



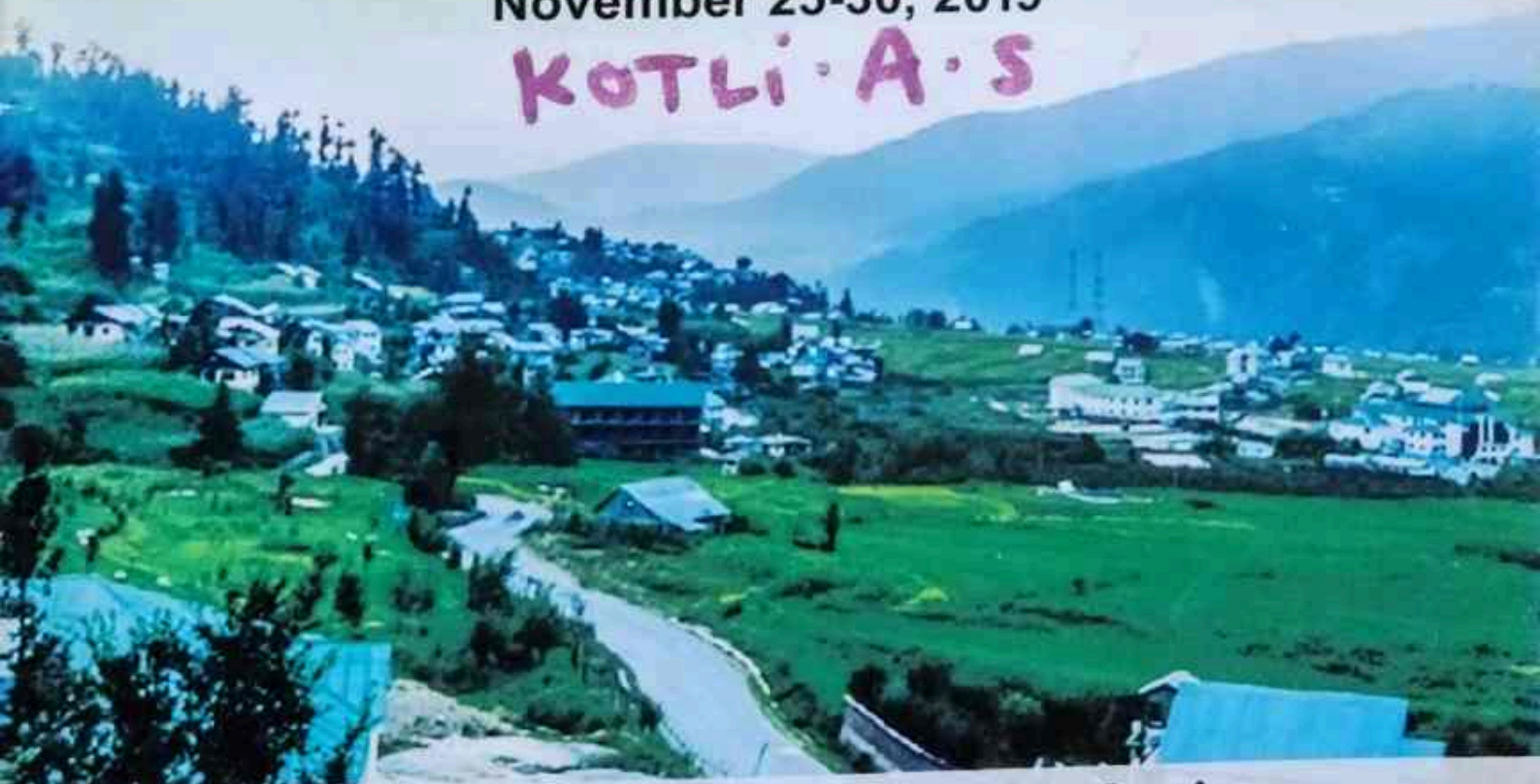
# Back to Village 2

B2V2

*Governance at the Doorstep*

November 25-30, 2019

K.S. PURA  
KOTLI · A · S



Government of Jammu & Kashmir



# Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

## A) DETAILS OF REPORTING OFFICER:

- Name: VISHAL MAHAJAN
- Designation: ASSISTANT EXECUTIVE ENGINEER
- Department/place of posting: PHE DIVISION SOUTH, JAMMU
- Mobile No: 9419139515
- Email id: mahajan.vishal.26@gmail.com
- Home District: JAMMU
- Dates of visit: 25/26/27/28/29/30, November 2019

