

- iv. Whether Public Information Board including the schemes with allocation for the year 2019-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and update.

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2019-21. Yes/No

If no, the sitting officer to ensure that the meeting schedule is framed in letter format and confirm: *date for Gram Sabha meeting has been made on 30-11-2019 by the sitting officer.*

- vi. Whether the Institute workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of Institute workers (Govt. Sandhanwara) in the last two meetings.

1 st Meeting Date (30/05/2019)			2 nd Meeting Date (29/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Headmaster	1	Education	Headmaster
2	Agriculture	J.A.E.O.	2	Agriculture	J.A.E.O.

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	HS, B	3	Agriculture	HS, B
4	Revenue	Pattwaris	4	Revenue	Pattwaris
5	I.C.O.S	Supervising A.H.H	5	I.C.O.S	Supervising A.H.H
6	Health	MPMH	6	Health	MPMH
7	P.H.E	A.L.M	7	P.H.E	A.L.M
8	P.O.D	Linemen	8	P.O.D	Linemen MR

If no, reason thereof:

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, reason thereof:

- vii. Whether the GDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof:

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof:

(N.W to demonstrate the reports to the Visiting Officer)

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3. Whether the village panchayat is the Principal during Mission Kanyashulkam Suraksha 2019 are being visited with passing GSPF pass for 2020-21. ☒ Yes

As per report dated _____

2. SOCIAL AUDIT

1. Whether the plans with respect to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha in quarterly basis for carrying out social audit. ☒ Yes

If yes, report dated _____

2. Is the Social Audit Committee formed in 2017 conducting social audit. ☒ Yes

3. Whether the issues raised during the audit are being addressed by the Gram Sabha concerned. ☒ Yes

If yes, report dated _____

3. CAPACITY BUILDING & TRAINING

1. Whether the capacity building and training has been imparted to the elected representatives. ☒ Yes

If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Budgam	Development Computer	15

2. Quality of training ☒ Poor ☒ Satisfactory ☒ Very Good ☒ Excellent

3. Whether any suggestion and action taken has been conducted. ☒ Yes/No

If yes, Training Officer to record the suggestions/remarks of the elected representatives about the visit. ☒ Poor ☒ Satisfactory ☒ Very Good ☒ Excellent

4. Whether any field level training has been conducted for beneficiaries. ☒ Yes/No

If yes, quality of training ☒ Poor ☒ Satisfactory ☒ Good ☒ Excellent

5. Level of awareness among the elected representatives and general public about the schemes launched in Panchayat

- a. Elected representatives ☒ Poor ☒ Satisfactory ☒ Good ☒ Excellent

- b. General Public ☒ Poor ☒ Satisfactory ☒ Good ☒ Excellent

(Training officer to visit and put the awareness about the personnel involved)

IV. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Training Officer to fill appropriate number of beneficiaries covered and appropriate number left out.

Subscheme/Category	Beneficiaries covered (Row 1)	Pending supplied but not sanctioned (Row 2)	Response for pending (Row 3)	From applications submitted to training officer (Row 4)
Stipendship for SC/ST/OBC students	60	NIL	-	
Stipendship for Minority students	-	-	-	-
Pension - Old Age	201	293	Non-Availability of interest	
Pension - Widow	53	50	Not Availability of interest	
Pension - Disability	53	10	-/-	
PM Kisan Nidhi	540	360	-/-	
Ayushman Bharat	500	203	-/-	
PM Jeevan Jyoti Bima Yojana	-	-	-	
PM Suraksha Bima Yojana	-	-	-	
PM Awas Yojana - Gramin	03	111	Non-Availability of funds	
State Marriage Assistance Scheme	-	50	Non-Availability of funds	

Scheme/Service	Demands received (Nos.)	Demands disputed but not settled yet (Nos.)	Reasons for pending	Fresh applications submitted to existing officer (Nos.)
Water supply	293	20	too much of demand	
Land Reel	35	90	fresh not submitted	
Surface Ground Water subsidized Irrigation Schemes	204	315	fresh demands of fresh	
PD Upward Irrigation	573	NIL	NIL	NIL
Canal	323	NIL	NIL	NIL
Jointed Adufte	521	NIL	NIL	NIL
PD Main Irrigation System	24	NIL	NIL	NIL

* The visiting officer to ensure comprehensive list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and demands at district headquarters.

1. Visiting Officer to fill number of demands pending and fresh demands:

Scheme/Service	No. of demands pending	Reasons for pending	Fresh demands/applications submitted (Nos.)
Water supply	NIL	-	-
Electricity	NIL	-	-

* Visiting officer to ensure the list of individual beneficiaries who need fresh applications. He/she to also collect any applications and demands at district headquarters.

2. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: ☒ Semi-hilly/hilly/lowland
- Major sources of irrigation: ☒ Canals/Tube wells/Ponds/Springs/Water harvesting/Tanks/Mountain Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: ☒ Sufficient/insufficient
- Are there any un-tapped irrigation sources in the Panchayat: ☒ Yes/No
If yes, please specify (Canal/Ground Water/Dam/Lake/Spring/Hand-dug/other water body) Tube wells (tick as many as needed)
- Is there any area which can be developed by use of water conservation measures for irrigation purposes: ☒ Yes/No
If yes, please specify 1. water harvesting tank at station
2. water harvesting tank at panchayat
3. water harvesting tank at station
- Whether the Panchayat has potential for drip/sprinkler irrigation: ☒ Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 150
- No. of farmers who intend to use drip/sprinkler irrigation: 150 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
of new Canals on line, Shaliganga

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 60 %age)
- Are adequate HYV seeds available to the farmers: ☒ Yes/No
- If no, reasons thereof: _____

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3. LENDING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers who had taken loan from KCC (2019-2020) 300
- No. of farmers who had taken loan from KCC through KCC during 2019-2020 100
- No. of farmers who had taken the KCC loan but not provided as per 100
- Problems being faced by farmers in availing KCC loan (check applicable responses)
 - Difficult procedures and documents nil
 - Delay in disbursement nil
 - Delay in loan disbursement nil
 - Any other problem, please specify not

Not a problem as long as KCC loan is provided by bank.
Need only to improve the loan amount.
Current limit at 10 lakh.

