

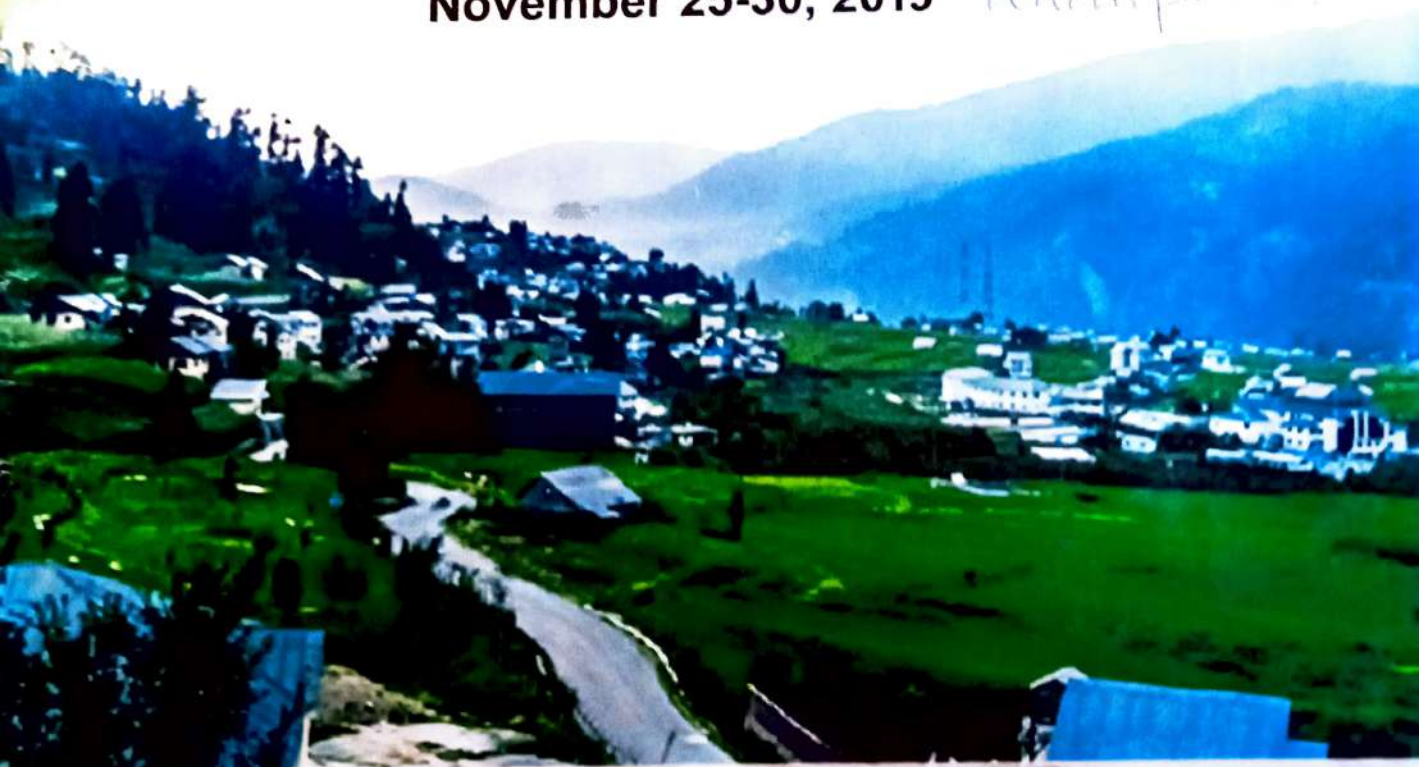


Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019 'Khanpura'



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

Form to be filled up by the Reporting Officer
along with the report to the Panchayat

A) DETAILS OF REPORTING OFFICER

Name: Mr. A. K. S. S. S.
Designation: Asst. Comm. Development Authority
Department: Asst. Comm. Development Authority
Mobile No: 9633785565
Email id: zoharash@e-mail.com
Home District: Landmark
Date of visit: 25/06/2019 (26/06/2019) November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT

