



**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019

Chilla

Government of Jammu & Kashmir



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the *sweet lore* of nature brought home to them the *beauteous forms of things*; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)



B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people by getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in Azna and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- + Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - o Read out the charter of Fundamental Duties.
 - o Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - o Unveil the GPDP booklet in the Gram Sabha.
 - o Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - o Unveil the 14th FC plan booklet in the Gram Sabha.
 - o Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - o Check the purchase record register for MDM and ICDS.
 - o Distribute the information flyers on Individual Beneficiary Based Schemes.
 - o Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - o Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - o Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - o Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Collect list of households Plastic Collection and Disposal cell.

- Get list of households who are desirous of accessing that scheme and list of households who have not applied so far.
- Check any complaints/problems that people are facing, especially with regard to not functioning of pumps under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon

- 1. Visit local schools, health institutions, AWCs, government assets, banks, water houses, telecom, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PFI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural business and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the *karwai* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - i. Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - ii. Social activists/NGOs.
 - iii. Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead Grah Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous BZV work and lay foundation stone for a new one.
- Inspect BZV1/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer
during further two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: DR VINAY VISHAL SHARMA
- ii. Designation: Veterinary AHH Surgeon / Poultry Extension Officer
- iii. Department/place of posting: Animal Husbandry Department / Poultry Extension Officer office, Samba
- iv. Mobile No: 9419223691
- v. Email id: VVSharma78@gmail.com
- vi. Home District: Jammu
- vii. Dates of visit: 27/11/2019 to 29/11/2019, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: CHILLA
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: NAGROTA
- iv. Name of Tehsil: JAMMU
- v. Name of District: JAMMU

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 04
- ii. No. of hamlets in the Panchayat: NIL
- iii. No. of households in the Panchayat: 292
- iv. Population (approx.) of the Panchayat: 1378

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	Asst. Engineer
2	PDO	Asst. JE
3	PWD and R&B	Junior Engineer (JE)
4	Agriculture	Agriculture Extension Assistant
5	Sheep Husbandry & Animal Husbandry	Vet. Asst. Surgeon & Sr. Vet. Pharmacist
6	Health	Female Multipurpose Worker & Asha Worker
7	Rural Development Department	Village Level Worker
8	Social Welfare Dept. PDS Education Horticulture	Anganwadi Worker Saksham Headmaster Technician

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒

If yes, whether functioning in: Own building/Other government building/Private building ☒

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ☒
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Insufficient furniture available at panchayat office. There is requirement of more furniture.
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No (N.A)

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ✓ Yes/No

Date of last meeting held: 10-10-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ✓ Yes/No

Date of last meeting held: 19-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: ✓ Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. /) (2017)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓	07 Lakhs (Approx.)	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓	Nil	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓	Nil	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓	Nil	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Biodiversity Committee constituted in my presence in B₂V₂ Gram Sabha meeting held on 27/11

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 05 No. (22 % to total)

d. Whether Action Plan has been approved by the DDC. ☒ Yes/☐ No

If no, reason thereof: _____

e. Whether the works have been started ☒ Yes/☐ No

No. of works started _____ No. (_____ % to total)

If no, reason thereof: No work order has been issued till date as told by Sarpanch

f. Who is issuing work order for works being executed under 14th FC (tick one): Till date no work order has been issued

1) Sarpanch ()

2) BDO ()

3) Others (specify): _____

viii Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centre of the Panchayat: Yes/☒ No

If no, reason thereof: Wrong A/c No. allotted

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: ☒ Yes/☐ No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: ☒ Yes/☐ No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: ☒ Yes/☐ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Non availability of funds

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Non availability of funds

Also mention if it is being provided by someone else

- c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs. 13 lakh

✓ No. of works approved: 08

✓ No. of works started: 02

✓ No of works completed: 02

✓ No of Job Card holders in the Panchayat: 161

✓ No. of man days generated: 530

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No own resource of funds

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. ☒ Yes/☐ No
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
VLW	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
JE	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
CDPO	Social Welfare	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
TSWO	Social Welfare	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Anganwadi Supervisor	Social Welfare	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Headmaster/Principal/ZEO	School Education	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
I/c MDM	School Education	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
BMO	Health	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Tehsildar/Naib-Tehsildar	Revenue	<input checked="" type="checkbox"/> Yes	
Patwari	Revenue	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Agriculture Extension Official	Agriculture	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Horticulture Extension Official	Horticulture	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Village functionaries		<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff.
Yes/No ✓

✓ Delay in administrative approval by officials: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Non availability of staff for maintaining record related to account of panchayat

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓ Playground work has not started till date

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. 03.5 lakh. (14/12/19)

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 31-12-2019 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks
RDD	Channel leveling work at Chakabla	yes	
RDD	Repair of water supply system from Barga to Chakabla	yes	
Wildlife Department	Plantation of 500 trees in culture	yes	
Forest	Plantation of 500 trees in culture at Chakabla	yes	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a. Doctors/Paramedics/other Health staff (Yes/No)
- b. Teachers/Ret Teachers (Yes/No)
- c. Anganwari Workers/Helpers (Yes/No)
- d. RDD staff (Yes/No)
- e. JE/other engineering staff (Yes/No)
- f. Agriculture/Horticulture staff (Yes/No)
- g. Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: A Handicapped performance of Asha workers in the panchayat

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Asha Workers

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: 1/ Free of cost Vegetable seed distribution camp by Agriculture department on 12-11-2019

2/ Livestock Vaccination drive by Animal Husbandry department on 25-11-2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Inadequate supply of potable water	PHE	Yes/No ✓	
Provision of Ration depot at Vill Chilla as they have to travel long distance to reach store	PDS	Yes/No ✓	
Inadequate potable water for students of Middle School Chilla. Requirement of Hand pump at Middle Chilla	PHE Treated Water Dept.	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Improvement of power supply infrastructure of Panchayat Chilla	PDD	Yes/No ✓	Partially improvement done
Construction of road from Panchayat Ghat to Shamshah Ghat and from Chilla to Kali Mandir	RDD	Yes/No ✓	
Construction of crematorium at Barga	RDD R&B	Yes/No ✓	
Requirement of Health subcentre/Dispensary at Vill Chilla.	Health Dept.	Yes/No ✓	
Upgradation of Middle School Chilla to High School	Education	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No,

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date <u>16-11-2019</u>			2 nd Meeting Date (<u>17-11-2019</u>		
S. No.	Department	Designation	S. No.	Department	Designation
1	<u>Agriculture Deptt.</u>	<u>Agri. Extension Assistant</u>	1	<u>PHE</u>	<u>Asstt. Lineman</u>
2	<u>Revenue</u>	<u>Dakshari</u>	2	<u>Agriculture</u>	<u>Agri. Extension Assistant</u>

1 st Meeting Date (12 - 10 - 19)			2 nd Meeting Date (19 - 10 - 19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Teacher	3	Social Welfare	Organisational Worker
4	SOO	VLW	4	Wild Life Dept.	Inspector
5	Health	Female Multipurpose Worker (FMPW)	5	Education	Headmaster
6	Social Welfare	Organisational Worker	6	Health	FMPW
7	Animal Husbandry	Vet. Pharmacist (VP)		PDS	Salesman
8	Sheep Husbandry	Sr. Vet. Pharmacist (S.V.P)	8	Animal Husbandry	S.V.P

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No ☒ Yes

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ☒ Yes

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ☒ Yes

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No
 If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
 If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
 If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

REVENUE BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	SC→46 ST→42 OBC→Nil	OBC→07	Families not available for OBC students	
Scholarship for Minority students	—	—	—	
Pension - Old Age	37	25	Incomplete Documents	
Pension - Widow	03	03	Incomplete Documents	
Pension - Disability	08	01	Incomplete Documents	
PM Kisan Nidhi	115	03	Wrong name in Aadhar card	
Ayushman Bharat	85	20	Incomplete Documents	
PM Jeevan Jyoti Bima Yojana	05	Nil	—	
PM Suraksha Bima Yojana	05	Nil	—	
PM Awas Yojana - Gramin	17	Nil	No installment released in one case because of non opening of A/C by beneficiary - The bank.	
State Marriage Assistance Scheme	04	04	Incomplete Documents	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (appealed but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	161	25	under process	
Ladli Beti	04	03	Incomplete Documents	
Susheela Bhauri Mission- Individual Household Toilets	25	77 cases approved but work of funeral not started till date	Not completed	
PM Ujjwala Yojana	100 (Approx)	12	Incomplete Documents	
Ujala	40	Nil	—	
Jandhan Account	200 (Approx)	Nil	—	
PM Matru Vandana Yojana	10	Nil	—	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	Nil	—
Electricity connection	Nil	Nil	—

- Visiting officer to enclose the list of individuals/households who must have connections. He/she to also collect any applications and members of district headquarter.

i) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi Hilly/Plains/Lake/Canal ✓
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/any other water body): _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
 If yes, please specify: *Vill Chilla can be developed by repairing water pond of Chilla & then lining it with nearest water for conserving water*
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: *Nil*
- No. of farmers who intend to use drip/sprinkler irrigation: *Nil* (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. *80* %): ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 61 (How)
- ii. No. of farmers who have availed loan facility through KCC during 2019
157 this.
- iii. No. of farmers who applied for KCC Loan but not provided so far
61 this.
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - a) Difficult processes and procedures ☒
 - b) Delay by concerned Deptt. ☐
 - c) Delay by bank concerned ☐
 - d) Any other problem, please specify: ☐

- v. Suggestions for improving the process of availing loan under KCC

Concerned Department/Bank should organise Joint Camp at Panchayat for availing KCC Loan

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) ☐

b) Through un-organized market ☐

c) Any other, please specify: No Agri/Horticulture surplus

- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;

N.A.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

N.A.

5. DIVERSIFICATION TO HIGH VALUE CROPT/FRUIT-

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? ☒ Yes/No
2. If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
		Orange, Karama (Molasses) Lemon Ginger (Lemon fruit) Amla, Superlime Can be grown the whole panchayat for high value crops/fruit	

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ☒
2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	- 60 -	10
2	Dairy units	250	14
3	Sheep Units	100	01
4	Fish Ponds	Nil	Nil

2. Suggestive to encourage more farmers to set-up rural units
 concerned Department, Bank and NABARD should
 organise Joint Camp at Panchayat for setting of new units.

3. List 3 suggestions in order of priority which you have in mind for improving the
 functioning of Panchayat.

→ Diversification towards high value fruit crops
 in the Chilla Panchayat i.e. growing of Citrus
 fruits like Orange, Kinnow, Amla, Lemon etc.
 growing of Cash Crops i.e. Sugarcane
 & Mushroom cultivation

Growing of fruits & high yielding hybrid Cereals
 Aleveta. untapped irrigation source in Chilla village
 can be developed by repairing water pond of Vill Chilla then
 setting of new Dairy units, poultry backyard units,
 sheep units of high yielding Durrkeel Livestock.
 Setting of new units of bee keeping & lac cultivation.
 100% Artificial Insemination coverage with
 high yielding sexed semen.

4. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat? ☒ Yes

2. If no, the number of people in the Panchayat yet to get Aadhaar card? 25

3. Overall satisfaction level of the people about the ration shops:
 Poor ☒ Fair ☒ Good ☒ Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> |

h) Any other: _____

i. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

j. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

k. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month • More than 1 month • Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month • More than 1 month • Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month • More than 1 month • Never	
PHE	<input checked="" type="checkbox"/> Within 1 month • More than 1 month • Never	

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

One Angamwadi Centre name Angamwadi Centre Chilla-B was found closed since last 02 years.

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: ☒ Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: ☒ Yes/No
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 112
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 112
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒
☒ If yes, details of schools: _____
☒ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒
☒ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER

1. Urgent public requirements in order of priority (Max. 07)
 1. Revival of Longwishing Water Supply Scheme - Debiting of WSS Surinder for supply of potable water to panchayat Chilla
 2. OR No. of new electric lines from Mohalla Ghat to Shikhar and Mohalla Ghat to Surinder for 2500 (wired) and Mohalla Ghat to Surinder (unwired) (3.5 km).
 3. Replacement of old PHE pipes of water supply at Mohalla Ghat (3.5 km).
 4. Construction of Community Hall at Village Chilla & Village Barga
 5. Construction of dormitory at Backside of Model School Barga.
 6. PHE at Surinder and factory training Centre for females at Chilla.
 7. Construction of Road from Panchayat Ghat Chilla to Shikhar Ghat via Mohalla Ghat (3.5 km).

II Any major complaint brought to notice of the Visiting Officer. Non revival of Longwishing Water Supply Scheme - Debiting of WSS Surinder for the supply of potable drinking water to panchayat Chilla & adjoining areas. Detail is as under:-

Supply of potable drinking water by revival of Longwishing WSS - Debiting of Surinder Lake. It is pertinent to mention here that more than 60% work already has been completed & now Rs 4.72 Crores funds required for completion of said project. Total project cost was 11.95 Crores. Revised DPR file has been submitted to Administrative (PHE) department for accord of Administrative approval. This scheme will lift water from source Thusi lake constructed at Jalsilla and then supply of potable drinking water to more than 1000 people of Surinder & adjoining areas including Chilla panchayat. Moreover it will also help in conserving the Surinder Lake by reducing Surinder Lake shrinkage.