## B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: KOTLI ARJUN SINGH
- Local Government Directory (LGD) code of the Panchayat: 240723  
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: R. S. PURA
- Name of Tehsil: R. S. PURA
- Name of District: JAMMU

## C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 03  
1. KOTLI ARJUN SINGH  
2. THIKRIAN  
3. KADYAL
- No. of hamlets in the Panchayat: NIL
- No. of households in the Panchayat: 983
- Population (approx.) of the Panchayat: 4098

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OF FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICSS Project R.S. Pura	Supervisor / Bhupinder Khe B. Sup.
2	Revenue Deptt	Patwarie Dinesh Singh
3	Agriculture Deptt	TA AEA - Bhupinder Singh B. Sup.
4	Rural Development Deptt	V.D.W. Anur Sharma
5	Rural Dev. Deptt	J.E. S. Rajendra Singh B. Sup.
6	Animal Husbandry Deptt	V.P. Harjot Singh B. Sup.
7	Ashq wasters	Sageet Sharma B. Sup.
8	Education	Sema Daina Sibaica B. Sup.

## E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

### 1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction  
If yes, whether functioning in: Own building/Other government building/Private building  
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	NOT SUFFICIENT
Computer/printer	Yes/No	Yes/No	REQUIRED
Telephone facility	Yes/No	Yes/No	REQUIRED

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No  
(Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No  
Date of last meeting held: 26-10-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No  
Date of last meeting held: 22-11-2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No  
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

## v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No	SECRETARY PANCHAYAT	Yes/No	₹ 37.9284	Yes/No
ICDS (Nutrition)	Yes/No	MEMBER SECRETARY - SUPERVISOR	Yes/No	₹ 475.05	Yes/No
ICDS (Honorarium)	Yes/No	MEMBER SECRETARY - SUPERVISOR	Yes/No	NIL	Yes/No
Mid Day Meals (MDM)	Yes/No	SCHOOL INCHARGE	Yes/No	GMS - ₹ 7796 PPS - ₹ 54 KAI	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No  
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_
- vii. 14<sup>th</sup> Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- b. Whether the detailed estimates for all works have been prepared: Yes/No
- c. No. of works for which estimates have been prepared: 15 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No

No. of works started: 01 No. (6.7 % to total)

If no, reason thereof: \_\_\_\_\_

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch (✓)

2) BDO ( )

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

*Money sanctioned, but Digital Signature is not operative*  
If no, reason thereof: to make payments for purchase of nutrition.

Also mention if it is being purchased by someone else: Presently purchased by ICDS supervisors.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

*Digital Signature is not operative to make*  
If no, reason thereof: payments for purchase of nutrition.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: \_\_\_\_\_

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: \_\_\_\_\_

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: \_\_\_\_\_

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 6.71 lakh

✓ No. of works approved: 08

✓ No. of works started: 02

✓ No. of works completed: NIL

✓ No. of Job Card holders in the Panchayat: 224

✓ No. of man days generated: 280

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No funds on account of Own Resources.

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No  
If no, whether subjects have been assigned in presence of the visiting officer:  
Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u>	
VLW	RDD	<u>Yes/No</u>	
JE	RDD	<u>Yes/No</u>	
CDPO	Social Welfare	<u>Yes/No</u>	
TSWO	Social Welfare	<u>Yes/No</u>	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	
I/c MDM	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Tehsildar/Naib-Tehsildar	Revenue	<u>Yes/No</u>	
Patwari	Revenue	<u>Yes/No</u>	
Agriculture Extension Official	Agriculture	<u>Yes/No</u>	
Horticulture Extension Official	Horticulture	<u>Yes/No</u>	
Village functionaries		<u>Yes/No</u>	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 20-12-19 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Black topping of 650 mtr road in village Thikrian, 31-03-2020