Name of the Panchayat: Klaspora
Local Government Directory (LGD) code of the Panchayat: 241353
Is the Panchayat from Rural Development Department? (DC): Yes
Name of CD Block: Klaspora
Name of Taluk: Klaspora
Name of District: Klaspora

C) PANCHAYAT PROFILE

No. of revenue villages in the Panchayat: Klaspora, Klandipora & Zogipora
No. of Grams in the Panchayat: 03
No. of households in the Panchayat: 351
Population (approx.) of the Panchayat: 2101

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Health	ENPHW/ASA
2	Education	HM GMS Klandipora
3	Agriculture	JAEO
4	Horticulture	HT. En.
5	R & B	Road Worker
6	PHE	Klaspora (Klaspora)
7	CADD	Storkeeper
8	V.S.S	Physical Teacher
9	P.D.O	Klaspora
10	I.C.D.S	A.W.W./Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat: Yes/No
construction (Land Building)
If yes, whether functioning in: Own building/Other government building/Building
- If no, whether land is available for construction of the Panchayat Chair: Yes/No
Panchayat: Yes/No (not applicable)

iii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions.			
Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In 2020 Panchayat has not been constituted whether Administrator has been appointed? Yes/No

vi. Whether infrastructure and Assets Register has been prepared? Yes/No

vii. Visiting Officer to physically check the register.

viii. If no, visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 31-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis? Yes/No

Date of last meeting held: 31-11-2019

iii. Whether the Gram register is being maintained by the Panchayat Secretary? Yes/No

(Officer to sign the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures? Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	VLM	Yes/No	2566	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	0.31	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	0.972	Yes/No
Mid Day Meals (MDM)	Yes/No	HN	Yes/No	0.28	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No	2	Yes/No
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

vii. If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

viii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 3 No. (14th FC Priority 1st)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: _____ No (____ % to total)

If no, reason thereof: The plan under 14th FC under process

providing 2nd 3rd, 4th, 5th, 6th, 7th.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

(✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Not. Body formed recently.

Also mention if it is being purchased by someone else: Departmental Supply

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AMWAs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Since the Ppt. Body was not constituted

as such Deptt. is purchasing on their own.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: Ppt. Body was not constituted.

Also mention if it is being provided by someone else: Deptt. of Education.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 40 lakh

✓ No. of works approved: 102

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 290

✓ No. of man days generated: Nil.

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- iv. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer Yes/No
 viii. Challenges being faced by the Panchayat in functioning and execution of works.

ix. Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
SDO	RDO	✓ Yes/No	
ILM	RDO	✓ Yes/No	
JE	RDO	✓ Yes/No	
CCPO	Social Welfare	✓ Yes/No	
SWO	Social Welfare	✓ Yes/No	
Angamwal Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZCO	School Education	✓ Yes/No	
IC NDM	School Education	✓ Yes/No	
BMC	Health	✓ Yes/No	
Treasurer/Secy-Treasurer	Revenue		
Patwar	Revenue	✓ Yes/No	
Agriculture Extension Officer	Agriculture	✓ Yes/No	
Horticulture Extension Officer	Horticulture	✓ Yes/No	
Village Surchnarik		✓ Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Imp. of h.s. scheme at Khayara (P.H.E. Scheme) 13/2020

(2) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 1.99 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

vi-

Areas of major concern

Areas of major complaints brought to notice:			
Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Electric System	P.O.D.	Yes/No	Electric poles/ conductors not corrected
Water Supply system	P.R. & E	Yes/No	waiting along the Domestic portage lines, clean water to locals.
Health	Health	Yes/No	No Disinfectant stations

vii

Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
High School	Education	Yes/No	up graduation & 100% Middle School to high school level needed.
upgradation of health center	Health	Yes/No	badly needed
Drinking water purification plant.	P-H-E	Yes/No	needs urgent attention
Business unit branch	Bank.	Yes/No	Needs attention
Installation of electric poles with transformer lines	P-D-D	Yes/No	system upgradation needed attention