4. MARKETING INTERVENTIONS

- How is agricultural produce marketed and what measures are taken?
 - Through organized market not available
 - Through unorganized market yes
 - Any other, please specify nil
- If the subject produce is not being sold in any market, what measures can be taken to improve marketing?
 - forming organized market (local market) at Halsa, Gurgaon.
 - Link connectivity to all Horticulture and Agriculture.
- Any other suggestions for improving marketing in the marketing of surplus agricultural produce?
 - forming voluntary scheme to the farmers to increase the marketing of surplus agricultural produce.

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5. DIVERSIFICATION TO HIGH VALUE CROPPING

- Is there any intervention for diversification towards high value crops? not
- Percentage of farmers 100
- If yes, please specify not

S. No.	Non-Agricultural Crop/Activity	Potential for Diversification towards the Crop/Activity	Remarks
1			
2			
3			
4			

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about various schemes of Animal Husbandry Department, Panchsathana District, Gurgaon.
- Status of householders engaged with various schemes of Animal Husbandry Department and those intended to set up new units.

S. No.	Sector	No. of Households/Farmers engaged	No. of Households/Farmers interested in setting up new units
1	Backyard Poultry	50	105
2	Dairy units	nil	40
3	Other units	nil	50
4	Other units	nil	30

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2. List 3 suggestions in order of priority which can help in increasing income of household members.
3. List 3 suggestions in order of priority which can help in increasing income of household members.

1. Pump water for on-irrigated land
2. Providing drug/soap/poultry waste to people
3. C/o food channels at market Shikanga
4. Providing organized Market (Local Handi)/Cats Home
5. Providing Rural Connectivity from village to village

3. PUBLIC SERVICES AND GOVT. GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat? ☒ Yes/No
2. For the number of people in the Panchayat per to get Aadhar card 130
3. Overall satisfaction level of the people about the ration shops ☒ Poor/Good/Very Good/Excellent
4. Reason of dissatisfaction with regard to ration shops:
 - a. Inadequate supply ☒ Yes/No
 - b. Inadequate stock ☒ Yes/No
 - c. Challenging ☒ Yes/No
 - d. More distance of shop owner ☒ Yes/No
 - e. Long distance to be covered to reach the shop ☒ Yes/No
 - f. Non-availability of ration ☒ Yes/No
 - g. High ration card charges ☒ Yes/No

4. Any other Scale of Quantity of Rice and Sugar, it not sufficient

- a. Number of FIRs registered in last 3 months nil
- b. Are people generally satisfied by response of Police to complaints? ☒ Yes/No
- c. Is copy of FIR given to people? ☒ Yes/No
- d. Are people satisfied about the overall security situation in Panchayat? ☒ Yes/No
- e. Any suggestions nil

5. Public perception

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒
- c. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/Details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PWD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

POC	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> Within 2 months <input type="checkbox"/> None
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> None

iv. Any specific observation or comment regarding any particular discipline is

4) OTHERS

- Whether and how been provided with Panchayat for collection and disposal of solid waste? Yes
- Whether Panchayat Plans Collection and Disposal plan is ready? Yes
(Working office is under works of the Panch)
- Number of children in the age group of 6-14 years in the Panchayat 400
- Number of children in the age group of 6-14 years enrolled in the schools 100
- Is there any Anganwadi (Nursery school) with more than 40% girl students? Yes
- Whether ICCT has provided Centres Supply Working Machines in any of the above Schools? Yes
☐ If not, details of schools _____
☒ If not, whether the machine is functional? Yes
- Whether ICCT has provided Centres Supply Working Machines in the above Schools? Yes
☐ If not, whether the machine is functional? Yes

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5) GENERAL ASSESSMENT OF THE VISITING OFFICER

- Urgent public requirements in order of priority (Max. 07)
 1. Enlisting of Halga Chuggam in the List of Back ward Area.
 2. C/o Concrete bridge on National Highway over Alkhal.
 3. Providing of Janki Bank Basal at Chuggam.
 4. Govt. Land should be identified at Halga Chuggam for C/o Health Sub-center.
 5. Gen. of road from Janki Bank to Janki Bank.
 6. Gen. of road from Janki Bank to Janki Bank.
 7. Removal of damaged drinking water pipes at Halga Chuggam.
 8. Gen. of steel bucket bridge at Chuggam.
- Any major complaint brought to notice of the Visiting Officer
- The General Public are totally upset and dissatisfied that the demands given by them in 2013 are not be executed on ground level till date. except only a work has appeared and the public needs that previous demands of 2013 be done on priority.
- Division of Halga in two Halgas.
- Revenue record has been damaged and needs to be replaced.

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① Public and officials are very much dissatisfied with the work done by the Panchayat and the government. The public needs to be satisfied with the work done by the Panchayat and the government.

5) CSC Centre needs Board and internet facility as the location is Suffering badly for the same.

III Overall perception of functioning of the government:

Satisfactory

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The visit remained quite successful as the people and the Govt. employees participated in the programme =
Cooperated us to a great extent for which I am very thankful to all of them. more over my suggestions about the halqa are that Govt. should make more and more development of the general people of halqa Deygon and especially should take strong steps to uplift the down trodden people of Halqa Deygon.

Signature of the visiting officer

Name

Ali Mahomed Ralat