(2) \_\_\_\_\_

(3) \_\_\_\_\_

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs \_\_\_\_\_ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 31-03-2020 (date)



- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
—	—	—	—

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓  
 b) Teachers/ReT Teachers (Yes/No) ✓  
 c) Anganwari Workers/Helpers (Yes/No) ✓  
 d) RDD staff (Yes/No) ✓  
 e) JEs/other engineering staff (Yes/No) ✓  
 f) Agriculture/Horticulture staff (Yes/No) ✓  
 g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

NIL

Any department whose staff is absent most of the time: —

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Social Welfare Department

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: ICDS

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Low voltage, Damaged Aluminium conductors, less capacity transformers. More Poles curtailed wires.	PDD	Yes/No ✓	Aluminium conductors need replacement. Transformers need upgradation.
No potable/piped drinking water in village. Kold Arjun Singh, Thakuram and parts of kalyan.	PHE	Yes/No ✓	1 No Bore drilled in village Kold Arjun Singh. Work in Progress.
Sanitation, Drains are choked with garbage.	RDD	Yes/No ✓	No sweepers. Garbage needs to be disposed properly.

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Sanitation	RDD	Yes/No ✓	Sweepers need to be appointed.
Lanes (Dilapidated)	RDD	Yes/No ✓	Work kept in MGNREGA + 14th FC.
Lack of drinking tapped water	PHE	Yes/No ✓	T/well bored. Work in progress.
Garbage in drain/ nallah + exit of the same	RDD	Yes/No ✓	Sweepers need to be appointed.
Low voltage + curtailed wires.	PDD	Yes/No ✓	Aluminium conductors need replacement. Transformers need upgradation.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: GPDP for 2020-21 not prepared yet.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	Animal Husbandary Deptt.	Hareet Singh VAS	1		
2	Agriculture	Bhupinder Singh AEA	2		

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep Husbandary	Vijay Kumar Fluke Supervisor	3		
4	Horticulture	Arshak Kumar HTG-III	4		
5	Industries & Commerce	Armit Kumar IPO Shriyugupta Bt	5		
6	-	-	6		
7	-	-	7		
8	-	-	8		

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ✓  
If no, reason thereof: GPDP Plan 2020-21 not prepared yet

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No  
If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No  
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
09	Panchayat Bhawan Railhead Jammu - BDO Office R.S. Pura	GPDP Plan	04 03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓  
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	NIL	33	Cases submitted but Pending with Social Welfare Department	NIL
Scholarship for Minority students	NIL	NIL	NIL	NIL
Pension - Old Age	56	51	Non Availability of funds	NIL
Pension - Widow	33	13	Non Availability of funds	NIL
Pension - Disability	23	02	Non Availability of funds	NIL
PM Kisan Nidhi	342	75	Formalities not complete	NIL
Ayushman Bharat	19	NIL	—	NIL
PM Jeevan Jyoti Bima Yojana	NIL	NIL	NIL	NIL
PM Suraksha Bima Yojana	NIL	NIL	NIL	NIL
PM Awas Yojana - Grameen	16-17 = 2 17-18 = 10 18-20 = NIL	36	Approved Pending	NIL
State Marriage Assistance Scheme	NIL	11	Documentation not complete	NIL



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	224	53	Lack of formalities	NIL
Ladli Beti	11	5	Sanction Pending	NIL
Swachh Bharat Mission- Individual Household Toilets	442	22	Lack of formalities	NIL
PM Ujjwala Yojana	NIL	NIL	NIL	NIL
Ujala	250	NIL	NIL	NIL
Jandhan Account	1664	NIL	NIL	NIL
PM Matru Vandana Yojana	12	2	Non-Availability of New Service	NIL

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	No potable/ ripped network for drinking water at village Kull Aron Singh, Thakur & parts of Kadgaol.		—
Electricity connection	NIL	NIL	NIL

\* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Small bore wells in fields
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓  
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: — (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓  
 If yes, please specify: —
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: NIL (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Desilting of minor canals by RDD, so that water reaches the tail end.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 90 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: —

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 76 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019  
24 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
NIL Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures -
- b) Delay by concerned Deptt. -
- c) Delay by bank concerned -
- d) Any other problem, please specify: No specific problem
- v. Suggestions for improving the process of availing loan under KCC  
-

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) ✓
- b) Through un-organized market -
- c) Any other, please specify: -
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:  
More number of organized Mandis to be started.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
By organizing camps and making the farmers aware of new marketing techniques.

### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No  
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Broccoli	Good	Farmers be encouraged.
2.	Mushroom	Good	Farmers be encouraged.
3.	Flowerling (Nursery)	Good	Farmers be encouraged.

### 6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	5	5
2	Dairy units	5	15
3	Sheep Units	4	NIL
4	Fish Ponds	-	-

iii. Suggestions for encouraging more households/farmers to set-up new units

More & More awareness camps should be organized  
and benefits explained to farmers/households.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Poultry
2.	Dairy
3.	Horticulture
4.	Vocational skills
5.	Tailoring / Bakery / small scale industries.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 800 (approx)

ii. Overall satisfaction level of the people about the ration shops:  
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |  |          |
|--|----------|
| a) Irregular opening:                              | Yes/No ✓ |
| b) Inadequate stock:                               | Yes/No ✓ |
| c) Overcharging:                                   | Yes/No ✓ |
| d) Rude behaviour of store owner:                  | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates:                           | Yes/No ✓ |
| g) POS machine not working:                        | Yes/No ✓ |

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: \_\_\_\_\_

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul>	✓
Social welfare	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul>	✓
Police Station	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul>	✓
PHE	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul>	✓



PDD	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	✓
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	✓

vi. Any specific observation or complaint regarding any particular department:

No new cases of Pension - old age, widows and Sarda

Marriage Assistance schemes have been sanctioned by Social Welfare Department since 2012

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 650 (approx)

iv. Number of children in the age group of 4-14 years enrolled in the schools: 650

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: \_\_\_\_\_

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	<p>Works of construction of Boundary wall, tile laying and</p> <p>1. earth filling should be done at Shamsan Ghat of the Panchayat.</p> <p>Replacement of damaged Aluminium Conductors and</p> <p>2. upgradation of transformers be done in phased manner to minimize the problem of low voltage and unscheduled power cuts.</p> <p>Sufficient quantity of dust bin should be installed at</p> <p>3. different locations of the Panchayat. Also the sweepers should be engaged to lift the garbage and clean the drains. A big step towards sanitation.</p> <p>4. Ration quality be improved and proper weight should be ensured.</p> <p>5. Formation of Primary Health Centre and allopathic laboratory.</p> <p>Devilling of minor canals, so that the irrigation</p> <p>6. water reaches the tail end users.</p> <p>Now telecommunication towers of BNL or any other</p> <p>7. network should be installed to solve the problem of poor telecom connectivity in the panchayat.</p>
II	Any major complaint brought to notice of the Visiting Officer:
	<p>1. The sewerage system is in shambles. The chit near the boundary of village Kati Arjun Singh or village Badgot Brahmana through which sewerage is run water of this village and of other villages enters, has been encroached. It's width reduced from 15 ft (approx) to negligible. As a result during rains, all the water spills out on the roads and enters the fields of farmers causing extensive damage to the crops and also whole area gets inundated in water. Main nallah leading to chit needs to be desilted &amp; repaired.</p> <p>2. Panchayat waste new school buildings at Kati Arjun Singh as old building appears unsafe &amp; there is apprehension of collapse and are threat to life of students and teachers there.</p>

III	Overall perception of functioning of the government:
	All the departments are cooperating with the people through panchayat to solve their problems and ensure overall development of the Panchayat.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>Panchayat members tried their best to highlight all public issues concerning their panchayat. Functioning of Panchayat is Good and people friendly.</p> <p>Panchayat members should organize regular meetings/camps between people and officials of different departments so that people can get benefit of developmental schemes of government &amp; also addressal of their complaints will be quick and on the spot</p>

*Vishal Mahajan* 26/01/19

Signature of the visiting officer

Name VISHAL MAHAJAN

AEE