Whether any improvement has been noticed after B2V1:

- | Has been noticed after B2V1: | |
|---|----------------------------|
| 3. Doctors/Paramedics/other Health staff | ✓
(Yes/No) |
| 2. Teachers/Ret Teachers | (Yes/No) |
| 4. Anganwan Workers/Helpers | ✓
(Yes/No) |
| 1. RDO staff | (Yes/No) |
| 6. JEs/other engineering staff | (Yes/No) <i>only R.D.D</i> |
| 5. Agriculture/Horticulture staff | (Yes/No) |
| 7. Animal Husbandry/Sheep Husbandry staff | (Yes/No) |
- In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Princed Understudy Dept.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: 1/2

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 _____.

5. GRANT FINANCIAL DEVELOPMENTAL PLAN (GDP)

5. **GRAND PANCHAYAT DEVELOPMENT**—The Government of India has transferred to the Grand Panchayats, Rs. 200

- | 1 st Meeting Date | | 2 nd Meeting Date | |
|------------------------------|------------------------|------------------------------|------------------------|
| S. No. | Department Designation | S. No. | Department Designation |

8274297, 8274298, 8274299

7. If no, reason thereof _____

8. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/no _____

If no, Reason thereof _____

9. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/no _____

If no, reason thereof _____

10. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/no _____

If no, reason thereof _____

(V.V to demonstrate the reports to the Visiting Officer)

10

x Whether the critical group is being bridged while preparing Survey, 2019 are being bridged while preparing

Whether the details with regard to the schemes being
Panchayats are placed before the Gram Sabha on quarterly basis for carrying out
audit. Yes/No

If no, reason thereof: _____

ii) Is the Social Audit Committee framed in B.V.I countries?

iii) Whether the issues raised during the audit are being redressed by the Government concerned? Yes/No

If no, reason thereof:

1. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of days	Theme of training	Place of training	No of Elected Representatives trained
05 days	Partnership for Progress	Beaufort	1000
03 days			
03 days			
03 days			
03 days			

Quality of training: Poor/Satisfactory/Very Good/Excellent.

Whether any exposure visit within JK/K/Outside has been conducted. Yes/No

if yes, Visiting Officer to record the experiences/views of the elected representatives about the visit Poor/Satisfactory/Very Good/Excellent

(c) Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

7. Level of awareness among the elected representatives and general public about the schemes developed to Panchayats

in English) representations

Post/Statistadyn/Geoff (cell)

To: **General Public**
From: **Southwestern Bell**

1. *For information on how to read and the schemes from the pamphlet available)*

1	Visiting Officer to fill approximate number of beneficiaries covered	approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	20			
Scholarship for Minority students	79	67		
Pension - Old Age	32	11		
Pension - Widow	38	09		
Pension - Disability	420	7	Not Admitted	
PM Kisan Nidhi	50			
Avushman Bharat	43	04		
PM Jeevan Jyoti Bima Yojana	2	37		
PM Suraksha Bima Yojana	15			
PM Awas Yojana - Gramin				
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	328			
Loan Book	30	07		
Swachh Bharat Mission- Individual Household Toilets	196	20	Not Entered base line Survey	
PM Ujjwala Yojana	150	150		
Ujjala	100	200		
Jamshan Account	200	-		
PM Matsya Yojana	17	08	Due to non availability of one of the fish.	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

8. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Tapal water connection			
Electricity connection			

* Visiting officer to enclose the list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat Semantapally Panchayat

ii. Major sources of irrigation: Canal/Khush/Tillage well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify)

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Inadequate

iv. Are there any untapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: _____

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat

upgradation & supply by way of desilting, widening

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 85 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No (insufficient)

iii. If no, reasons thereof: _____

2. LEARNING FACILITY AVAILABLE TO THE FARMERS

No. of farmers without KVIC Credit Card 100 (N/A)