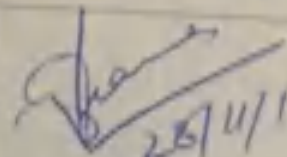
iii Overall perception of functioning of the government:

Overall perception of functioning of the government is very good. People of the Panchayat Chilla by & large are satisfied with services provided to them.

iv Overall assessment of visit and suggestions:

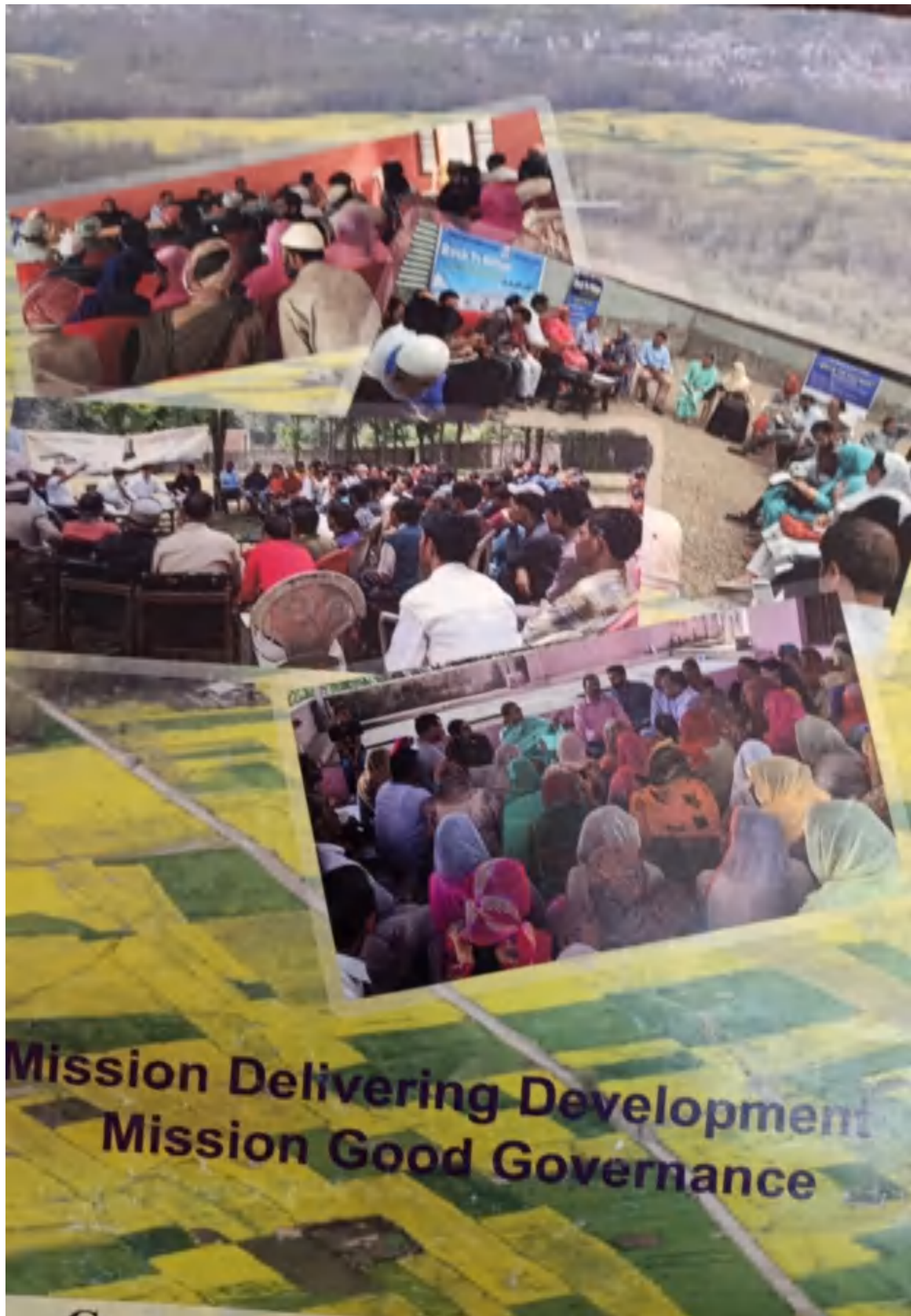
(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Visit of visiting officer in B₂V₂ programme is very fruitful wherein action taken on the issues raised in B₂V₁ were discussed and new urgent public requirements were noted. My suggestion to Govt is to make such B₂V₂ village programme a routine affair atleast twice in a year in future.

✓  26/4/19

Signature of the visiting officer

Name DR VINAY VISHAL SHARMA
Veterinary Asst Surgeon
/ Poultry Extension Officer
Jaunpur.



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