1. Are farmers who have availed loan facility through KVIC during 2018

Yes No

2. No. of farmers who received KVIC loan but not provided so far

Yes No

3. Problems being faced by farmers in availing KVIC loan (tick wherever relevant)

a) Difficult procedures and procedures

b) Delay in disbursement

c) Delay in loan concerned

d) Any other problem, please specify Delay in disbursement

4. Suggestions for improving the process of availing loan under KVIC

1. No demand of collateral

4. MARKETING INTERVENTIONS

1. How to agriculture/animal husbandry produce sold (tick wherever relevant)

a) Through organized market (market)

b) Through unorganized market

c) Any other please specify Directly to trader and individual

2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

Produce cold storage

3. Any other suggestions for bringing improvements in the marketing of surplus agricultural/animal husbandry produce

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	<u>Paddy/Juglans</u>	<u>Mr. Anand Singh</u>	

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		<u>30</u>
2	Dairy units		<u>2</u>
3	Sheep Units		<u>40</u>
4	Fish Ponds		<u>-</u>

Suggestions to encourage more non-scheduled areas to set up Panchayats

List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1. Irrigation facilities (this will, back and marketing)

2. Extension work

3. Establishment of extension centres

4. Establishment of Panchayat and Graminets

5. Establishment of small scale industrial units

PUBLIC GRIEVANCES AND GOOD GOVERNANCE

Whether satisfied with the way in which the Panchayat has No
 the function of police in the Panchayat area? ☒ Yes ☐ No
 The all satisfaction level of the people about the Panchayat
 the satisfaction/Good Education

Many problems complaints with regard to Panchayat

- 1. Irrigation facilities ☒ Yes ☐ No
- 2. Extension work ☒ Yes ☐ No
- 3. Establishment of extension centres ☒ Yes ☐ No
- 4. Establishment of Panchayat and Graminets ☒ Yes ☐ No
- 5. Establishment of small scale industrial units ☒ Yes ☐ No
- 6. Other ☐ Yes ☐ No
- 7. PDS ☒ Yes ☐ No

B2V2/PD&MD/2019

n) any other: _____

Number of FIRs registered in last 3 months: _____

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No ☒ (attached)
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- c. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries: _____

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	
Social welfare	• Within 1 month ☒ • More than 1 month • Never	
Police Station	• Within 1 month ☒ • More than 1 month • Never	
PHE	• Within 1 month ☒ • More than 1 month • Never	

B2V2/PD&MD/2019

PDD	• Within 1 month • More than 1 month ☒ • Never	
Any other	• Within 1 month • More than 1 month ☒ • Never	

- v. Any specific observation or complaint regarding any particular department: Sleep & Animal Husbandry Dept, Sanitation Dept

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ☒
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready Yes/No ☒
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat _____
- iv. Number of children in the age group of 4-14 years enrolled in the schools. _____
- v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ☒
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 ✓ If yes, details of schools _____
 ✓ If yes, whether the machine is functional: Yes/No ☒
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 ✓ If yes, whether the incinerator is functional: Yes/No ☒

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):	
1.	<u>Ration Dept.</u>
2.	<u>upgradation of Middle School to High School</u>
3.	<u>upgradation of Sanitary and medicals with facility facilities.</u>
4.	<u>Water Discharge from Panchayat Plant to Panchayat, Sanitation.</u>
5.	<u>Relaxation of Shop and Animal Husbandry Center.</u>
6.	<u>Link of Road from Blampers to Zogypa via Blampers.</u>
7.	<u>Errection of electric poles with transmission lines with good maintenance system.</u>
II	Any major complaint brought to notice of the Visiting Officer:

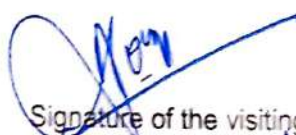
III Overall perception of functioning of the government:

nothing big has been done to the demands
in B2V1

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

Lack of awareness regarding the govt. schemes
Lack of employment generation limit
People are not satisfied, ~~with~~^{as} the demands in B2V1
are not yet fulfilled.



Signature of the visiting officer

Name

Zahoor Ahmad Wani